



# VILLAGE OF RIVER FOREST SPECIAL VILLAGE BOARD MEETING

Monday, August 21, 2017 – 7:00 PM  
Village Hall – 400 Park Avenue – River Forest, IL 60305  
Community Room

## AGENDA

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
5. Recognition
  - a. Swearing In - Firefighter/Paramedic Jonathan Buchholz
6. Consent Agenda
  - a. Regular Village Board Meeting Minutes – July 10, 2017
  - b. Executive Session Minutes – July 10, 2017
  - c. Supplemented Executive Session Minutes – March 9, 2015; April 27, 2015; May 26, 2015; June 22, 2015; August 24, 2015; September 15, 2015; September 28, 2015; October 12, 2015; October 26, 2015; November 9, 2015; November 23, 2015; December 14, 2015; January 11, 2016; January 25, 2016; February 8, 2016; March 14, 2016; May 23, 2016, July 25, 2016; November 7, 2016; November 28, 2016; December 12, 2016; February 27, 2017
  - d. Approve Change Order #1 (Final) for the new Fire Engine with W.S. Darley & Co. for \$7,065.00 - Resolution
  - e. Award Bid and Contract for 2017 Pavement Crack Sealing to A.C. Pavement Striping, Co. for \$46,004.85
  - f. Waive Formal Bidding Process (due to competitive RFP) and Award Bid for a Hydraulic Water Model and System Analysis to Strand Engineering for \$32,100
  - g. Waive Formal Bidding Process (due to joint purchasing cooperative) and Award Bid for Building Envelope Improvements at the Public Works Garage and Water Pumping Station to Garland/DBS to Garland/DBS for \$329,523
  - h. Approve Surplus Property Disposition for a 2002 International Dump Truck – Ordinance
  - i. Amend Title 1 of the River Forest Municipal Code - PSEBA Benefit Administration – Ordinance
  - j. Amend Title 8 of the River Forest Municipal Code to Reduce Class 2 Liquor Licenses to Zero (Cancellation of Noodles & Co.) – Ordinance
  - k. Monthly Department Reports
  - l. Monthly Performance Measurement Report
  - m. Accounts Payable – June 2017 - \$1,402,352.65
7. Consent Items For Separate Consideration
  - a. Accounts Payable Items Regarding TIF Districts – June 2017 - \$980.00 (Trustee Vazquez Recusal)
8. Recommendations of Boards, Commissions and Committees
  - a. Traffic & Safety – Chicago Avenue Bump Outs and Grace Lutheran ADA Parking Space – Ordinance
9. Unfinished Business
  - a. Reaffirming the Village of River Forest's Continuing Commitment to Equal, Respectful, and Dignified Treatment of All People Regardless of their Immigration Status and to Remaining an Open and Welcoming Community – Resolution

10. New Business

- a. Consideration of Pre-Hiring Two (2) Police Officers
- b. North Avenue TIF Update
- c. Resolution Authorizing The Execution Of An Amended And Restated Redevelopment Agreement For Lake Street And Lathrop Avenue

11. Executive Session

12. Adjournment

**VILLAGE OF RIVER FOREST  
REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES  
July 10, 2017**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, July 10, 2017 at 7:00 p.m. in the Auditorium of Roosevelt Middle School, 7560 Oak Avenue, River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:06 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Cargie, Vazquez, Corsini, Henek, and Gibbs  
Absent: Trustee Conti  
Also Present: Village Clerk Kathleen Brand-White, Village Administrator Palm, Assistant Village Administrator Lisa Scheiner, Management Analyst Jon Pape, Police Chief Greg Weiss, Deputy Police Chief James O'Shea, Police Commander Dan Dhooghe, Fire Chief Jim Eggert, Deputy Fire Chief Kurt Bohlmann, Finance Director Joan Rock, Public Works Director John Anderson, Village Attorney Greg Smith

**2. PLEDGE OF ALLEGIANCE**

President Adduci led the pledge of allegiance.

**3. CITIZENS COMMENTS**

**4. ELECTED OFFICIALS COMMENTS AND ANNOUNCEMENTS**

Trustee Gibbs recognized those that were being recognized at the meeting for their past and future contributions and encouraged those in attendance to learn more about their contributions.

Trustee Henek thanked everyone for coming and said as a former Hephzibah employee she is honored to be able to honor Ms. Brown.

Trustee Vazquez recognized those being honored and thanked the Village and Roosevelt School staff for their efforts to hold the meeting at Roosevelt Middle School.

Trustee Cargie thanked Roosevelt Middle School for allowing the use of the facility and thanked them for having air conditioning.

Trustee Corsini stated that the Board appreciates the resident involvement in the community. She expressed her appreciation for the outgoing Fire Chief Eggert and the incoming Fire Chief Bohlmann.

President Adduci thanked those being honored for the gifts they have given to the community. She congratulated Chief Eggert on his retirement and recalled a time that his expertise assisted the Public Safety Committee. She encouraged members of the audience to "like" the Village's Facebook page because it is a good way to find out about what is happening in the Village.

## 5. RECOGNITIONS

- a. Recognition of Mary Anne Brown, Retiring Executive Director of Hephzibah Children's Association – Resolution

President Adduci read Resolution No. 17-10 that will be passed in honor of Mary Anne Brown recognizing her long, distinguished career as the Executive Director of Hephzibah Children's Association and designating the 7500 block of Lake Street as "Honorary Mary Anne Brown Way".

Ms. Brown thanked the Village for the honor.

Trustee Henek made a motion, seconded by Trustee Corsini, to adopt a Resolution designating the 7500 block of Lake Street as Honorary Mary Anne Brown Way.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Motion Passes.

- b. Recognition of Joe and Char Madden – Resolution

President Adduci read Resolution No. 17-12 that will be passed in honor of Joe and Char Madden recognizing their contributions to the community and designating the 500 block of River Oaks Drive as "Honorary Joseph and Char Madden Way".

Mrs. Madden thanked the Village for the honor.

Trustee Gibbs made a motion, seconded by Trustee Corsini, to adopt a Resolution designating the 500 block of River Oaks Drive as "Honorary Joseph and Char Madden Way".

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Motion Passes.

- c. Recognition of Ron Sherman Retiring Director of the River Forest Citizens Council – Resolution

President Adduci read Resolution No. 17-13 that will be passed in recognition of Ron Sherman for his services as the volunteer Director of the River Forest Citizens Corp and designating the 600 block of Park Avenue as "Honorary Ron Sherman Way".

Mr. Sherman thanked the Village for the honor.

Trustee Corsini made a motion, seconded by Trustee Henek, to adopt a Resolution designating the 600 block of Park Avenue as "Honorary Ron Sherman Way".

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Motion Passes.

d. Recognition of James Eggert – Retiring Fire Chief

Fire Chief Jim Eggert provided parting comments and thanked the staff and Board for their support.

Village Administrator Palm thanked Chief Eggert for his service.

e. Swearing-In of Fire Chief Kurt Bohlmann

Village Clerk Brand-White administered the Oath of Office to Fire Chief Kurt Bohlmann.

**6. CONSENT AGENDA**

- a. Regular Village Board Meeting Minutes – June 12, 2017
- b. Executive Session Meeting Minutes – June 12, 2017
- c. Committee of the Whole Meeting Minutes – June 12, 2017
- d. Committee of the Whole Meeting Minutes – June 19, 2017
- e. Village Attorney Invoice – May 2017 - \$13,948.26
- f. Reappointment of Frank Martin as DRB Chairman for 2 year term ending 4/30/2019
- g. Approval of Travel Expenses for Village President for WCMC Washington, D.C. Event
- h. Fiscal Year 2017 Final Budget Amendment – Ordinance
- i. Minor Planned Development Amendment for Fenwick High School to Add Screening Around Soccer Field
- j. Amend Title 1 of the Village Code Regarding Technical Changes to the Code for Administrative Employees – Ordinance
- k. Monthly Department Reports
- l. Approval of Accounts Payable – May 2017 - \$2,012,921.31
- m. Monthly Performance Measurement Report
- n. Village Administrator's Report

Trustee Gibbs made a motion to approve the Consent Agenda.

Trustee Vazquez requested that item e be removed from the consent agenda.

Trustee Gibbs amended his motion to approve the consent agenda items a-d and f-n. The motion was seconded by Trustee Cargie.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Motion Passes.

Trustee Cargie made a motion, which was seconded by Trustee Corsini to approve the Village Attorney invoice item 6e.

Trustee Vazquez explained that he pulled the item from the consent agenda is because he has a common law conflict of interest and must abstain from the vote.

Roll call:

Ayes: Trustees Cargie, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Abstain: Trustee Vazquez

Motion Passes.

Trustee Vazquez returned to the meeting.

## **7. BOARD, COMMITTEE AND COMMISSION REPORTS**

### **a. Sustainability Update (Trustee Cargie)**

Trustee Cargie stated he attended the June Commission meeting and noted that it was a hardworking and dedicated group. He stated that there was extensive, in-depth discussion regarding beekeeping in River Forest. He noted that matter was referred to the Commission for discussion and analysis and they will report their findings to the Village Board.

## **8. UNFINISHED BUSINESS**

### **a. Discussion Regarding a Welcoming Resolution Addressing Immigration Matters in the Village (for discussion only, no final action will be taken)**

President Adduci reminded attendees that this item is for discussion only and no vote will be taken. She explained how the draft resolution was put together and that the document exists for the Board to discuss and build consensus around it.

Rose Guccione, 242 Franklin Avenue, stated she teaches courses in the arts at Dominican University. She reported that some of her students confided in her about their personal struggles including those regarding the immigration issues that have complicated their lives. She provided specific examples of situations where current immigration policy adversely affected her student's lives. She stated she supports a welcoming resolution and encouraged the Board to adopt a welcoming resolution.

Anthony Clark stated he is an Oak Park resident, military veteran, Oak Park River Forest (OPRF) High School teacher, and director of the Suburban Unity Alliance, a non-profit organization. He encouraged all to see the similarities in others. He discussed the reasons he supports a welcoming resolution and encouraged the Board to adopt a welcoming resolution.

Reverend Edgar Solis, pastor of River Forest United Methodist Church, discussed the history of the congregation in River Forest and its service to immigrants and families with diverse backgrounds. He said fear damages our communities. He discussed the quality of being able to see others with grace, dignity and equality. Reverend Solis stated he supports a welcoming resolution and encouraged the Village Board to adopt a welcoming resolution.

Reverend Alan Taylor stated that he is the senior minister of Unity Temple and a representative of the Community of Congregations, a group that serves the greater Oak Park-River Forest area. He noted that all the faith traditions asserted their firm support of having sanctuary in our communities and that religious freedoms must be protected. He said they are seeking to take a stand on behalf of compassion, equity, and justice and to affirm the worth and dignity of all people. Reverend Taylor thanked the Board for the opportunity to speak about this issue.

Dan Lauber, 7215 Oak Street, noted that next year will be the 100<sup>th</sup> anniversary of his father coming to the United States. He discussed the eerie similarities of what is happening now to that of the 1930s and stated it starts with scapegoating that appeals to racial, ethnic, and religious bigotry. He encouraged the Village Board to adopt a welcoming resolution modeled after the Oak Park resolution and not that of Forest Park.

Laura Hardwicke, 915 Keystone, stated she supports adoption of the welcoming resolution. She said she is an attorney and has seen the impact first hand that the change in federal immigration policy has had on immigrants and the chilling collateral consequences of those policies. She shared some of her clients' experiences and reported that U.S. citizens fear to travel simply because of the color of their skin. She urged the Board to stand strong against the further reach of federal immigration policy.

Tim Brandhorst, 601 Ashland, stated he supports a welcoming resolution. He referred to comments made by a trustee at the previous meeting regarding law enforcement and suggested an alternative way of viewing the matter. He described incidents where first responders made unfortunate decisions because of a lack of a formal policy. He praised the River Forest first responders and stressed the importance of a written policy and the protection it provides to first responders, Village staff, and the character of the community. Mr. Brandhorst encouraged the Board to vote in favor of a welcoming resolution. He proposed that the Village base the language on the Oak Park Resolution.

President Adduci stated that there was consensus that the Forest Park welcoming resolution was a good place to start and the Board is having an open conversation tonight. Mr. Brandhorst stated that residents would like to propose specific sections, paragraphs, language, and possibly additions to the resolution and asked how that can be done. President Adduci stated that she and the trustees have met individually with residents and believed that everyone accepted the Forest Park model. In response to a follow up question from Mr. Brandhorst, President Adduci stated that after resident and trustee comments we can discuss the best way of handling the next round of conversations.

Mony Ruiz-Velasco, executive director of the West Suburban Action Project, clarified that when she had meetings the trustees and President Adduci they proposed language similar to the Oak Park resolution. She stated that she worked on the Forest Park resolution and noted that it was not what the community wanted but it is what the community got. Ms. Ruiz-Velasco indicated that there weren't opportunities for the Forest Park community to provide specific input.

President Adduci commented that the Village is in the same spot - Oak Park started somewhere, Forest Park started somewhere, and River Forest is starting somewhere. She stated it is a process

and that she is very comfortable with what the trustees have before them. She assured everyone that there will be community input

Ms. Ruiz-Velasco emphasized that the Village Board of Trustees has overwhelmingly heard from the community. She noted that this issue can be difficult for many people and asked that people consider that immigration is not politics, it is about people's lives. She discussed the difficulty in immigrating legally to the U.S., the contribution immigrants make to communities, and fear that has been instilled in immigrant communities. She asked that the Village Board of Trustees pass as strong a resolution as possible as soon as possible.

Kathleen O'Connor, an Oak Park resident and psychology faculty member at Dominican University, discussed the history of the university and its ties to the community. She noted that the university served an immigrant population early on. She stated that many of her students feel the terror that has been described here tonight. Ms. O'Connor said many of Dominican's students want a career that involves helping others. She described the stress and fear some of the students are experiencing as undocumented or coming from mixed status families. She stated that a welcoming resolution would make a difference in these students' lives and encouraged the Village Board to vote in favor of it.

Mark Carroll, 1045 Park Avenue, observed that the community is concerned that the welcoming resolution will not as be strong as they would like it to be. He stated he is concerned that the Village President is looking for a unanimous result instead of a humane result.

President Adduci closed public comment. She stated the Village Trustees have had a copy of the draft resolution since last Thursday and invited them to comment.

Trustee Cargie stated that, with regard to the process, Resolutions are tough to get passed. He said he understands Mr. Carroll's point but at the end of the day, the goal is to get a resolution passed that does not need amending. He stated that democracy does not require consensus it requires compromise. Trustee Cargie indicated that sharing the draft at this stage with the community could make it piecemeal, and he explained what could happen in that process. He stated that the community will have an opportunity to review the Resolution once a final draft is in the Board packet. He said he wants to get to unanimity because that is the strongest message the Board can send. Trustee Cargie stated that the draft resolution is stronger than Forest Park's resolution. He noted that the dialog has not ended, the Village needed to have a starting point, and there is a process. He stated that Village Attorney Smith used some of the same language in Senate Bill (SB) 31 which expressly prohibits U.S. Immigration and Customs Enforcement (ICE) detainees, etc. and eliminates the ambiguity of the Oak Park resolution.

President Adduci concurred with Trustee Cargie regarding unanimity and stated that consensus is humane.

Leonard Grossman, 624 Clinton, requested that the entire draft resolution be read.

Village Attorney Smith stated the draft resolution that is being reviewed by the River Forest Village Board of Trustees started with Forest Park's resolution, was modified to be consistent for the Village of River Forest, and was substantially changed per the discussion during the Committee of the Whole meeting on June 19<sup>th</sup>. He said one of those changes, consistent usage and



definition of protected classes, was suggested by Trustee Corsini. He stated that a new Section 6 was added at the request of Trustee Cargie and contains some of the same language as in SB 31. He explained that this would not allow a person to be detained by any Village official in the absence of a judicial warrant.

Trustee Corsini noted that physical/mental disability is not included as a protected class. Village Attorney Smith stated that it was an oversight and he will include it in the next draft.

Trustee Vazquez stated that he wants to limit local taxes for local use and is not in favor of unfunded mandates. He said he personally would advocate that no Village funds, resources, or personnel be expended or used for immigration matters unless required by federal or state law or a court order. He requested language be added in regard to Village fund use. He suggested that Section 6 stated “federal court order” and not “federal warrant” because administrative warrants do not have the same effect as a court order. In response, Village Attorney Smith stated he can add clarifying language and noted that the draft contains what the state legislature adopted and sent to the governor. Trustee Vazquez requested that the language be clarified.

Trustee Vazquez asked for clarification regarding a sentence in Section 6. Village Attorney stated he does not know what the state legislature intended but referenced federal law that specifically addresses communications regarding certain immigration matters. Trustee Cargie suggested referencing specific law in the resolution to address that issue.

Ms. Ruiz-Velasco stated that she worked on SB 31 and explained that US Title 8 Section 1373 only mandates that there be no restriction on communication regarding immigration status. She stated the Village will be in compliance if it does not collect information about immigration status (because there is no information to share). She noted that there were several months of negotiation with law enforcement agencies and none opposed SB 31.

Trustee Vazquez noted that in the draft resolution there is language that would keep the Village in compliance regarding the collection of information. Village Attorney Smith added that the language includes a catch-all in regards to communication. In response to a question from Trustee Corsini, Village Attorney Smith stated that only a simple addition would be needed to be in compliance with state and federal law.

A member of the audience suggested expanding Section 5 to protect all individuals such as students and employees (as in Section 6) rather than protect only residents.

In response to a question from Trustee Corsini, Police Chief Weiss stated that the immigration status of an individual breaking a law would not be known until the individual is arrested and noted it is not a practice to inquire about immigration status. Trustee Cargie stated if someone volunteered that they are in the country illegally that does not establish a basis for detaining. Trustee Vazquez said that if a person is stopped for running a red light, the police officer would only enforce traffic laws.

A member of the audience questioned whether this resolution addresses profiling and traffic stops based on skin color or appearance. In response, Village Attorney Smith stated that other parts of the welcoming resolution follow the Forest Park model and expand on the protected classes that include race, color, national origin, etc.

In response to a question from Trustee Gibbs, Village Attorney Smith stated veteran status covers honorably versus dishonorably discharged and the Village could not deny service to an individual because of a dishonorable discharge. He noted that there are other state and federal laws in regard to protections for veterans regardless of status in regard to hiring.

Trustee Gibbs read from the first page and stated that the language “local priorities and not for participation of federal immigration enforcement” is unnecessary. President Adduci stated she believes that is the whole purpose of the resolution.

Mr. Lauber reiterated that in the interest of transparency it would help if the Board would share the draft resolution with the public. President Adduci explained that they are working on the first draft and the second draft will be closer to what will be passed. She assured Mr. Lauber that the second draft will be shared with the public and there will be ample time for the public review and comment.

In response to a question from Trustee Gibbs, Village Attorney Smith stated that the definition comes from state law and he understands that the federal crime database is available to local law enforcement. He said that when a person is properly detained, local law enforcement can run that person’s name in that database to determine if there are any outstanding warrants. He continued, if there are any valid outstanding warrants law enforcement can detain that person and arrangements are made to remand that person to the jurisdiction to appear before a judge where the warrant was issued. Chief Weiss confirmed that the Village Attorney’s description is correct.

In response to question from Trustee Cargie, Chief Weiss stated he does not believe that the federal database includes immigration warrants and that the detainers he has seen come directly from ICE.

In response to a question from Trustee Gibbs, Village Attorney Smith stated that state law defines what warrants are non-judicial immigration warrants and that includes administrative warrants entered into the FBI database. He said that if SB 31 becomes law, the police department may not be able to hold someone if an administrative warrant was entered into the FBI database. Trustee Gibbs requested further clarification regarding whether an administrative warrant would be in the FBI database. Trustee Cargie suggested that there may be attempts to legitimize administrative warrants by putting them in the FBI database. Ms. Ruiz-Velasco stated all ICE administrative warrants are put into the FBI database. She said it has been litigated because it is not immediately visible to police officers whether a warrant is judicial or non-judicial. In response to a question from Trustee Cargie, Ms. Ruiz-Velasco stated police should not detain anyone on a non-judicial warrant. She explained that it is not immediately clear but police officers can look into it. She said she believes with training police can tell the difference.

Trustee Gibbs questioned the meaning of the cause of action language in Section 7. Village Attorney Smith stated that this language was taken from Forest Park and other jurisdictions. He stated the Village cannot legislate liability under federal and state laws and this language means that someone could not claim individual rights under the resolution. He explained that the purpose of the resolution is to create something to govern the conduct of Village staff and it does not allow someone who believes that a Village employee has violated the resolution to take the resolution to a judge and use it as a basis of liability.

Trustee Henek stated that she believes there is agreement for as strong of a resolution as we can get to. She said the input and feedback is important and it is important for people to feel that they have been heard. She stated that she is confident that a resolution will be passed and noted it is an educational process and the Board get there with a little patience.

Trustee Corsini asked if there is anything staff would like to add.

President Adduci and the Trustees reviewed the items to be modified in the draft resolution with Village Attorney Smith.

There was a brief discussion concerning the language regarding the use of Village resources for enforcing federal immigration policy. In response to a question from Trustee Corsini, Trustee Vazquez stated the language as is is sufficient for his purposes but if it is changed he reserves the right to make additional comments.

In response to a question from a resident, President Adduci stated that comments regarding this resolution can be sent to her and the Board. Village Administrator Palm recommended contacting the Village Board via the website. President Adduci affirmed that the Village Board can only discuss this resolution in open session. In response to a follow up question, Village Administrator Palm stated the draft resolution will be posted on the website and notification will be given.

Ms. Ruiz-Velasco thanked the Village Board of Trustees for the opportunity to discuss the matter after the meeting was closed to public comment and said she appreciates the openness. She suggested that the Board consider adding language that the Village not use any resources to participate in any kind of Muslim ban or religious registry.

In response to a question from Trustee Cargie, President Adduci stated that the draft will be revised and will be available to the Trustees and the public for review. She said that this will be on the agenda for the next Village Board of Trustee meeting on August 21, 2017. Trustee Corsini noted that Trustee Conti has not had an opportunity to weigh in. President Adduci indicated there will be time for that and it is likely the Board will vote on a resolution at the next meeting.

## **9. NEW BUSINESS**

### **a. Discussion: Proposal for Historical Recognition of the 700 Block of William**

Mark Witt, 710 William Street, discussed the unique character and history of the 700 block of William Street. He stated that they have been trying to provide layers of protection since none of the homes are very special alone but collectively they are very significant. He identified things that have been done to recognize the block and stated he is here tonight to talk about redesigning the lamp post at the corner of Oak and William to create a little bit of distinction for the street.

David Raino-Ogden, 559 Edgewood Place, emphasized the rare character of the block and discussed his design for the lamp post.

In response to a question from Trustee Corsini, Public Works Director Anderson stated the lamp post would replace the existing lamp post.

Trustee Cargie stated that this obviously establishes precedence. In response to a question from

Trustee Cargie, Mr. Raino-Ogden affirmed that this is a unique situation in River Forest and other blocks do not have the uniqueness of this block to warrant this. He added that it is unique way beyond River Forest.

In response to a question from Trustee Gibbs, Mr. Raino-Ogden stated the lamp post is approximately ten feet tall. In response to a question from Trustee Henek, Mr. Raino-Ogden stated that it will be approximately the same height as the existing lamp post.

In response to a question from Trustee Henek, Mr. Raino-Ogden stated the new lamp post will be placed farther from the curb than the existing lamp post.

In response to a question from Trustee Cargie, Mr. Raino-Ogden stated just one lamp post will be replaced.

Responding to a question from Trustee Cargie, Police Chief Weiss stated that he cannot think of any public safety concerns. Trustee Corsini inquired whether the lamp post will block the line of site for a stop sign. Police Chief Weiss stated that there are trees larger than the lamp post and he cannot imagine it causing a problem. Mr. Raino-Ogden noted that the stop sign is at the opposite side of the corner.

In response to a question from Trustee Gibbs, Public Works Director John Anderson stated that the only public works concern is ongoing maintenance.

Trustee Corsini requested background information regarding some of the concerns. Village Administrator Palm stated that any time there is an obstruction in the public right of way the Village enters into a license agreement that spells out who is responsible for the costs, maintenance, and repair.

In response to a question from Trustee Corsini, Mr. Raino-Ogden stated that the anticipated cost of this project is approximately \$10,000. Mr. Witt added that the residents of the block are willing to raise the funds to pay for the project. He said the most expensive part of it is the fixture at the top.

Trustee Corsini inquired about who will be responsible to maintain the light pole. Village Administrator Palm stated that a license agreement will spell that out.

In response to a question Trustee Cargie, Mr. Witt stated that he does not know of anyone who opposes the new lamp post. In response to a question from Trustee Gibbs, Mr. Witt stated that the resident of the property adjacent to the parkway where the light will be placed has no objection to the lamp post.

Trustee Gibbs made a motion, seconded by Trustee Cargie, to direct staff to seek a licensing agreement with a resident or residents of the 700 Block of William for the ownership and maintenance of the lamp post and the use of land in the public right-of-way. This is proposed in accordance to past practice for the private use of land in the public right-of-way.

In response to a question from Trustee Henek, Village Administrator Palm stated that light bulb changing is not a big deal but if it is knocked over or crumbles he does not want the Village to be responsible for repairs. Trustee Henek questioned whether a trust would be established to pay for

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the maintenance costs of the light post or whether future home owners would be obligated to pay. Mr. Witt stated that they are looking for some guidance from the Village.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Motion Passes.

b. A Resolution Authorizing the Execution of an Amended and Restated Redevelopment Agreement for Lake Street and Lathrop Avenue

Trustee Corsini made a motion, seconded by Trustee Gibbs, to execute an amended and restated Redevelopment Agreement for Lake Street and Lathrop Avenue in the Village of River Forest, Cook County, Illinois.

Trustee Vazquez stated that he must recuse himself from the discussion because he is an attorney at the firm Franczek-Radelet which represents School Districts 90 and 200. He said he has a common law conflict of interest. He asked that he not be called for a vote on the matter. Trustee Vazquez left the meeting.

Village Administrator Palm stated that the property owner of the last parcel to be acquired and the developers have come to an agreement and in order to fund that purchase with the remaining funds the existing agreement must be brought out of breach. He said the reason the agreement is in breach is because some of the deadlines have been missed and need to be reestablished. He stated that the Resolution before the Board will outline the process, contains additional whereas clauses previously provided to the Board, memorializes the \$40,000 Village contribution to the \$80,000 liability insurance premium for the ElSaffar property (with the understanding the property will be under contract as of July 15, 2017), requires the developer to provide submittals and a pre-filing meeting before the Development Review Board by September 30, 2017, requires that a planned development application is filed by November 30, 2017, and establishes a trigger date of May 1, 2018 for beginning a demolition or a remediation of the project.

Trustee Cargie stated that given all the extensions he would like to see some penalty provisions for the developer to ensure it meets the deadlines. Village Administrator Palm stated that there may be tweaks to the schedule as the developer further explores the project but in the event there is no progress the Village will need to consider how it wants to proceed in general. Trustee Cargie expressed his concern that there seems to be no sense of urgency on the part of the developer. President Adduci stated there would be a unanimous vote to hold the developer accountable. She noted the project is 75% down the road and the last piece of property is now under contract and the current contract gives the Village some opportunity to take control. Trustee Corsini stated that the Village has established a relationship with the developer and it may not be a time to impose fines. Village Administrator Palm said the developer is not likely to agree to penalty provisions. He stated that to address Trustee Cargie's concerns, the Village may decide to take more of a leadership role. He noted that it is important that the last property is now being acquired and controlled.

Roll call:

Ayes: Trustees Cargie, Gibbs, Corsini, and Henek  
 Absent: Trustee Conti  
 Nays: None  
 Abstain: Trustee Vazquez  
 Motion Passes.

Trustee Vazquez returned to the meeting.

- c. Appointment/Reappointments of Village Department Heads and Officials All with Terms Ending 5/10/2021
- i. Village Administrator/Zoning Administrator/Budget Officer – Eric Palm
  - ii. Village Attorney & Local Prosecutor – Gregory Smith (Klein Thorpe Jenkins)
  - iii. Village Labor & Employment Attorney – Clark Baird Smith
  - iv. Police Chief – Gregory Weiss
  - v. Fire Chief – Kurt Bohlmann
  - vi. Finance Director – Joan Rock
  - vii. Public Works Director – John Anderson

Trustee Cargie made a motion, seconded by Trustee Henek, to appoint/reappoint the Village Department Heads and Officials, 9c.i - 9c.vii, all with terms ending 5/10/21.

In response to a question from Trustee Gibbs, Village Administrator Palm stated that the attorneys at Clark Baird Smith rotate based on the issue at hand.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek  
 Absent: Trustee Conti  
 Nays: None  
 Motion Passes.

- d. Employment Agreement with Village Administrator, Eric Palm

## **10. EXECUTIVE SESSION**

At 9:56 p.m. Trustee Corsini made a motion seconded by Trustee Gibbs, to recess to Executive Session for the purposes of discussing the acquisition of real property and personnel to discuss the performance and compensation of a particular employee.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek  
 Absent: Trustee Conti  
 Nays: None  
 Motion Passes.

### **Call to Order/Roll Call Return to Regular Session**

The Board returned to Regular Session at 11:14 p.m. Upon roll call, the following persons were present:

Present: President Adduci, Trustees Cargie, Vazquez, Gibbs, Corsini and Henek  
Absent: Trustee Conti  
Also Present: Village Administrator Palm, Assistant Village Administrator Scheiner, Management Analyst Pape and Village Attorney Smith.

Trustee Cargie moved, seconded by Trustee Corsini, to approve the employment agreement with Village Administrator Palm with a salary of \$167,500 annually plus a \$10,000 performance bonus.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Motion Passes.

#### **11. ADJOURNMENT**

Trustee Cargie made a motion seconded by Trustee Henek, to adjourn the regular Village Board of Trustees Meeting at 11:15 p.m.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Henek

Absent: Trustee Conti

Nays: None

Motion Passes.

---

Kathleen Brand-White, Village Clerk



## MEMORANDUM

TO: Eric Palm  
Village Administrator

FROM: Kurt Bohlmann  
Fire Chief

DATE: August 17, 2017

SUBJECT: Change order for new fire engine

Our new fire engine is nearly ready for delivery. As with any complex purchase, there are minor adjustments required after the contract is signed. The contract for our fire engine is no exception.

The change order for this contract is for items that had yet to be determined when the contract was originally signed. These items include the lettering and striping of the engine and mounting hardware in the compartments for tools.

I have attached a resolution for the Village Board to approve these changes. I am recommending approval of the resolution by the Village Board.





**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING  
THE EXECUTION OF CHANGE ORDER NO. 1  
TO THE W. S. DARLEY & CO. CONTRACT RELATING TO  
THE NEW FIRE ENGINE**

**WHEREAS**, the Village of River Forest (“Village”) is an Illinois municipal corporation organized under the Illinois Constitution and the laws of the State of Illinois; and

**WHEREAS**, on August 22, 2016, the President and Board of Trustees of the Village approved and authorized the execution of a contract (“Contract”) for the new fire engine (“Project”) with W. S. Darley & Co. (“Contractor”). The original amount of the Project was Five Hundred Seventy Five Thousand, Five Hundred Dollars (\$575,500). The anticipated completion date for the Project was August 31, 2017 (“Project Completion Date”); and

**WHEREAS**, the Contractor has filed a request for payment of Change Order No. 1 in the amount of Seven Thousand and Sixty Five Dollars (\$7,065), due to the need to install tool storage brackets and add striping to the engine. A copy of Change Order No.1 is attached hereto as **Exhibit A** and made a part hereof; and

**WHEREAS**, based on the recommendation of the Contractor, the President and Board of Trustees of the Village make the following findings and determinations in accordance 720 ILCS 5/33E-9 regarding Change Order No. 1 to the Contract:

1. Change Order No. 1 increases the Contract sum by Seven Thousand Sixty Five and No/100 Dollars (\$7,065.00) or more.

**WHEREAS**, in addition, the President and Board of Trustees of the Village find and determine that, pursuant to 50 ILCS 525/5, Change Order No. 1 does not increase the original Contract price by fifty percent (50%) or more of the original Contract price, and thus the Village is not obligated to re-bid the additional work proposed under Change Order No. 1; and

**WHEREAS**, the President and Board of Trustees of the Village, pursuant to their powers as provided by 720 ILCS 5/33E-9, find that it is in the best interests of the Village and the public to approve Change Order No. 1 because it relates to a public project and is for a public purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

**SECTION 1:** Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**SECTION 2:** The President and Board of Trustees of the Village approve Change Order No. 1 in the amount of Seven Thousand and Sixty Five Dollars (\$7,065.00). The President and Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, to execute Change Order No. 1, execute the check or other payment to the Contractor in an amount not to exceed the amount of Seven Thousand and Sixty Five Dollars (\$7,065.00) and execute any other necessary documents to implement Change Order No. 1.

**ADOPTED** on a roll call vote of the Corporate Authorities on the 21<sup>st</sup> day of August, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this 21st day of August, 2017.

\_\_\_\_\_  
Village President

**APPROVED and FILED** in my office this 21st day of August, 2017 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

**ATTEST:**

---

Village Clerk

**EXHIBIT "A"**

**CHANGE ORDER NO. 1 TO THE CONTRACT**



Job Number 3307  
 Customer#  
 Unit Type 1500 GPM CAFS Pumper  
 Customer: River Forest Fire Department  
 Address:

City, State, Zip River Forest, IL

**CUSTOMER USE ONLY**

Contract Admn. Mike Daley  
 Logistics Coord. Glenn Dale  
 Create Date: 11-22-16

Latest Revision 8-10-17

-----  
 DATE REVISE ORDER AS FOLLOWS: PRICE  
 -----  
 CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
 ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017  
 -----

ABOVE CHANGES APPROVED BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_

-----  
 CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
 ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017  
 -----

8/10/2017 38.) STRIPING AND GRAPHICS: The side cab lettering/graphics; and white reflective striping on the cab and body (with diagonal "upsweep" on the front body doors), shall be per Adam Ewings' mock up dated 7-26-17. A gold number 213 shall also be applied to the side rear body doors per Chief Bohlmann's mock up dated 7-27-17. There shall be ENGINE 213 on the rear roll up door per Adam Ewings' mock up dated 7-21-17 except it is to be in gold to match other lettering. See Adam Ewings for details. \$3,075.00

ABOVE CHANGES APPROVED BY: *[Signature]*  
 DATE: 8-11-17

-----  
 CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
 ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017  
 -----

- 6/21/2017 37.) OUT AND DOWN TRAY: See Item #36. The remainder of compartment #2 is to get an adjustable out and down tray. \$1,273.00
- 6/21/2017 38.) TOOLBOARD: Compartment #2 is to have a slide out toolboard (aluminum peg board) to hold two (2) SCBAs. The SCBAs are 25" tall and 12" wide. They are to mount one (1) on each side of the tool board. \$1,197.00
- 6/21/2017 35.) STREAMLIGHTS (Clarification): Change the four (4) Vulcan Streamlights to: Two (2) Vulcans and two (2) Survivors. The lights are to be mounted in the cab, accessible from the ground. Vulcans to the inside and Survivors to the outside. \$0.00
- 6/21/2017 34.) SHELF LOCATIONS (Clarification): The shelves shall be located as follows: --- One (1) in compartment #1; ---three (3) in compartment #6; ---Two (2) in compartment #4; ---One (1) in compartment #3. \$0.00
- 6/21/2017 33.) STEP (Clarification): Add a pull out step for the rear tailboard. \$0.00
- 6/21/2017 32.) HEATER (Clarification): The compartment heater is to be held up high on the front wall of compartment #1. \$0.00
- 6/21/2017 31.) FLOORING: Provide compartment flooring on all roll out trays, all shelves, and all compartments floors without floor mounted trays. \$1,005.00
- 6/21/2017 30.) SHELF/PAC TRAC: There is to be one (1) shelf in compartment #1. It is to be 27" from the floor. There is to be Pac Trac on the back wall above it. \$125.00
- 6/21/2017 29.) PADS (Clarification): Supply Scotch pads on the compartment vents as filters. \$0.00

6/21/2017	28.) POWER (Clarification): Provide one (1) 120 volt duplex outlet, and three (3) 12 volt power points in the EMS compartment in the cab.	\$0.00
6/21/2017	27.) PANEL LIGHTS (Clarification): All pump panel lights (inside and outside) are to be wired for single switch activation.	\$0.00
6/21/2017	26.) PAC TRAC: Install Pac Trac on the upper portion of the back wall, in compartment #1.	\$125.00
6/21/2017	25.) DOMINATOR: Upgrade the front Dominator light from a two (2) light DP2 to an eight (8) light DP8. Colors are to be four (4) red and four (4) green.	\$750.00
6/21/2017	24.) HELMET HOLDERS (Clarification): Ship the helmet holders loose.	\$0.00
6/21/2017	23.) 12V POWER: Provide 12 volt power and ground in this area for radio install (see item 22).	\$75.00
6/21/2017	22.) PLATE: Provide an aluminum plate in the left upper corner of the cab roof, near the operators panel, for mounting a radio.	\$75.00
6/21/2017	21.) ANTENNA CABLE (Clarification): Route the existing antenna cable to the pump panel area at the driver's side of the truck.	\$0.00
6/21/2017	20.) RADIO INFO NEEDED: Darley needs radio information from the Fire Chief, so Darley can order the proper Sigtronics system.	\$0.00
6/21/2017	19.) ANTENNA: Add one (1) Motorola radio antenna (RRA4900C) to the cab roof, and route the coax cable to the front switch panel area.	\$115.00

ABOVE CHANGES APPROVED BY: \_\_\_\_\_ Per May 2017 Department Inspection At Darley \_\_\_\_\_  
DATE: \_\_\_\_\_ May 2017 \_\_\_\_\_

-----  
CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017  
-----

5/23/2017	18.) SPEEDLAY TRAYS (Clarification) (15-72-6100): Due to the required thickness of a poly tray (.5" to 1") and the space available, the speedlay trays will be need to be aluminum material (1/8").	\$0.00
5/23/2017	17.) FRONT DISCHARGE (Clarification) (15-50-5000): The front discharge will terminate at the left side bumper.	\$0.00

ABOVE CHANGES APPROVED BY: \_\_\_\_\_ Darley Engineering \_\_\_\_\_  
DATE: \_\_\_\_\_ 5-23-17 (md) \_\_\_\_\_

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CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017  
-----

4/7/2017	16.) EMS CABINET FINISH (07-02-6700): The text specifies that the EMS compartment be constructed from brushed aluminum. However, welds on brushed aluminum will not be cosmetically appealing. Therefore, the cabinet will be constructed from aluminum and properly "DA" finished.	\$0.00
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ABOVE CHANGES APPROVED BY: \_\_\_\_\_ Darley Engineering & Sales \_\_\_\_\_  
DATE: \_\_\_\_\_ 4-7-17 (md) \_\_\_\_\_

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CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017  
-----

4/5/2017	15.) EMS CABINET (07-02-6700): The EMS cabinet in the cab will have the heavy black netting on the front (fixed on the bottom, secured at the top) as specified. In addition, the cabinet walls and the shelf shall have Pac Trac installed. The Fire Department shall be responsible for obtaining Pac Trac mounting components and mounting their equipment items accordingly.	\$0.00
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ABOVE CHANGES APPROVED BY: \_\_\_\_\_ Fire Chief James Eggert (via phone) \_\_\_\_\_  
DATE: \_\_\_\_\_ 4-5-17 (md) \_\_\_\_\_

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CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017  
-----

3/20/2017	14.) CHASSIS INSPECTION (00-45-3200): There is to be no chassis inspection trip at Spartan.	\$0.00
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ABOVE CHANGES APPROVED BY: \_\_\_\_\_ Fire Chief James Eggert \_\_\_\_\_  
 DATE: \_\_\_\_\_ 3-28-17 \_\_\_\_\_

CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF  
 ITEMS IN THE CONTRACT SPECIFICATIONS DATED FEBRUARY 24, 2017

3/14/2017	13.) GRAPHICS: An electronic mock-up of lettering and striping with any pricing shall be created and sent to Chief Eggert for consideration of adding to this order. Photos from Neal Brooks can be found in the order file.	TBD
3/14/2017	12.) CROSSLAY COVER: There shall be an aluminum diamond plate crosslay cover installed.	\$0.00
3/14/2017	11.) CROSSLAY LOCATION: Due to existing plumbing conditions, the upper crosslay needs to be located at the module rear; not the front. Darley Engineering may dictate the valve to be electrically actuated.	\$0.00
3/14/2017	10.) GROUND LADDERS: Due to interference with plumbing, specifically the necessary position of the water tank overflow, the ground ladder compliment needs to be a Duo Safety 25 ft. 3 section extension ladder, a Duo Safety 12 ft. roof ladder, and a Duo Safety 10 ft. folding ladder. Backboard storage and four pike pole tubes are included (note: pike poles cannot exceed 12 ft. in length). See drawings dated 3-10-17.	\$0.00

ABOVE CHANGES APPROVED BY: \_\_\_\_\_ Fire Chief James Eggert \_\_\_\_\_  
 DATE: \_\_\_\_\_ 3-28-17 \_\_\_\_\_

CHANGES BELOW ARE IN ADDITION TO OR ARE IN PLACE OF ITEMS IN THE SPECIFICATIONS  
 DATED 1-30-17 - BUT ARE INCLUDED IN THE SPECIFICATIONS DATED 3-24-17

2/24/2017	9.) REAR TIRES: The currently specified 11R 22.5 Goodyear G622 RSD rear tires are not available (they were allowed initially due to an error in Spartan's order software). Spartan recommends that the rear tires be 11R 22.5 Goodyear Regional RHD II G137.	\$0.00
2/24/2017	8.) MONITOR AND EXTENDA-GUN PACKAGE: In place of the Akron 3440 monitor with nozzle and tips, and the manual TFT Extenda-gun assembly, the following shall be furnished and installed: One (1) Task Force Tips model #XFH-E11A Hurricane RC remote controlled electric monitor; one (1) TFT XGASBVL-RL electric, remote controlled TFT Extenda-Gun assembly; one (1) TFT Y4E-RP panel mounted operator station mounted at the pump operator's panel; one (1) TFT M-ERP1250SNJ electric nozzle; and one (1) set of TFT MST-4NJ quad stacked tips.	\$0.00

ABOVE CHANGES APPROVED BY: \_\_\_\_\_ James Eggert \_\_\_\_\_  
 DATE: \_\_\_\_\_ 3-7-17 \_\_\_\_\_

CHANGES BELOW ARE INCLUDED IN THE  
 REVISED CONTRACT SPECIFICATIONS DATED JANUARY 30, 2017

1/30/2017	7.) CHASSIS SIDE SCENE LIGHTS: Due to the available space on the cab, Spartan is providing Whelen Pioneer LED 12V PCPSM1B surface mounted scene lights, in place of the original Pioneer 12V PCPSM2B scene lights.	\$0.00
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ABOVE CHANGES APPROVED BY: \_\_\_\_\_ James Eggert \_\_\_\_\_  
 DATE: \_\_\_\_\_ 3-7-17 \_\_\_\_\_

CHANGES BELOW ARE INCLUDED IN THE  
 REVISED CONTRACT SPECIFICATIONS DATED NOVEMBER 22, 2016

11/22/2016	6.) SHELVES (38-01-9100): The seven (7) adjustable shelf locations are to be determined.	\$0.00
11/22/2016	5.) PAINT: As approved 10-26-16, the lower chassis paint color shall be PPG FBCH 935301 red. The secondary/upper chassis paint color shall be PPG FBCH 8717 white. Darley shall match the lower red for the body.	\$0.00
11/22/2016	4.) CHASSIS: The cover for the front bumper hose well shall have push button latches in place of a D-Ring Handle.	\$0.00
11/22/2016	3.) TRAY - CUT & DOWN (38-34-1000): In place of left side compartment #2, the tray is mounted in right side compartment 5.	\$0.00
11/22/2016	2.) CHASSIS: A PressurePro electronic tire pressure indication transmitter system is furnished.	\$650.00

11/22/2016 1.) SIGTRONICS: A Sigtronics communications system is provided. (\$1,400.00)

ABOVE CHANGES APPROVED BY: James Egbert  
DATE: 3-7-17

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	TOTAL CHANGES	\$7,065.00
BASE CONTRACT PRICE FOR BODY		\$363,264.00
BASE CONTRACT PRICE FOR CHASSIS		\$222,236.00
DELIVER COMPLETED UNIT TO (Customer Pick Up)		\$0.00
TOTAL ORIGINAL CONTRACT		\$575,500.00
TOTAL CHANGES		\$7,065.00
GRAND TOTAL		\$582,565.00





## MEMORANDUM

**DATE:** August 21, 2017

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Award of Contract - 2017 Street Maintenance Program  
(Pavement Crack Sealing)

---

**Issue:** Staff is seeking approval of a contract for the 2017 Street Maintenance Program.

**Analysis:** In previous years the Street Maintenance Program has included the application of crack sealing products and pavement rejuvenation on various streets throughout the Village. A contract for the pavement rejuvenation work was recently awarded by the Village Board on May 8, 2017. As such, this agenda item relates only to the Pavement Crack Sealing portion of the Street Maintenance Program.

The approved FY18 Budget includes \$50,000 for Pavement Crack Sealing. Similar to the past six years, Staff worked collaboratively with the Village of Oak Park to bid this 2017 project jointly in an attempt to lower unit pricing. On May 18<sup>th</sup>, one bid was received and opened. As the attached bid tabulation indicates, the low bidder for this project is A.C. Pavement Striping, Co. at a total project cost to the Village of River Forest of \$46,004.85.

A.C. Pavement Striping Co. has been awarded this contract in previous years and regularly performs well. They were most recently awarded this contract in 2016.

**Recommendation:** Staff recommends approval of this contract with the following motion: Motion to award a contract to A.C. Pavement Striping, Co. in the amount of \$46,004.85 for the 2017 Street Maintenance Program (Pavement Crack Sealing) and authorize the Village Administrator to execute the contract agreement.

Project: 17-6, Micro-surfacing &  
Crack-filling of Various Streets.  
Bid Opening: Thursday, May 18,  
2017, 11:30 AM

Villages of Oak Park

2017 micro-surfacing  
and crackfill

						<b>A. C. PAVEMENT STRIPING CO.</b>			
ITEM NO.	PAY ITEM	UNIT	QUANTITY OAK PARK	QUANTITY R/F	TOTAL QUANTITY	Unit Price	OAK PARK TOTAL	RIVER FOREST TOTAL	Total Price
1	FIBER MODIFIED ASPHALT CRACK SEALING	POUND	20590	29487	50077	\$1.55	\$31,914.50	\$45,704.85	\$77,619.35
2	MICROSURFACING, 1PASS TYPE II @ 20lb/sy	SQ YD	61771	0	61771	\$2.81	\$173,576.51	\$0.00	\$173,576.51
3	MICROSURFACING, 2PASS TYPE II @ 30lb/sy total	SQ YD	14715	0	14715	\$4.23	\$62,244.45	\$0.00	\$62,244.45
4	PAVEMENT MARKINGS REMOVAL	SQ FT	4044	0	4044	\$1.00	\$4,044.00	\$0.00	\$4,044.00
5	THERMOPLASTIC PAVEMENT MARKINGS, L & S	SQ FT	50	0	50	\$5.00	\$250.00	\$0.00	\$250.00
6	THERMOPLASTIC PAVEMENT MARKINGS, 4"	LIN FT	100	0	100	\$0.99	\$99.00	\$0.00	\$99.00
7	THERMOPLASTIC PAVEMENT MARKINGS, 6"	LIN FT	1699	0	1699	\$1.47	\$2,497.53	\$0.00	\$2,497.53
8	THERMOPLASTIC PAVEMENT MARKINGS, 12"	LIN FT	2160	0	2160	\$2.00	\$4,320.00	\$0.00	\$4,320.00
9	THERMOPLASTIC PAVEMENT MARKINGS, 24"	LIN FT	990	0	990	\$4.75	\$4,702.50	\$0.00	\$4,702.50
10	BITUMINOUS MATERIAL TACK COAT, IDOT STD. SPEC 406	GAL	4298	0	4298	\$1.92	\$8,252.16	\$0.00	\$8,252.16
11	FINE AGGREGATE (FA-6)	TON	12	10	22	\$30.00	\$360.00	\$300.00	\$660.00
			<b>TOTAL:</b>				\$292,260.65	\$46,004.85	\$338,265.50



## MEMORANDUM

**DATE:** August 21, 2017

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Award of Contract – Hydraulic Water Model and System Analysis

---

**Issue:** Staff is seeking the award of a contract for an engineering firm to assist the Village in creating a hydraulic computer model of the Village Water System. A Request for Proposal (RFP) process was initiated and culminated in the recommendation of Strand Associates (Strand) to perform this task.

**Analysis:** Staff created a RFP that was sent out to thirty-one engineering firms in the Chicago area. Of those firms, five submitted responses to the Village for review. After the proposals were submitted, Staff members reviewed the proposals and evaluated them on the following criteria:

1. Approach to organizing and understanding the project
2. Capability and experience on comparable projects
3. Responsiveness to requirements, terms, timeliness and conditions for performance
4. Innovative concepts, designs from experience
5. Familiarity with Village policies and preferences
6. Recognition of items related to the project including identification of design elements and process that would result in a quality streamlined project

All cost proposals were submitted in a separate, sealed envelope and were left unopened until evaluations were completed. This was done to ensure that the costs proposals did not bias Staff's evaluation of the firm's qualifications.

Upon completing the review and selecting Strand, their cost proposal was reviewed to ensure that the proposed work could be completed within the allotted budget. The FY18 budget allocates \$35,000 within the Water/Sewer Fund to complete this work. As Strand's proposal was found to be within the budget, no other cost proposals were opened.

The base fee for this work is \$27,500. Strand also identified two options that the Village can elect to add to the project for an additional cost. Staff has elected to have Strand also complete a water main replacement and prioritization analysis which will help identify future water main projects to be incorporated into future Capital Improvement Plans. The additional cost for this work is \$4,600.

**Recommendation:** Consider a Motion to approve an agreement with Strand Associates to complete a hydraulic computer model of the Village Water System for a not-to-exceed cost of \$32,100.00 and authorize the Village Administrator to execute the contract agreement.

### Attachments

Strand Associates Proposal

Professional

Engineering

Services

# Hydraulic Water Model and System Analysis

## Proposal

Village of River  
Forest, IL

July 21, 2017





Strand Associates, Inc.®

1170 South Houbolt Road

Joliet, IL 60431

(P) 815-744-4200

(F) 815-744-4215

July 21, 2017

Mr. Jeff Loster, P.E.  
Village Engineer  
Village of River Forest  
400 Park Avenue  
River Forest, IL 60305

Re: Request for Proposal (RFP) – Hydraulic Water Model and System Analysis

Dear Mr. Loster:

Strand Associates, Inc.® is pleased to submit our proposal to the Village of River Forest (Village) for creating a computerized hydraulic water model and performing an analysis of the Village's Water Distribution System. Our team has proven experience with the necessary components of this project and is excited at the prospect of working with the Village on another water system project. We are confident this proposal will demonstrate that our firm is the best choice to guide the Village.

To be successful, the computerized water system model and the resulting study must meet all of the Village's near-term water system planning needs. We believe that the following factors make us uniquely qualified to develop a water model that meets the Village's near-term planning needs:

- **Our approach results in an accurate water system model and solid conclusions to support recommendations to the Board.**
- **Our project team brings unmatched expertise to study the Village's water system issues and needs.**
- **Similar experience produces a sturdy foundation of proven solutions to water system issues.**
- **Proposed schedule results in timely recommendations to assist with budget and funding decisions.**
- **Proposed fee options and breakdown provides flexibility in the final project scope.**

We have reviewed the terms and conditions stipulated in the Terms and Conditions and elsewhere in the RFP for the Hydraulic Water Model and System Analysis. Aside from the Indemnification and Liability items, we find the terms and conditions acceptable. We have minor comments on those two sections. We would like to discuss and negotiate acceptable indemnification and liability language that will not create a potential compromise of our professional liability coverage, but will keep that coverage in full effect for the Village's protection. These are relatively small provisions within the scope of the terms and, as such, we are confident mutually acceptable terms can be developed.

We look forward to working with the Village on this important project. Please call if there are questions or if additional information is needed regarding this submittal.

Sincerely,

STRAND ASSOCIATES, INC.®

Timothy J. Scholz, P.E.  
Project Manager



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# Executive Summary

## **Our Selection Results in a Water System Study That Meets All of the Village's Water System Planning Needs**

We have created water models and performed similar studies for numerous municipalities in the area. We have a deep level of familiarity with systems very similar to River Forest's, including water communities that purchase Lake Michigan water from Chicago, and are aware of common issues that systems like River Forest's face in terms of hydraulic profile and water main. We are confident that upon review of our proposal, which supports the five key factors discussed below, the Village will find we are the right team for the project.

**We have a deep level of familiarity with systems, and their issues, similar in history, size, and operational profile to River Forest's water system.**

### **Our approach results in an accurate water system model and solid conclusions to support recommendations to the Board.**

As discussed above, we are familiar with water system issues in systems very similar to the Village's. We have first-hand knowledge of the brittleness of its aging pipes. We understand that there are areas of high rates of water main leaks, areas of low pressures, and areas where available fire flows are in need of investigation and correction. We have recently assisted other communities with each of these areas of concern, which has enabled us to create a project approach tailored to the Village's specific needs.

One of the key aspects of our approach is keeping the Village involved every step of the way. We will submit technical memorandum and meet monthly during the project to obtain input and direction. Keeping staff involved in the process will maximize the Village's confidence in the results. We will assist staff with any presentations to the Board, but it is our approach to have staff as an integral part of the team, so they understand the process and can make confident and well-supported recommendations to the Board.

More detail on our understanding and approach is provided in the *Project Understanding and Approach* section of this proposal.

### **Our project team brings unmatched expertise to study the Village's water system issues and needs.**

We have prepared many water system studies that have included creation, calibration, and analysis of computerized water models. The *Project Team* section of this proposal shows that the team assembled brings unmatched expertise.

### **Similar experience produces a sturdy foundation of proven solutions to challenging water system issues.**

The *Project Experience* section provides a listing of the recent water system modeling projects and studies that members of the project team have recently been involved with in this area in the past 5 years. It does not bring in the many other studies taking place throughout the firm, which also provide knowledge that can be easily accessed for this project. We are certain the Village will find that similar services for communities such as Romeoville, Niles, Streamwood, Crest Hill, Downers Grove, Glencoe, Wilmington, and others brings a full tool box of solutions to River Forest's issues.



### **Proposed schedule results in timely recommendations to assist with budget and funding decisions.**

We have developed an aggressive schedule for this project. The Village has indicated that it anticipates a timeline of 3 to 5 months for final completion. In order to provide the most amount of information as possible for inclusion in the Village's budgeting and capital investment planning process, we feel it is important to implement the plan as soon as possible. This aggressive schedule also helps maximize the amount of study we can provide within the budgeted amount. The more time we can stay focused on the project, the more efficient we become with results.

Additional detail on our schedule and our team's availability to meet the schedule can be found in the *Project Schedule* section of this proposal.

### **Proposed fee options and breakdown provides flexibility in the final project scope.**

In order to provide the Village with as much flexibility in scope as possible, we have provided estimated fees for each task in our Scope of Services. We have also included the fees for other optional items that the Village might find beneficial. We would be happy to discuss these additional tasks and modify the project to get what the Village needs for the budgeted amount.

Again, we are confident that our proposal will demonstrate that selecting our firm for the Village's computer modeling and water system analysis project will result in a water system study that meets all of the Village's near-term water system planning needs.

**We have developed an aggressive schedule for this project.**

**Selecting our firm for the computer modeling and water system analysis project will result in a water system study that meets all of the Village's water system planning needs.**





# Firm Information

## More Than 70 Years of Service Signifies Our Organizational Strength and Commitment to Quality

Strand Associates, Inc.<sup>®</sup> has been providing exceptional civil and environmental engineering services to our clients since 1946. We attribute our organizational strength to our talented engineers, effective management, and, most of all, commitment to nurturing long-term client relationships.

Our Corporate Mission states that we are *dedicated to helping our clients succeed through excellence in engineering*. In accordance with this mission, we are continually expanding our staff and service offerings to broaden our base of experience and knowledge so that we can provide more creative and comprehensive solutions to meet the continually evolving needs of our clients. Our areas of specialization include water supply engineering; civil and municipal engineering; stormwater management; wastewater treatment and conveyance engineering; transportation engineering; electrical and HVAC engineering; building/facility engineering, architecture, and sustainable design; aviation; natural gas distribution; wetland delineation, mitigation, and restoration; ecosystem study and restoration; GIS and mapping; land development; construction observation; and financial assistance services.

To serve our national client-base effectively, we have 11 offices throughout the country, including offices in Joliet, Illinois, Madison and Milwaukee, Wisconsin; Indianapolis and Columbus, Indiana; Columbus, and Cincinnati, Ohio; Lexington and Louisville, Kentucky; Phoenix, Arizona, and Brenham, Texas.

## Reliable Consulting Service has Cultivated Long-Standing Client Relationships

Our clients rely on us as a partner in addressing their engineering and science needs. We develop and maintain long-standing affiliations, many extending into several decades of service. For some clients, we serve as appointed engineers and are active committee members; for others, we serve as specialty consultants to their in-house staff on an as-needed basis. With all of our clients, our service is flexible and tailored to their needs.

We understand the value our clients place on *consistency* of personnel and *continuity* in project development. Accordingly, we expend every effort to make sure that the team initially chosen is involved with a project from beginning to end.

## High Level of Service Made Possible Because of Dedicated, Results-Oriented Staff

Clients find reassurance in the fact that each of our engineers is supported by the expertise of a multidisciplinary engineering firm. This approach enables use of all our firm's resources while maintaining the personal involvement associated with a single point of contact; a person who has been trained to provide assistance through planning, design, and implementation.

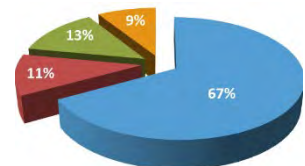
Only with solid management practices could a company in this industry establish such an impressive tenure. We are owned and operated by our active engineering staff.

Our expert staff of 400 employees represents the academic backgrounds and experience of all disciplines normally necessary to successfully complete a project. More than 60 colleges and universities are represented on our staff. Our engineers have an average of more than 10 years of experience and the majority are licensed or have advanced degrees.



Project management services will be provided from our nearby Joliet office.

Our commitment to long-term client relationships is a major factor in our success.



- Professional Engineers/Specialists
- Other Professionals
- Technical Support
- Administrative Support



# Project Experience

## Similar Project Experience Produces a Sturdy Foundation of Proven Solutions to Water System Issues

The summary table shown below provides all of our similar projects completed in recent years. As indicated, we have unmatched local and similar experience when it comes to water system studies and modeling. This experience will certainly bring many proven solutions to the Village.

**We have unmatched local and similar experience when it comes to water system studies and modeling.**

Following the summary table are details on just a few of the similar projects that our firm has successfully completed in the past 5 years.

Water System and Model Analysis Experience	
Project	Year
Romeoville, IL – Water System Master Plan	2017
Niles, IL – Skokie Water System Repurposing	2017
Oak Creek, WI – Waukesha Demand Modeling	2017
Whitewater, WI – Water System Study	2017
Fond du Lac, WI – Water System Master Plan Update	2016
Wilmington, IL – Water System Model Updates	2016
Niles, IL – Water System Master Plan	2016
Glencoe, IL – Water Distribution System Plan	2016
Crest Hill, IL – Water System Model and Analysis	2015
Fitchburg, WI – Water System Master Plan Update	2015
Lockport, IL – Computer Hydraulic Model Update	2015
Stoughton, WI – Water System Study Update	2015
Glencoe, IL – Water System Master Plan	2015
Belvidere, IL – Southwest Area Water System Study	2014
Middleton, WI – Water System Planning	2014
Decatur, IL – Water System Master Plan Update	2014
Hoffman Estates, IL – North Pressure Zone Study	2014
Streamwood, IL – Water System Plan	2014
New Lisbon, WI – Comprehensive Water System Study	2014
Lake Mills, WI – Water Needs Assessment	2013
Monona, WI – Water System Study Update	2013
New Berlin, WI – Water System Study	2013
Romeoville, IL – Water Model Creation	2013
Downers Grove, IL – Hydraulic Computer Model Update	2012
Lindenhurst, IL – Lake Water Supply Hydraulic Modeling	2012
Waunakee, WI – Water System Evaluation	2012
Stoughton, WI – Water System Modeling	2012
Waukesha, WI – Oak Creek Connection Option	2012
Wilmette, IL – Specific Area Water Model Analysis	2012
Wilmette, IL – Wilmette–Kenilworth Interconnection Evaluation	2012
Downers Grove, IL - Water Model Update and GIS Transition	2011
Belvidere, IL – Water System Study Update	2008
Highland Park, IL – Water Distribution System Master Plan	2007



## Select Recent Hydraulic Modeling Experience

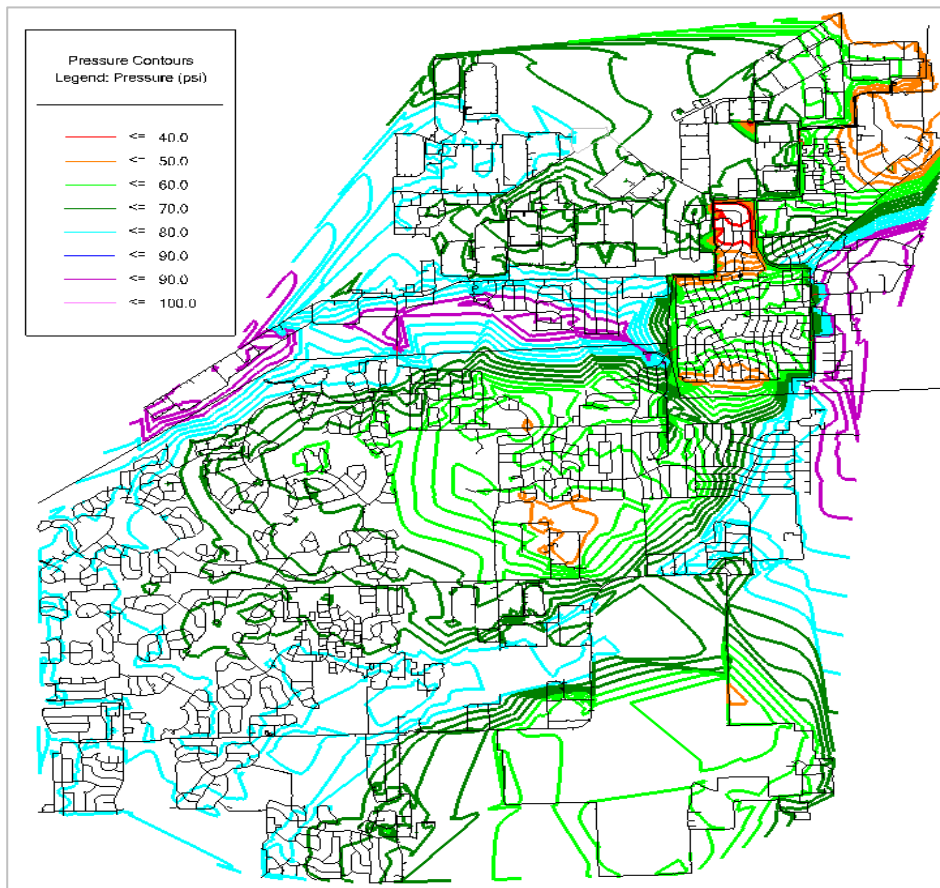
### Water Modeling – Romeoville, IL

The Village of Romeoville hired us to develop a computerized water model of the Village’s water distribution system to determine the effects of system improvements. The system consists of approximately 250 miles of water main ranging in size from 4 to 20 inches in diameter, 12 shallow and deep wells, five ion exchange water treatment plants, four booster stations, four elevated storage tanks, three ground-level reservoirs, one ground-level standpipe, and four pressure zones. The water model was created using WaterGEMS V8i software developed by Bentley Systems. The Village’s water main, valve, and fire hydrant GIS mapping files were imported into the software, which resulted in quick and efficient modeling that has water system infrastructure in the correct geographic location. The water model was calibrated using the Village’s hydrant flow test and SCADA data.

**Reference:**  
**Eric Bjork**  
**Director of Public Works**  
**815-886-1870**

**Project Team:**  
**Chris Ulm, P.E.**  
**Timothy Scholz, P.E.**  
**Justin Bilskemper, P.E.**

In-depth, extended period simulations (EPS) were completed to model changes in distribution pressures, booster flows, and elevated tank levels throughout the entire service area. The main purpose of the modeling was to show how supply, distribution, and storage improvements could improve water service to the Windham Pressure Zone customers.



Pressure contour map during fire event after system improvements.

Currently, the northern portion of this zone, where the largest booster station is located, is only connected to the rest of the zone by a single crossing. In addition, the zone’s maximum-day demand was approximately equal to the firm well capacity. Several 72-hour EPS were completed using the maximum-day demand and included a 3-hour, 3,500 gpm fire in the zone. The existing condition simulation showed the system was not able to provide the necessary pressure to supply the demand and fire, resulting in negative pressures and elevated facilities draining.



System improvements, such as adding redundant crossings to the isolated portion of the Windham Pressure Zone, adding a new deep well and blending it with existing wells, and constructing a new, 1-million-gallon elevated tank, allowed the system to maintain adequate pressures and fill elevated storage facilities each day.

### Water System Master Plan – Niles, IL

The Village of Niles hired us to provide a Water System Mater Plan to update their previous plan. Some of the unique challenges of the report were to determine what changes to the Village’s system would be needed if a whole sale customer was lost and if the Village changed water suppliers. This included an evaluation of the existing water treatment plant and repurposing a pumping station used to supply water to the whole sale customer.

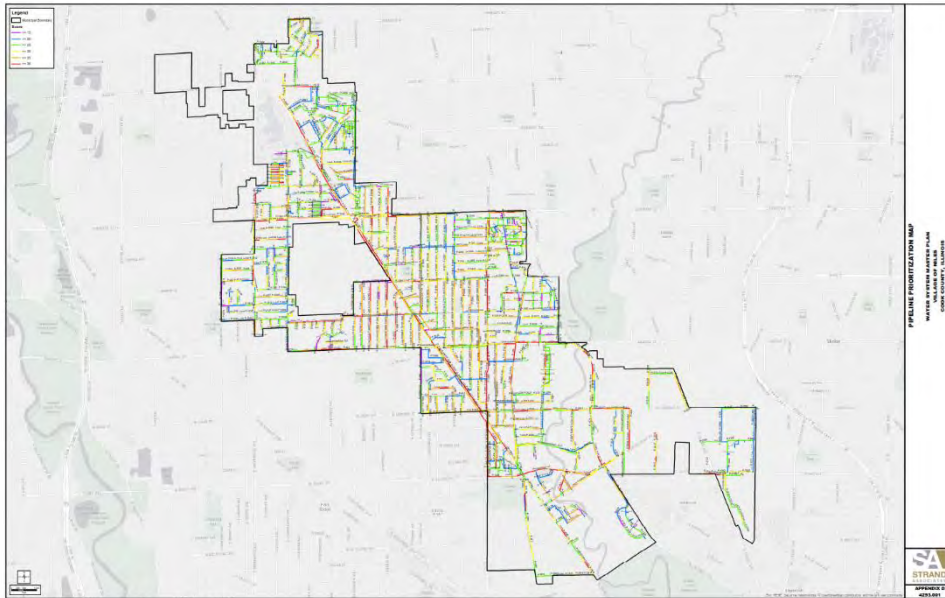
We used field data and water system mapping to create a computerized water model to perform system modeling for current-day average and maximum-day demands, as well as 2025 demands. Proposed improvement modeling scenarios included modeling fire flows in the industrial and commercial areas of the village to determine if a change was needed in the sequence of pumps at the water treatment plant.

Fire flows were analyzed using the computer model and several system improvements were recommended to improve performance. Water age, water loss, and water system electrical conservation and needs were also discussed, with recommendations for improved system performance. Water system improvements from the report were summarized and prioritized in a 5-year capital improvement plan. A pipeline prioritization plan was created as part of the report to help aid the Village in selecting water main replacement projects.

**Reference:**  
**Mary Anderson**  
**Public Works Director**  
**847-588-7900**

**Project Team:**  
**Chris Ulm, P.E.**

**The Village of Niles Master Plan included a clearly presented water main replacement priority plan.**



Niles – pipeline prioritization map.

### Water Distribution System Analysis and On-call Support – Downers Grove, IL

The Village of Downers Grove selected us to evaluate its water distribution system and make recommendations for improvements necessary for the system to meet current and future demands. Coordination with Village planners and water department staff was necessary to determine current and future demands and development. Also, this work was coordinated with the village-wide, computer-based supervisory control telemetry system as well as the DuPage Water Commission’s six pressure and rate adjusting control stations.

**Reference:**  
**Stan Balicki**  
**Assistant DPW**  
**630-464-5474**

**Project Team:**  
**Timothy Scholz, P.E.**  
**Dan Carpiaux**



Demands were allocated across the system by locating and determining demands from representative areas from the varied zoning types and spreading the demands across the village on a demand-per-area basis. This approach resulted in a total village demand that was extremely close to the average-day demand of 6.68 million gallons.

Fieldwork was conducted with Village water department officials to obtain data for the computer model. This fieldwork, along with existing supply and storage data for the Village’s seven elevated tanks, formed the basis for an accurate and calibrated computer model we developed for the Village.

In-depth, EPS were performed with WaterCad V7.0 by Haestad Methods. These were performed to model changes in distribution pressures and available fire flows throughout the entire service area during 24-hour periods under a multitude of scenarios, including 2005 and 2025 average-day and maximum-day demands, changes in main sizes, removal of elevated tanks, and adjustment of pressures for the pressure adjusting supply stations from DuPage Water Commission.

The model provided the Village with an accurate reflection of the strength of its system and its ability to face demands for the next 20 years. The Village has since recommended that the model be used to assess the impacts to the system of any proposed water utility work before such work is performed.

**Water Main Modeling and On-Call Support – Lockport, IL**

The City of Lockport faces tremendous growth potential resulting from the construction of I-355 that now traverses the entire north-south length of the city. In addition to the growth potential, the City had faced and addressed water quality issues within the city through multiple planning documents generated by multiple engineers. The City identified a strategy to meet future growth demands while addressing compliance issues, but needed to know how to implement that strategy.

We were hired to review the previous engineering studies, conduct a review of the present-day distribution system, and develop short- and mid-term capital improvement plans to implement this strategy successfully.

- **Water Model Update** – We obtained the previous water model files and performed a system update using WaterGEMS modeling software. Current GIS maps and operational information were applied to the model so that it reflected the present-day system. The model was recalibrated by simulating field fire flow tests to demonstrate that the field results could be duplicated in the model. This update was required to identify which recommendations from multiple previous engineering reports were still required to successfully implement the operational strategy to serve future growth.
- **On-Demand Water System Modeling** – Amidst our existing tasks to update the water model and generate a CIP, developers required feedback on proposed infrastructure, and staff needed additional support to make confident planning and capital decisions in the existing distribution system. We provided timely responses that considered the performance needs of both the present and ultimate distribution system.

We updated growth areas with proposed development water mains and demands, which required us to project pressure zone boundaries beyond the consideration of previous studies. We then analyzed the performance of proposed developments while considering the needs of adjacent undeveloped parcels. These services have enabled the City to make decisions that are progrowth while still maintaining the best interest of its existing customers and staff.



Downers Grove Water Main Map.

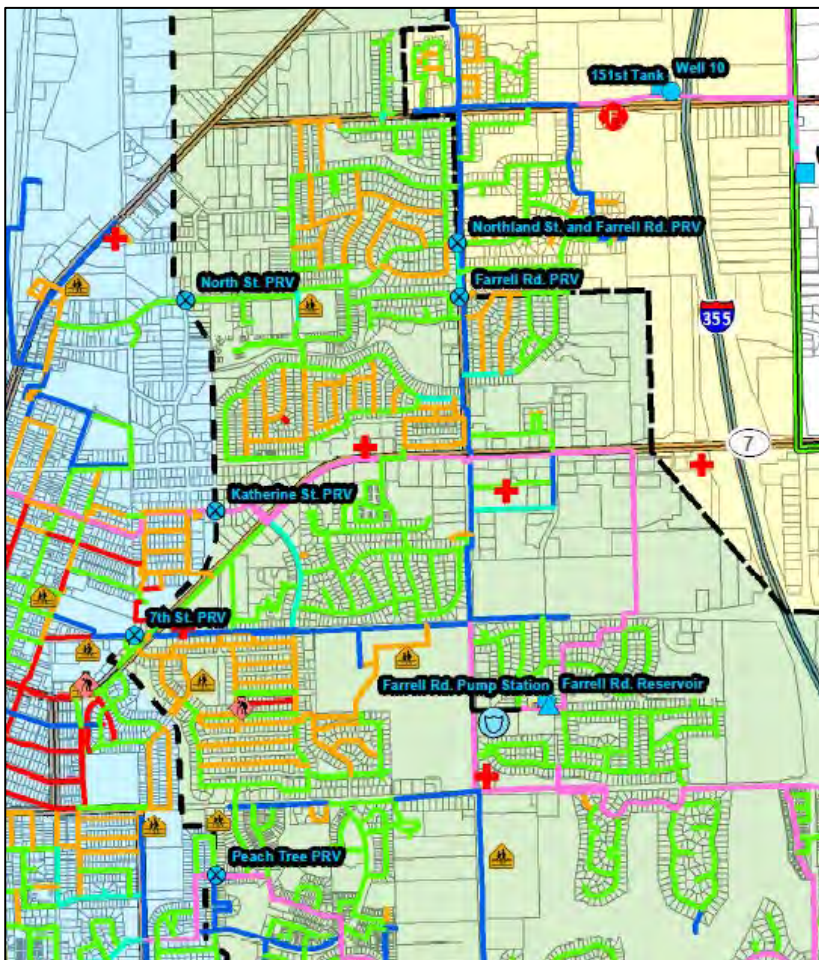
**Reference:**  
**Amy Wagner, P.E.**  
**Director of**  
**Engineering**  
**815-838-0549**

**Project Team:**  
**Timothy Scholz, P.E.**  
**Chris Ulm, P.E.**



- Capital Improvement Planning and Pipeline Replacement Prioritization –**  
 Through years of planning, the City identified a strategy to address existing issues. The major remaining task was to identify how to implement these recommendations. We systematically reviewed the previous engineering studies to eliminate any recommendations that were not relevant to the City’s strategy, as well as recommendations that the City had already implemented. The remaining list of recommended projects was analyzed in the updated computer model in order to validate the benefits of these projects to the distribution system. We also generated additional recommendations required for the system to perform as intended, including review of system pressures, fire flow availability, and water quality results from the model. Afterward, we created a pipeline prioritization model to aid the City in deciding when or if to implement these improvements.

With City input, a prioritization scoring matrix was generated to apply scores for categories, such as water main breaks, pipe age, and adjacent critical areas. Water model results and multiple GIS layers were intersected so the scoring matrix of multiple user-defined parameters could be applied to each pipeline. The result was a prioritized list of every pipeline in the system. We also generated this list as a map to create a visual tool of the most highly prioritized areas in the city. Budgetary construction cost opinions were generated for pipelines with the highest priority score and divided into timelines that the City’s budget could handle within 18-month, 2-year, and 5-year time frames. Ultimately, this created a clear path that staff and elected officials could follow as they worked to implement the distribution system improvement strategy.



Systematic review of existing studies and convergence with pipeline priority parameters enabled confident decision-making.



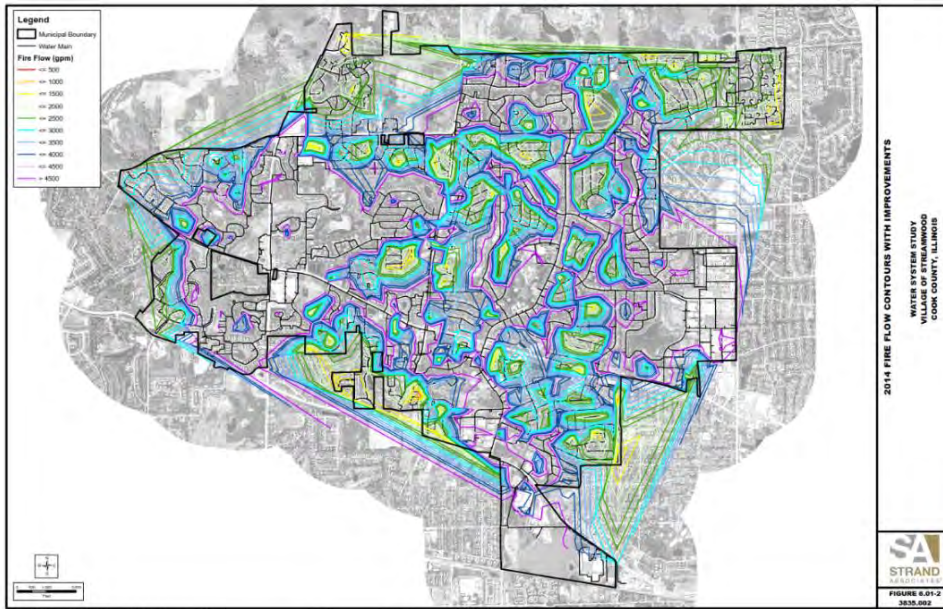
### Water System Model and Study – Streamwood, IL

We completed a water system model and a study. The water system model was built using geographical information system (GIS) data, the model was calibrated, and demands were distributed using Village-supplied automated meter reading data. The study evaluated the Village’s existing supply, storage, and nonrevenue water.

Water modeling was used to analyze the existing distribution system performance, evaluate system water age, and develop improvements based on Village-specified future water system scenarios. Modeled scenarios include the availability of fire flow when storage facilities are taken out of service, the ability to meet demands if supply from NSMJAWA is lost, evaluation of locations for Streamwood to connect to the Village of Bartlett supply, and the availability of fire flow if demand from its largest industrial user is increased.

**Reference:**  
**Matt Mann**  
 Director of Engineering  
 and Public Works  
 630-736-3850

**Project Team:**  
**Chris Ulm, P.E.**  
**Justin Bilskemper, P.E.**  
**Virginia Smith, P.E.**



Fire flow contours with improvements – Village of Streamwood.

### Hydraulic Computer Model Update – Downers Grove, IL

The Village of Downers Grove selected our firm to update the Village’s existing AutoCAD-based computer hydraulic model to a new all-pipe inclusive, GIS-based computer hydraulic model. The new model takes advantage of the increased accuracy inherent in the GIS data and incorporates changes in the Village’s distribution since the original water model was created in 2006. We also created the 2006 model.

The Village’s GIS data was used to create the updated model, which enables the Village to run the model within their GIS framework and provides continuity in naming systems and data usage. The model is a complete representation of the Village’s system, incorporating all main, valves, hydrants, service meters, and service lines in addition to the Village’s larger facilities.

The model was created with WaterGEMS V8XM by Haestad Methods. Historical water sales data was obtained from the Village, adjusted by the Village’s known sales to supply ratio, and applied to the service meters via cross-referencing account numbers. Therefore, the water demands of the village are as accurate as possible in terms of quantity and geospatial location.

**Reference:**  
**Stan Balicki**  
 Assistant DPW  
 630-464-5474

**Project Team:**  
**Timothy Scholz, P.E.**  
**Dan Carpiaux**



In-depth extended period and fire flow simulations were performed to model changes in distribution pressures and available fire flows through the entire service area over 72-hour periods. We conducted these simulations using a range of scenarios, including average- and maximum-day demands, removal of facilities from service to simulate facility repair, and changes in main size.

The updated hydraulic model provides the Village with an accurate reflection of their system’s strength and its ability to face demands for the next 20 years. The Village has since recommended that the model be used to help their budgeting process by assessing the impacts to the system of any proposed utility updates prior to any such work occurring.

**Water Distribution System Analysis – Schaumburg, IL**

The Village of Schaumburg selected us to prepare a study of the Village’s water distribution system. The system consists of 277 miles of water main ranging in size from 6 inches to 24 inches in diameter, four water feed stations from the Joint Action Water Agency (JAWA), one emergency interconnect with the DuPage Water Commission (DWC), six emergency standby wells, five reservoirs, two standpipes, and three elevated tanks.

The analysis observed the existing system and provided a review of the existing facilities. A hydraulic computer model of the system was created using WaterGEMS V8XM by Haestad Methods. The model incorporated the Village’s GIS mapping of the water main, roadways, plats, and zoning to create a hydraulic model that contained every main, valve, hydrant, and storage and supply facility in the system in its correct geographic location.

The Village’s average-day and maximum-day sales data was collected in spreadsheets, linked to the GIS land parcels, and allocated across the model such that every land parcel in the Village demanded its actual volume of water. This approach provided a village-demand that was not only very accurate in terms of total average- and maximum-day demand, but was also very accurate in placing the demands across the system.

Fieldwork was conducted with Village personnel to obtain calibration data from the model. This fieldwork, which included hydrant testing and Hazen-Williams C-Factor testing, was combined with Village supply and storage facilities data to form the basis for a calibrated model. Fire flow simulations and EPS were performed under a multitude of conditions to determine the ability of the distribution system to convey differing flow rates and to determine the behavior of the distribution system and its facilities throughout the course of daily domestic demands and multihour fire events.

The hydraulic model was used to provide recommendations to the Village to cycle the water in their elevated tanks more efficiently, and it identified whether the village was hydraulically well-served by the six emergency standby wells. In addition, the model pinpointed the location and likely age of the oldest water in the system and identified areas of the system that required reinforcement.

We developed cost opinions for the recommended work and scheduled a recommended 5-year capital plan based on each recommendation’s potential benefit to the Village. The Village purchased the WaterGEMS V8XM software, and as part of our Scope of Services, we provided the model to the Village and trained Village staff to use the software so that any further modeling could be performed “in-house.”



Fire flow simulation map.

**Reference:**  
**Timothy Molitor**  
**Water Division**  
**Foreman**  
**847-923-6606**

**Project Team:**  
**Timothy Scholz, P.E.**  
**Chris Ulm, P.E.**  
**Dan Carpiaux**



Hydraulic analysis map for Village of Schaumburg.





### Water System Modeling – Hoffman Estates, IL

We completed water system modeling for the Village of Hoffman Estates. The existing water system model was updated using geographical information system (GIS) data and fire flow testing was used to confirm the model was calibrated. Water modeling was completed to simulate the loss of one of its west transmission mains across the Tollway between the North and South pressure zones. An alternate connection that would move part of the village currently served by the South Zone into the elevated North Zone was proposed, and the model indicated it would raise pressures. Modeling also indicated that pressures in this part of the system could be lowered by lowering the tank levels in the North Zone while maintaining adequate fire flow availability in the North Zone.

**Reference:**  
**Haileng Xiao**  
**Superintendent of**  
**Water and Sewer**  
**847-490-6800**

**Project Team:**  
**Chris Ulm, P.E.**  
**Timothy Scholz, P.E.**

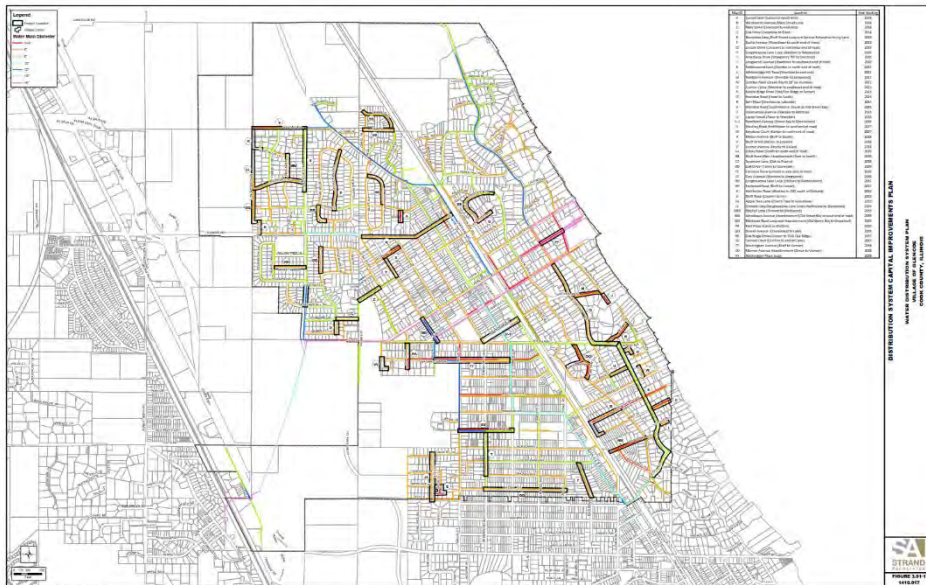
### Water System Master Plan – Glencoe, IL

The Village of Glencoe began to supply residents with treated water from Lake Michigan beginning in 1928 and expanded its treated water production capacity to 7.3 mgd through a number of upgrades and improvement projects. Glencoe was approached by the Northwest Water Commission (NWC) in 2013 as a potential location for installation of a new 100 mgd raw water intake on Lake Michigan. Seeing the opportunity to partner and replace aging facilities, the Village selected us to assist in understanding and planning its future water supply options.

**Reference:**  
**David Mau, P.E.**  
**Public Works Director**  
**847-461-1116**

**Project Team:**  
**Brian Hackman, P.E.**  
**Chris Ulm, P.E.**  
**Justin Bilskemper, P.E.**

Through a planning level effort, we helped the Village consider a variety of components. As a first step, our project team conducted a system summary and demand analysis to set the framework for future improvement needs. Our initial evaluation reviewed the Village’s data and water system infrastructure, along with future growth projections, to establish current and 40-year projected water supply needs. The results of our study recommended upgrading to a 6 mgd water treatment facility and possibly expanding to an 8 mgd facility.



Glencoe – Distribution System Capital Improvement Plan.

**Glencoe’s Water System Master Plan included development of a CIP and clear figures showing improvement recommendations.**

Our next step evaluated the existing water treatment system through site visits, operator interviews, and discussions with equipment vendors to understand the condition of the existing WTP facilities. This initial effort evaluated both rehabilitating the existing WTP and developing a new WTP incorporating NWC’s proposed 100 mgd lake water intake design. The project team soon recognized that the Village had a need to purchase water from a neighboring water system to assist with the transition to a future WTP.



To aid with understanding its neighboring water supply options, the Village had a computerized water system model that required updates and calibration. Using the existing model and GIS mapping, we developed a fully calibrated model with accurate geospatial references in Bentley WaterGEM<sup>®</sup> software to evaluate operating scenarios with future improvements to the water system. The water system model was used to develop the water supply characteristics, including pressure and flow, required to support the water system with neighboring communities. The model results assisted with developing options for interconnections between the Village of Winnetka, Village of Northbrook, and City of Highland Park.

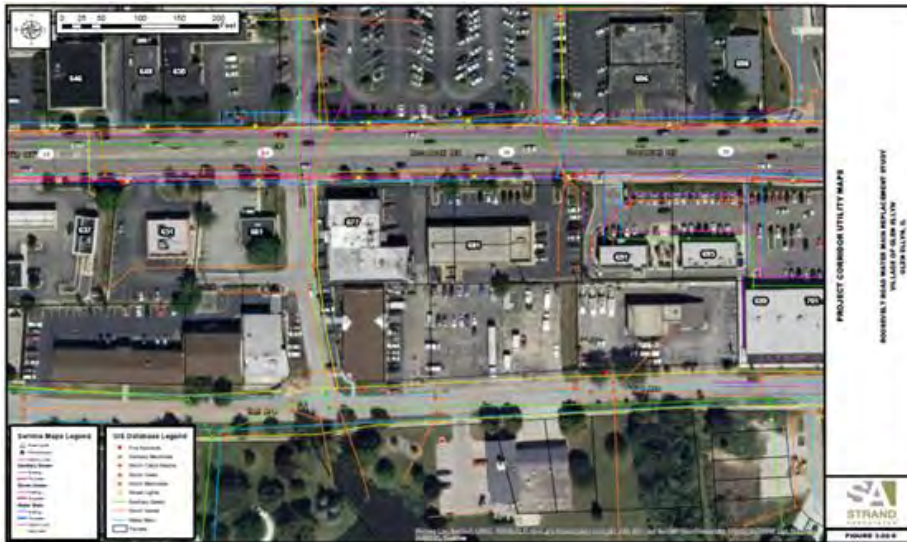
Through the comprehensive planning effort, the Village ultimately considered six water supply improvement options, including four Lake Front WTP rehabilitation or replacement options, one inland WTP option, and the option to purchase water from a neighboring water supply. Each option included a detailed discussion regarding technical requirements, the Village’s perceived advantages and project challenges, future tasks, and a detailed breakdown of probable costs. We then presented the results of our study to the Village Board in March 2015, and discussions about the future water supply and a possible association with NWC are ongoing.

**Roosevelt Road Water Main Replacement Study – Glen Ellyn, IL**

The Village of Glen Ellyn hired us to investigate potentially replacing approximately 7,500 feet of existing 12-inch water main within the Illinois Route 38 (Roosevelt Road) right-of-way. The existing cast-iron main was experiencing more and more breaks, which disrupted water supply to the numerous commercial interests along Roosevelt Road and created traffic flow issues. Rehabilitation or replacement of the main would be a significant undertaking, as it would involve coordination and/or permitting with multiple Utilities (ComED, Nicor, ATT and Verizon, among others) given the congested right-of-way. The rehabilitation is currently underway, construction will be completed in 2018.

**Reference:**  
**Robert Minix**  
**Village Engineer**  
**630-469-6756**

**Project Team:**  
**Timothy Scholz, P.E.**  
**Chris Ulm, P.E.**  
**Mike Waldron, P.E.**



A project utility map identifying the corridor segments.

We split the study corridor into 10 segments and conducted a routing analysis and trenchless technology replacement analysis. The routing analysis included feasibility and cost opinions and was coordinated with IDOT; thus, it received early feedback and buy-in from IDOT with regard to the construction schedule and methods. In the trenchless technology replacement analysis, we compared trenchless methods to open cut methods and conducted independent investigations for each corridor segment. The trenchless methods that we investigated included slip lining, Cured-In-Place Pipe (CIPP), pipe splitting, and hydraulic directional drilling.



The construction methodology analysis also examined whether each segment was actually necessary for service, how to maintain service during construction, the level of water services on each segment, the level of disruption to the public, and the likely construction cost.

In addition, the study identified three areas that could be abandoned, preferred replacement routes for the remaining seven segments, and the construction method and schedule for those segments. The report also developed a proposed capital improvement plan for the corridor that took advantage of construction efficiencies and accounted for the Village’s financial plans.

**Water System Master Plan – Highland Park, IL**

The City hired us to provide a Water Distribution System Master Plan. The main goal of the project was to perform a review of most aspects of the water distribution system and make recommendations on any improvements necessary over the next 10 years. We used an existing computerized water model to perform system modeling for current-day average- and maximum-day demands, as well as 2028 demands. Fire Flows were also analyzed using the computer model. Based on these findings, several system improvements were recommended to improve system performance.

We were also asked to look at several aspects of the City’s metering practices, which included recommending better methods for collecting meter readings. We also investigated and discussed current meter maintenance and replacement practices. We analyzed the impacts of inaccurate meters on unaccounted-for flows and suggested ways the City could reduce the unaccounted-for flows that it was experiencing. We briefly discussed an approach to start a cross-connection control and backflow prevention program and a lead service replacement program. We also discussed the distribution system impacts resulting from initiating a residential fire sprinkler system requirement.

For ongoing maintenance of the distribution system, we reviewed and made recommendations regarding water main replacements due to pipe age and condition. We also investigated current hydrant and valve maintenance procedures and made recommendations to improve hydrant and valve life. Finally, we developed a unidirectional flushing plan using their GIS system to guide City staff through more than 400 steps to flush the entire City water system. All findings and recommendations were compiled into a Master Plan document that included tabulation of costs over a 10-year period for all recommended improvements.

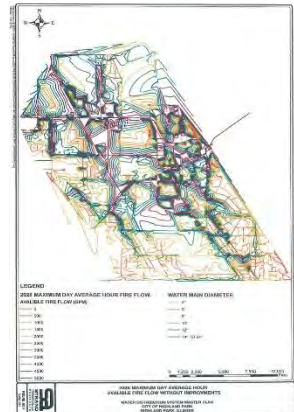
**2014 Water System Model Update and Capital Improvement Plan – Decatur, IL**

The City of Decatur is a storied community with what was once a heavy industrial base of water users. Over the years, industry has shrunk as the existing users have become more efficient. The surface water treatment plant (WTP) is rated for 54 mgd of capacity, but only sees a typical-day demand of 28 mgd. The distribution system has a single entry point at the high service pumping station (HSPS). The hydraulics of the system were designed based on moving large volumes of water from the source to the largest users.

Today the system demands are predominantly residential and commercial with the need to move water much more efficiently throughout the system. Problems that the City needed to address included pumps too large to service lower demands, inadequate fire protection on the fringes of the system, high water age resulting from large storage with reduced demand, and aging infrastructure that was installed to service large users. To complicate the issue, the investment needs of this very large system outweighed revenues from reduced water sales.

**Reference:**  
**Ramesh Kanapareddy, P.E.**  
**Director of Public Works**  
**847-432-0807**

**Project Team:**  
**Timothy Scholz, P.E.**  
**Chris, Ulm, P.E.**



**Highland Park’s 2028 maximum-day average-hour available fire flow without improvements.**

**Reference:**  
**Jerry Stevens,**  
**Engineering Services Coordinator**  
**217-424-2833**

**Project Team:**  
**Brian Hackman, P.E.**  
**Timothy Scholz, P.E.**

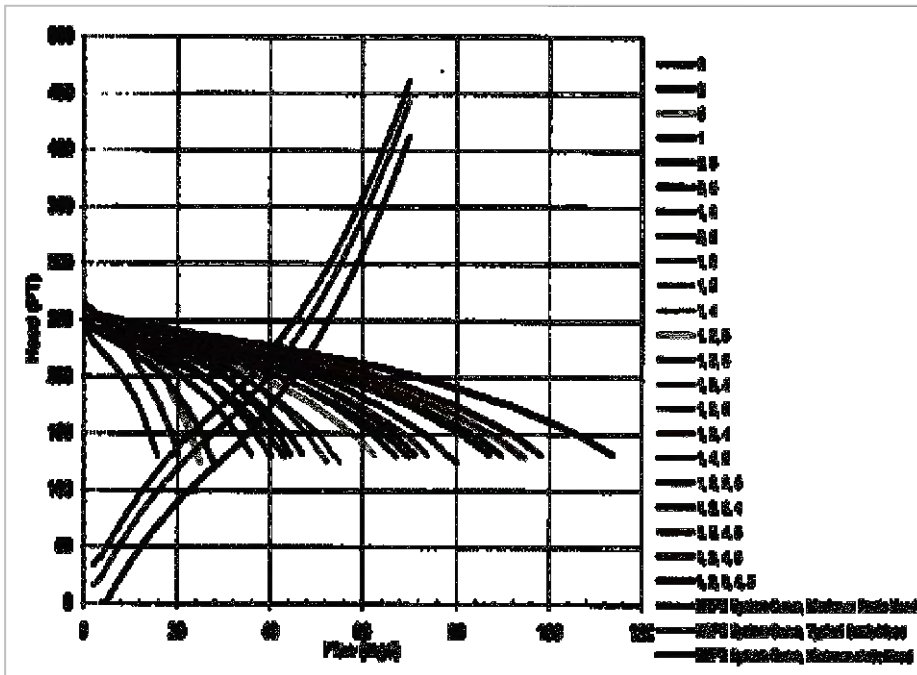


We conducted a 2014 water system master model update and 5-year capital improvement plan to reevaluate the recent progress of the City’s planned improvements as well as to prepare the City to address the remaining immediate needs in a systematic fashion. This included recreating the water distribution system hydraulic model using Bentley’s WaterGEMS software populated from the City’s GIS database. We were hired in the year 2000 to help analyze the vulnerability of a single entry point water system from a power failure. We were able to immediately identify that undersized water mains were creating excessive friction loss, limiting the ability of storage facilities to provide adequate pressure when the supply point was out of service. Additionally, we recognized that the urban sprawl on the outskirts of the system required the creation of a new pressure zone to serve residential customers adequately.

**We recognized that the urban sprawl on the outskirts of the system required the creation of a new pressure zone to serve residential customers adequately.**

These improvements were completed in 2012 and the City wanted to reassess the remaining needs. We confirmed that the pumps were still oversized for the low demands on the system. We also recommended changes to the pump operating scheme that would allow greater frequency of storage turnover and reduce water age and disinfection by-product issues during the summer months. The water model analyses that we completed included static evaluations of present and future average-day, maximum-day, and maximum-hour of the maximum-day demands. Dynamic model elevations included EPS of tank and pump performance over a 72-hour period of each maximum- and minimum-day for a present and future plan year. Last, we also conducted fire flow analyses to evaluate deficiencies in system performance.

The City also assessed the needs of the water main network. The existing rate of water main replacement was not keeping pace with the rate at which the infrastructure was aging. We prioritized recommended water main projects so those that had the greatest impact for the most users would be completed first. As a result, the water main improvements focused first on fire flow deficiencies and then on hydraulic capacity to isolated areas of the system. At the end of the 5-year plan, the City will then address aging infrastructure that can be replaced with new pipes. We have also completed several other water system studies and planning projects for the City of Decatur.

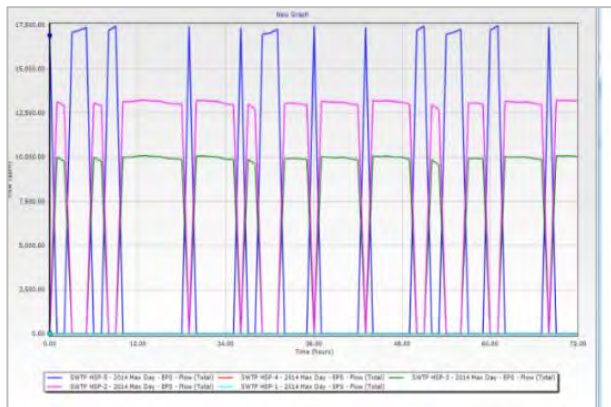


In-depth evaluation of all operating conditions revealed potential for pump runoff.

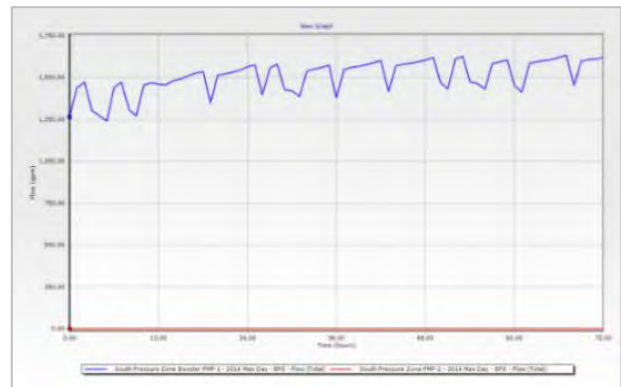


- High Service Pump Station and Water Treatment Plant Storage Study –**  
 We conducted an in-depth review of the storage capacity at the treatment plant to evaluate the potential for unforeseen conditions to restrict supply to the high service station. We were ultimately able to utilize the hydraulic model to identify a particular operational condition that would cause runout on the pump curves, leading to erratic pump behavior. This situation occurred when the City would refill a reservoir in the distribution system while using its single preferred pump that could match the lower system demands better than the other pumps. City staff were able to recreate this scenario in the actual distribution system and confirm this was indeed the main issue causing erratic pump behavior. Our immediate recommendation consisted of a new operating scheme that would eliminate the problem while maintaining the chlorine contact performance of the WTP finished water reservoir. Long-term recommendations included pumping station upgrades and improved SCADA controls to enable the station to better match system demands.
- Planning Study for New Large User –** A private company and existing water service customer contacted the City of Decatur in 2009 and expressed that it was interested in increasing its water consumption by 5.9 mgd under average conditions and 6.5 mgd for maximum-day conditions. This posed a significant shift in the demands as the customer was located beyond the current water treatment plant and storage facilities. The City hired our firm to evaluate the increased demand and to generate a report discussing the potential effects on the distribution system; we would then develop recommendations for the most effective means to accommodate the new demand. We systematically evaluated all possible alternatives, including those generated in a previous master plan. These included improving connectivity in the northern portion of the zone, installing larger-diameter water main to an existing booster station to increase its capacity, installing large diameter water main to increase connectivity to existing elevated storage, and adjusting the operating scheme of the High Service Pumping Station. We were able to arrive at an optimal solution that maintained the minimum service requirements and goals of the City while providing the customer with adequate supply.

Long-term recommendations included pump station upgrades and improved SCADA controls that would enable the station to better match system demands.



EPS data for WTP pumps.



EPS data for North Zone Tank.



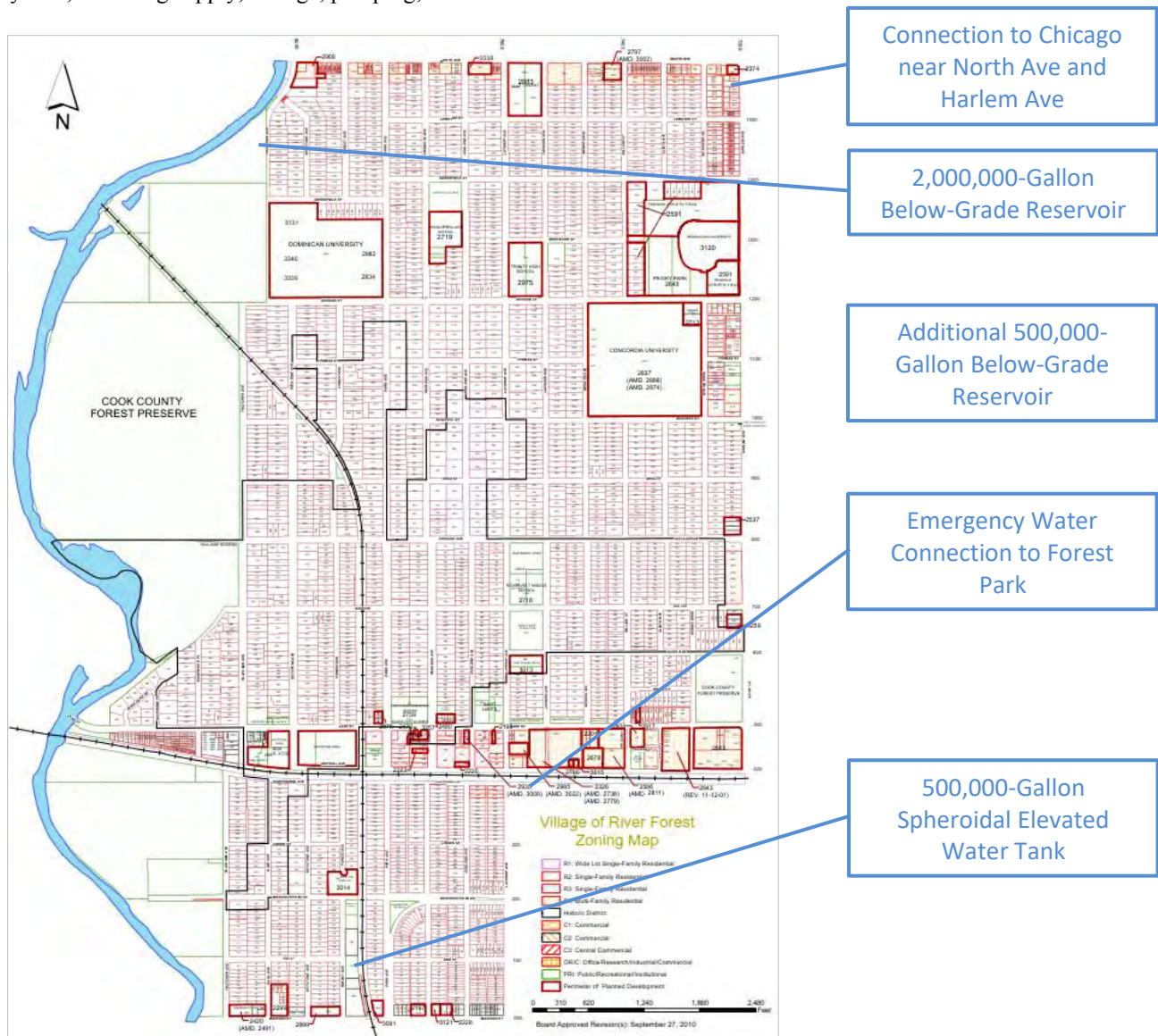
# Project Understanding and Approach

## Focused Project Understanding and Proposed Approach Results in an Accurate Water System Model and Solid Conclusions to Support Recommendations to the Board

The Village of River Forest is seeking engineering expertise to prepare and calibrate a computerized water system model and then use the model to complete several system analysis. Based on discussions with Village staff, the following is our understanding of the project.

At this time, the project will include the creation and calibration of a water model using the Geographic Information System (GIS) water system layer and additional information provided by the Village. We are then to calibrate the model with field testing data provided by the Village and with demands allocated from the Village's Automated Meter Reading system. We are then to use the model to analyze the current performance of the system, including supply, storage, pumping, and distribution.

**We are uniquely qualified for this project because of our proven project approach and experienced project team.**



River Forest has 39 miles of main for 11,000 residents on 3,112 residential meters, and purchases water from Chicago, with an emergency connection to Forest Park.



Our firm is then to make recommendations to improve any deficiencies discovered and develop associated costs. The improvements and their associated costs will be prioritized into a capital improvement plan (CIP). The CIP will prioritize the projects and stage them over the next 10 years based on the amount of money the Village proposes to spend annually. On-call modeling services will be provided as needed by the Village for development review purposes.

We understand that River Forest is a mixed-use community, approximately 2.5 square miles in area, with a population of approximately 11,200 residents split between approximately 3,100 residential meters. We understand that the Village is landlocked and is highly urbanized, with most properties consisting of single family housing, with three universities, and numerous schools. Commercial properties are located primarily along North Avenue and the Metra Union Pacific/West Line.

We understand that the River Forest purchases water from the City of Chicago, and has an emergency connection with Forest Park. We know that the Village has one elevated water storage tank, and two below-grade reservoirs. We further understand that given that River Forest has been incorporated for almost 140 years, capital infrastructure is relatively static, other than adjusting for new commercial or multi-apartment residential development.

We are uniquely qualified to perform these services for the Village of River Forest, as we have worked on many similar projects throughout Illinois and Wisconsin. Recently, we performed these services for Nilus, Streamwood, Crest Hill, Lockport, Romeoville, Highland Park, Glencoe, Downers Grove, and Schaumburg, Illinois, which are variously similar in size and hydraulic configuration to the Village of River Forest. These, and other similar projects, are detailed in our *Project Experience* section.

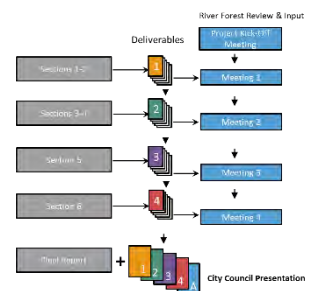
### Long-Term Savings Result From Our Forward-Thinking Project Approach

Each step in our proven process provides an opportunity to add value to the resulting model and report. This project will determine and support many future decisions. Thus, the proper steps must be taken now so that the resulting decisions are sound and economical. Using the wrong software, cutting corners on calibration, making overly conservative improvement choices, or not investigating the proper improvements will likely cost much more in the long run than spending the extra effort on a comprehensive water analysis that provides effective and economical recommendations.

We propose to involve the Village in the creation of the model, the analysis of current and future improvement scenarios, and the direction of the report. We will incorporate Village input by submitting technical memoranda of the report sections as they are prepared. We will then have a workshop to discuss the results of the previous steps and the direction of the next. This process is shown visually in the adjacent graphic. This process enables the Village to know the study direction at all times and not be surprised or disappointed at the end, but, rather, informed and confident in the results.

At this time, it is anticipated that the report will be based on the following outline:

- Executive Summary
- Section 1 – Introduction
- Section 2 – Summary of Existing Water System and Water Demands
- Section 3 – Creation and Calibration of Water System Model
- Section 4 – Analysis of Current Water System Performance
- Section 5 – Analysis of Water System Improvements
- Section 6 – Recommendations and Capital Improvement Plan (CIP)



Approach provides many opportunities for Village staff input and direction.



## Summary of Project Approach

Based on our discussions with Village staff and our experience with similar projects, we have developed the following task list for our approach, with additional details of each step after the brief listing.

- Conduct a project kick-off meeting to collect and review existing data, discuss future and existing system deficiencies, determine the expectations for accuracy, ease of use, and maintenance requirements of the model.
- Develop and calibrate the water model using WaterGEMS V8i water system modeling software.
  - Create distribution system model based on using GIS data
  - Incorporate facilities into water model
  - Allocate water demands based on AMR data
  - Allocate top ten water users' demands, if necessary
  - Calibrate the water model using Village provided flow data
- Assess the current water system performance using the calibrated water model and identify the following:
  - Supply capacity analysis
  - Storage capacity analysis
  - Conduct a water sales to water supply efficiency check
  - Facility and distribution system performance on average-day, max-day, and max-day plus fire demands
- Prepare technical memorandum for the findings and attend a workshop meeting with Village staff to discuss the findings to-date and the direction of the next steps.
- Develop system improvement scenarios and analyze their ability to improve current system performance.
- Develop opinions of probable cost for the improvements recommended and prioritize them in a 5-year CIP.
- Develop a draft report detailing the study findings and recommendations.
- Meet with Village staff to discuss the draft report.
- Prepare a final report based on Village comments and submit to the Village.
- Provide the Village with a copy of the GIS-compatible model for inclusion into the Village's GIS maps
- Provide on-call/as-needed hydraulic modeling as required by the Village to perform adequacy reviews on proposed developments within the village. Reviews will identify adequacy of water system to serve development or scope and probable cost of necessary modifications for proposed development.

**Village identified issues will be investigated and addressed, providing a long-term tool in which the Village can have confidence.**

We have specifically discussed the tasks identified in the Village's RFP. However, there are some additional tasks that the Village might find beneficial. These tasks would be provided on an optional, ala carte basis, and may be selected or rejected independent of the main task scope. We provided the proposed fee for these other optional tasks in order to facilitate a discussion and are prepared to modify the scope to fit the Village's interests.

The following provides a detailed discussion of our proposed and optional scope of services tasks.

### Conduct a Project Kick-Off Meeting

This is a very important step in the project. The Village's input and thoughts on the system will lay the groundwork for the remainder of the study. The Village will be asked to provide the following to assist us in meeting the Village's objectives efficiently and effectively:

- Hard copy map(s) and AutoCAD or GIS file(s) of the system



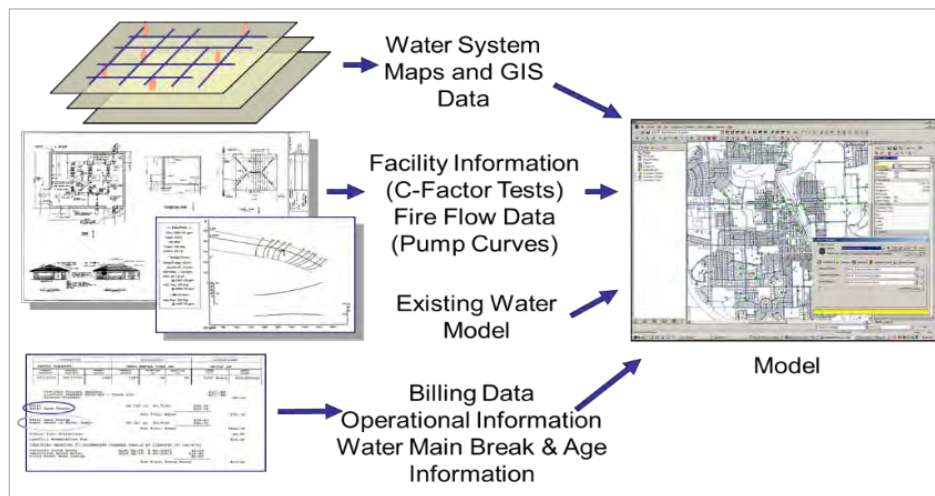


- Pipe age and materials
- Operating schemes for the receiving Pumping Station Forest Park Connection and elevated water tank
- Aerial photographs of the Village of River Forest (GIS file)
- Contour map with 2-foot elevation contours (Cook County GIS file)
- Historic water demand data
- Water billing records
- Previous water system study reports
- Needed fire flow demands from ISO and the Village’s fire department
- Available Fire Flow field test data and SCADA measurements
- Existing facility plans
- Anticipated growth areas and type of growth
- Locations and information on the five to ten largest water system users
- Locations and information on critical water customers (from vulnerability assessment)
- Historic problem areas in water distribution system and facilities

Gathering all of the necessary information at the start of the project shows that we value staff time by maximizing efficiency while not sacrificing Village input.

Our goal for the kick-off meeting is to develop an understanding of the existing problems and discuss the future anticipated impacts to the water system. We value the Village staff’s time and seek to make the entire process as streamlined and efficient as possible.

Furthermore, we will consult with Village staff to determine the Village’s expectations of accuracy, ease of use, and maintenance requirements of the water model.



The model is built on extensive amounts of data to maximize its accuracy.

- **Develop and calibrate the water model using WaterGEMS V8i water system modeling software.**

We are recommending the use of WaterGEMS V8i software for River Forest’s water model. WaterGEMS V8i is produced by Bentley Software and has the capability to incorporate data from ESRI/Arcview GIS, AutoCAD, and MicroStation sources. The software is also capable of working in these platforms and as a stand-alone program. WaterGEMS V8i also meets all the performance and presentation requirements as described in the Village’s RFP. Additionally, the software is continually updated and supported. WaterGEMS V8i is completely open architecture and used by many consultants, so the Village will maintain cost control and not be locked into any single firm.

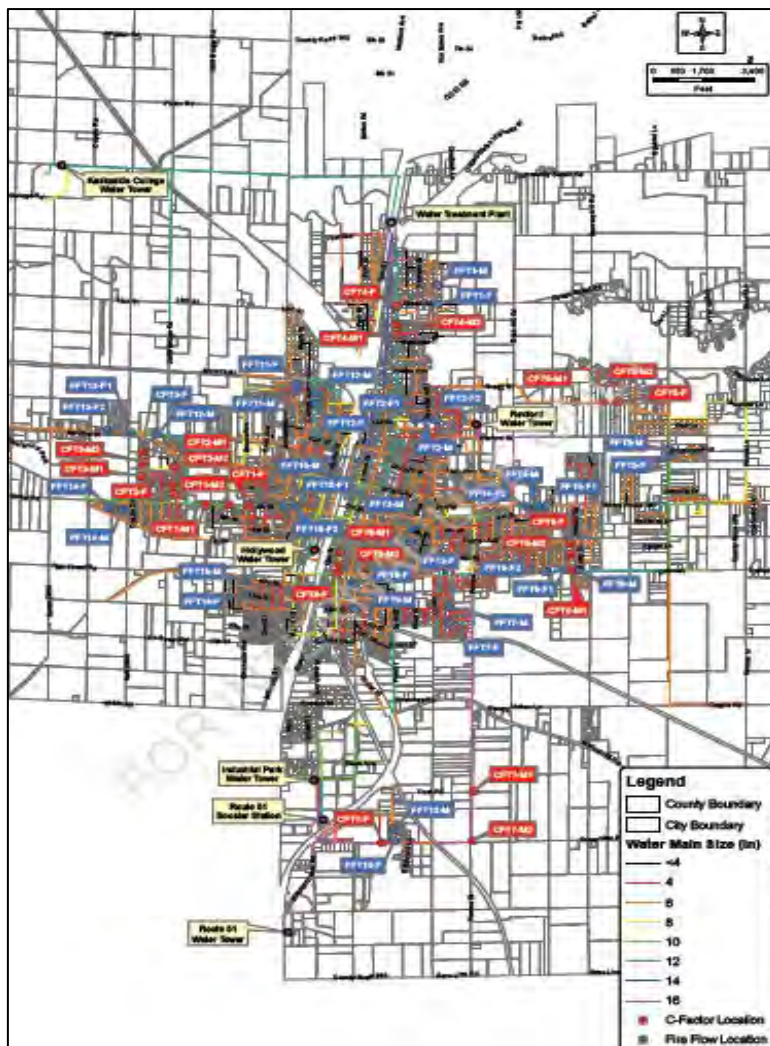
Selection of software that produces the best fit for the Village’s long-term use is vital.



There are several ways to calibrate a water model. Hydrant flow testing at various key points in the system can provide the information necessary to calibrate the model for future analysis of the effects of system improvements or extensions. We understand that we will use fire flow data provided by the Village. For calibration, it is necessary to know the behavior of the system during hydrant flushing in order to correctly determine the system's response to the localized hydraulic stresses created by this test. We will observe conditions of water pumping levels, elevated water tank levels, and system demands during the performance of the test. We will request this information pertaining to the days and times of the fire flows, as provided in the Village's SCADA system; which we will use for verification of calibration accuracy, as necessary. If it is discovered that additional testing is required for an additional fee we can provide assistance with field testing.

Included in the effort to calibrate the model is the collection and input of the facility data and parameters. We will visit the supply and storage sites to assess how they operate and gather information necessary to recreate them in the model during the kick-off meeting. However, if pump curves are not available or inaccurate and the Village desires that the model include the most current pump curves, for an additional fee we can provide assistance with field testing to develop the curves. In that case, we will ask for Village staff's assistance in performing pump tests to operate the valves, hydrants, and pumps.

**Staff involvement during calibration testing allows additional input regarding known system issues.**



Centralia field testing and model calibration location.

Water model calibration can help identify the existence of closed or pinched valves, and tuberculated water main.



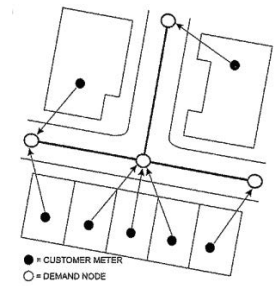
Water model calibration will include allocating the water demands throughout the system. In recent studies, we have been able to use WaterGEMS to allocate the demands based on the meter reading data from an average- and max-day. The billing and GIS data included coordinates for each meter and WaterGEMS was able to find the closest node for each demand and allocate it to that point. With this approach, the level of accuracy is very high and there is no need to complete any special processes for large users, as this is automatically incorporated.

In the future, GIS updates can be imported into the model to “check in” or troubleshoot after system changes.

Alternately, as we did in the Village of Downers Grove, we can allocate the demand based on zoning. By selecting a typical demand per-acre of zoning type using the Village’s historical meter reading data, we will apply that data over those zoning types. This proved to have a high degree of accuracy in Downers Grove and several other locations.

- Assess the current water system performance using the calibrated water model.**

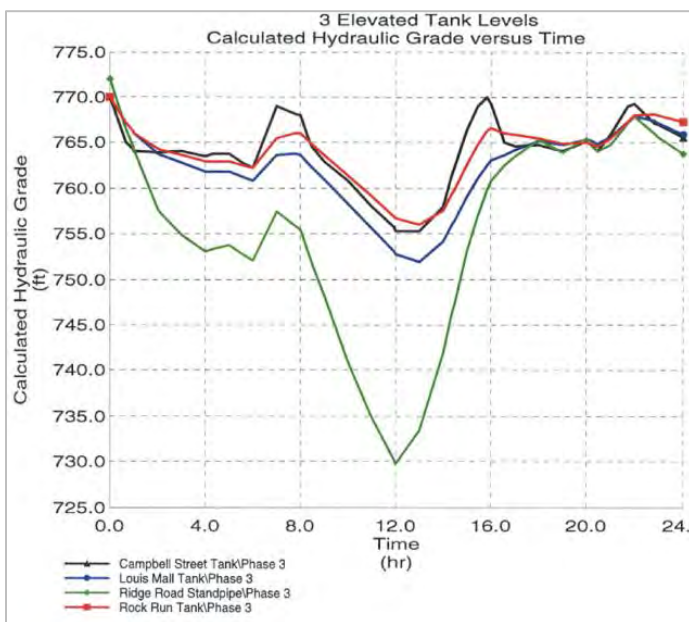
With the calibrated model, we will be able to review the overall operation of the existing system, as a whole, under both instantaneous and EPS. We will look for areas of exceptionally high or low pressure, major variation in pressure, and inadequate fire flow. Another item we will review is very high or very low velocities in distribution segments. This can result in shorter pipe life or excessive settlement within the pipe. Finally, we will look into other facility operations, such as tower turnover and water treatment plant production.



Potential for high water demand allocation accuracy in water model.

These analyses will be observed under average-day demand conditions, maximum-day demand conditions, peak-hour demand conditions, and maximum-day plus fire conditions. We will look into other facility operations, such as tower and storage turnover, and water booster pumping station operation.

In addition, we will perform both desktop and model analysis of supply and storage capacities. The desktop analysis will give an overview using recommended standards for storage and supply capacities for the Village’s demand patterns. The model will provide a dynamic perspective and assist in showing how the various facilities interact during high demand situations, such as major fires. Graphics, such as the one for pressure, can be easily created to show the results of the analysis.

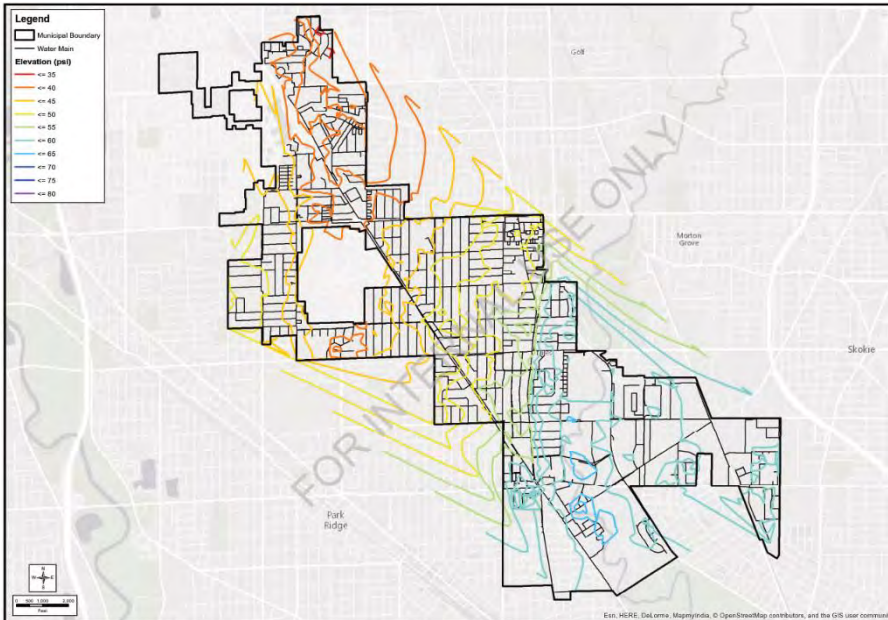


Review of tank performance using an extended period simulation



The modeling process will be clearly documented to show assumptions and input data sources, and the model development, operation, and resulting recommended improvements will be based on the American Water Works Association (AWWA) suggested best practices. Modeled available fire flows will be compared with recommended fire flow ranges and durations for the specific zoning types (e.g., residential, commercial, industrial). Extended period simulations will be performed to assess the ability to meet the ISO recommended fire flows for the recommended duration.

**Multiple methods of analysis provide necessary data for comprehensive system perspective.**



Niles average-day pressure contours.

- **Analyze supply and storage capacity.**

As part of this discussion, we will develop a diurnal water usage curve and compare the capacities of the pumping stations, water supply equipment, and storage tanks with the required capacity for both current-day and anticipated future demands. Typically, we will use the maximum-demand-day plus fire demand for the storage and pumping analysis.

Finally, we can conduct a sales to supply efficiency check of the system and run a desktop analysis of nonrevenue water and lead a discussion of those findings as well as some recommendations for possible actions to reduce nonrevenue water.

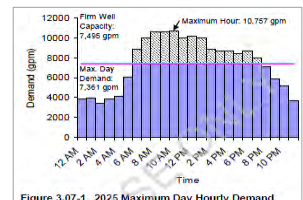


Figure 3.07-1 2025 Maximum Day Hourly Demand

**System capacities will be analyzed.**

- **Prepare and submit a technical memorandum and attend a workshop with Village staff.**

As discussed earlier, we will provide technical memoranda at key stages during the study. These will eventually become the sections of the report. We will also schedule a workshop meeting with the Village to discuss the memoranda, obtain comments, and direction for our next steps. This will enable the Village to stay involved with the study, provide vital input, and be aware of possible end results.

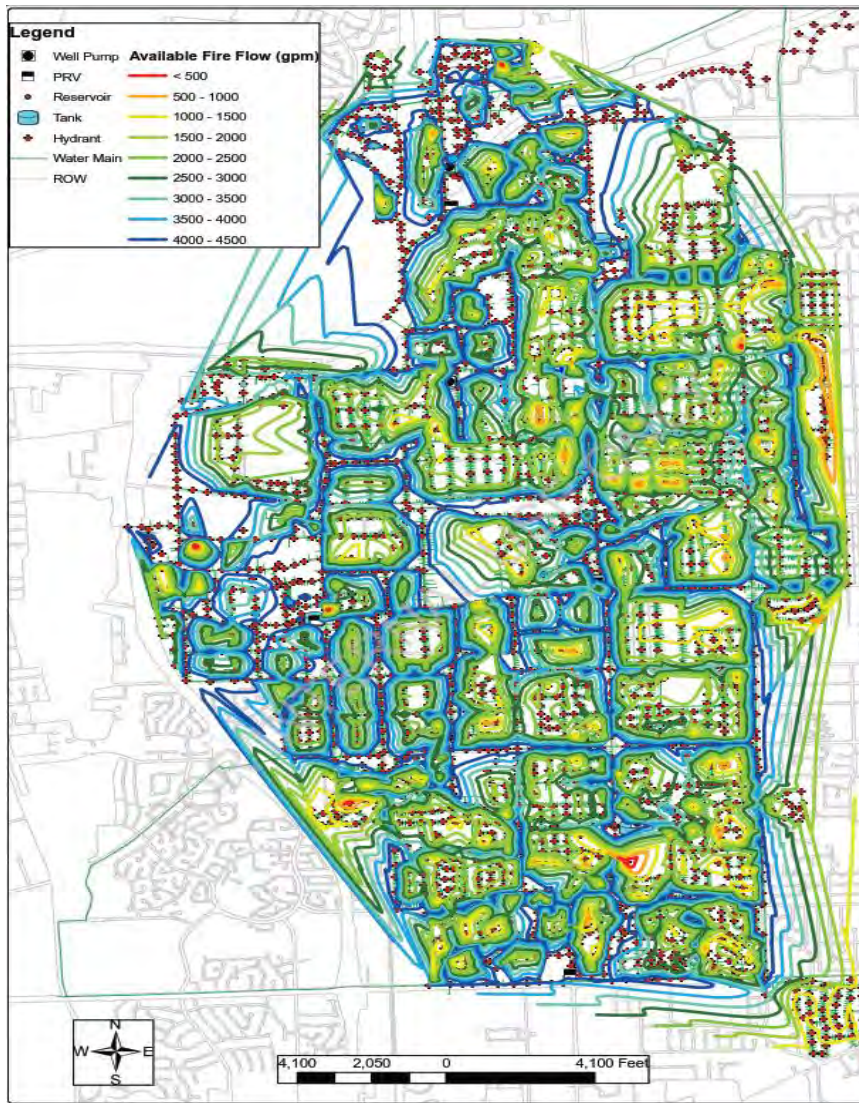
- **Develop system improvement scenarios and analyze their ability to improve system performance.**

This step includes finding recommended improvements to the system to help better meet today’s conditions and issues, as well as future potential issues as the demands change during the next 10 and 20 years.



Once we have determined possible improvements to help the system meet current and future demands, we will run scenarios for these improvements and observe the results. If the results are favorable, we will include the improvements and their opinions of probable cost in the CIP and report.

The following figure shows a future maximum-day demand fire flow availability for a study recently completed.



Downers Grove's maximum-day fire flow contour map.

- **Prepare opinions of probable cost for the recommended improvements and develop a 5-year Water Distribution System CIP that incorporates all the recommended changes.**

Once our technical memos have been reviewed and updated, we will prepare the final section of the draft Water System Study, including the opinions of probable cost for each recommendation and an implementation schedule for each of the proposed improvements over a 5-year CIP, which will incorporate the Village's roadway restoration plans.

**Every step of the project is taken with exceeding the Village's engineering needs in mind.**



- **Submit prefinal report.**

This will be the final progress report submittal. The technical memoranda that we have been providing to the Village will be formatted into a draft of the Water System Evaluation report that includes the reviews, evaluations, opinions of probable cost for each recommendation/suggestion, anticipated manpower needs, and schedule for implementation of the proposed improvements. We will also include a discussion of potential funding mechanisms to support financing of the project. The draft report will be based on the following outline:

- Executive Summary
- Section 1 – Introduction
- Section 2 – Summary of Existing Water System and Water Demands
- Section 3 – Creation and Calibration of Water System Model
- Section 4 – Analysis of Current Water System Performance
- Section 5 – Analysis of Water System Improvements
- Section 6 – Recommendations and Capital Improvement Plan (CIP)

After giving the Village time to review the information, we will meet with the Village to discuss the draft evaluation report and review in detail the proposed recommendations and alternatives.

- **Submit final report.**

After approval of the plan by the Village, we will incorporate comments into the Water System Evaluation and provide a final hard copy and PDF document for use by the Village.

- **Provide on-call, as-needed modeling services.**

We will provide on-call, as-needed modeling services. We understand these will be for developmental reviews purposes as this time, but we are also capable of providing emergency modeling for operational purposes in the case of spills, or removal of Village water facilities due to crashes or unforeseen circumstances

As the Village will see, our approach is firm and well-developed to meet the needs of the Village. Our experience in system studies for many other communities has refined our approach to produce results River Forest can rely on and implement with confidence. We want the Village to be completely satisfied, both after the study and after improvements are made.

### Optional Tasks

- **Water Main Replacement Analysis**

As an optional task, if the Village desires a water main replacement analysis to help prioritize and support water main replacement decisions, we will request the data necessary for the pipeline prioritization database, including pipe installation dates, historic water main break information, location of known water quality issues, locations of areas of interest where service continuity is more critical than other areas, location of deficient valves or hydrants, capital improvement plans adjacent to water mains, and other information. Information shall be provided to us in an electronic format that includes tabular information with spatial coding, GIS shapefiles, AutoCAD files, or Microsoft Access files. Information received in a different format such as paper copies, PDF copies, or images will be included in the database, but doing so may incur an additional fee.

**As a compilation of all of the technical memorandums the City has already reviewed, the final report will be familiar and receive full support.**

**We provide on-call modeling services for a number of clients for both developmental and emergency needs.**



The prioritization plan map communicates concepts effectively to decision-makers and reveals how individual segments can group into capital projects.

We will use this data to create a pipeline prioritization database in ArcGIS that incorporates information from the existing water model database as well as additional layers of Village-provided information in an acceptable format, as previously described. The database will also include transportation features, areas of public interest, and others that are readily available through open-source databases. We will work with the Village to make assumptions where information is missing or unavailable and will document all assumptions in the report.

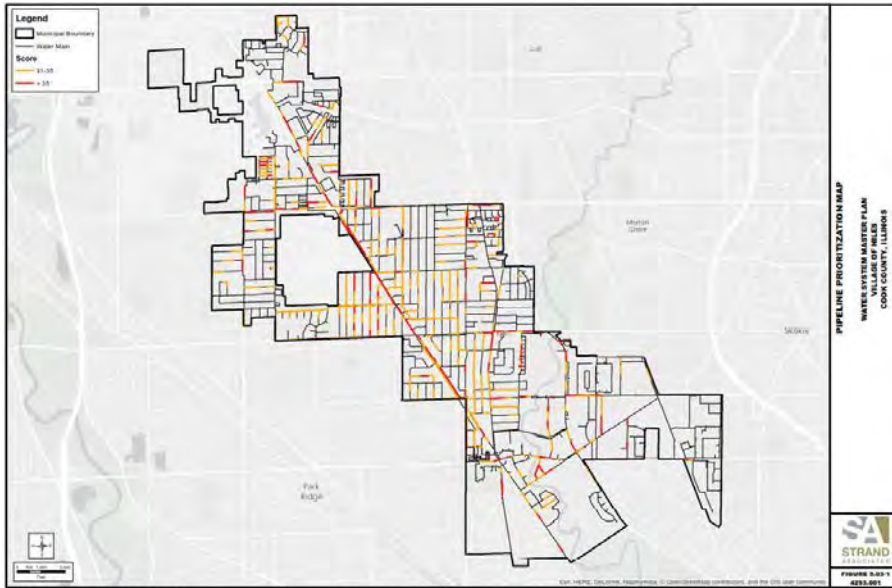
Using a matrix-scoring program that we have developed on past projects, we will adjust the scoring process based on Village-desired importance for the different areas of scoring. The spreadsheet-scoring program will give each pipe segment a score indicating its priority level for replacement.

After we run the pipe segments through the scoring matrix program, we will present the Village with a map of the pipeline prioritization database with various layers of information shown and the draft prioritization-scoring matrix for review and discussion at the next progress meeting.

Ultimately, we will provide a figure that shows the replacement priority for each pipe segment included in the study. This figure will display water main replacements prioritized in colorized rankings that are easy understandable by the elected officials and the general public. A sample from a recent assessment in Niles is shown below.

Criteria	Impact Score				Weight
	0	1	2	3	
Purpose of Existing Recommendation	Not Previously Recommended	Aged Infrastructure, Main Breaks, Water Quality, Reinforcement, System Performance	None	Compliance, Fire Flow	5
Number of Breaks	0	1 to 2	2 to 5	6 or more	3
Break Rate per 1,000 ft	None	Lowest 1/3	Middle 1/3	Highest 1/3	3
Diameter	N/A	6-in up to 10-in	4-in and smaller	12-in and larger	2
Material	Default	Asbestos Cement or CI			2
Accessibility	Default	County R-O-W	Federal/State ROW		1
Noteworthy Areas	Default	Schools, Police & Fire Stations	Hospitals, Prisons	Storage, Supply, Pumping, PRVs	1

Example pipeline scoring plan.



Niles pipeline prioritization map.

- **Nonrevenue Water Analysis**

As an optional task, we can review the Village’s overall water system information using AWWA M36 methodology and software, to identify and understand the Village’s nonrevenue water, identify that portion that is water loss, and present recommendations as to the most efficient means to address the water loss, in an attempt to meet Illinois Department of Natural Resources requirements of no more than 10 percent by 2019.

AWWA Free Water Audit Software: Water Balance						
Water Audit Report for: <b>City of Lockport (IL1978500)</b>						
Reporting Year: <b>2015</b>   10/2014 - 9/2015						
Data Validity Score: <b>67</b>						
Own Sources (Adjusted for known errors)	System Input	Water Exported	0.000	Billed Authorized Consumption	618.631	Revenue Water
		Authorized Consumption	678.631	Billed Metered Consumption (water exported is removed)	592.041	Revenue Water
900.662	900.662	Water Supplied	900.662	Unbilled Authorized Consumption	60.000	Billed Unmetered Consumption
				Unbilled Metered Consumption	45.739	28.590
				Unauthorized Consumption	11.201	Non-Revenue Water (NRW)
				Apparent Losses	3.732	282.231
				Customer Metering Inaccuracies	0.000	
				Systematic Data Handling Errors	1.400	
				Leakage on Transmission and/or Distribution Mains	Not broken down	
				Leakage and Overflows at Utility's Storage Tanks	Not broken down	
				Leakage on Service Connections	Not broken down	
Water Imported	0.000	Water Losses	222.231	Real Losses	218.499	

Water balance table.

As noted in the figure above, in general, water use is comprised of three categories:

- Metered use
- Authorized unmetered use (system hydrant flushing, fire crews, system backwashing, landscape watering and street cleaning, water fountains, potential government agency use)
- Unauthorized unmetered use (main breaks, leaking service lines, storage overflows, theft of water, meter inaccuracies, and accounting discrepancies)





We will attempt to separate the apparent losses from the real losses, and aid the Village in rectifying both. We will first review the Village's produced and billed water to identify the amount of nonrevenue water. We will then review the Village's inventory of water meters for their potential accuracy issues. Village records will be reviewed for the meter testing and calibration history, the replacement history of the meters, the meter type and age throughout the system, cumulative volume by meter, and the status of the Village's Automatic Meter reading (AMR) system.

We will review the Village's water leak and main break data and the management information of the system to identify known leaks and their volume. We will identify the number of service connections on the Village's water system to identify potential unmetered loss on the service lines. We will use generally accepted AWWA methodologies to estimate losses on those service lines and potential unreported water main leakage losses.

We will then identify the Village's recoverable leakage – that is, the volume of water on which the Village can expect to claim revenue. This can amount to apparent losses caused by inaccurate meters, excessive unbilled authorized consumption, and high value real water losses from water main breaks and service leaks. We will estimate the value of the recoverable leakage, estimate the cost to recover the leakage, and evaluate and recommend to the Village options to recover the leakage and strategies to reduce water main losses.

We recently assisted the City of Lockport, Village of Indian Head Park, and Village of Romeoville with the AWWA M36 Water Audit process. For the City of Lockport, we have also continued to prepare nonrevenue water reduction plans at the request of Illinois Department of Natural Resources.

This process will focus the Village of River Forest on the major contributors of water loss and nonrevenue water and provide the direction for improvements that will provide the biggest bang for the buck towards reducing the nonrevenue water percentage.



# Project Schedule

## Project Schedule Results in Timely Recommendations to Assist with Budget and Funding Decisions

Our proposed schedule is shown below for each major task of the project. This schedule was developed to achieve two goals. First, we want ample time for Village review and data collection and to provide important opportunities for Village input and direction. Second, we want to provide some preliminary recommendations and cost opinions to the Village prior to the beginning of preliminary budgeting process. This results in an aggressive, but achievable schedule.

**One very important factor keeping this schedule will be to meet with Village staff and collect the necessary Village-provided information.**

Task Description	August	September	October	November	December
Project Start-up Initial Project Meeting and Data Exchange	■				
Develop and Calibrate Water Model					
Create and Calibrate distribution system model base using GIS data	■				
Incorporate facilities into water model	■				
Allocate water demands based on AMR data	■				
Allocate top ten water users' demands	■				
Assess the current water system performance for:					
Performance on average-day, max-day, and max-day plus fire demands.		■			
Supply capacity analysis		■			
Storage capacity analysis		■			
Prepare and submit technical memorandum		■			
Village Review and Feedback			■		
Develop system improvement scenarios and analyze their ability to improve current system performance.			■		
Develop opinions of probable cost for recommended improvements/prioritize them in a CIP.			■		
Develop a draft report detailing the study findings and recommendations.			■		
Village Review of Draft Report				■	
Meet with Village staff to discuss the draft report.				■	
Prepare final report based on Village comments and submit to the Village.					■

## Internal, Corporatewide Scheduling System Proves Availability of Key Project Team Members

Our record of meeting agreed upon project schedules is excellent, as our references can attest. We have also provided the extra effort necessary to meet tight and unanticipated timeframes and funding deadlines. Based on our computerized, corporatewide scheduling system, we can make commitments to project schedules because we know the current workload of every employee each month for several years out, and we closely monitor the progress of each project.

### Current Workload and Availability

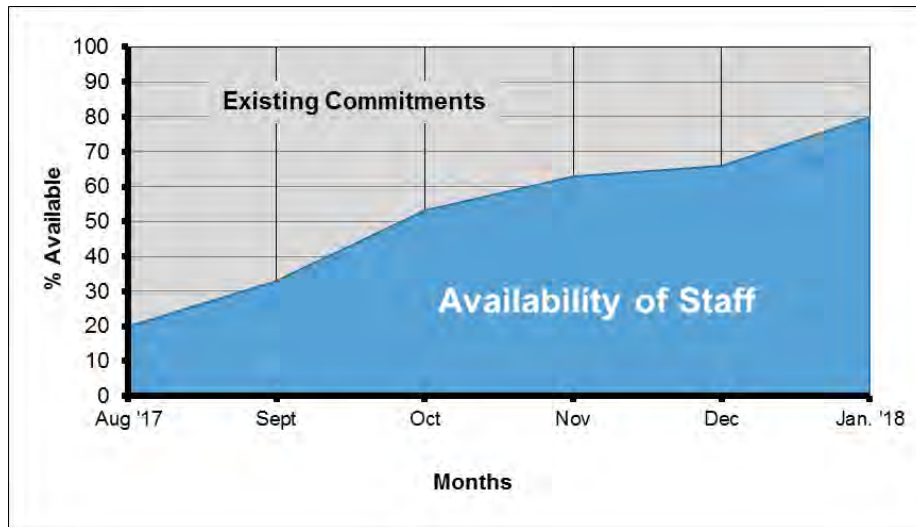
Our engineering team is available to begin immediately and can easily accommodate the Village's project schedule. In addition, the team's degree of availability exceeds our anticipated level of effort needed for the project and, therefore, we have ample capacity for unforeseen changes in scope.

**Our team is immediately available to work on this project.**

Our firmwide scheduling system indicates that the team members will be available to work on the project throughout its duration. Our scheduling system is reviewed bi-weekly and updated monthly by our Project Managers so we are confident that this team will remain available to work on this project. These multiple reviews provide our Project Managers with the information necessary to meet changing project conditions on a staff-member by staff-member basis. Our system also enables us to confidently schedule multidiscipline team members. The scheduling system provides demonstrable proof that for the duration of a project, we have ample capacity with the selected team members.



In reviewing our team’s current commitments, we are confident in our team’s availability to meet the Village’s project schedule, as substantiated by the graph below.



Team’s percentage of availability leads to responsive service.

### Proven Task Schedule and Budget Management Methodology Will Result in a Cost-Conscious, Expediently Completed Project

A successful project not only yields completed facilities that serve their intended function, but is a project that is completed effectively, on time, and within budget. Most projects have time constraints of a fiscal nature or are established by permit regulation or order. Regardless, these time constraints must be met. Our projects are managed using an integrated system of task and budget management employing the following steps:

- **Proper Assignment of Personnel** – Assigning qualified, experienced, and motivated staff to important project tasks is the first step in budget/task management. We pay close attention when assembling our project teams to assign qualified, available personnel for each given task.
- **Detailed Work Plan Development** – Prior to the start of a project, the Project Manager prepares a Work Plan that includes the major project tasks, their manpower and other resource requirements, their duration, and their interdependence with other project work. Budget allocations are then made for each task based on the overall budget and task requirements.
- **Obtain Village Input** - As our client, we will obtain the Village’s input relative to the tasks and level of effort prior to proceeding. A computerized budget/task management system is created to aid the Project Manager in adhering to task budgets and schedules as the project proceeds.
- **Effective Staff Management** – As the project proceeds, the Project Manager works with the assigned staff to make sure they have the information required for the task and are proceeding in a satisfactory manner. This enables the Project Manager to provide the needed support or make other adjustments, as needed, for a quality project.
- **Tracking of Performance Indicators** – The Project Manager, on a monthly basis, compares the time budgeted for the assigned staff with the actual number of hours spent, as well as compares schedule requirements with the budget spent. This review enables the Project Manager to identify problems early and make needed adjustments to keep the project on track and within budget.

Assigning qualified, experienced, and motivated staff to important project tasks is the first step in budget/task management.



- **Effective Client Communications** – We fully recognize the client as part of our team. Throughout the project, the Project Manager maintains contact with the client to obtain input on task requirements and performance of the project team. Only with an understanding of Village objectives and integration of Village ideas can we achieve a successful project.
- **Adherence to Standardized Quality Control Program** – We have a standardized, in-house quality control program to make sure that all projects are reviewed for quality. The quality control program begins with a memorandum that defines who the quality control person is and establishes milestones for an independent review of the work products.

**We fully recognize the client as part of our team.**



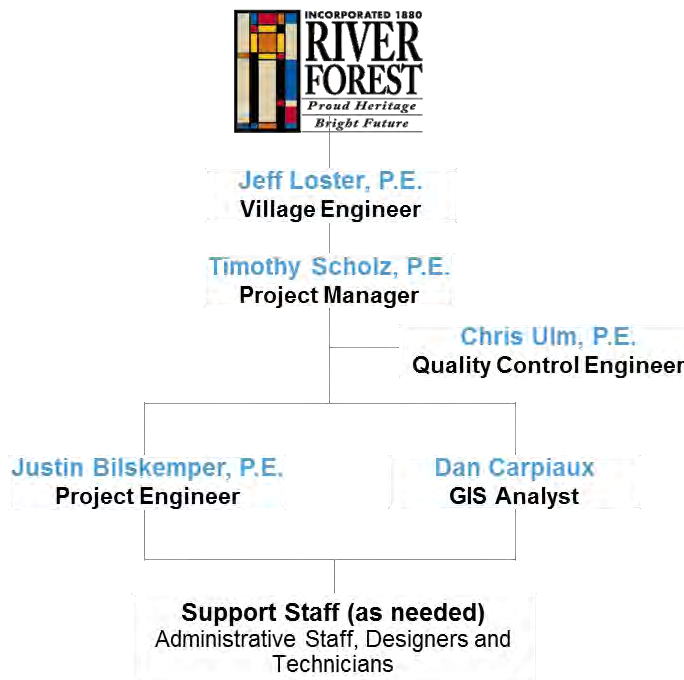
# Project Team

## Project Team Brings Unmatched Expertise to Study the Village's Water System Issues and Needs

The staff selected for this project have the technical expertise and recent relevant experience in evaluating and treating water supplies with similar concerns. The team has worked together on various types of projects, including creation, calibration, and analysis of computerized water system models. The approach detailed in the *Project Understanding and Approach* section was developed by this team using our past relevant experience and successes as guidance. The Village will benefit from our team's familiarity and expertise.

**We are certain the Village will be confident in our motivated and experienced project team, providing the highest level of service and quality.**

The following chart depicts the overall organization of our proposed project team and identifies the specific responsibilities of each team member. Team members' experience summaries follow and detailed resumes can be found at the end of this section.



### Project Manager

**Timothy J. Scholz, P.E.**, will serve as the Project Manager and will be responsible for communication and administration of the project from start to finish. Tim will make sure that the project team has the resources it needs to complete the work and that the Village's needs are met. Tim has been with our company for more than 12 years and has gained considerable experience in performing studies and designing water system components for various projects in Joliet, Schaumburg, Highland Park, Downers Grove, Northbrook, Huntley, Channahon, Romeoville, Rockford Illinois, Central Lake County Joint Action Water Agency and Utilities Incorporated, as well as Fond du Lac, Wisconsin.



Tim will be responsible for communication and administration of the project from start to finish.

Tim has worked on and managed water system studies and evaluations in many municipalities such as Downers Grove, Schaumburg, Streamwood, Morton Grove, Highland Park, Joliet, Romeoville, Channahon, Lockport, Crest Hill, Monee and Braidwood, Illinois; and for private entities, such as Clarendon Water Company and Great Northern Utilities, Illinois, and Indiana Water Services, Indiana.



Tim has prepared basic and advanced water model training materials and has trained personnel in water model use for Schaumburg and Joliet, Illinois. He has given award winning presentations to Illinois Section AWWA on the subject of water models and their applicability to maintaining water quality in a municipality's distribution system.

### Quality Control – Technical Advisor

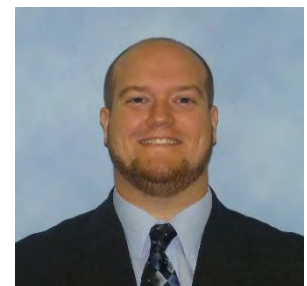
**Chris J. Ulm, P.E., Senior Associate**, will provide quality control review for the project. Chris has been with our firm for more than 20 years, has considerable experience in designing water system components for various projects, and has either managed or reviewed every water system study prepared by our Joliet office staff. His experience is highlighted by water system modeling, planning, and design efforts in Joliet, Highland Park, Schaumburg, Downers Grove, Channahon, Monee, Braidwood, Wilmington, Decatur, and Romeoville, Illinois. He has also managed or been the Lead Contact for projects in Highland Park, Northbrook, Schaumburg, Lisle, Joliet, Romeoville, Monee, Channahon, and Illinois American Water. Chris serves as the Assistant Director of Operations for our Joliet office and has led the office's water and wastewater department for more than 13 years.



Chris has considerable experience in preparing water system modeling studies.

### Project Engineer

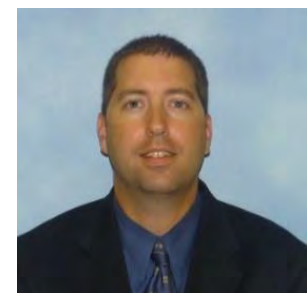
**Justin R. Bilskemper, P.E.**, will serve as the Project Engineer. Justin received his bachelor's degree in civil engineering from the University of Wisconsin-Platteville and has gained considerable experience in water system master planning, groundwater treatment and pumping design, and computerized water system modeling in his 11 years with our firm. Justin has worked on many of our water distribution modeling and system evaluation projects, including more than 30 full-scale studies and evaluations and dozens of smaller modeling projects. Justin has created numerous water system models from scratch using AutoCAD and GIS files and has updated existing models created for clients by other consultants. His extensive experience includes steady state, EPS, available fire flow, and water age modeling to evaluate distribution system hydraulics and improvements and creation of system head curves to quantify the magnitude of pressure fluctuations under various demand conditions.



Justin has completed more than 20 water system master plans and studies.

### Geographic Information System (GIS) Analyst

**Dan A. Carpiaux** will serve as the GIS Analyst in charge of the development of the necessary mapping tools and report products. Dan has 16 years of experience in various GIS applications in both the public and private sectors. He is our Lead GIS Analyst and has developed and updated utility databases using ArcGIS for many municipalities. Dan was involved in GIS system creation and mapping for the Wisconsin Department of Transportation's (WisDOT) Stormwater Mapping and Illicit Discharge Detection project. He has extensive experience in geodatabase design and creation and is highly knowledgeable in map data creation and conversion, coordinate systems, GPS technology implementation, 3-D modeling, and database design. His experience includes collecting/obtaining existing mapping/data sources and molding them into a usable GIS format with supporting databases. Dan is also well-versed in ArcGIS, AutoCAD, and Microstation. Dan has extensive experience in using GIS systems to aid creation of water models and to allocate water system demands accurately across the water model.



Dan is our lead GIS Analyst and has developed and updated utility databases using ArcGIS for many municipalities.

Dan's public experience as a County Planner and GIS Specialist brings familiarity with public databases, data sharing, and implementation of GIS systems. His private experience as a consultant and GIS analyst brings an engineering familiarity and practical application of GIS capabilities, including geodatabase design and creation, training and support, and Azteca Cityworks implementation.

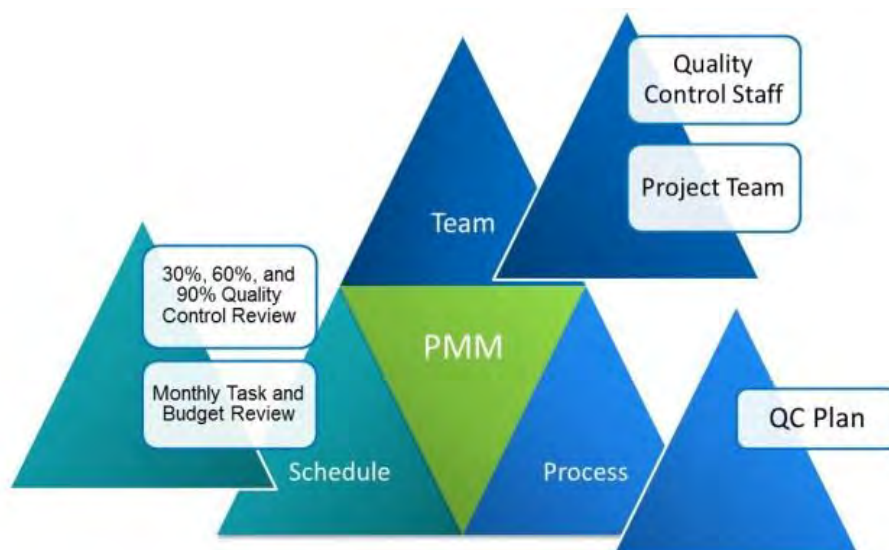


## Quality Control Measures Provide Minimal Construction Issues and Change Orders

To promote quality on our projects, we have developed a Quality Control (QC) program that focuses on applying quality peer review at certain stages of the project. We understand that quality is not defined by end-of-the-line checking. During project scoping, a Project Management Memorandum (PMM) is issued that describes the individual QC plan for the project. This plan identifies the Key QC Engineer who is responsible for critiquing the plans, calculations, and design reports, at critical stages throughout project, for technical adequacy, constructability, and conformance to project objectives. The Key QC engineer is experienced with projects of similar scope and has knowledge of the project elements, but is not typically part of the project team. This enables the Key QC Engineer to provide an objective perspective when reviewing the work. By assembling the QC plan early in project scoping, all team members are aware of the stages at which quality reviews will take place and can plan accordingly. At design completion, the Key QC Engineer signs the QC plan, indicating that all reviews have been completed.

**Internal QC review will occur at critical stages of the project.**

By adhering to the above practices, we have been able to provide quality engineering work and projects that are within budget, meet client goals, and on schedule.



Quality review program defines commitment to excellence.



# Resumes

## Project Manager

Timothy J. Scholz, P.E.

## Quality Control Engineer

Chris J. Ulm, P.E.

## Project Engineer

Justin R. Bilskemper, P.E.

## GIS Analyst

Dan A. Carpiaux



# Timothy J. Scholz, P.E.



## AREAS OF EXPERTISE

- Water and Wastewater Treatment Facilities Design
- Construction Engineering
- Storage Design
- Pumping Station Design
- Hydraulics and System Analysis

## PROFESSIONAL EXPERIENCE

**Water Supply Engineering** experience includes water tank and tower inspection procedures; water tower design; well design, testing, and production investigation; emergency interconnect siting and design; treatment plant analysis and design including hydrous manganese oxide (HMO), conventional surface water treatment plant and groundwater pressure filtration analysis and design; distribution system modeling, testing, and analysis; comprehensive system studies; water quality reports; funding (SRF loan and grant) acquisition and construction observation.

**Water System Studies and Master Plans** for communities include distribution system computer analysis, demand analysis, storage capacity analysis, supply capacity analysis, and facility improvement evaluations. Systems have included surface water and groundwater supplies. Energy efficiency analysis for communities includes review of pumping and related equipment and computer analysis.

**Computer analysis of water distribution systems** has included data collection, creation and calibration of water system models, fire flow and C-factor tests, water main sizing, water age and chemical dispersion analysis, surge analysis, well, interconnect and elevated tank siting using WaterCAD, and LIQT computer modeling programs. Experience includes steady state and extended period modeling of distribution systems.

**Construction Engineering** experience includes surveying staking, observation, and project administration for water treatment plants, well and well house projects, water main, sanitary

sewer, storm sewer, deep rock wells, force main; Water storage experience has included climbing and inspecting elevated tanks, reservoirs and hydropneumatic storage tanks prior to during and post construction, repaint/repair, cellular antenna installation and construction projects.

**Wastewater Treatment** experience includes aiding with facilities plans for wastewater treatment plants and development, research and design of algae prevention treatments for Nestle Industrial wastewater facility at Morton, Illinois, during 2004 internship.

**Wastewater Conveyance** experience includes transfer facilities, force main design, pumping station design and large diameter trunk line routing studies and preliminary design.

**Flow Metering and Data Analysis** experience includes installation, maintenance, removal, and data analysis of area velocity flow meters in sanitary sewer and combined sewer applications. Data analysis includes quality control and characterization of dry weather flows and wet weather flows.

## PRESENTATIONS

- WaterGEMS and GIS – How to Streamline Your Model, Chicago Metro Chapter APWA Annual Meeting, Schaumburg, Illinois, June 2010
- Monitoring the Health of your well and Pumps, ISAWWA Annual Convention, Springfield, March 2015

## YEARS OF EXPERIENCE

12

## YEARS WITH FIRM

12

## EDUCATION

B.S. Civil Engineering and Environmental Engineering – Bradley University, Illinois, 2005

## REGISTRATION

Professional Engineer in Illinois

# Timothy J. Scholz, P.E.



## PROFESSIONAL AFFILIATIONS AND RECOGNITION

- American Society of Civil Engineers
- American Water Works Association
- Mid-Central Water Works Association
  - 2015, Secretary
  - 2016, Treasurer
  - 2017, Vice President
- 2013 Illinois Section American Water Works Award E.D.U.C.A.T.E. Award

## SPECIAL TRAINING AND CERTIFICATES

- Fall Protection Training, May 2006
- Confined Space Awareness Training, May 2006

# Chris J. Ulm, P.E.

## Senior Associate

### AREAS OF EXPERTISE

- Water Supply Studies
- Design and Construction Services for Wells and Surface Water
- Pumping Stations
- Storage Facilities
- Water Treatment
- Supervisory Control and Water Distribution Systems

### PROFESSIONAL EXPERIENCE

**Ground and Surface Water Supply and Treatment** including feasibility studies, design studies, pilot studies, design and construction administration for iron and manganese removal, zeolite softening, aeration, VOC removal, radon removal, radium removal, corrosion control, taste and odor control, chemical room renovations, chemical and UV disinfection, and intake structures.

Groundwater wellhead protection plans, aquifer analysis, design, construction, administration, testing, and evaluations for sand and gravel, limestone, and sandstone wells. Lake Michigan and river supply surface water plant intakes, renovation and expansion studies, chemical room rehabilitation, metering and pumping studies, surge protection studies, and piping modification.

**Water System Studies** including computer analysis, demand and trend analysis, supply and storage evaluations, facility evaluation, efficiency analysis, alternative development cost impact evaluation, and critical improvement program development. Systems include surface water and groundwater supplies with and without elevated storage facilities. Certified Vulnerability Assessor using AWWA Sandia Labs RAM-W methodology.

**Pump Facility Design** including design studies for new and existing facilities, equipment layout, and evaluation, preparation of drawings and specifications.

**Storage Facility Design** including design studies, material selection, layout, and preparation of drawings and specifications for new facilities and rehabilitation of existing facilities. Facilities include elevated and ground

storage, constructed of steel, concrete, and precast materials.

**Supervisory Control Systems** for groundwater and surface water supply systems, and water treatment plants. Services include feasibility and cost studies, specification development and project administration.

**Metering Analysis** including studies on meter accuracy, impacts on unaccounted-for flows, and improvement analyses for automated meter reading implementation.

**Rate and Financing Studies** including project-specific impacts to rate structure, comprehensive rate studies and recommendations, and analyses of possible funding mechanisms.

### PRESENTATIONS

- The Art of the Start – Considerations to Avoid Start-up Issues
- Arsenic: Problems and Solutions in Illinois Waters
- Radium in Drinking Water and Wastewater
- Computerized Maintenance Management Systems
- Secondary Effects of Radium Treatment Systems
- Why Pay the Markup? Contract Equipment Procurement Prior to Construction Contracting
- Water System Studies – Matching Your Budget to Your Needs

### YEARS OF EXPERIENCE

20

### YEARS WITH FIRM

20

### EDUCATION

B.S. Civil Engineering –  
Bradley University, Illinois,  
1996

### REGISTRATION

Professional Engineer in  
Illinois

# Chris J. Ulm, P.E.

Senior Associate



- Energy Efficiency in Your Water System
- Ultraviolet Disinfection for Groundwater Supplies

## PROFESSIONAL AFFILIATIONS

- American Water Works Association
  - Recipient of Illinois Section American Water Works Association 2008 Volunteer Appreciation Award
  - Education Committee Chair 2006 – 2011
  - ACE 2010 Facility Tours Committee Chair 2007 – 2010
- Illinois Potable Water Supply Operators Association

# Justin R. Bilskemper, P.E.

## AREAS OF EXPERTISE

- Water System Master Planning
- Wellhead Protection Planning
- Well Drilling and Treatment Facility Design
- Water System Computer Modeling

## PROFESSIONAL EXPERIENCE

**Water System Studies and Master Plans** for communities include distribution system computer analysis, demand analysis, storage capacity analysis, supply capacity analysis, and facility improvement evaluations. Systems have included surface water and groundwater supplies. Energy efficiency analysis for communities includes review of pumping and related equipment and computer analysis.

**Well Design** for deep rock wells, including aquifer analysis, capacity evaluation, design and construction observation, pump design, test well drilling, alignment testing, pump testing, and well rehabilitation.

**Wellhouse and Treatment Design** for groundwater systems includes site layout, grading, process piping arrangement, pump design and analysis, and iron and manganese removal through pressure filtration.

**Computer Modeling** of water distribution systems, including collection of field data such as fire flow testing, C-factor testing, and field capacity testing of pumping equipment, model creation and calibration, sizing new sources of supply and storage, analysis of water main extensions, and evaluation of water systems for fire flow and service area pressure using KYPIPE, WaterCAD, and WaterGEMS computer modeling programs. Experience includes steady state and extended period modeling to determine hydraulics of distribution systems, water age problem areas, and optimal pumping facilities energy efficiency. Completed projects include more than 30 full-scale studies and evaluations for communities.

**Wellhead Protection Planning** experience includes water system background information, regional aquifer characteristics, potential sources of contamination, and management plans and strategies to protect and sustain drinking water quality.

## PROFESSIONAL AFFILIATIONS

- American Society of Civil Engineers – Southwest Branch Board
  - 2006 – 2014, Scholarship Committee Chair
  - 2008 – 2011, Secretary
  - 2007, 2009, 2010, 2012, 2013, 2015, 2017 Conference Planning Committee
  - 2011 – 2014, Younger Member Executive Committee
  - 2012 – Present, Director
- American Society of Civil Engineers – Wisconsin Section Board
  - 2011 – 2014, Director-at-Large
  - 2015 – 2016, Vice President
  - 2016 – 2017, President-Elect
- American Water Works Association-Wisconsin

## YEARS OF EXPERIENCE

11

## YEARS WITH FIRM

11

## EDUCATION

B.S. Civil Engineering –  
University of Wisconsin-  
Platteville, 2006

## REGISTRATION

Professional Engineer in  
Wisconsin

# Daniel A. Carpiaux

## GIS Analyst



### AREAS OF EXPERTISE

- Geographical Information Systems (GIS)
- Project Management
- Surveying

### PROFESSIONAL EXPERIENCE

GIS experience includes use of ArcGIS, AutoCAD, and GPS technologies for data analysis and facilities management as follows:

**Developed long-range plans, goals, objectives and priorities** to improve GIS operational efficiency and effectiveness for numerous clients throughout the Midwest.

**Implemented Azteca's Cityworks** asset management utility software application on SQ Server 2007 for the City of Seymour, Indiana, and Waupun Utilities.

**Edited and reconciled digital data** to match client specifications: utilized custom menus, applications, and GIS software. Actively participated in prototype development and implementation of the company's quality control/data reconciliation application design and process for Henrico County, Virginia.

**Analyze/consult GIS needs** and business requirement for clients to determine proper technical solutions.

**Supervised GIS projects** and personnel internally at Strand and externally for clients.

**Designed, created, and maintained datasets** in enterprise, personal, and file geodatabases for numerous clients.

**Responsible for coordination of mobile mapping applications** (GPS and ArcPad/TerraSync) and field inspections (Outfalls, Poles, Manholes, Trees)

**Designed and developed GIS Desktop Applications** using VB.NET, VBA, and ArcObjects

**Various types of mapping/analysis in the ESRI® ArcGIS environment**, including crime, transportation/addressing, planning, utility, and demographic.

**Computer software** experience includes ArcGIS, AutoCAD, MicroStation, SQL Server, VB programming, TerraSync, ArcPad, 3D modeling and rendering, and Access Database creation and manipulation.

A list of Dan's GIS projects include:

- GIS Implementation and Website – Prairie du Sac, WI
- GIS Implementation and Website – Viroqua, WI
- GIS Creation and Web Hosting Services – East Troy, WI
- GIS Design and Implementation – Waupun, WI
- GIS Services – Lake Mills, WI
- Development of New GIS for Sanitary Sewer and Water System – Parkersburg Utility Board, WV
- Facilities Planning and Maintenance of Sanitary Sewer Collection System Using GIS-Based Asset Management and Flow Modeling Software – Seymour, IN
- Water Supply and Distribution System Study-Galena Territories – Utilities, Inc. – Galena, IL
- GIS Storm Sewer System Mapping– Sterling, IL

### PROFESSIONAL AFFILIATIONS

- Wisconsin Land Information Association
- ESRI Wisconsin User Group

### YEARS OF EXPERIENCE

16

### YEARS WITH FIRM

12

### EDUCATION

B.S. Urban and Regional Planning – University of Wisconsin-Green Bay, 1997



VILLAGE OF RIVER FOREST  
DEPARTMENT OF PUBLIC WORKS

**ACKNOWLEDGEMENT OF  
RECEIPT OF ADDENDUM**

PROPOSAL/BID: HYDRAULIC WATER MODEL AND SYSTEM ANALYSIS

PROPOSAL/BID OPENING: Friday, July 21, 2017 – 10:00 AM

ADDENDUM #: 1

PROPOSER/BIDDER: Strand Associates, Inc.

ADDRESS: 1170 South Houbolt Road, Joliet, IL 60431

RECEIVED BY: Timothy J. Scholz, P.E.  
(NAME)

  
(SIGNATURE)

DATE: July 17, 2017

**RETURN WITH PROPOSAL**

**REFERENCES**

1. Project Location: Downers Grove, Illinois Project Owner: Village of Downers Grove  
Project Description: Water Model Update and GIS Transition  
Owner's Representative: Stan Balicki Phone: 630-464-5474  
Awarded Contract Cost \$ 23,990 Final Project Cost \$ 23,990
  
2. Project Location: Romeoville, Illinois Project Owner: Village of Romeoville  
Project Description: Water System Water Model Creation and Calibration  
Owner's Representative: Eric Bjork Phone: 815-886-1870  
Awarded Contract Cost \$ 23,200 Final Project Cost \$ 23,200
  
3. Project Location: Glencoe, Illinois Project Owner: Village of Glencoe  
Project Description: Comprehensive Distribution System Study  
Owner's Representative: David Mau Phone: 847-461-1116  
Awarded Contract Cost \$ 35,000 Final Project Cost \$ 35,000
  
4. Project Location: Lockport, Illinois Project Owner: Village of Lockport  
Project Description: Computerized Hydraulic Model Update and Capital Improvement Plan  
Owner's Representative: Amy Wagner Phone: 815-838-0549  
Awarded Contract Cost \$ 39,500 Final Project Cost \$ 39,500
  
5. Project Location: Niles, Illinois Project Owner: Village of Niles  
Project Description: Water System Master Plan  
Owner's Representative: Mary Anderson Phone: 847-588-7900  
Awarded Contract Cost \$ 60,000 Final Project Cost \$ 60,000



**RETURN WITH PROPOSAL**

**EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE**

As used in this certificate the term "subcontract" includes the term "purchase order" and all other agreements effectuating purchase of supplies or services. If this certificate is submitted as part of a bid or proposal the term "Seller" shall be deemed to refer to the Bidder or Offeror, or Subcontractor or Supplier. This certificate shall be renewed annually. Notwithstanding the foregoing, the certifications made herein shall remain applicable until completion of all nonexempt contracts/subcontracts awarded while this certificate is in effect.

The undersigned Seller certifies the following to the Village of RIVER FOREST hereinafter referred to as Buyer:

- A. **REPORTS**: Within thirty (30) days after Buyer's award to Seller of any contract/subcontract and prior to each March 31 thereafter during the performance of work under said subcontract, the Seller shall file Standard Form 100, entitled "Equal Employment Opportunity Employer Information Report EEO-1" in accordance with instructions contained therein unless Seller has either filed such report within 12 months preceding the date of the award or is not otherwise required by law or regulation to file such report.
- B. **PRIOR REPORTS**: Seller, if it has participated in previous contract or subcontract subject to the Equal Opportunity Clause (41 C.F.R. Sec. 60-1.4 (a) (1) through (7), or the clause originally contained in Section 301 of Executive Order No. 10925, or the clause contained in section 201 of Executive Order No. 11114, has filed all required compliance reports. Seller shall obtain similar representations indicating submission of all required compliance reports, signed by proposed subcontractors, prior to awarding subcontracts not exempt from Equal Opportunity Clause.
- C. **CERTIFICATION OF NON SEGREGATED FACILITIES**: Seller certifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Proposer certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments and that it will not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Seller agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this certificate. As used in this certification, the term "segregated facilities" means any waiting rooms, work area, rest rooms, wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom or otherwise.

**RETURN WITH PROPOSAL**

C. CERTIFICATION OF NONSEGREGATED FACILITIES: (Cont'd.)

Proposer further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): **NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES.** A certification on Nonsegregated Facilities, as required by Section 60-1.8 of Title 41 of the Code of Federal Regulations, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause. (Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001).

D. AFFIRMATIVE ACTION COMPLIANCE PROGRAM: Prior to 120 days after receipt of any subcontract in the amount of \$50,000 or more from Buyer, if it has 50 or more employees and it is not otherwise exempt under 41 C.F.R. Part 60-1, shall have developed for each of his establishments a written affirmative action compliance program as called for in 41 C.F.R. Sec. 60-1.40. Seller will also require its lower-tier subcontractors who have 50 or more employees and receive a subcontract of \$50,000 or more and who are not otherwise exempt under 41 C.F.R. Part 60-1 to establish written affirmative action compliance programs in accordance with 41 C.F.R. Sec. 60-1.40.

E. Seller certifies that it is not currently in receipt of any outstanding letters of deficiencies, show cause, probable cause, or other such notification of noncompliance with EEO regulations.

Executed this 7<sup>th</sup> day of July 2017 by:

Strand Associates, Inc.

\_\_\_\_\_  
Firm name

By: Matthew Riell

Corporate Secretary  
\_\_\_\_\_  
Title

(Seller)

**RETURN WITH PROPOSAL**

**STATE OF ILLINOIS**  
**DRUG FREE WORKPLACE CERTIFICATION**

This certification is required by the Drug Free Workplace Act (30 ILCS 580/1 et seq.). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or proposer shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or proposer has certified to the State that the grantee or proposer will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, “grantee” or “proposer” means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The proposer/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee’s or proposer’s workplace.
- (2) specifying the actions that will be taken against employees for violations of such prohibition.
- (3) notifying the employee that, as a condition of employment on such contract or grant, the employee will:
  - (A) abide by the terms of the statement; and
  - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the grantee’s or proposer’s policy of maintaining a drug free workplace;
- (3) any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.



**RETURN WITH PROPOSAL**

**CERTIFICATION THAT PROPOSER IS NOT BARRED FROM  
PUBLIC CONTRACTING DUE TO BID-RIGGING OR  
BID ROTATING CONVICTIONS**

WHEREAS, a conviction for the offense of bid-rigging or bid rotating bars a person or entity from bidding on public contracts (720 ILCS 5/33E-3 and 33E-4), and

WHEREAS, Section 33E-11 of the Criminal Code (720 ILCS 5/33E-11) requires bidders and proposers to certify on a form provided by the unit of local government or school district that they are not barred from public contracting due to bid-rigging or bid rotating convictions.

NOW THEREFORE, IT IS HEREBY CERTIFIED THAT the undersigned,

Strand Associates, Inc.

(individual, firm, corporation or other entity)

is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned also certifies that no officers or employees of the bidder or the proposer have been so convicted and that the bidder or proposer is not the successor company or a new company created by the officers or owners of one so convicted. It is further certified that any such conviction occurring after the date of this certification will be reported to the above public body in writing, within seven (7) days of such conviction, if it occurs during any bidding process, contract term or otherwise prior to the entering into any contract therewith.

DATE: 7/7/17

By: Matthew Ruhl

ATTEST:

Richard Frieders

(SEAL)

**RETURN WITH PROPOSAL**

**PROPOSER CERTIFICATION  
SEXUAL HARASSMENT POLICY**

Strand Associates, Inc. ("Proposer"), having submitted a proposal to the Village of River Forest, hereby certifies that said Proposer has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

Signed by: Matthew Hill (Corporate Seal)

Title: Corporate Secretary

Name & Address Strand Associates, Inc.

of Proposer 910 West Wingra Drive  
or Vendor

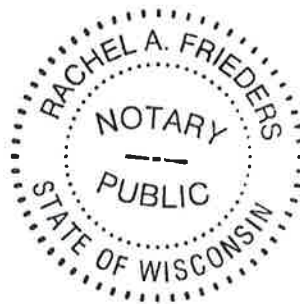
Madison, Wisconsin 53715

Subscribed and sworn to before me

this 7th day of July, 2017

Rachel A. Frieders  
Notary Public

My commission expires  
March 21, 2021.





## MEMORANDUM

**DATE:** August 21, 2017

**TO:** Eric Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Public Works Garage and Pumping Station Building Envelope Improvements

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**Issue:** The Village Five-Year Capital Improvement Program includes exterior wall repair and window replacements at the Public Works Garage and roof replacement and HVAC replacement at the Pumping Station. Condition assessments and thermal imaging scans were performed and confirmed the need for wall and roof replacement due to poor condition and areas holding excess moisture.

**Analysis:** In order to have this work performed in a cost effective manner staff engaged in a cooperative purchasing program that is used by local governments throughout the country. U.S. Communities is a non-profit cooperative purchasing program which is an instrument that assists local and state government agencies in reducing the costs of purchased goods/services through pooling the purchasing power of public agencies nationwide. This is accomplished by competitively solicited contracts for quality products/services through lead public agencies (e.g. city, county, or state agencies that issue the underlying formal solicitations). There are currently 722 local governments in Illinois that are members of this cooperative purchasing program.

The building envelope company (Garland/DBS) that performed the Public Works Garage and Village Hall roof replacements last year is the current supplier for roofing and building envelope repair under this cooperative purchasing program. Garland acts as the supplier, and competitively bids out the installation work to roofing/ masonry repair companies, and oversees the installation. Cobb County, GA as lead public agency competitively solicited the Garland contract and made it available under the terms of the U.S. Communities program. This contract was established based on an RFP for "Roofing Supplies and Services, Waterproofing and Related Products and Services". Benefits of the Garland contract under U.S. Communities include: (a) pricing competitiveness; (b) turnkey single source accountability (Garland is both the manufacturer and managing contractor for roof product installations) that ensures warranty integrity; and (c) speedy implementation using pre-qualified contractors. The Village contracts directly with Garland as the contractor on the project. Garland is the supplier of roofing materials (pricing established through U.S. Communities competitively solicited contract pricing) and manages roofing subcontractors (local pricing through sealed bids).

The work to be performed at the Public works Garage includes brick wall repair and tuck pointing on the east, south, and north walls. There are also 38 windows which will be replaced with energy efficient windows.

The Pumping Station improvements include the removal and replacement of the lower roof, and the replacement of an HVAC unit on the roof with a more energy efficient system that removes the need for the existing boiler heating system. Public Works staff will seek energy efficiency grants for this replacement.

The projects overseen by Garland/DBS at the Public Works Garage and Village Hall were performed well and within the specified timeframe last year. Staff also checked references from nearby municipalities (Niles, Evanston, La Grange, and Western Springs) who have worked recently with Garland/DBS on similar projects. All provided positive feedback on the performance of Garland/DBS throughout the construction process and the use of the U.S. Communities cooperative purchasing program.

The results of the competitive bid process can be seen below:

Public Works Garage Improvements (wall repairs and replacement of 38 windows):

Company	Price
AJAX Construction	\$265,189
CIC Roofing	\$282,669
April Building Services	\$364,441

Pumping station Improvements (not to exceed costs):

HVAC Replacement – CIC Roofing	\$44,334
Lower Roof Replacement – CIC Roofing	\$20,000

Pumping Station Improvements - separate bid (not recommended):

HVAC Replacement – Independent Mechanical	\$84,742
---	----------

The 2017 Capital Improvement Fund and Water Sewer Fund Budget for these projects total \$358,000. The results of this competitive bid process totals \$329,523. Therefore, staff recommends the award of the contract to Garland/DBS, Inc. in the amount of \$329,523.00 based on U.S. Communities cooperative purchasing program. Garland/DBS, Inc. would oversee the installation performed by lowest most responsible bidder AJAX Construction, Inc.

**Recommendation:** If the Village Board concurs with this recommendation the following motion would be appropriate: Motion to award a contract to Garland/DBS, Inc. in the amount of \$329,523.00 for the Public Works Building Envelope Project and authorize the Village Administrator to execute the contract agreement.





**Garland/DBS, Inc.**  
**3800 East 91<sup>st</sup> Street**  
**Cleveland, OH 44105**  
**Phone: (800) 762-8225**  
**Fax: (216) 883-2055**



**ROOFING MATERIAL AND SERVICES PROPOSAL**

**River Forest Pump Station**  
**Village of River Forest**  
**7525 Berkshire Street**  
**River Forest, IL 60305**

**Date Submitted: 08/17/2017**  
**Proposal #: 25-IL-170896**  
**MICPA # 14-5903**

**Illinois General Contractor License #: Lic# 104.015673 Ref# 105.005715**

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered a competitive bid process for the project with the hopes of providing a lower market adjusted price whenever possible.

**Scope of Work: Masonry**

1. Grind and tuck point walls on east, south and north side of building.
2. East wall repair 10 lintels and replace 756 sq ft of brick.
3. South wall repair 7 lintels and replace 177 sq ft of brick.
4. North wall repair 1 lintel and replace 170 sq ft of brick.

**Proposal Price Based Upon Market Experience: \$ 168,260**

**Garland/DBS Price Based Upon Local Market Competition:**

<b>CIC Roofing</b>	<b>\$ 168,260</b>
<b>AJAX Construction</b>	<b>\$ 184,800</b>
<b>April Building Services</b>	<b>\$ 364,441</b>

**Scope of Work: Windows**

1. Replace 38 windows energy efficient Low E, Argon gas filled windows. Windows that are current operable will be replaced with operable Windows awning style. This includes opening with glass block windows will be replaced with stationary windows.

**Proposal Price Based Upon Market Experience: \$ 80,389**

**Garland/DBS Price Based Upon Local Market Competition:**

<b>AJAX Construction</b>	<b>\$ 80,389</b>
<b>CIC Roofing</b>	<b>\$ 97,869</b>
<b>April Building Services</b>	<b>Did Not Bid</b>

**Total Masonry and Windows (Awarded to 1 Contractor)**

<b>AJAX Construction</b>	<b>\$ 265,189</b>
<b>CIC Roofing</b>	<b>\$ 282,669</b>
<b>April Building Services</b>	<b>Did Not Bid</b>

**Scope of Work: HVAC**

1. Prepare east corner of the flat roof for new HVAC unit. Supply and install new 14" K-series roof curb for unit to sit on.
2. Supply and install new gas line from main in basement to second floor where new HVAC unit will be hooked up. Gas line to use existing cores between the basement and first floor.
3. Supply and install new electric line and breaker for new HVAC System.
4. Supply and install one KG K-Series Roof Top unit model KGA092H4GM-G 7.5 ton 180K RTU.
5. Supply and install custom fitted supply and return ductwork for conditioned spaces. Ductwork will be surfaced mounted to first floor ceiling.
6. Supply and install digital thermostat with sensor in office.

**Proposal Price Not to Exceed: \$ 43,334**

**Scope of Work: Roof**

1. Remove existing roof system to structural deck.
2. Inspect decking and make any necessary repairs.
3. Install one layer of 2" polyiso insulation in insulation adhesive.
4. Install 1/8":12" tapered insulation to gutter edge in insulation adhesive.
5. Install 1/2" dens deck prime cover board.
6. Install (2) layers of sbs modified bitumen.
7. Provide new aluminum metal counterflashing per ansi spri es1 requirements.
8. Clean and haul away debris.

**Proposal Price Not to Exceed: \$ 20,000**

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. Proposal pricing valid through 12/31/2017.

**Clarifications/Exclusions:**

1. Sales and use taxes are excluded.
2. Permits are excluded.
3. Bonds are included.
4. Temporary protection is excluded.
5. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Steve Rojek*

Steve Rojek  
Garland/DBS, Inc.  
(216) 430-3613

# RIVER FOREST PUBLIC WORKS AND PUMP STATION

## 2017 MASONRY AND ROOF RESTORATION PROJECT



The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:  
**VILLAGE OF RIVER FOREST**

PROJECT:  
**Public Works  
Masonry  
Restoration**

ADDRESS:  
**45 Forest Ave,  
River Forest, IL  
60305**

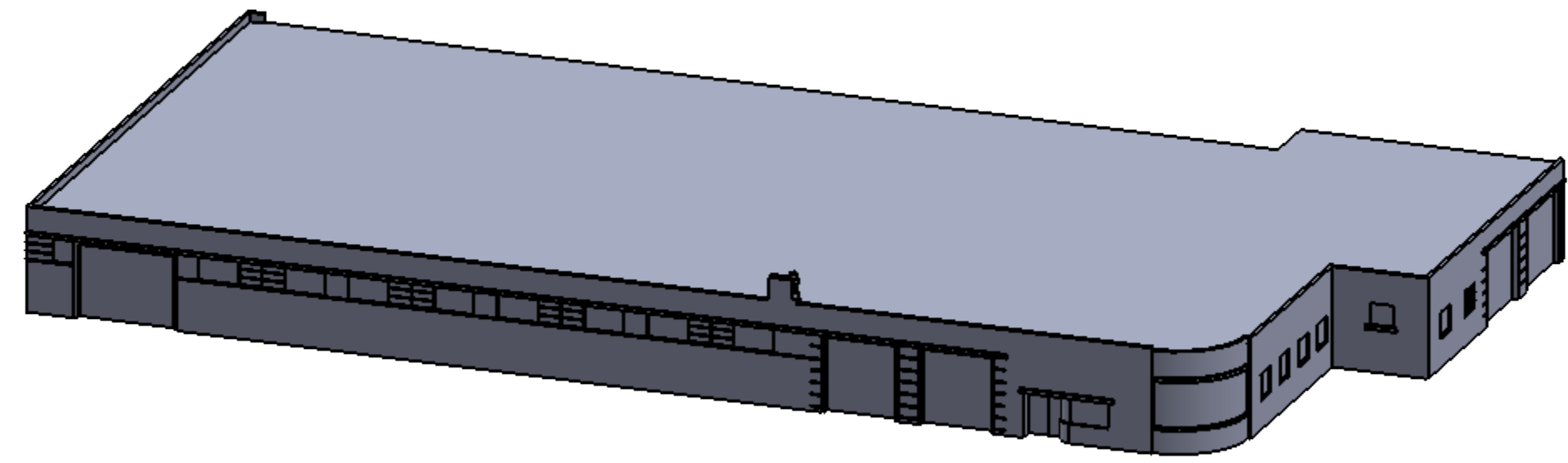
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SHEET NUMBER	SHEET NAME
T1.00	TITLE SHEET
A1.00	BUILDING OVERVIEW
A2.00	WEST ELEVATION
A3.00	SOUTH ELEVATION
A4.00	EAST ELEVATION
A5.00	NORTH ELEVATION
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES

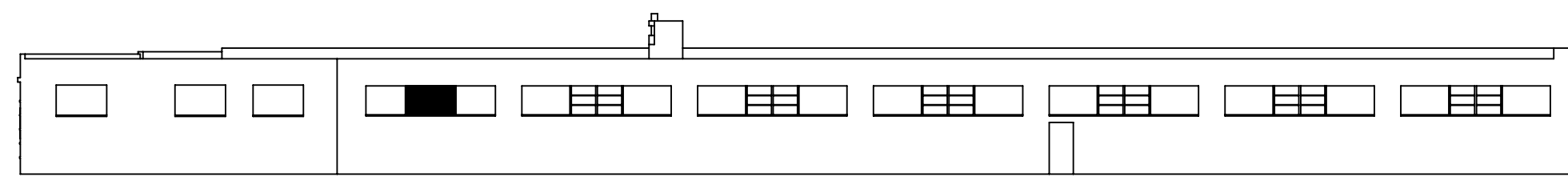
PREPARED FOR:  
**J REED**

DRAWN:  
**B WALLNER**

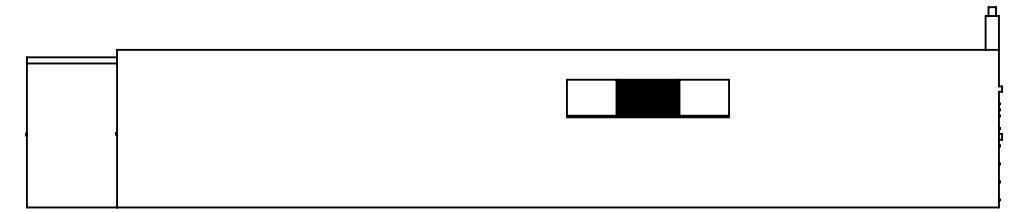
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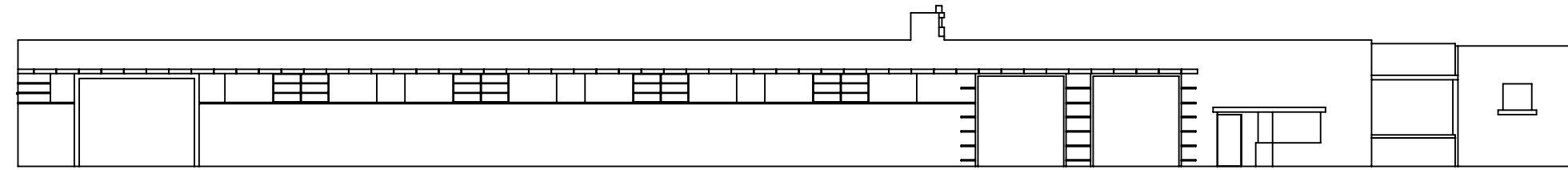
NOTE: THIS PORTION OF WESTERN ELEVATION NOT WITHIN SCOPE OF 2017 WORK



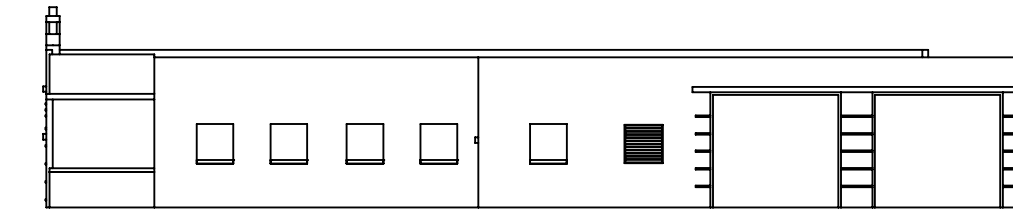
EAST WALL VIEW



NORTH WALL VIEW



WEST WALL VIEW



SOUTH WALL VIEW

CONTRACTOR TO VERIFY ALL MEASUREMENTS IN FIELD

DRAWING NOT TO SCALE

The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:  
VILLAGE OF RIVER FOREST



PROJECT:  
Public Works  
Masonry  
Restoration

ADDRESS:  
45 Forest Ave,  
River Forest, IL  
60305

DRAWING INDEX:

SHEET NUMBER	SHEET NAME
T1.00	TITLE SHEET
A1.00	BUILDING OVERVIEW
A2.00	WEST ELEVATION
A3.00	SOUTH ELEVATION
A4.00	EAST ELEVATION
A5.00	NORTH ELEVATION
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES

PREPARED FOR:  
J REED

DRAWN:  
B WALLNER

TITLE SHEET  
A1.00

# WEST-FACING ELEVATION

The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:  
VILLAGE OF RIVER FOREST

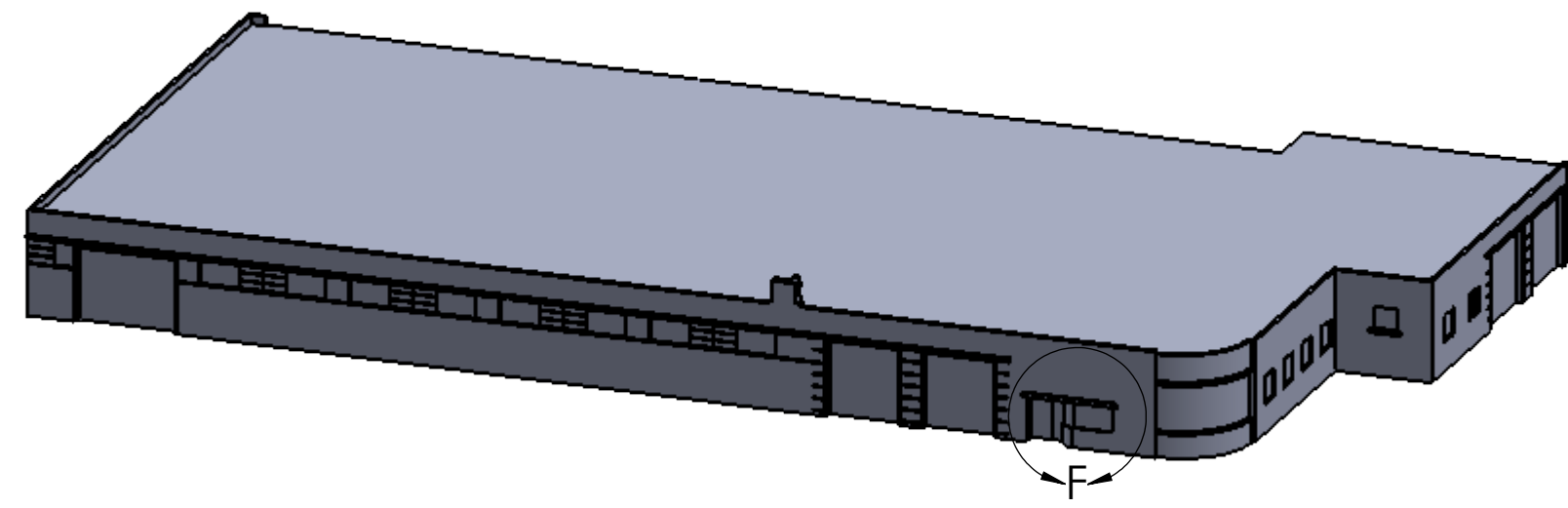


PROJECT:  
Public Works  
Masonry  
Restoration

ADDRESS:  
45 Forest Ave,  
River Forest, IL  
60305

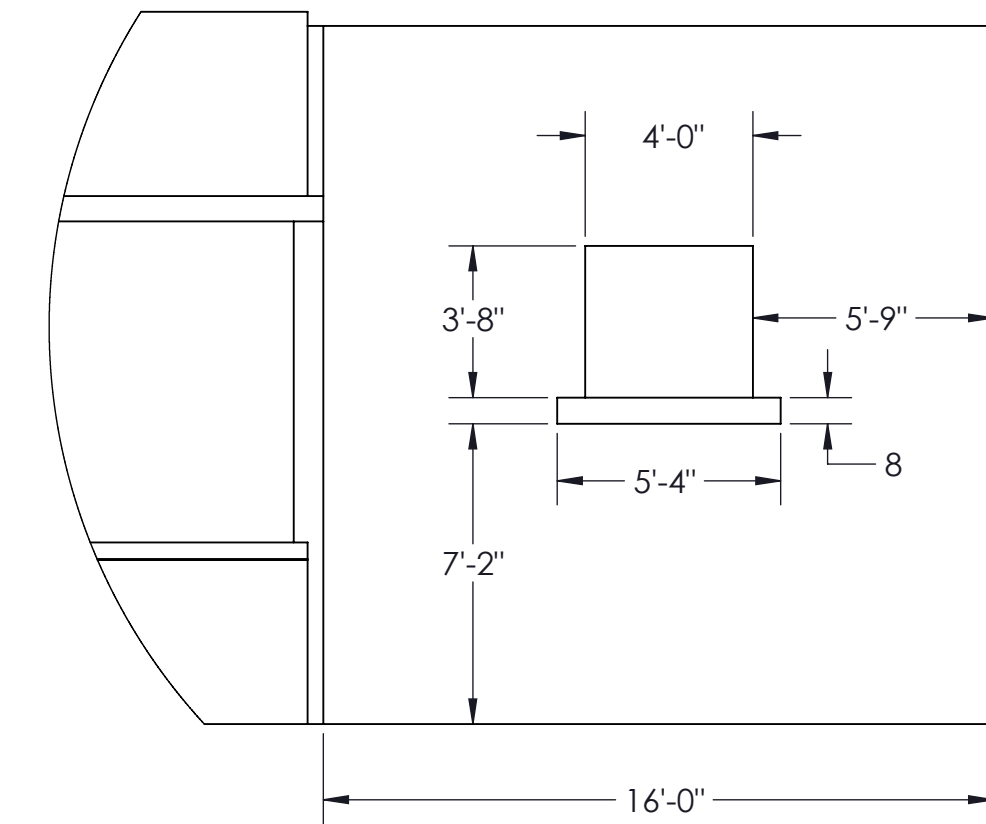
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SHEET NUMBER	SHEET NAME
T1.00	TITLE SHEET
A1.00	BUILDING OVERVIEW
A2.00	WEST ELEVATION
A3.00	SOUTH ELEVATION
A4.00	EAST ELEVATION
A5.00	NORTH ELEVATION
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES

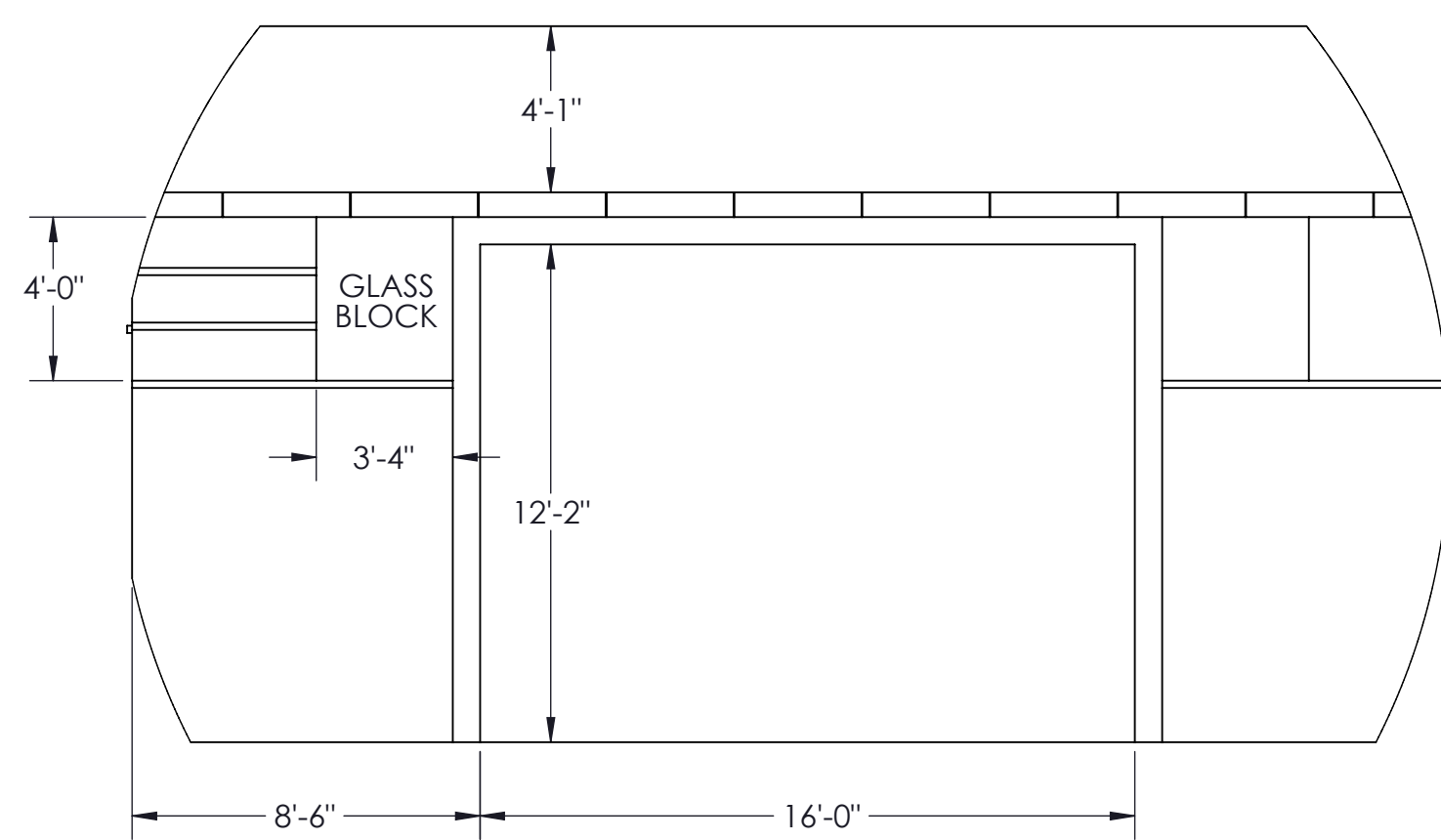
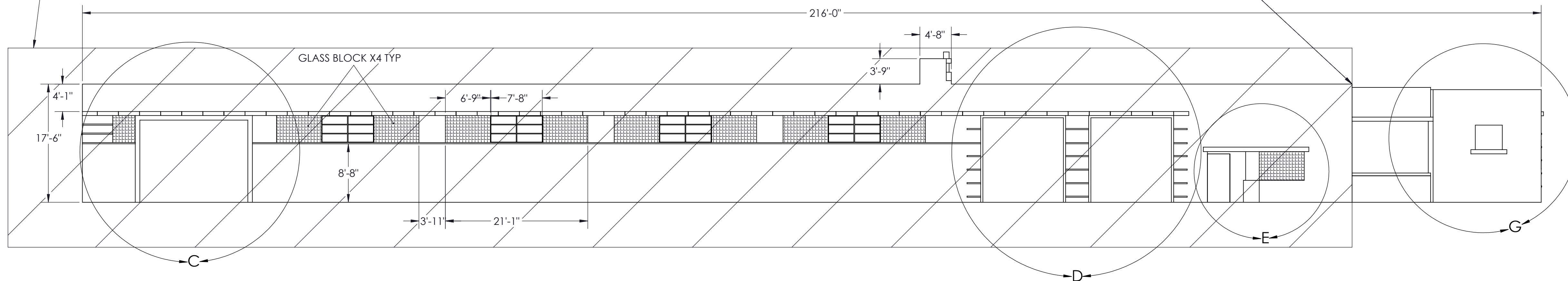


PORTION OF ELEVATION NORTH OF THIS CONTROL JOINT IS OUT OF SCOPE FOR 2017 WORK

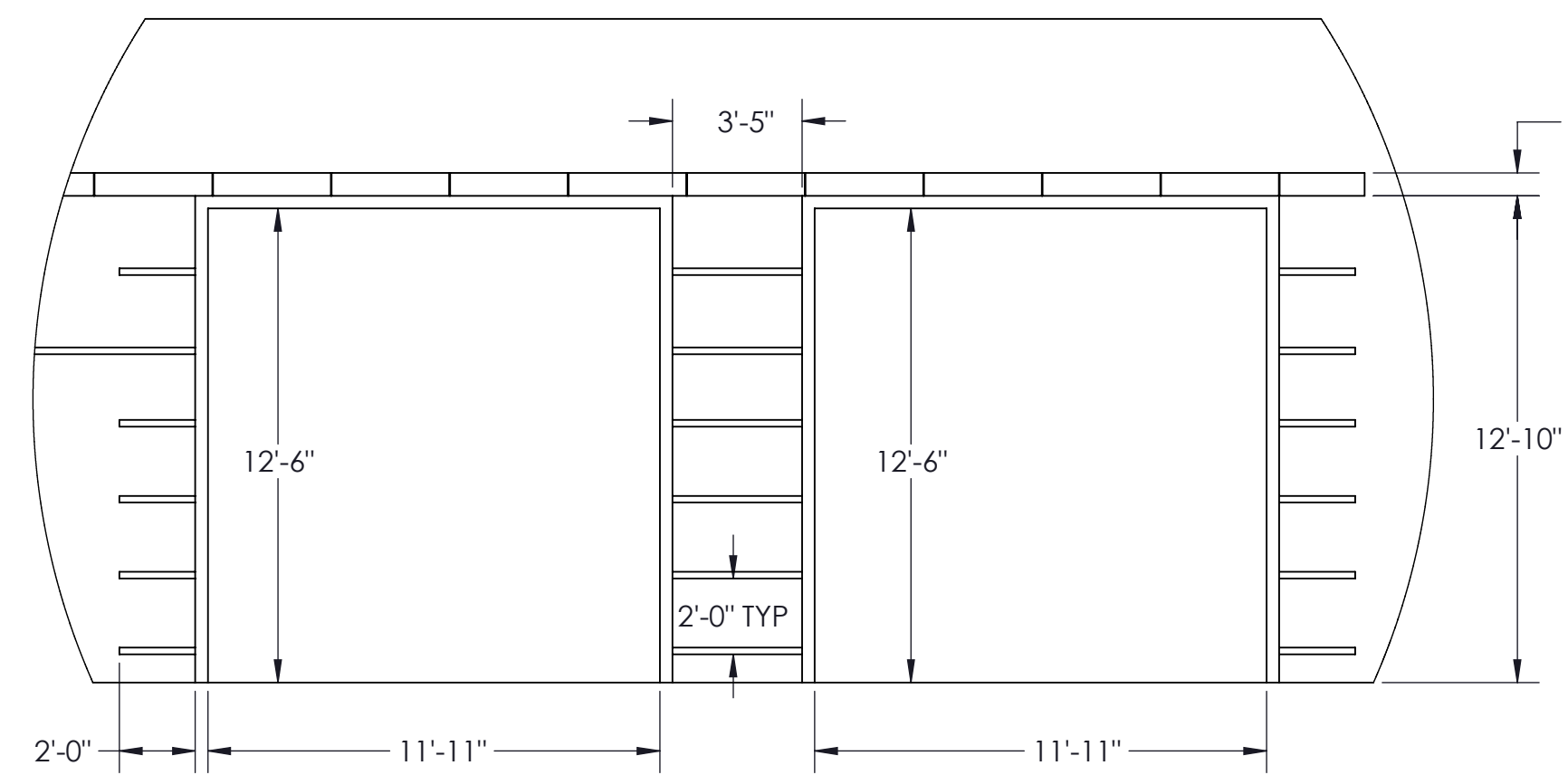
NOTE: THIS AREA OF WESTERN ELEVATION NOT WITHIN SCOPE OF 2017 WORK



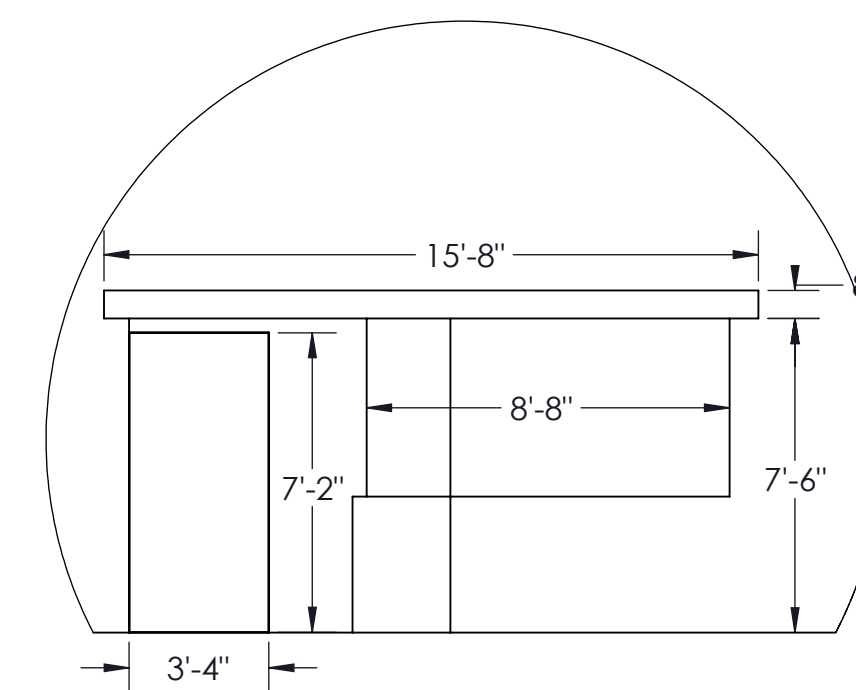
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SCALE 1 : 55



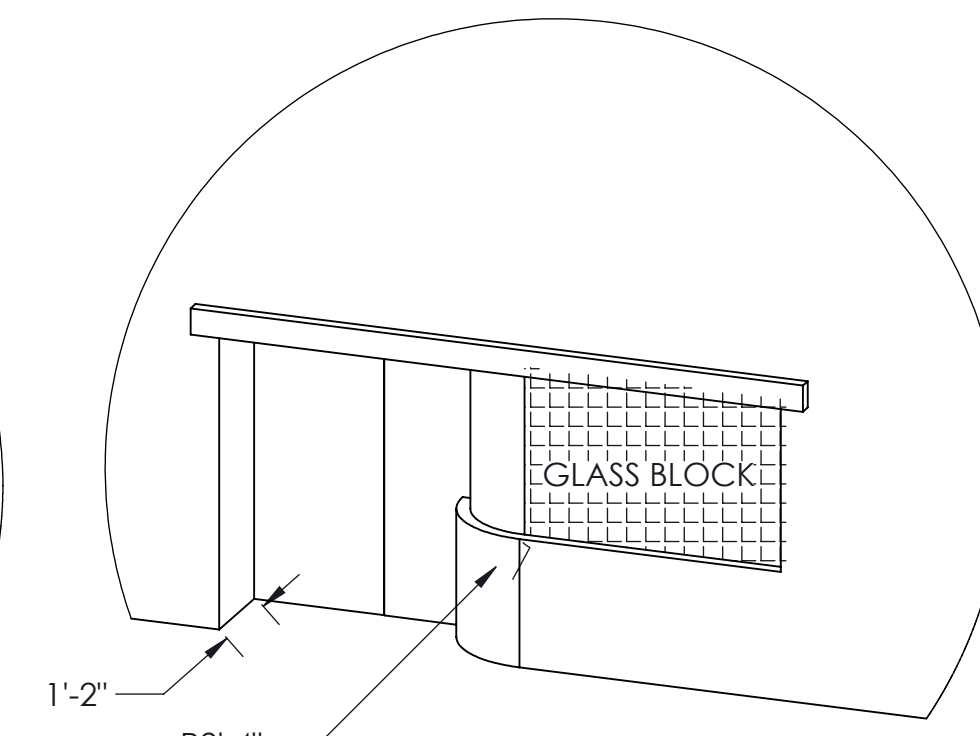
DETAIL C  
SCALE 1 : 55



DETAIL D  
SCALE 1 : 55



DETAIL E  
SCALE 1 : 55



DETAIL F  
SCALE 1 : 55

DRAWING NOT TO SCALE

CONTRACTOR TO VERIFY ALL MEASUREMENTS IN FIELD

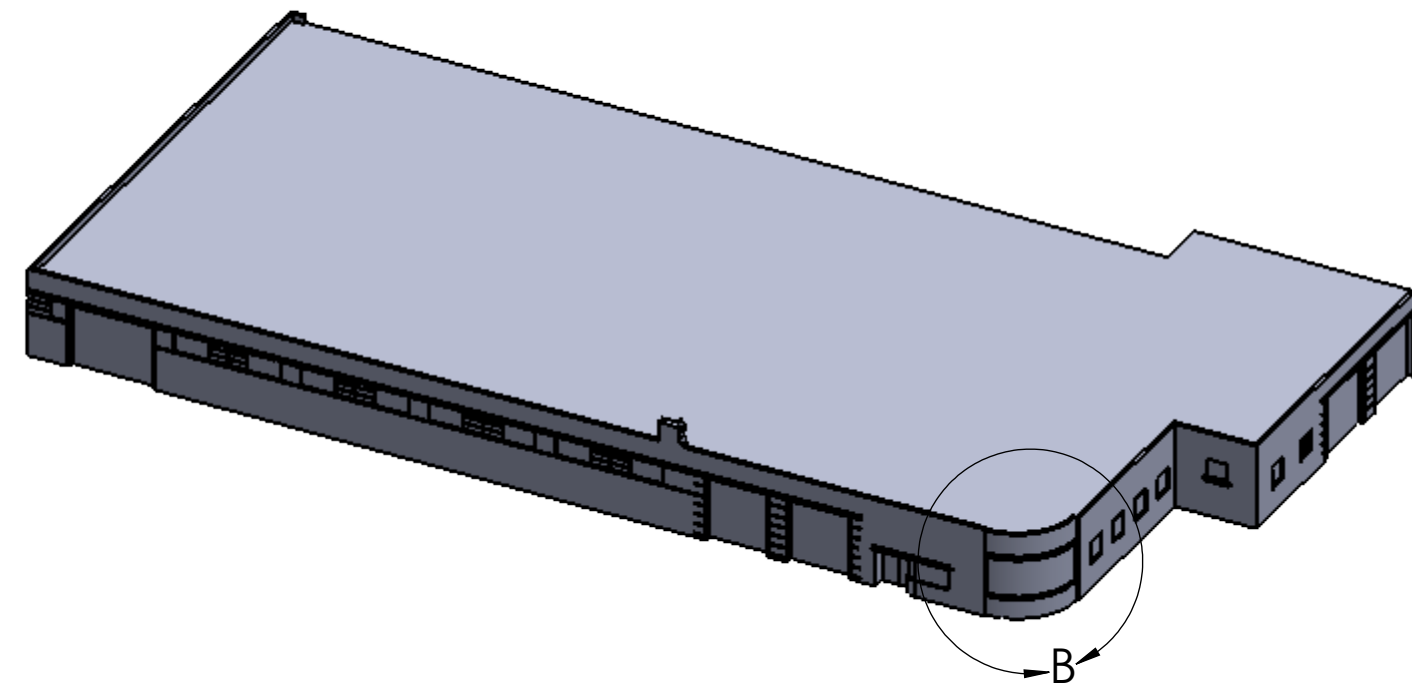
PREPARED FOR:  
J REED

DRAWN:  
B WALLNER

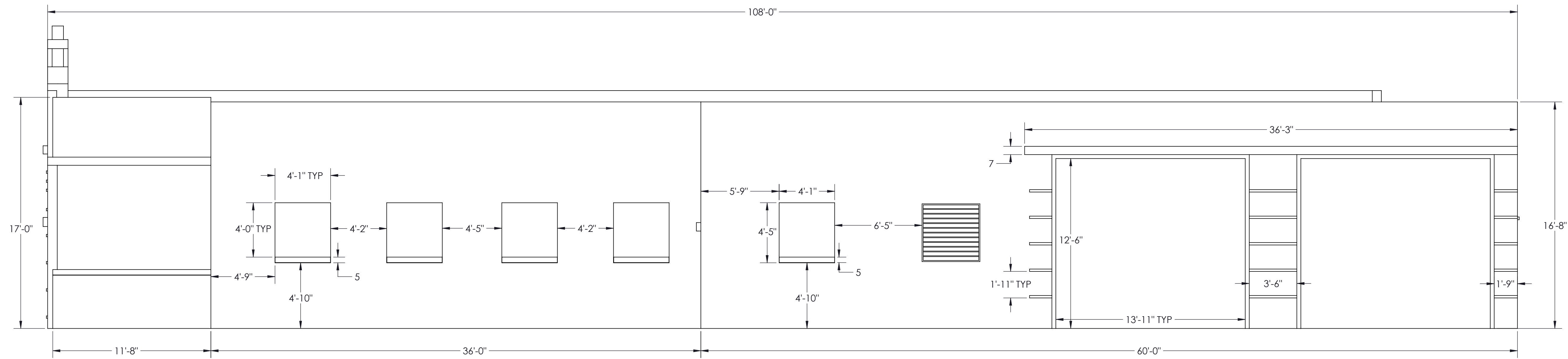
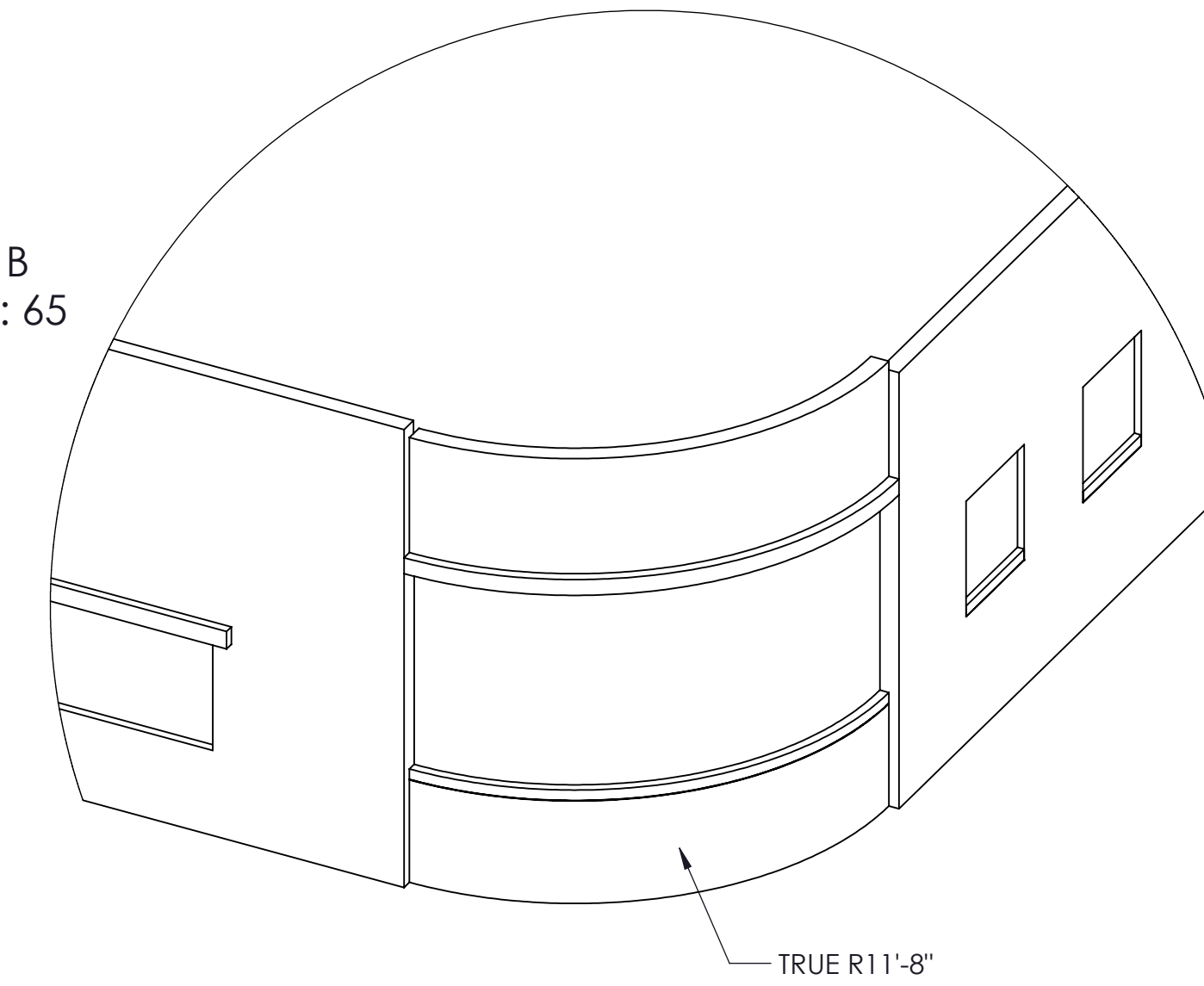
TITLE SHEET

A2.00

# SOUTH-FACING ELEVATION



DETAIL B  
SCALE 1 : 65



The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:  
VILLAGE OF RIVER FOREST



PROJECT:  
Public Works  
Masonry  
Restoration

ADDRESS:  
45 Forest Ave,  
River Forest, IL  
60305

DRAWING INDEX:

SHEET NUMBER	SHEET NAME
T1.00	TITLE SHEET
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A2.00	WEST ELEVATION
A3.00	SOUTH ELEVATION
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A5.00	NORTH ELEVATION
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES

PREPARED FOR:  
J REED

DRAWN:  
B WALLNER

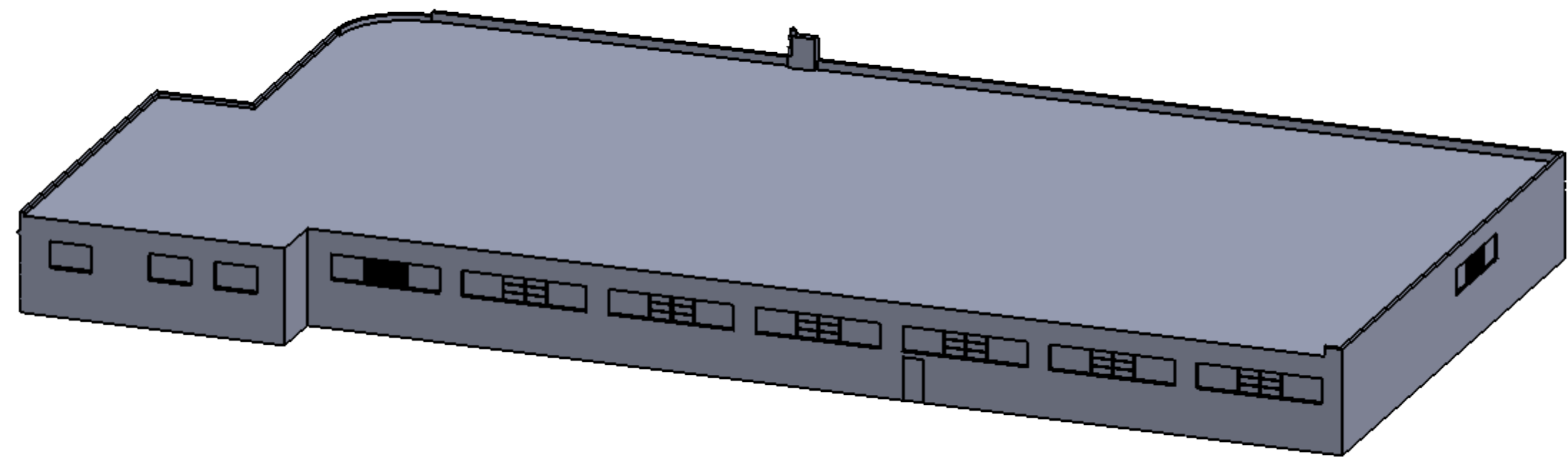
TITLE SHEET

A3.00

CONTRACTOR TO VERIFY ALL MEASUREMENTS IN FIELD

DRAWING NOT TO SCALE

# EAST-FACING ELEVATION



The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:  
**VILLAGE OF RIVER FOREST**

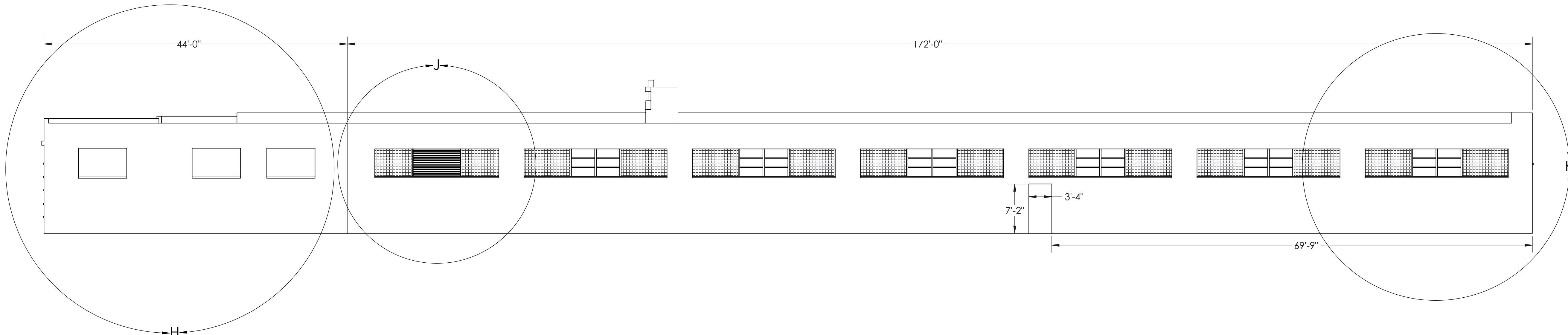


PROJECT:  
**Public Works  
Masonry  
Restoration**

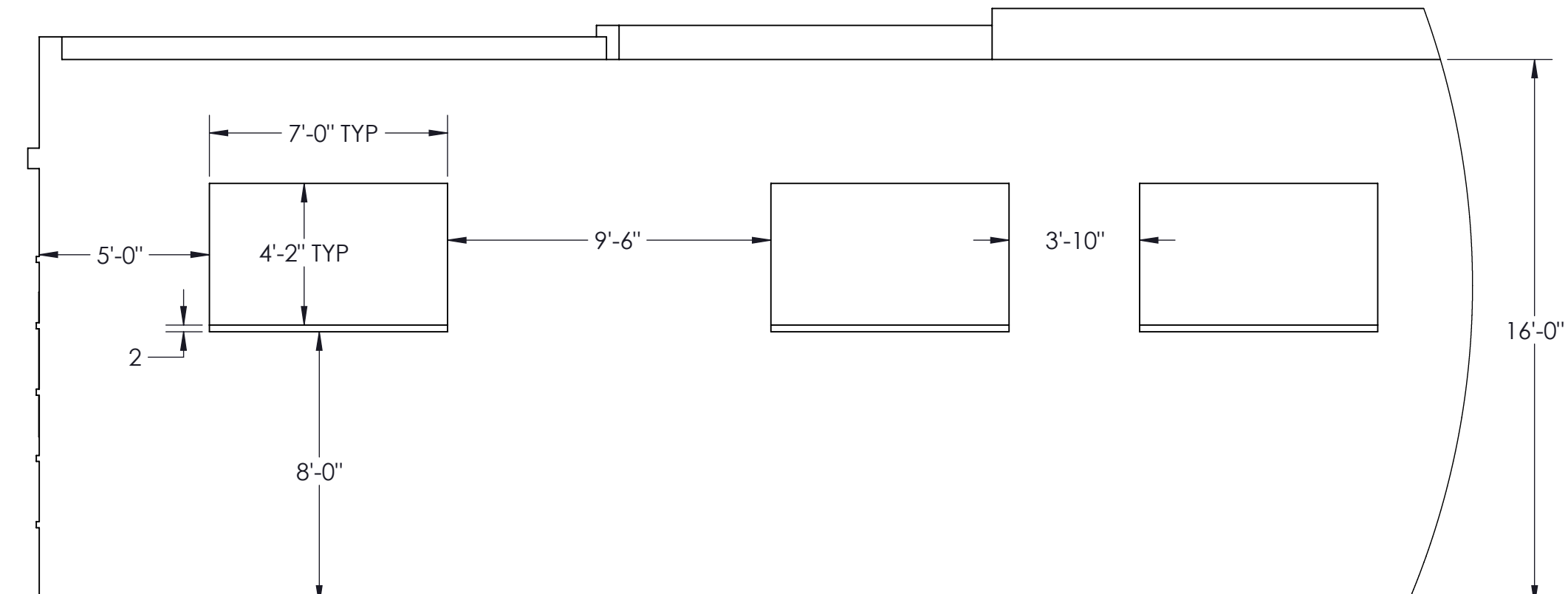
ADDRESS:  
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River Forest, IL  
60305**

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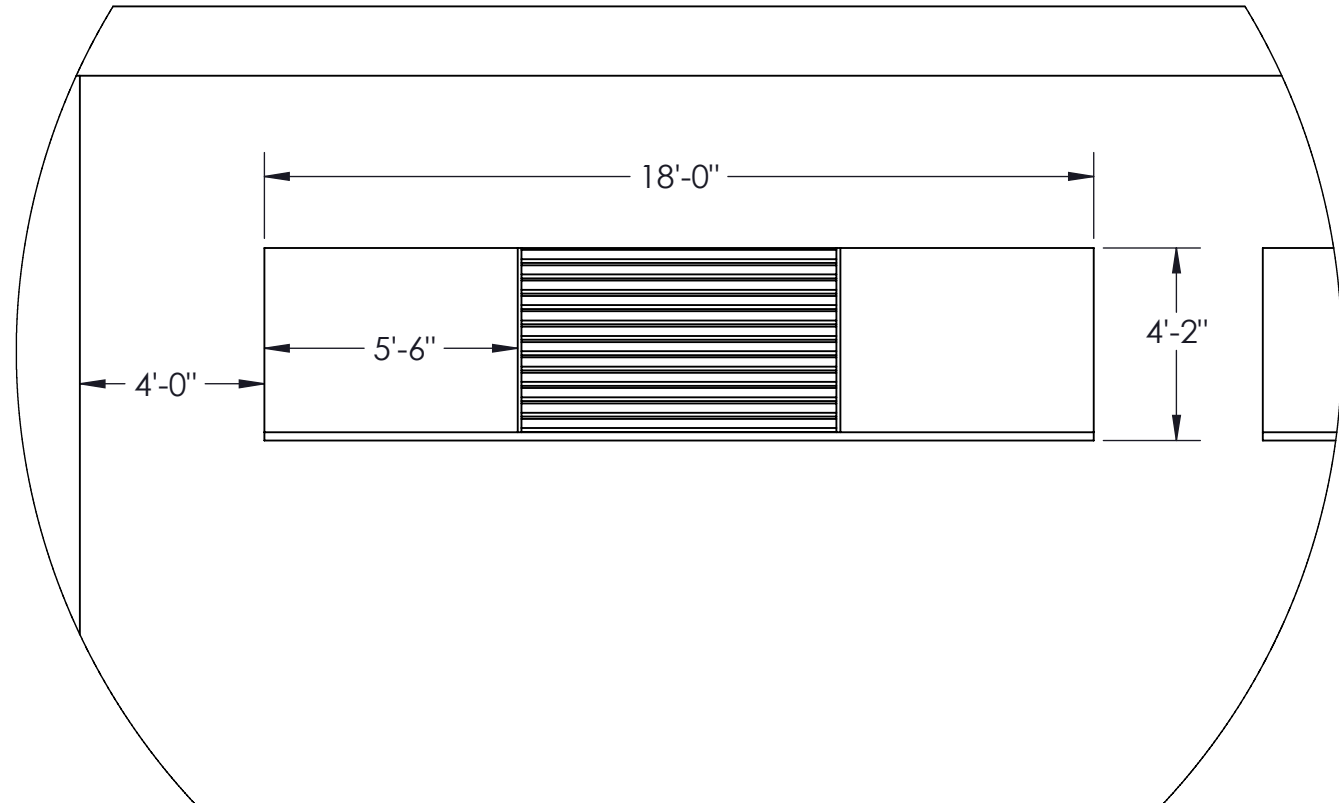
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A5.00	NORTH ELEVATION
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES



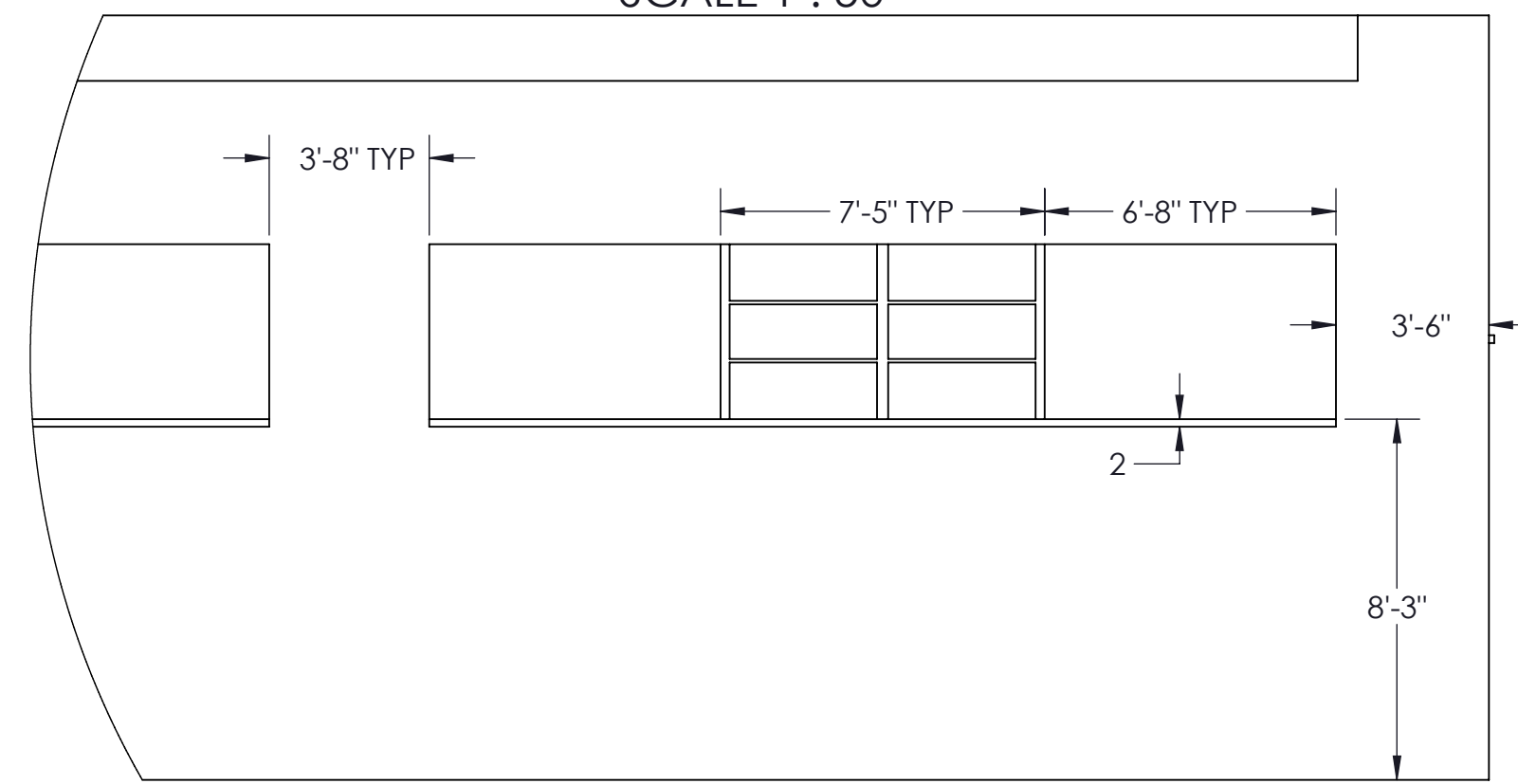
DETAIL H  
SCALE 1 : 50



DETAIL J  
SCALE 1 : 50



DETAIL K  
SCALE 1 : 50



CONTRACTOR TO VERIFY ALL MEASUREMENTS IN FIELD

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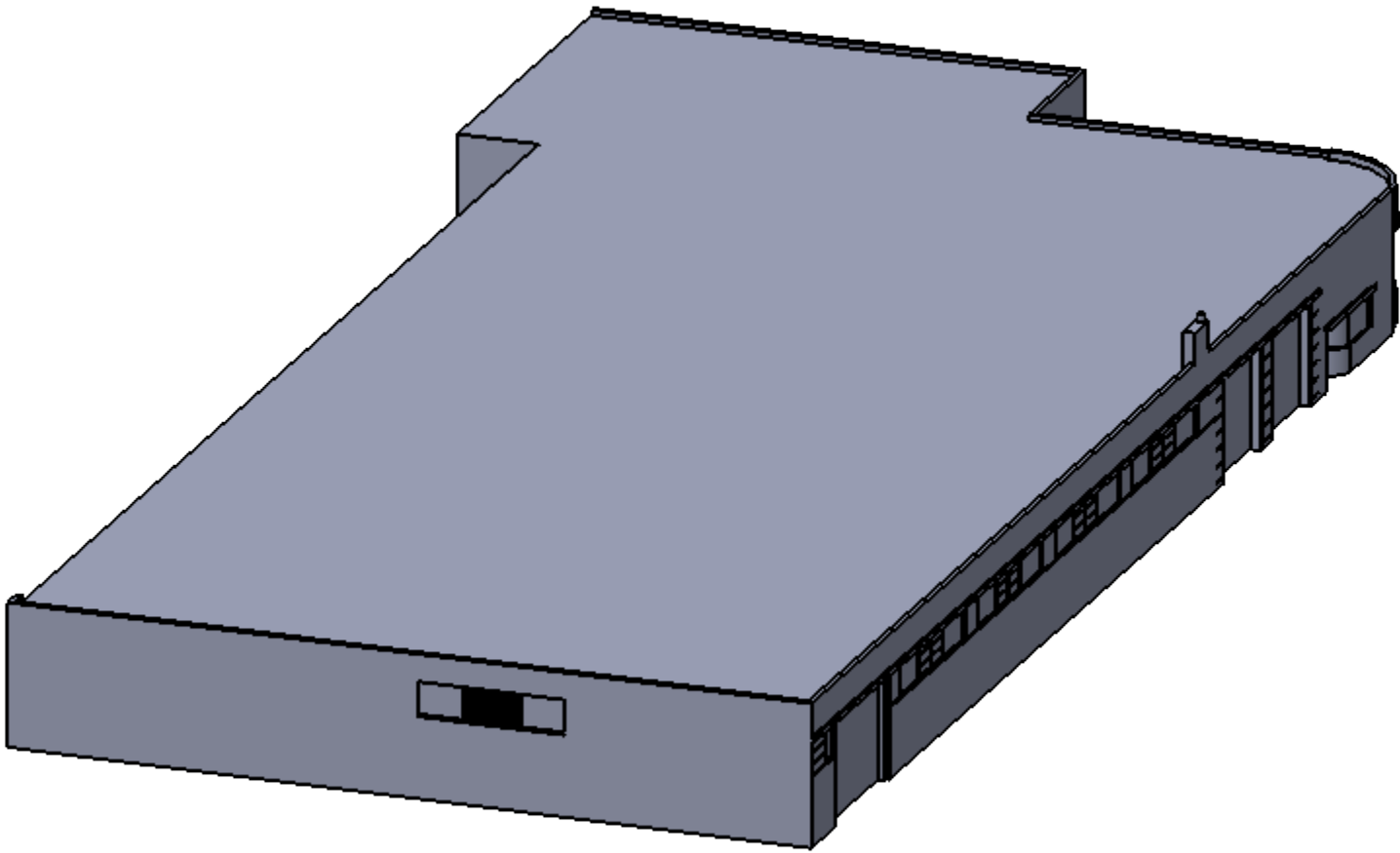
PREPARED FOR:  
**J REED**

DRAWN:  
**B WALLNER**

TITLE SHEET  
**A4.00**



# NORTH-FACING ELEVATION



The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:  
**VILLAGE OF RIVER FOREST**



PROJECT:  
**Public Works  
Masonry  
Restoration**

ADDRESS:  
**45 Forest Ave,  
River Forest, IL  
60305**

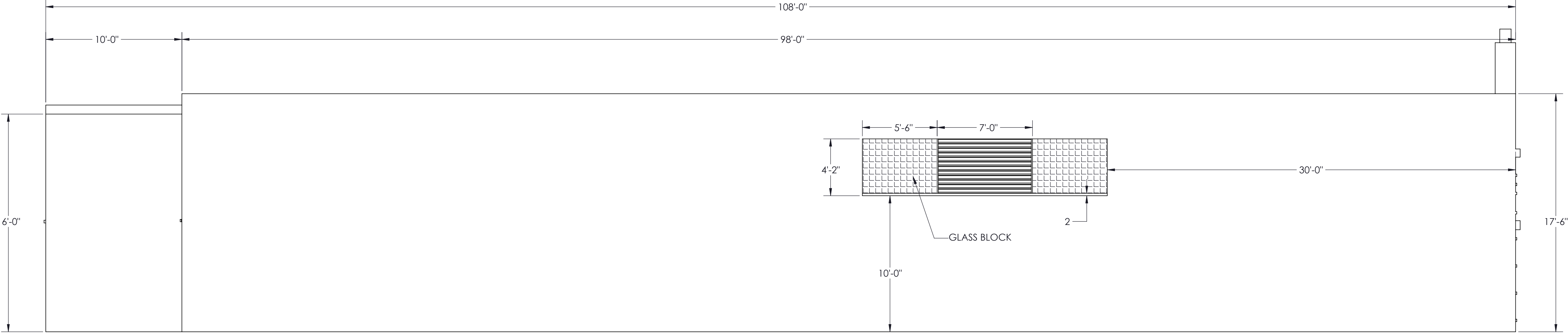
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A1.00	BUILDING OVERVIEW
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A4.00	EAST ELEVATION
A5.00	NORTH ELEVATION
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES

PREPARED FOR:  
**J REED**

DRAWN:  
**B WALLNER**

TITLE SHEET  
**A5.00**



CONTRACTOR TO VERIFY ALL MEASUREMENTS IN FIELD

DRAWING NOT TO SCALE

# PUMP HOUSE ROOF

## ROOF DETAILS

The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:

VILLAGE OF RIVER FOREST



PROJECT:

Pump House  
Roof Restoration

ADDRESS:

45 Forest Ave,  
River Forest, IL  
60305

DRAWING INDEX:

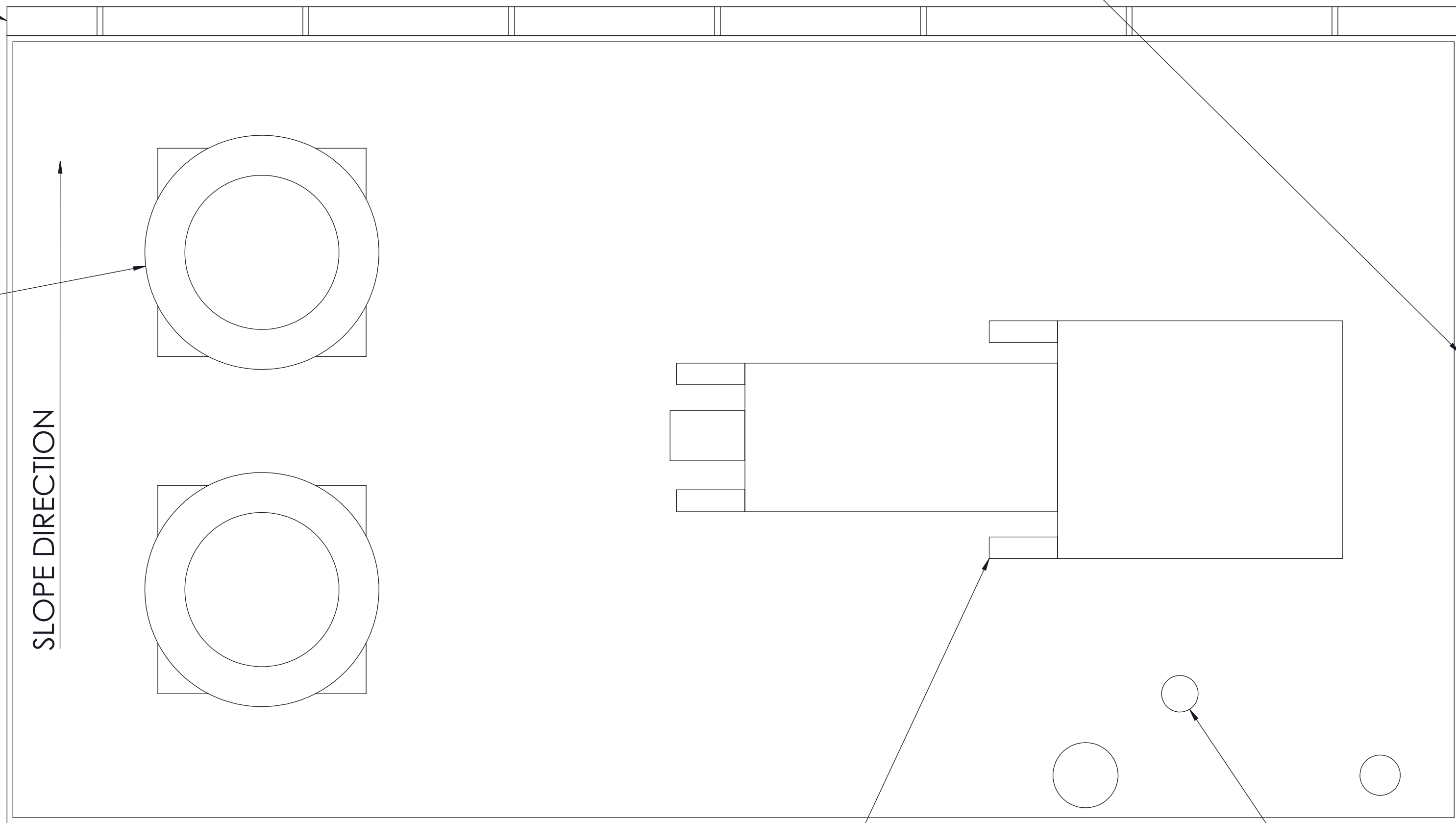
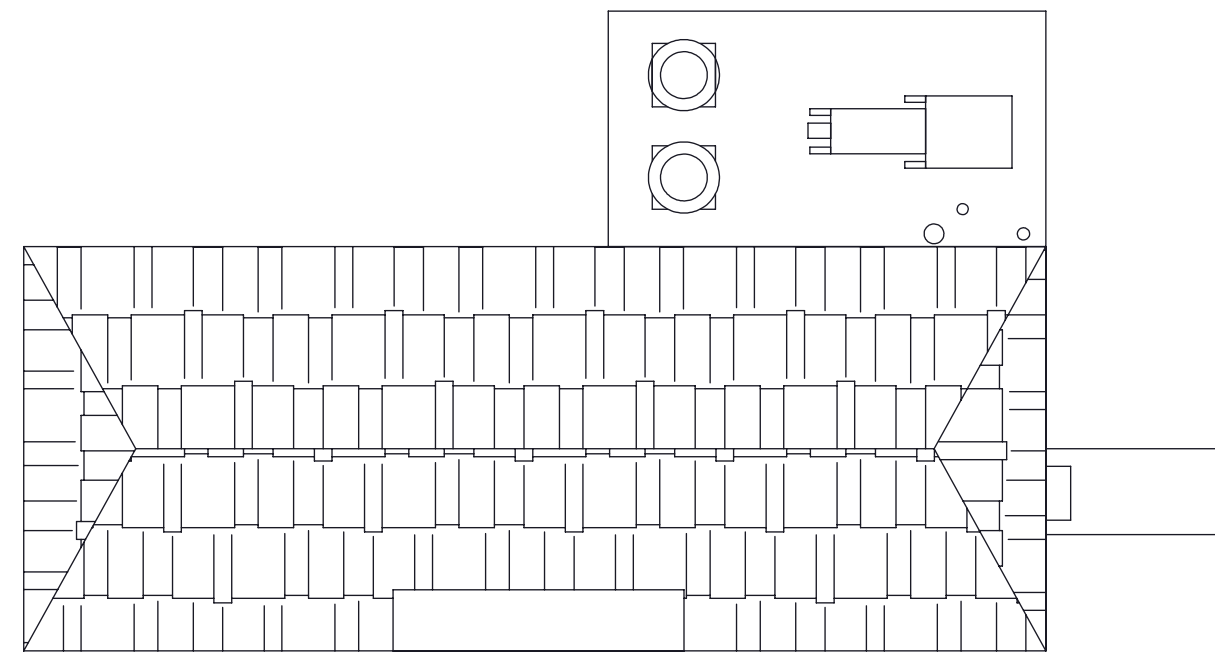
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A5.00	NORTH ELEVATION
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES

PREPARED FOR:  
J REED

DRAWN:  
B WALLNER

TITLE SHEET

**B1.00**



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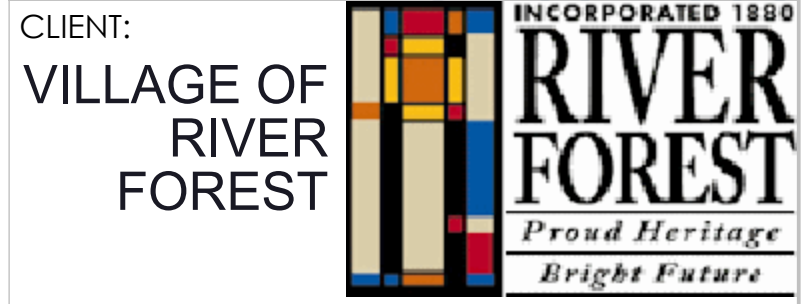
# PUMP HOUSE ROOF

## INSTALLATION DETAILS

The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105



CLIENT:  
VILLAGE OF RIVER FOREST

PROJECT:  
Pump House Roof Restoration

ADDRESS:  
45 Forest Ave,  
River Forest, IL 60305

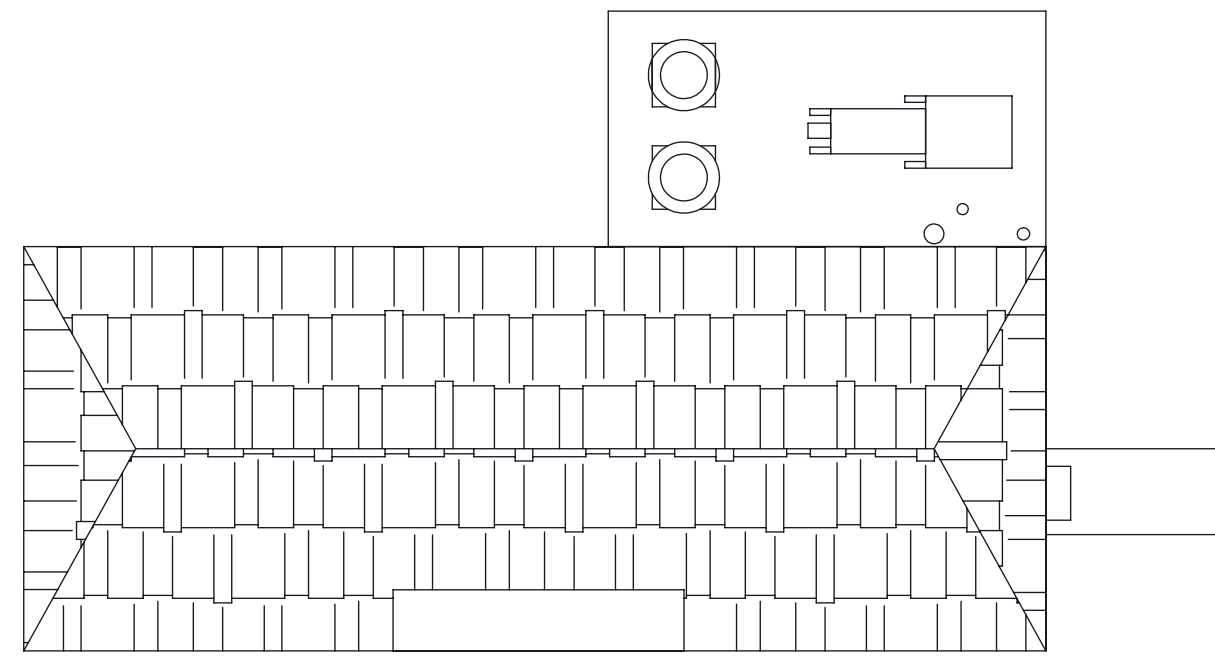
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SHEET NUMBER	SHEET NAME
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A2.00	MUNICIPAL SERVICE
A3.00	FIRE STATION 3
A4.00	POLICE & FIRE HQ
A5.00	ACKERMAN PARK
A6.00	BENT PARK
B1.00	PUMP HOUSE DETAILS
B2.00	INSTALLATION DETAILS
B3.00	DRAWING FEATURES

PREPARED FOR:  
J REED

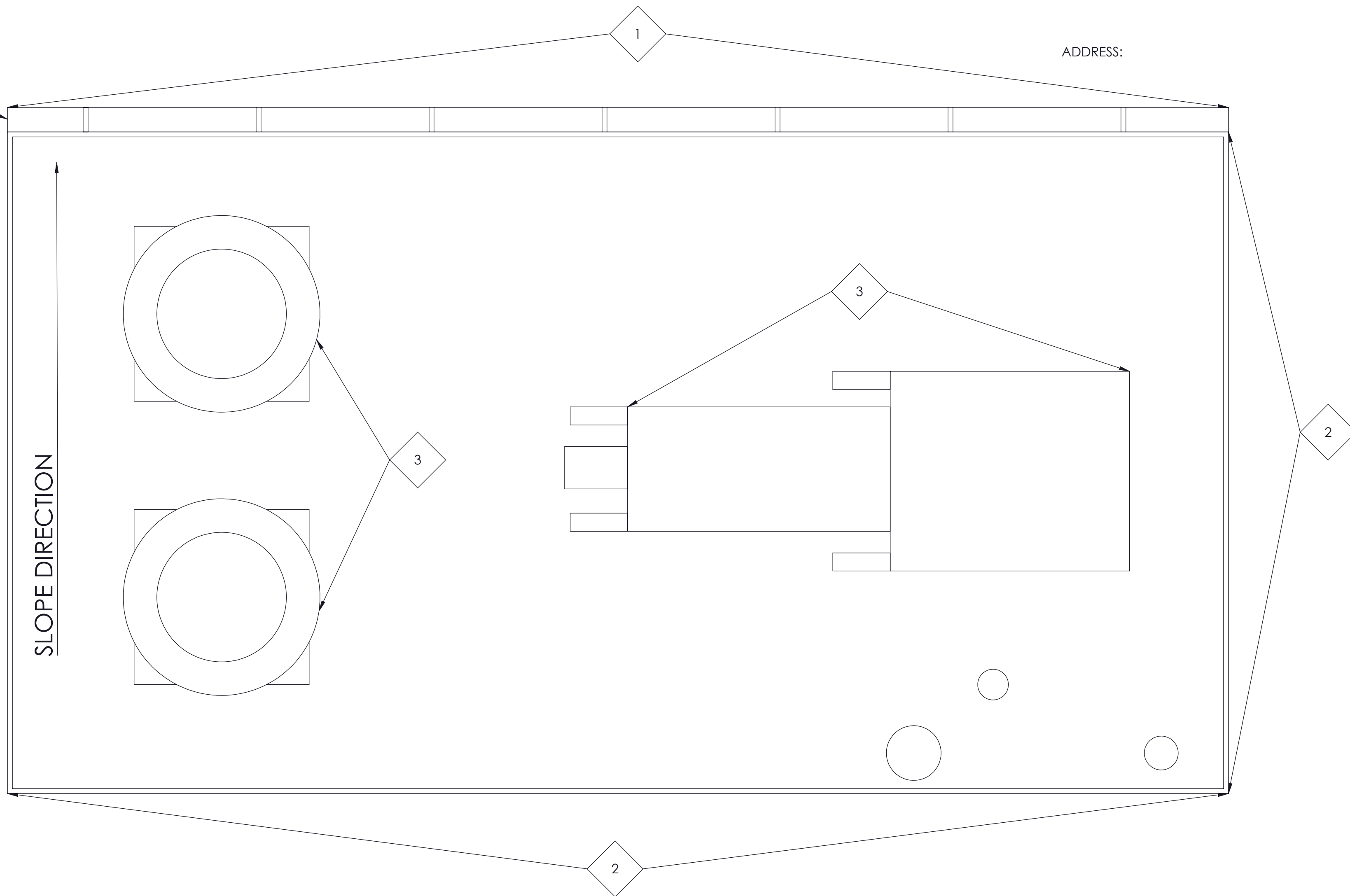
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TITLE SHEET  
**A1.00**



GUTTER EDGE

SLOPE DIRECTION



# INSTALLATION DETAILS

The Garland Company, Inc.



3800 East 91st Street  
Cleveland, Ohio 44105

CLIENT:  
**VILLAGE OF RIVER FOREST**

since 1895  
INCORPORATED 1890  
**RIVER FOREST**  
Proud Heritage  
Bright Future

PROJECT:  
**Pump House Roof Restoration**

ADDRESS:  
**45 Forest Ave,  
River Forest, IL  
60305**

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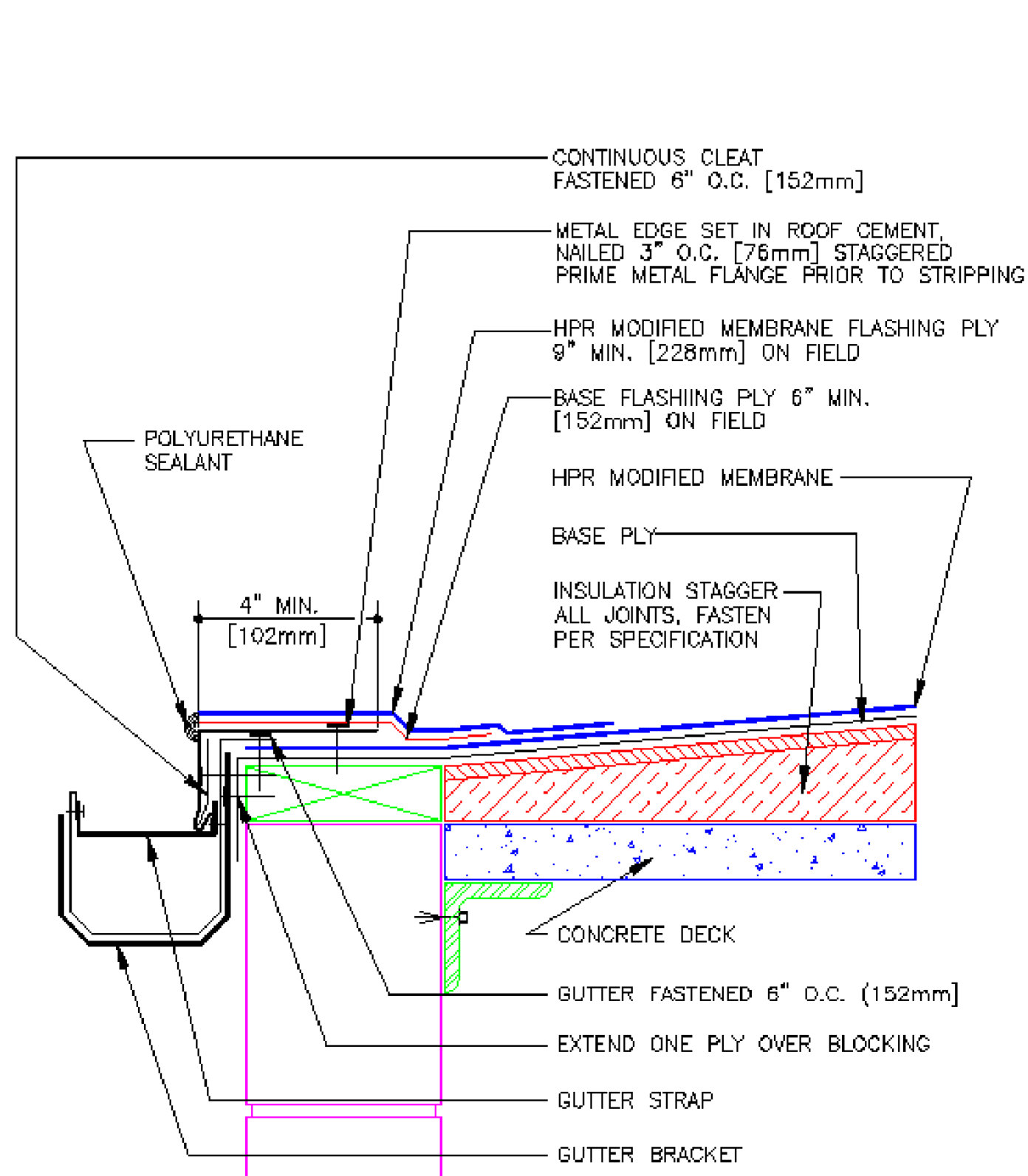
PREPARED FOR:  
**J REED**

DRAWN:  
**B WALLNER**

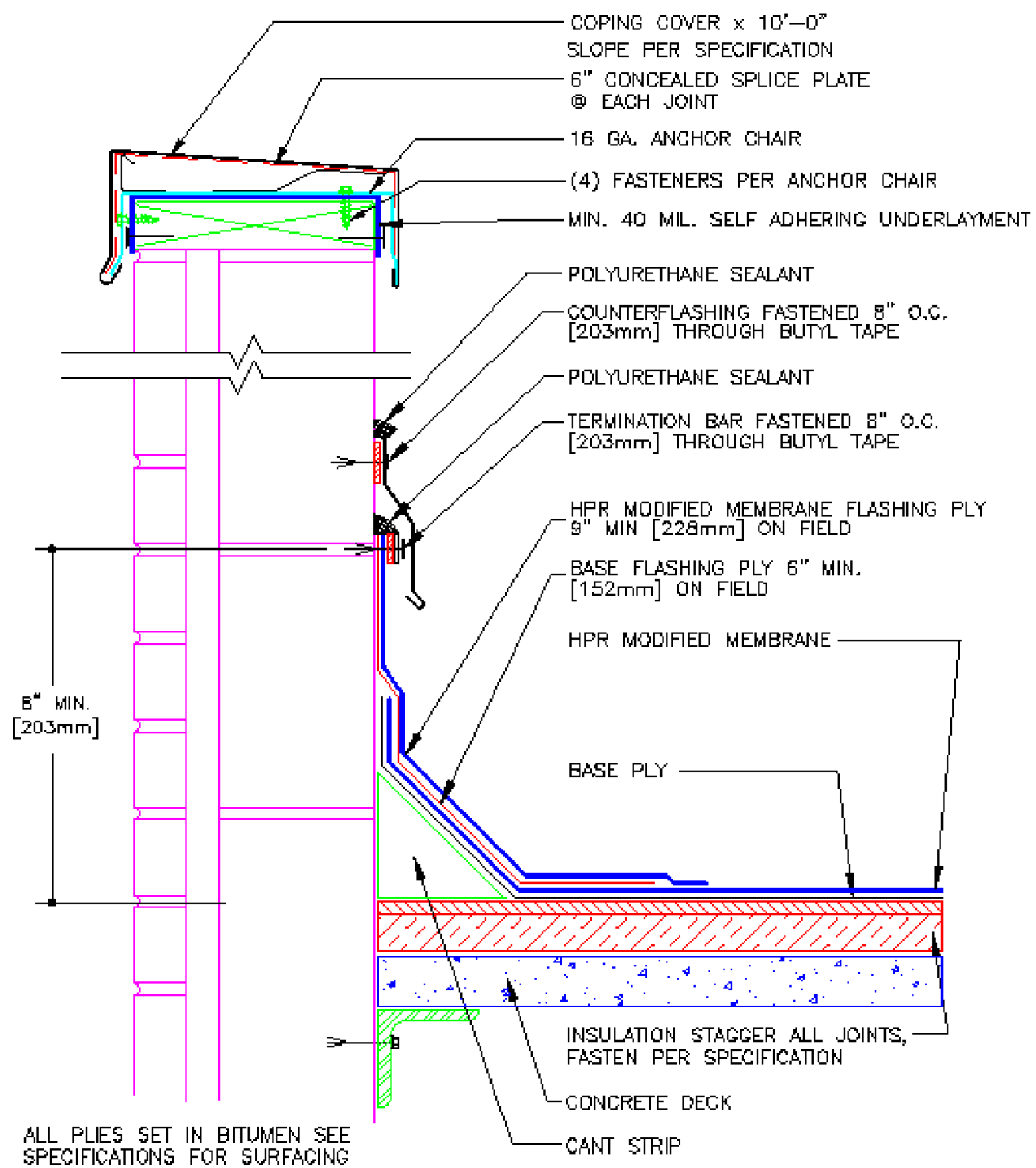
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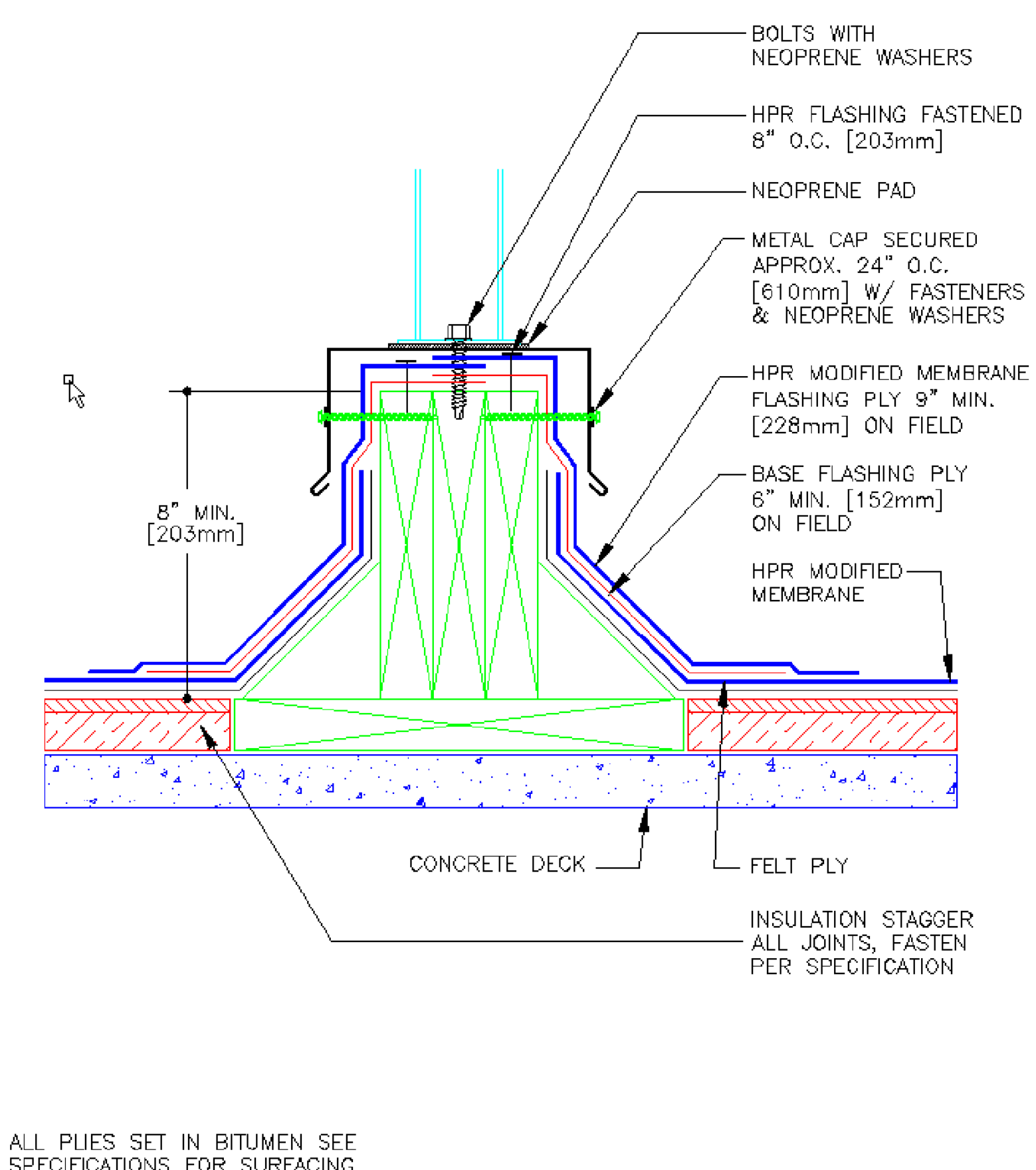
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1 GUTTER EDGE DETAIL



2 SURFACE-MOUNTED COUNTER-FLASHING



3 EQUIPMENT SUPPORT

ALL PLYS SET IN BITUMEN SEE SPECIFICATIONS FOR SURFACING

ALL PLYS SET IN BITUMEN SEE SPECIFICATIONS FOR SURFACING

ALL PLYS SET IN BITUMEN SEE SPECIFICATIONS FOR SURFACING



## MEMORANDUM

**DATE:** August 21, 2017

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Authorization to Sell Surplus Property

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**Issue/Analysis:** Attached is a proposed Ordinance authorizing the sale of surplus property via public auction. The following is a brief summary of the item to be sold:

**2002 International dump truck with snow plow and salt spreader.** This vehicle (#30), which was purchased by the Public Works Department in FY 01-02 and has been used primarily for plowing snow and hauling various materials, was replaced in FY 16-17 by a new Freightliner, full size dump truck. Since we will be taking delivery of its replacement, we are seeking to sell this dump truck via public auction. Because of the dump truck's age and mechanical problems, we can no longer utilize this vehicle for the purpose described. Accordingly, we are seeking to sell this vehicle with installed equipment, and have established a minimum purchase price of \$5,000.00.

**Recommendation:** Staff is proposing to sell this surplus property using an online auction service, such as Obenauf Online Auction Service, and recommend approval of the proposed Ordinance attached hereto. We have used Obenauf previously and experienced positive results. If the Village Board concurs with Staff's recommendation, the following motion would be appropriate: Motion to approve the attached Ordinance authorizing the sale of municipal surplus property by public auction.

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE SALE BY INTERNET AUCTION OF MUNICIPAL PROPERTY OWNED BY THE VILLAGE OF RIVER FOREST**

WHEREAS, in the opinion of a majority of the Corporate Authorities of the Village of River Forest, it is no longer necessary or useful to or for the best interests of the Village of River Forest to retain ownership of the municipal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of River Forest on August 21, 2017, to sell said property by public auction on the Internet.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, COOK COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to Illinois Compiled Statues, Chapter 65, Section 5/11-76-4, the President and Board of Trustees of the Village of River Forest find that the following described property:

	<u>ITEM DESCRIPTION</u>	<u>MINIMUM VALUE</u>
1.	2001 International Dump Truck VIN# 1HTSDAAN92H509427	\$5000.00

now owned by the Village of River Forest is no longer necessary or useful to the Village of River Forest and the best interests of the Village will be served by its sale.

Section 2: Pursuant to said Section 5/11-76-4, the Village Administrator or his designee is hereby authorized and directed to sell the aforementioned municipal property, now owned by the Village of River Forest, by public auction on the Internet.

Section 3: The Village Administrator or his designate shall cause to be transferred any titles or other legal documents pursuant to the sale.

Section 4: No bid shall be accepted for any of the above described property which is less than the minimum value set forth herein, unless the Village Administrator or his designee so authorizes.

Section 5: This Ordinance shall be in full force and effect from and after its passage, by a vote of a majority of the Corporate Authorities, approval and publication in pamphlet form as provided by law.

Passed on a roll call vote of the Corporate Authorities on the 21<sup>st</sup> of August, 2017.

AYES:

NAYS:

ABSENT:

ATTEST:

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Catherine Adduci, Village President

APPROVED by me this 21<sup>st</sup> day August, 2017

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Sharon Halperin, Village Clerk

APPROVED and FILED in my office this 22<sup>nd</sup> day of August, 2017 and published in pamphlet form in the Village of River Forest, Cook County, Illinois



August 21<sup>st</sup>, 2017

STATE OF ILLINOIS}  
COUNTY OF COOK}

I, Sharon L. Halperin, certify that I am the duly elected and acting municipal clerk of the Village of River Forest of Cook County, Illinois.

I further certify that on August 21, 2017 the Corporate Authorities of such municipality passed and approved **Ordinance No. AN ORDINANCE AUTHORIZING THE SALE BY INTERNET AUCTION OF MUNICIPAL PROPERTY OWNED BY THE VILLAGE OF RIVER FOREST** which provided by its terms that is should be published in pamphlet form as provided by law.

By: \_\_\_\_\_  
Sharon L. Halperin, Village Clerk





**Village of River Forest**  
**Village Administrator's Office**  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

**MEMORANDUM**

Date: August 10, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Municipal Code Amendment - Title 1, Chapter 24 (PSEBA)

**Issue:** In 2013 the Village Board adopted Ordinance 3478 which amended Title 1 of the Village of River Forest Municipal Code to add a new Chapter 24, Public Safety Employee Benefit Act (PSEBA) Benefit Administration. The purpose of creating Chapter 24 was to develop a local process for disabled employees to apply for benefits, and for the Village to determine the eligibility for benefits, under the PSEBA. Recently an Appellate Court decision (*Englum v. City of Charleston*) affirmed that a non-home rule municipality possesses the authority to enact such an Ordinance. Following the decision the Illinois Municipal League (IML) created a model ordinance that municipalities could adopt. Given the court decision and the IML's model ordinance, both staff and the Village's Attorney reviewed the Village's existing code and determined that it should be updated to reflect certain statutory requirements and best practices in the administration of PSEBA benefits.

**Analysis:** The PSEBA requires that a municipality pay the full cost of health insurance for a former firefighter/paramedic or police officer, and his or her dependents, if that employee was "catastrophically" injured in the line of duty during what he/she reasonably believed to be an emergency.

Since the inception of the PSEBA in 1997 the Village has spent \$900,800.16 to cover 100% of the cost of health insurance for recipients until they become eligible for Medicare (age 65). This includes \$44,197.56 in FY 2018 for two former police officers and their dependents.

To ensure that the Village's future PSEBA obligations are responsibly vetted that the review process is consistent with best practices, Staff and the Village's Attorney recommend that Title 1, Chapter 24 of the River Forest Municipal Code be amended to include the following major changes:

- Section 1-24-2(B) identifies the PSEBA application requirements and application process.

- Section 1-24-2(C) through (G) identifies the updated general procedure for conducting a hearing on the PSEBA application.
- Section 1-24-3(A) identifies the Village Administrator, or his/her designee as the hearing officer
- Section 1-24-3(B) updates the specific procedures for conducting a hearing.
- Section 1-24-4(C) updates the requirement that recipients of PSEBA benefits complete an affidavit of continued eligibility to be consistent with the timelines in the PSEBA. If a benefit recipient fails to comply with the requirement this section also includes a penalty, which is consistent with the PSEBA, that the recipient must reimburse the Village for the cost of the premiums paid during the time that the affidavit was due but not filed.

The IML model ordinance also requires that the Village President, with the advice and consent of the Village Board, select an attorney to act as the hearing officer. Village Staff and the Village's Attorney recommend that the Village amend its Code to require that the Village Administrator, or his/her designee, act as the hearing officer.

The IML model ordinance also includes a timeline for PSEBA applications as the later of thirty (30) calendar days of the filing of a disability pension claim, or within thirty (30) calendar days of the date of the adoption of the ordinance. The IML ordinance states that if an application is not filed in a timely manner then the application must be denied. The Village's Attorney is concerned about this language because it has not been litigated and may not be viewed favorably by the courts. As a result, this language is *not* included in the Village's proposed amendment. If the Village wishes to include a deadline for submission of an application the Village Attorney recommends the following language be inserted into the end of Section 1-24-2(A):

“If the applicant seeks benefits under the PSEBA, the application must be filed within the later of thirty (30) calendar days of the filing of a disability pension claim with the River Forest Police Pension Fund Board or the River Forest Firefighters' Pension Fund Board, or within thirty (30) calendar days of the date of the adoption of this Ordinance if the applicant has filed a disability pension claim prior to the date of adoption of this Ordinance. The Village Administrator shall notify the applicant if the PSEBA application is incomplete and the applicant shall have five (5) calendar days thereafter to remedy the application. Failure to timely file a full and complete application shall result in a forfeiture of the applicant's benefits under the PSEBA.”

**Recommended Board Action:** Motion to amend Title 1, Chapter 24 of the River Forest Municipal Code to modify the process for administering requests for PSEBA benefits.

**Documents Attached:**

1. Ordinance Amending Chapter 24 of Title 1 of the River Forest Village Code with regard to administrative procedures for assessing and determining claims under the Public Safety Employee Benefits Act
2. Ordinance 3478
3. IML Model PSEBA Administration Ordinance
4. Application for Benefits Pursuant to the PSEBA

5. HIPAA release
6. Affidavit of Continued Eligibility

NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 24 OF TITLE 1 OF THE  
RIVER FOREST VILLAGE CODE WITH REGARD TO ADMINISTRATIVE  
PROCEDURES FOR ASSESSING AND DETERMINING CLAIMS UNDER  
THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT**

**WHEREAS**, the Village of River Forest (“Village”) is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, Section 1-2-1 of the Illinois Municipal Code, 65 ILCS 5/1-2-1, grants the Village the authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities;” and

**WHEREAS**, Section 10-4-1 of the Illinois Municipal Code, 65 ILCS 5/10-4-1, grants the Village the authority to “provide by ordinance in regard to the relation between all municipal officers and employees in respect to each other, the municipality, and the people;” and

**WHEREAS**, the Village desires to amend the River Forest Village Code (“Village Code”) with respect to the Village’s administrative procedures for assessing and determining claims under the Public Safety Employee Benefits Act, 820 ILCS 320/1, *et seq.*, as amended; and

**WHEREAS**, the Village finds it in the best interest of the Village, Village residents, Village employees, and the public’s health, safety and welfare to amend the Village Code as set forth below;

**NOW, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1:** That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

**SECTION 2:** That Chapter 24 of Title 1 of the Village Code is hereby amended by to read in its entirety as follows:

**“CHAPTER 24 – PSEBA BENEFIT ADMINISTRATION**

**1-24-1: PURPOSE**

The purpose of this Chapter is to provide a fair and efficient method of determining the eligibility of a Village employee for the benefits enumerated under the Public Safety Employee Benefits Act, 820 ILCS 320/1, *et seq.*, as amended (“PSEBA”). All benefits provided by the Village to employees pursuant to the PSEBA shall be consistent with the PSEBA.

**1-24-2: POLICY AND PROCEDURE FOR ADMINISTERING APPLICATIONS FOR PSEBA BENEFITS:**

A. Employees, or family member(s) of injured or deceased employees, who may qualify for PSEBA benefits must file a full and complete application in writing with the Village Administrator.

B. A complete application shall include the following:

1. The applicant's name and date of hire, detailed information regarding the incident for which PSEBA benefits are sought, including information relating to how the injury was sustained in the line of duty, including the date, time, place, nature of injury, and other factual circumstances surrounding the incident.

2. The applicant's firsthand knowledge explaining, to the Village's satisfaction, how the injury directly resulted from:

- a. Response to fresh pursuit;
- b. Response to what is reasonably believed to be an emergency;
- c. Response to an unlawful act perpetrated by another; or
- d. The investigation of a criminal act.

3. A signed unconditional PSEBA medical authorization release which authorizes the Village to collect information related to the incident including, but not limited to, disability pension proceedings, worker's compensation records, and medical records, and a complete list of the names and addresses for all health care providers involved in the diagnosis, treatment, review or handling of the injury for which PSEBA benefits are sought.

4. A signed unconditional PSEBA general information release specifying the name and signature of the applicant or her/his authorized representative along with legal proof of said representation and name and signature of witness authorizing the collection of information necessary to review the application.

5. The names, addresses and telephone numbers of witnesses to the incident resulting in the injury for which PSEBA benefits are sought, along with any statements of the witnesses which the applicant either possesses, may obtain or is aware of.

6. The names, addresses and telephone numbers of witnesses the applicant intends to call at the PSEBA hearing, along with their anticipated subjects of testimony and any opinions the witnesses are expected to give.

7. Information and documentation filed with the River Forest Police Pension Fund Board or the River Forest Firefighters' Pension Fund Board.

8. Information regarding other sources of health insurance benefits currently enrolled in, received by, or available to the applicant and/or the applicant's family members, including the source of the benefits and the benefits provided or available.

C. The PSEBA application must be sworn to by the applicant and notarized to certify the truthfulness of the application's contents.

D. On the date that the PSEBA application is deemed complete by the Village, the completed application shall then be submitted to the Village Administrator as the preliminary record, and a copy of the same shall be date stamped and provided to the applicant.

E. Upon receipt of a complete application for PSEBA benefits, the Village Administrator shall set the matter for an administrative hearing before a hearing officer to make a determination on whether to grant the application and provide the applicant with benefits under the PSEBA.

F. The applicant shall be given written notice of the date for the administrative hearing not less than ten (10) calendar days prior to the commencement of the hearing. If the applicant, upon receiving written notice of the administrative hearing, cannot attend said date, the applicant must contact the hearing officer in writing within seven (7) calendar days after being served. The hearing officer shall establish an alternative hearing date within thirty (30) calendar days of the original hearing date. The applicant's failure to appear at the administrative hearing shall result in denial of PSEBA benefits.

G. The Village Administrator may delegate any of his/her authority, duties and obligations under this Chapter 24, in whole or part, to a designee, or designees.

**1-24-3: POLICY AND PROCEDURE FOR HEARINGS FOR PSEBA BENEFITS:**

A. Hearing Officer: The Village Administrator shall be the hearing officer for hearings on applications for PSEBA benefits. The hearing officer shall have all of the authorities granted under statute and common law relative to the conduct of administrative hearings, including to:

1. Adopt, revise and enforce rules of procedure for hearings;
2. Preside over hearings;
3. Administer oaths;
4. Hear testimony and accept evidence that is relevant to the issue of eligibility under PSEBA;
5. Issue subpoenas to secure attendance of witnesses and the production of relevant papers or documents upon the request of the applicant, the Village, the hearing officer;
6. Rule upon objections to the admissibility of evidence;
7. Preserve and authenticate the record of the hearing and all exhibits in evidence introduced at the hearing; and
8. Issue a final determination on applications for PSEBA benefits based on the evidence presented at the hearing, the determination of which shall be in writing and shall include a written finding of fact, decision and order.

B. Hearings: Hearings for the determination of eligibility for benefits under PSEBA shall be initiated by the Village after the submission of a full and complete PSEBA application, and a determination by the hearing officer that it is appropriate to proceed with the hearing, which determination shall include consideration of the status of any disability pension proceeding related to the applicant and whether the disability pension proceeding has resulted in a final and non-appealable decision. A hearing shall be held to adjudicate and determine whether the applicant is eligible for benefits under the PSEBA. If the applicant is found eligible, the PSEBA benefits provided to the applicant shall be consistent with the PSEBA.

1. Record: Hearings shall be attended by a certified court reporter, and a transcript of all proceedings shall be made by said certified court reporter.
2. Procedures: The Village and the applicant shall be entitled to representation by counsel at hearings and may present witnesses, testimony and documents, may cross-examine opposing witnesses, and may request the issuance by the hearing officer of subpoenas to compel the appearance of relevant witnesses or the production of relevant documents. The hearing officer may issue subpoenas to compel the

appearance of relevant witnesses or the production of relevant documents in his/her discretion.

3. Evidence: The Illinois Rules of Evidence shall apply to the extent practicable unless, by such application, the hearing officer determines that application of the rule would be an injustice or preclude the introduction of evidence of the type commonly relied upon by a reasonably prudent person in the conduct of her/his affairs. Such determination shall be in the sole discretion of the hearing officer.

4. Final Determination: A written determination by the hearing officer of whether the applicant is eligible benefits under the PSEBA shall constitute a final administrative determination for the purpose of judicial review under the common law *writ of certiorari*. Motions to reconsider, set aside or challenge the final determination of the hearing officer are not permitted.

5. Burden of Proof: At any administrative hearing, the applicant shall have the obligation and burden of proof to establish that the applicant is eligible and qualified to receive PSEBA benefits. The standard of proof in all hearings shall be by the preponderance of the evidence.

#### **1-24-4: PSEBA BENEFITS GRANTED BY THE VILLAGE:**

A. Basic Group Insurance Plan: If an applicant is determined to be eligible for PSEBA benefits, the applicant will be eligible to receive continued health coverage consistent with the PSEBA under the Village's basic group health insurance plan. The basic group health insurance plan shall be the least expensive health plan offered to Village employees at the time PSEBA benefits are awarded as determined solely by the Village from time to time. PSEBA benefits do not include benefits not provided in the Village's basic group health insurance plan, such as, but not limited to, dental, vision, life insurance, *etc.*

B. Reduction Or Elimination Of PSEBA Benefits By Other Health Coverage: If an applicant becomes eligible to receive health insurance benefits from any other source, including, but not limited to, Medicare, the applicant's PSEBA coverage may be reduced or eliminated as determined by the Village consistent with PSEBA.

C. Affidavit Of Continued PSEBA Eligibility: All recipients of PSEBA benefits from the Village shall complete and return to the Village Administrator on an annual basis an affidavit verifying the recipient's continued eligibility for PSEBA benefits. The affidavit must be completed and returned to the Village Administrator within sixty (60) calendar days of written notice from the Village. If the recipient does not complete and return the affidavit within the time required, the Village Administrator shall give the recipient an additional written notice



providing an additional thirty (30) calendar days for the recipient to complete and return the affidavit. Failure to return the affidavit within the time required shall result in the recipient incurring responsibility for reimbursing the Village for premiums paid during the period the affidavit is due and not filed.”

**SECTION 3:** That all ordinances, or parts of ordinances in conflict with this Ordinance, are hereby expressly repealed.

**SECTION 4:** Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

**SECTION 5:** Where the conditions imposed by any provisions of this Ordinance are more restrictive than comparable provisions imposed elsewhere in any other State or Village law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

**SECTION 6:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 21st day of August, 2017, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 21st day of August, 2017.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Sharon Halperin, Village Clerk

**ORDINANCE NO. 3478**

**AN ORDINANCE AMENDING TITLE 1 OF THE VILLAGE CODE ESTABLISHING A PROCESS FOR ADMINISTERING REQUESTS FOR PSEBA BENEFITS**

**WHEREAS**, Title 1, Chapter 7 of the Village Code invests certain defined duties, rights and responsibilities unto the position of Village Administrator; and

**WHEREAS**, the Village desires to add new provisions in Title 1 of the Village Code to govern the application and determination of benefits under the Public Safety Employee Benefits Act (820 ILCS 320/1 et. seq.).

**NOW, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**Section 1:** That Title 1, Chapter 7, Section 1-7-5 "Village Administrator" of the Village Code is hereby amended as follows:

- J. Establish and administer policies and procedures for purposes of determining whether an employee or former employee is eligible to receive benefits pursuant to the Public Safety Employee Benefits Act (820 ILCS 320/1 et. seq.).

**Section 2:** That Title 1 (Administration) of the Village Code be amended to add a new Chapter 24 which shall be entitled "PSEBA Benefit Administration" and provides as follows:

1.24.1: Purpose

The purpose of this chapter is to provide a fair and efficient method of determining the eligibility of an employee for the benefits enumerated under the Public Safety Employee Benefits Act (820 ILCS 320/1 et seq.) (PSEBA). All benefits provided employees pursuant to PSEBA will be consistent with PSEBA.

1.24.2: Policy and Procedure for Administering Applications for PSEBA Benefits

Except as otherwise provided below, the following policies and procedures established pursuant to this subchapter 1.24.2 shall be administered and interpreted by the Village Administrator as follows:

- A. Application for PSEBA Benefits.

A PSEBA benefit application form prepared by the Village Administrator shall be the standard form required for PSEBA benefit applicants (hereinafter the "applicant") to utilize to request benefits under PSEBA. The form shall be completed and executed by the requesting applicant and delivered to the Village Administrator. The applicant shall provide, along with the application, any medical records regarding the injury, any decisions by a governing public safety pension board and supporting documentation related to such pension board decisions and any additional pertinent documentation that the applicant wants to have considered or that is requested by the Village Administrator.

- B. Application Review Process.

1. Upon receipt of a completed and executed PSEBA benefit application, the Village Administrator shall review the application and engage in such additional fact-finding and/or investigation as may be deemed necessary or appropriate to evaluate the application, including, but not limited to the review of public safety pension board hearing transcripts and decisions, worker's compensation documentation and independent medical examinations.

2. If additional fact-finding and/or investigation is determined to be necessary, the applicant shall fully cooperate. If the applicant refuses or otherwise fails to fully cooperate, then a reminder notice shall be sent to the applicant explaining the duty of full cooperation in the fact-finding and/or investigation process. If the applicant fails to cooperate as requested within 21 calendar days after receipt of such notice, then the application for PSEBA benefits shall be deemed withdrawn.

3. The Village Administrator shall make a written recommendation, including reasons for the recommendation, to the Village Board within forty-five (45) calendar days after the later of the following:

- a. the submission of the relevant documentation; or
- b. the completion of such additional fact-finding or investigation as deemed necessary or appropriate by the Village Administrator (as stated in paragraph 1, above).

The Village Administrator's written recommendation shall state whether:

- a. the applicant is eligible for benefits under PSEBA; or
- b. a hearing should be convened in order to determine whether or not the applicant is eligible for benefits under PSEBA and shall inform the applicant, in writing, of the decision and the reasons for the decision.

4. If the Village Administrator recommends that the applicant is eligible for benefits under PSEBA, the recommendation shall be presented to the Village Board at the next regularly scheduled Village Board meeting (subject to the notice provisions of the Open Meetings Act). The Village Board or its authorized designee shall make a determination that:

- a. the applicant is eligible for benefits under PSEBA; or
- b. a hearing as set forth in subchapter 1.24.3 (B) should be convened in order to determine whether or not the applicant is eligible for benefits under PSEBA.

#### 1.24.3: Policy and Procedure for Hearings for PSEBA Benefits.

- A. Hearing Officer.

If the Village Board, following the Village Administrator's recommendation, determines that a hearing should be convened, the Village Board shall convene a hearing which shall be overseen by the Village President who will act as the hearing officer and have the power to:

1. preside over all Village hearings involving PSEBA;
2. administer oaths;
3. hear testimony and accept evidence that is relevant to the issue of eligibility under PSEBA;
4. issue subpoenas to secure attendance of witnesses and the production of relevant papers or documents upon the request of the parties or their representatives; and
5. issue a written determination on behalf of the Village Board based on the evidence presented at the hearing.

B. Hearing.

A hearing may be held to adjudicate and determine whether the applicant is eligible for benefits under PSEBA. If the applicant is found eligible, as determined by the Village Board, the employee benefits shall be consistent with PSEBA.

1. Time and date. Hearings shall be held on the date, time and place as established by the Village.
2. Notice of hearing. Notice of the scheduled hearing shall be sent by certified mail (return receipt requested) to the applicant and his/her representative at the last known address as set forth in the application for PSEBA benefits at least seven days prior to the date set for the hearing.
3. Procedures. The Village and the applicant shall be entitled to representation by counsel at said hearing and may submit evidence and cross-examine witnesses.
4. Final Determination. The determination by the Village Board shall be final.

1.24.4: PSEBA Benefits Granted by the Village.

A. Basic Group Insurance Plan.

If an applicant is determined to be eligible for PSEBA benefits, the applicant will be eligible to receive continued health coverage consistent with PSEBA under the Village's basic group health insurance plan. The basic group health insurance plan shall be the least expensive health plan offered to Village employees at the time the PSEBA benefits are awarded as determined solely by the Village. PSEBA benefits do not include benefits not provided in the Village's basic group health insurance plan (e.g., dental, vision, life insurance, etc.).

B. Reduction or Elimination of PSEBA Benefits by Other Health Coverage.

If an applicant becomes eligible to receive health insurance benefits from any other source, including but not limited to Medicare, the applicant's PSEBA coverage may be reduced or eliminated as determined by the Village consistent with PSEBA.

C. Affidavit of Continued PSEBA Eligibility.

All applicants awarded PSEBA benefits by the Village shall complete and return to the Village Administrator on an annual basis an affidavit verifying the applicant's continued eligibility for PSEBA benefits. The affidavit must be completed and returned to the Village Administrator within 30 days of the date set forth in the affidavit.

**Section 3:** That all ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed;

**Section 4:** Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the River Forest Village Code, as amended, shall remain in full force and effect.

**Section 5:** Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.


**Section 6:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**Ayes:** Trustees Conti, Gibbs, Horrigan, Corsini, Winikates, and Adduci


**Nays:** None

**Absent:** None

APPROVED by me this 11<sup>th</sup> day of March, 2013.

  
\_\_\_\_\_  
John P. Rigas, Village President

ATTEST:

  
\_\_\_\_\_  
Roma Colwell-Steinke, Village Clerk



March 12, 2013

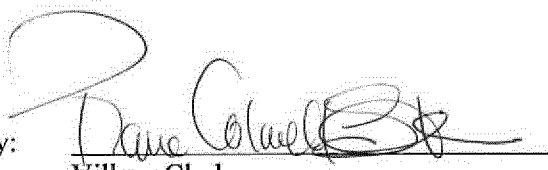
STATE OF ILLINOIS}

COUNTY OF COOK}

I, Roma Colwell-Steinke, certify that I am the duly elected and acting municipal clerk of the Village of River Forest of Cook County, Illinois.

I further certify that on March 11, 2013 the Corporate Authorities of such municipality passed and approved **Ordinance No. 3478** entitled **AN ORDINANCE AMENDING TITLE 1 OF THE VILLAGE CODE ESTABLISHING A PROCESS FOR ADMINISTERING REQUESTS FOR PSEBA BENEFITS** which provided by its terms that it should be published in pamphlet form as provided by law.

By:

  
Village Clerk

# IML MODEL PSEBA ADMINISTRATION ORDINANCE

ORDINANCE NO. \_\_\_\_

## AN ORDINANCE ESTABLISHING AN ADMINISTRATIVE PROCEDURE FOR ASSESSING AND DETERMINING CLAIMS UNDER PSEBA

**WHEREAS**, the legislature granted non-home rule municipalities the broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities” (65 ILCS 5/1-2-1); and

**WHEREAS**, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits . . . A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute” (*Village of Wauconda v. Hutton*, 291 Ill. App 3d 1058, 1060 (1997)); and

**WHEREAS**, the Public Safety Employee Benefits Act (“PSEBA” or “Act”) was enacted in 1997 to provide free health insurance benefits when a “full-time law enforcement, correctional or correctional probation officer, or firefighter, who . . . suffers a catastrophic injury or is killed in the line of duty” (820 ILCS 320/10(a)); and

**WHEREAS**, Illinois courts have noted that “although the legislature made [PSEBA benefits] contingent upon the existence of a ‘catastrophic injury,’ the Act nowhere defines ‘catastrophic injury’” (*Krohe v. City of Bloomington*, 204 Ill. 2d 392, 395 (2003)); and

## IML MODEL PSEBA ADMINISTRATION ORDINANCE

**WHEREAS**, *Englum v. The City of Charleston*, 2017 IL App (4<sup>th</sup>) 160747 (2017) found that a non-home rule municipality's ordinance establishing an administrative procedure for assessing claims under PSEBA "complemented the determinations of the legislature by enacting a procedural process to fulfill the substantive requirements of the [Act]" and such an ordinance "facilitate[s] the purpose of the [Act]" ¶ 73; and

**WHEREAS**, the Court in *Englum* found that non-home rule municipalities have the authority to enact an ordinance establishing a local administrative procedure to determine eligibility for PSEBA benefits; and

**WHEREAS**, as a result of the decision in *Englum*, the City now desires to adopt the following ordinance and finds that this is in the best interest of the citizens' health, safety, and welfare.

**NOW, THEREFORE**, be it ordained by the corporate authorities of the City of \_\_\_\_\_ as follows:

### **Section 1.**

#### **PURPOSE.**

The purpose of this ordinance is to provide a fair and efficient method for determining the eligibility of a full-time employee for the benefits enumerated under PSEBA through an administrative process, including if necessary, an administrative hearing.



# IML MODEL PSEBA ADMINISTRATION ORDINANCE

## Section 2.

### DEFINITIONS.

For the purpose of this Ordinance, the following terms will have the following meanings. These definitions are derived from the federal Public Health and Welfare Act, which was enacted in 1944 and amended in 1984 to define, by inclusion or reference, the following terms.

For use in this Ordinance, provisions containing the words “mayor,” “commissioner,” “alderman,” or “city council” also apply to the president, trustee, councilmember and boards of trustees so far as the provisions are applicable to them.

Catastrophic injury	An injury, the direct and proximate consequences of which permanently prevent an individual from performing any gainful work.
Gainful work	Full- or part-time activity that actually is compensated or commonly is compensated.
Injury	A traumatic physical wound (or a traumatized physical condition of the body) directly and proximately caused by external force (such as bullets, explosives, sharp instruments, blunt objects, or physical blows), chemicals, electricity, climatic conditions, infectious disease, radiation, virii, or bacteria, but does not include— (1) Any occupational disease; or (2) Any condition of the body caused or occasioned by stress or strain.

# IML MODEL PSEBA ADMINISTRATION ORDINANCE

## Section 3.

### APPLICATION PROCEDURE.

As noted by the Court in *Englum*, “while the [Act] contained *substantive* requirements for section 10 eligibility, the [Act] contained no *procedural* requirements for determining whether a former employee met the substantive criteria.” ¶ 55. This ordinance and the application procedure of this section establishes guidance on the proper procedural requirements for Public Safety Officers seeking PSEBA benefits in the City.

- A. Public Safety Officers, or family member(s) of an injured or deceased Public Safety Officer, (“Applicant”) must file a full and complete PSEBA application in writing within thirty (30) days of filing a pension claim with the City or within thirty (30) days of the date of the adoption of this Ordinance in the event that an Applicant has filed for a PSEBA claim prior to the date of adoption of this Ordinance, whichever is later, if the Applicant is seeking benefits under PSEBA. The City shall notify Applicant if the PSEBA application is incomplete and Applicant shall have five (5) days to remedy their application. Failure to timely file the full and complete application shall result in a forfeiture of the benefits under PSEBA by failure to properly submit a complete application.
  
- B. A complete PSEBA application includes the following:
  1. The name of the Applicant, date of hire, detailed information regarding the incident, including information relating to how the injury was sustained in the line

## **IML MODEL PSEBA ADMINISTRATION ORDINANCE**

- of duty (date, time, place, nature of injury, and other factual circumstances surrounding the incident giving rise to said claim);
2. The Applicant's firsthand knowledge explaining, to the City's satisfaction, how the injury/death directly resulted from:
    - i. Response to fresh pursuit;
    - ii. Response to what is reasonably believed to be an emergency;
    - iii. Response to an unlawful act perpetrated by another; or
    - iv. Participation during the investigation of a criminal act;
  3. A signed PSEBA medical authorization release which authorizes the collection of information related to the incident including, but not limited to, disability pension proceedings, worker's compensation records, and medical records and specifies the name and address for pertinent health care provider(s);
  4. A signed PSEBA general information release specifying the name and signature of the Applicant or her/his authorized representative along with legal proof of said representation and name and signature of witness authorizing the collection of information pertinent to the incident review process;
  5. The name(s) of witnesses to the incident;
  6. The name(s) of witnesses the Applicant intends to call at the PSEBA hearing;
  7. Information and supporting pension documentation filed with the appropriate pension board;
  8. Information supporting the PSEBA eligibility requirements; and
  9. Other sources of health insurance benefits currently enrolled in or received by the Applicant and/or family members if the Applicant is deceased.

## IML MODEL PSEBA ADMINISTRATION ORDINANCE

- C. The PSEBA application must be submitted to **[specify department/position to whom the application must be submitted]** in its entirety.
- D. The PSEBA application must be sworn and notarized to certify the truthfulness of the content of the information. A review of the application shall not occur until the application is complete.
- E. On the date that the PSEBA application is deemed complete by the City, the completed application shall then be submitted to the City as the Preliminary Record, and a copy of the same shall be date stamped and provided to the Applicant.
- F. Upon receipt of a complete application for PSEBA benefits, the City shall set the matter for an administrative hearing before a hearing officer to make a determination on whether to grant the Applicant PSEBA benefits based on the result of the administrative hearing.
- G. The Applicant will be given written notice of the date for the scheduled administrative hearing to be served not less than ten (10) days prior to the commencement of the hearing. If the Applicant, upon receiving written notice of the administrative hearing, cannot attend said date, the Applicant must contact the hearing officer in writing within seven (7) days after being served. The hearing officer shall establish an alternative hearing date which is within thirty (30) days of the original hearing date. Failure to appear at the administrative hearing shall result in denial of PSEBA benefits.

# IML MODEL PSEBA ADMINISTRATION ORDINANCE

## **Section 4.**

### ADMINISTRATIVE COMPOSITION.

The administrative hearing shall be scheduled and conducted by a hearing officer whose authority and limitations are as follows:

- A. Authority of the hearing officer. The hearing officer shall have all of the authorities granted to her/him under common law relative to the conduct of an administrative hearing, including the authority to:
  - 1. Preside over City hearings involving PSEBA;
  - 2. Administer oaths;
  - 3. Hear testimony and accept evidence that is relevant to the issue of eligibility under PSEBA;
  - 4. Issue subpoenas to secure attendance of witnesses and the production of relevant papers or documents upon the request of the parties or their representatives;
  - 5. Rule upon objections in the admissibility of evidence;
  - 6. Preserve and authenticate the record of the hearing and all exhibits in evidence introduced at the hearing; and
  - 7. Issue a determination based on the evidence presented at the hearing, the determination of which shall be in writing and shall include a written finding of fact, decision and order.
  
- B. Hearing officer. The Mayor, with the advice and consent of the City Council, is hereby authorized to appoint a person to hold the position of hearing officer for each hearing on

## **IML MODEL PSEBA ADMINISTRATION ORDINANCE**

PSEBA benefits that shall come before this City. In making said selection, the following information should be considered, at a minimum:

1. The individual's ability to comply with the job description as set forth herein; and
2. The individual must be an attorney licensed to practice law in the State of Illinois and have knowledge of and experience in employment and labor law, general civil procedure, the rules of evidence, and administrative practice.

### **Section 5.**

#### **ADMINISTRATIVE HEARING.**

The system of administrative hearings for the determination of eligibility for benefits under PSEBA shall be initiated either by the City or by the Applicant after the submission of a full and complete PSEBA application. An administrative hearing shall be held to adjudicate and determine whether the Applicant is eligible for benefits under PSEBA. If the Applicant is found eligible, the benefits shall be consistent with the Act.

- A. Record. The City shall ensure that all hearings are attended by a certified court reporter and a transcript of all proceedings shall be made by said certified court reporter and a copy be provided to the Applicant within twenty-eight (28) days of the date of the administrative hearing.
- B. Procedures. The City and the Applicant shall be entitled to representation by counsel at said administrative hearing and present witnesses, testimony and documents, may cross-

## **IML MODEL PSEBA ADMINISTRATION ORDINANCE**

examine opposing witnesses, and may request the issuance of subpoenas to compel the appearance of relevant witnesses or the production of relevant documents.

- C. Evidence. The Illinois Rules of Evidence shall apply to the extent practicable unless, by such application, the Hearing Officer determines that application of the rule would be an injustice or preclude the introduction of evidence of the type commonly relied upon by a reasonably prudent person in the conduct of her or his affairs. Such determination shall be in the sole discretion of the Hearing Officer. The Hearing Officer must state on the record her or his reason for that determination.
- D. Final Determination. A written determination by the hearing officer of whether the petitioning Applicant is eligible for the benefits under PSEBA shall constitute a final administrative determination for the purpose of judicial review under the common law writ of certiorari.
- E. Burden of Proof. At any administrative hearing, the Applicant shall have the obligation and burden of proof to establish that the Applicant is eligible and qualified to receive PSEBA benefits. The standard of proof in all hearings conducted under this Ordinance shall be by the preponderance of the evidence.
- F. Administrative Records. All records pertaining to the administrative process shall be held in a separate file under the Applicant's name with the City.

# IML MODEL PSEBA ADMINISTRATION ORDINANCE

## **Section 6.**

### SEVERABILITY.

If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

## **Section 7.**

### CONFLICT OF LAWS.

Where the conditions imposed by any provisions of this Ordinance are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

## **Section 8.**

### PUBLICATION OF ORDINANCE.

The City Clerk shall publish this ordinance in pamphlet form.

## **Section 9.**

### EFFECTIVE DATE.

That this Ordinance shall be in full force and effect on **[INSERT DATE]**, nunc pro tunc.



**IML MODEL PSEBA ADMINISTRATION ORDINANCE**

Passed this \_\_\_\_\_ day of \_\_\_\_\_, pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_ Mayor.

Attest:

\_\_\_\_\_

City Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_ City Clerk.

**VILLAGE OF RIVER FOREST  
APPLICATION FOR BENEFITS PURSUANT TO  
THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT (“PSEBA”)**

The undersigned states as follows:

**A. Applicant Information**

1. Name of Applicant: \_\_\_\_\_
2. If Applicant is a family member of the Public Safety Officer, please describe relationship to injured or deceased Public Safety Officer: \_\_\_\_\_
3. Employment Status (*select one of a or b*):
  - a. \_\_\_\_\_ I am employed by \_\_\_\_\_
  - b. \_\_\_\_\_ I am not employed
4. Marital Status (*select one of a, b, or c*):
  - a. \_\_\_\_\_ Single
  - b. \_\_\_\_\_ Married to (Name): \_\_\_\_\_  
Social Security Number \_\_\_\_\_
  - c. \_\_\_\_\_ Divorced or widowed
5. Dependent Children (*select one of a or b*):
  - a. \_\_\_\_\_ I have dependent children under age 26 totaling: \_\_\_\_\_
  - b. \_\_\_\_\_ I do not have any dependent children.
6. Date of Hire with the Village of related Public Safety Officer: \_\_\_\_\_
7. Has the injured or deceased Public Safety Officer or any family member on his/her behalf previously made a request for PSEBA benefits? If so, identify when the request was made, how it was made, to whom it was made, whether any PSEBA benefits were paid and for how long and provide any documentation:  
\_\_\_\_\_  
\_\_\_\_\_

**B. Health Coverage Information**

***Note:** Please be advised that if you are granted continued health coverage under PSEBA, you will receive coverage under the Village’s basic group health insurance plan which is the least expensive health plan offered by the Village as determined solely by the Village. This means that you may be obligated to switch group health plans if you are awarded PSEBA benefits and elect*

to receive such PSEBA benefits. If you wish to maintain different coverage other than the Village's basic group health insurance plan, you may be charged for the difference between such different coverage and the Village's basic group health insurance plan. PSEBA coverage does not include supplemental coverage such as dental or life insurance. Additionally, if you are eligible to receive health insurance benefits from any other source (including, but not limited to another group health plan or Medicare), your PSEBA coverage may be reduced or eliminated as determined by the Village.

Please indicate whether (*select one of 1 or 2*):

1. \_\_\_\_\_ No other health insurance coverage is available to me
2. \_\_\_\_\_ Other health insurance coverage is available from (*check all that apply*):
  - a. \_\_\_\_\_ My current employer's plan
  - b. \_\_\_\_\_ My spouse's employer's plan
  - c. \_\_\_\_\_ COBRA from a former employer
  - d. \_\_\_\_\_ Medicare, Medicaid or other coverage provided through a state or federal health benefit exchange
  - e. \_\_\_\_\_ Individual policy (Policy Issuer: \_\_\_\_\_)

The above indicated coverage began on \_\_\_\_\_ (*insert date*). This coverage runs until \_\_\_\_\_ (*insert last month of coverage*). Please indicate the name of the health plan or insurance company providing other health coverage: \_\_\_\_\_.

Indicate monthly amount paid or payable by you for such coverage: \$\_\_\_\_\_.

Provide the following information about insurance carrier or third party administrator of each other health plan or policy that is available to you (including coverage not currently in effect):

Contact person \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Web or E-Mail \_\_\_\_\_

3. If married (indicate):

Is spouse employed?         Yes         No

Name, address and phone number of spouse's employer:

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Is health insurance coverage available from spouse's employer?

Yes     No     Don't know

**C. Information Related to the Disability**

1. Has a Line-Of-Duty Disability Pension been applied for or granted by the Police/Fire Pension Fund Board? \_\_\_\_\_

If so, provide the date of application or pension, copies of any materials submitted in support of such a pension and the Pension Board award:

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2. Describe, in detail, the nature of the injury that was sustained in the line of duty, when, where and how the disabling injury or injuries and/or death occurred for which you are now seeking PSEBA benefits and provide any other factual supporting information/documents (attach additional sheets if necessary):

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3. ~~List~~ Provide the names, addresses and telephone numbers of any and all witnesses to the incident resulting in the ~~qualifying~~ injury and/or death for which PSEBA benefits are sought and provide any witness statements which the applicant either possesses or may be aware of (attach additional sheets if necessary):

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4. Provide any other facts that would qualify the injured or deceased Public Safety Officer for PSEBA benefits (attach additional sheets if necessary), including how the injury directly resulted from response to a fresh pursuit, response to what is reasonably believed

to be an emergency, response to an unlawful act perpetrated by another, or the investigation of a criminal act (attach additional sheets if necessary):

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5. Provide the names, addresses and telephone numbers of witnesses the applicant intends to call at the PSEBA hearing, along with the anticipated subjects of testimony and any opinions the witnesses are expected to give (attach additional sheets if necessary):

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**D. Medical Information and Supporting Documentation to be Provided to the Village**

To determine continuing eligibility for PSEBA benefits, the Village Administrator may need to review relevant medical records of the applicant and/or the injured Public Safety Officer. In order to process an application for PSEBA coverage, it is necessary that you complete and return to the Village the attached waiver form to authorize the Village to obtain and review copies of these medical records.

The applicant shall also provide, along with this application, any decisions by a governing public safety pension board and supporting documentation related to such pension board decisions and any additional pertinent documentation that the applicant wants to have considered or that is requested by the Village.

**E. Agreement to Update Information**

This statement is made for the sole purpose of receiving benefits provided by the Village of River Forest under PSEBA. The information contained in this application is true and accurate to the best of my knowledge and belief. If any of the information provided in this application changes, I agree to provide documentation to the Village within 30 days of such change, including in particular any change in the marital status of the spouse of a Public Safety Officer or my dependent reaching age 26, a change in disability status and the availability of any other health coverage to any person listed above. I also understand that if I am awarded PSEBA benefits that I will be required to complete and return an affidavit verifying my continued eligibility for PSEBA benefits ~~on an annual basis every two years.~~ I also understand that if I fail to return the affidavit by the required deadline I will be required to reimburse the Village for premiums paid during the time period the affidavit is due and not filed.

I understand that it is unlawful for a person to willfully and knowingly make, or cause to be made, or to assist, conspire with, or urge another to make, or cause to be made, any false, fraudulent, or misleading oral or written statement to obtain health insurance coverage as provided by PSEBA. Such actions constitute a Class A Misdemeanor and can serve as the basis for denial of coverage and an obligation to repay any benefits paid out under PSEBA.

**I, the undersigned applicant, understand that if I am awarded PSEBA benefits and later become eligible to enroll in another group health plan, including Medicare, that my PSEBA benefits may be reduced or eliminated.**

Signature of ~~Applicant~~Affiant: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_

Notary Public

*For office use only:*

Date PSEBA Application Received: \_\_\_\_\_ Received by: \_\_\_\_\_

VILLAGE OF RIVER FOREST

AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION

I. Information About the Use or Disclosure of Protected Health Information (PHI)

Employee: \_\_\_\_\_ Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
I (name of Employee, PSEBA Applicant or Patient), \_\_\_\_\_, hereby authorize the use or disclosure of my written, electronic and oral protected health information (PHI), as described in this authorization.

- I am authorizing the \_\_\_\_\_ ("Authorized Releasor(s)") to provide my health information.
Please specify the individual/organization authorized to receive your health information:
Village Administrator, Village of River Forest, 400 Park Avenue, River Forest, Illinois 60305.

Name: \_\_\_\_\_ Daytime Tel: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

II. Description of Specific Information You Wish The Authorized Releasor To Disclose: (check all boxes that apply)

- PHI related to an illness or injury associated with a duty-disability pension award eligibility issued on \_\_\_\_/\_\_\_\_/\_\_\_\_.
PHI related to an illness or injury identified in an application filed with the Village of River Forest for continued health coverage pursuant to the Illinois Public Safety Employee Benefits Act.
Other: \_\_\_\_\_

State the purpose of this request below:

- To allow the recipient to make a determination of eligibility for benefits under the Illinois Public Safety Employee Benefits Act.
Other: \_\_\_\_\_

(If you do not wish to state a purpose, please state "At request of the individual.")

This authorization will expire on: (If no date or occurrence specified, authorization will expire 1 year from date signed.)

- Give date or occurrence (Example: "When my PSEBA application case is resolved."):

III. Important Information About Your Rights - I have read and understand the following statements about my rights:

- I understand that I have the right to revoke this authorization at any time by notifying the Village Administrator, Village of River Forest, 400 Park Avenue, River Forest, Illinois 60305. I understand that the revocation is only effective after it is received and logged by the Human Resources Division. I understand that any use or disclosure made prior to the revocation under this authorization will not be affected by a revocation.
I understand that after this information is disclosed, federal law might not protect it and the recipient might disclose it again.
I understand that I am entitled to receive a copy of this authorization.
I understand that I may refuse to sign this authorization and that my refusal to signed this authorization will not affect my ability to enroll in a health plan, obtain health care treatment or payment, or eligibility for benefits unless authorized by law.

IV. Signature of Participant or Beneficiary: \_\_\_\_\_ Date: \_\_\_\_\_

V. Personal Representative (If the person signing this form is the Personal Representative of the Employee/Patient, sign here.)

Personal Representative \_\_\_\_\_ Date: \_\_\_\_\_

- I swear under penalty of perjury that I am the Personal Representative of the employee/patient named above.
Please state status (for example, parent, guardian, Power Of Attorney) \_\_\_\_\_
Print name of personal representative: \_\_\_\_\_ Day time Tel: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
Address: \_\_\_\_\_

If a personal representative executes this form, please attach copy of document, if applicable, which creates the status as personal representative, such as Legal Guardianship, General Power of Attorney, Power of Attorney for Health Care Matters.

Please return this form to: Village Administrator, Village of River Forest, 400 Park Avenue, River Forest, Illinois 60305.

STATE OF ILLINOIS         )  
  )         SS  
COUNTY OF COOK         )

**VILLAGE OF RIVER FOREST, ILLINOIS**

**AFFIDAVIT FOR CONTINUED COVERAGE UNDER THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT ("PSEBA")**

The undersigned states under oath as follows:

1.     Name of Public Safety Officer: \_\_\_\_\_
  
2.     If the person signing this affidavit is a family member of the Public Safety Officer, please describe relationship to the Public Safety Officer: \_\_\_\_\_
  
3.     Employment Status (*select one of a or b*):
  - a.     \_\_\_\_\_ I am employed by \_\_\_\_\_
  - b.     \_\_\_\_\_ I am not employed
  
4.     Marital Status (*select one of a, b, or c*):
  - a.     \_\_\_\_\_ Single
  - b.     \_\_\_\_\_ Married to (Name): \_\_\_\_\_  
  Social Security Number \_\_\_\_\_
  - c.     \_\_\_\_\_ Divorced or widowed
  
5.     Dependent Children (*select one of a or b*):
  - a.     \_\_\_\_\_ I have dependent children under age 26 totaling: \_\_\_\_\_
  - b.     \_\_\_\_\_ I do not have any dependent children.
  
6.     Health Insurance Coverage: Please indicate whether (*select one of a or b*):
  - a.     \_\_\_\_\_ No other health insurance coverage is available to me
  - b.     \_\_\_\_\_ Other health insurance coverage is available from (*check all that apply*):
    - i.     \_\_\_\_\_ My current employer's plan
    - ii.    \_\_\_\_\_ My spouse's employer's plan
    - iii.   \_\_\_\_\_ COBRA from a former employer
    - iv.    \_\_\_\_\_ Medicare, Medicaid or other coverage provided through a state or federal health benefit exchange
    - v.     \_\_\_\_\_ Individual policy (Policy Issuer: \_\_\_\_\_)



The above indicated coverage began on \_\_\_\_\_ (*insert date*). This coverage runs until \_\_\_\_\_ (*insert last month of coverage*). Please indicate the name of the health plan or insurance company providing other health coverage: \_\_\_\_\_

Provide the following information about the insurance carrier or third party administrator of each other health plan or policy that is available to you (including coverage not currently in effect):

Contact person \_\_\_\_\_

Address \_\_\_\_\_

Phone and Email \_\_\_\_\_

7. If married (indicate):

Is spouse employed?        \_\_\_ Yes        \_\_\_ No

Name, address and phone number of spouse's employer:

\_\_\_\_\_  
\_\_\_\_\_

Is health insurance coverage available from spouse's employer?

\_\_\_\_\_ Yes    \_\_\_\_\_ No    \_\_\_\_\_ Don't know

8. Agreement of Affiant

This affidavit is made for the sole purpose of receiving benefits provided by the Village of River Forest under PSEBA. The information contained in this affidavit is true to the best of my knowledge and belief. I understand that it is unlawful for a person to willfully and knowingly make, or cause to be made, or to assist, conspire with, or urge another to make, or cause to be made, any false, fraudulent, or misleading oral or written statement to obtain health insurance coverage as provided by PSEBA. Such actions constitute a Class A Misdemeanor and can serve as the basis for denial of coverage and an obligation to repay any benefits paid out under PSEBA.

**I, the undersigned applicant, understand that if I am awarded PSEBA benefits and later become eligible to enroll in another group health plan, including Medicare, that my PSEBA benefits may be reduced or eliminated.**

Signature of Affiant: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_

Notary Public



Village of River Forest  
Village Administrator's Office  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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**MEMORANDUM**

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Date: August 18, 2017

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Amend Title 8 of the Village Code – Reduction in Class 2 Liquor Licenses

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**Issue:** Noodles and Company Restaurant has indicated they will no longer sell alcoholic beverages and thus no longer need their Class2 liquor license. As such, it is appropriate to reduce the available Class 2 liquor licenses available from one to zero. Attached please find an ordinance reflecting that change.

**Recommendation:** Consider and approve and ordinance amending Title 8 of the Village Code.

Thank you.

Attachment  
Ordinance

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 5 OF THE  
RIVER FOREST VILLAGE CODE REGARDING LIQUOR CONTROL  
REGULATIONS ON LIQUOR LICENSES**

**WHEREAS**, the President and Board of Trustees of the Village have determined that is in the best interest of the public’s health, safety, and welfare to amend the River Forest Village Code provisions decreasing the number of available Class 2 liquor licenses.

**BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1:** Title 8, Chapter 5, Section 13, entitled “Limitation on Number of Local Liquor Licenses,” of the River Forest Village Code is hereby amended to read in its entirety as follows, with additions underlined and deletions struck through:

The number of authorized licenses shall be limited to the following:

<u>Class</u>	Number Of Licenses
1	0
2	<del>4</del> <u>0</u>
3	0
4	5
4A	0
4B	0
5	Open
6	0

**SECTION 2:** That all ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

**SECTION 3:** Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the River Forest Village Code, as amended, shall remain in full force and effect.

**SECTION 4:** Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

**SECTION 5:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**PASSED** on a roll call vote of the Corporate Authorities on the 21<sup>st</sup> day of August, 2017

AYES:

NAYS:

ABSENT:

**APPROVED** by me this 21<sup>st</sup> day of August, 2017

\_\_\_\_\_  
Village President

APPROVED and filed on this 22<sup>nd</sup> day of August, 2017.

**ATTEST:**

\_\_\_\_\_  
Village Clerk



# Village of River Forest POLICE

## DEPARTMENT MEMORANDUM

**TO:** Eric Palm- Village Administrator

**FROM:** Gregory Weiss- Chief of Police

**DATE:** August 4, 2017

**SUBJECT:** July 2017 Monthly Report

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### Crime Statistics

The month of July continues to show mixed results. Part I offenses decreased by 20%, bringing the year to date reduction to 11%. Conversely, Part II offenses increased by 17% compared to the same time last year. This is primarily due to an increase in minor thefts and an increase in traffic enforcement which is categorized as a Part II offense.

	July 2016	July 2017	Diff. +/-	% +/-	YTD 2016	YTD 2017	Diff. +/-	% +/-
<b>Part I*</b>	35	28	-7	-20%	200	179	-21	-11
<b>Part II**</b>	72	82	10	14%	484	564	80	17%
<b>Reports***</b>	165	195	30	18%	1219	1286	67	5%
<b>Events****</b>	1816	2345	529	29%	12962	15891	2929	23%

\*Part I offenses include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

\*\*Part II offenses include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

\*\*\* Reports (new category) include total number of reports written by officers during the month. This data was compiled beginning in Sept. 2015

\*\*\*\*Events (new category) include all activities conducted by officers, including foot patrols, premise checks, traffic stops and all other calls for service not included as PART I and PART II offenses.

### Town Center

The police department conducted 156 calls for service at the Town Center properties; of those calls there were nine (9) reported crimes which included six (6) retail thefts, one (1) other theft and one (1) Assault.

### Community Support

During the month of July, officers from the department who are specially trained in truck enforcement conducted an enforcement mission resulting in thirteen compliance related citations and five overweight truck citations being issued. These overweight enforcement missions have netted over \$13,000 in fines year to date.

On July 7th and again on July 31<sup>st</sup>, Officer Czernik was invited to the park district's summer day camp to give safety presentations to the children attending the camp.

During the week of July 24<sup>th</sup> thru 28<sup>th</sup>, the department conducted the annual Jr. Citizens Police Academy. This annual event includes a lesson in forensic evidence, police procedures, field trips and an end of week graduation with parents attending. Historically it is a well-received event and has been going on for nearly 2 decades.

Upcoming Special Events for August: RF Park Dist. Food Truck Rally August 26

<b>Active Solicitor Permits</b>		
<b>Individual or Organization</b>	<b>Description</b>	<b>Expires</b>
<b>Melanie Darro Inc.</b>	<b>Dry Cleaning Promotions</b>	<b>29-Jul-17</b>
<b>Comcast</b>	<b>Internet Services</b>	<b>16-Sep-17</b>
<b>Edward Iones</b>	<b>Financial Services</b>	<b>4-Oct-17</b>
<b>WeedMan</b>	<b>Lawn Care</b>	<b>22-Mar-18</b>
<b>Power Home Remodeling</b>	<b>Home Repair</b>	<b>21-Apr-18</b>
<b>Renewal By Anderson</b>	<b>Window Installation</b>	<b>2-May-18</b>

## **Budget and Fiscal Monitoring**

**July 1- July 31, 2017**

During the month of July, parking citation revenue was slightly below the estimated monthly projection. Administrative tow revenue is higher than the projected revenue for the month of July. Overtime was below the anticipated average for the month.

### **Revenue/Expenditure Summary**

<b>Category</b>	<b>Total # Paid 7/17</b>	<b>Total # paid FY18 Y-T-D</b>	<b>Expenditure/ Revenue 7/17</b>	<b>FY18 Y-T-D Expenditure/Revenue</b>
<b>Parking/Compliance Citations</b>	<b>268</b>	<b>837</b>	<b>\$12,230</b>	<b>\$43,276</b>
<b>Admin. Tows</b>	<b>22</b>	<b>84</b>	<b>\$11,000</b>	<b>\$41,000</b>
<b>Local Ordinance</b>	<b>4</b>	<b>12</b>	<b>\$900</b>	<b>\$1,965</b>
<b>Overtime</b>	<b>138 hrs.</b>	<b>459 hrs.</b>	<b>\$9,629</b>	<b>\$31,088</b>

### **Significant Arrests:**

#### **17-01124: Aggravated Unlawful Use of a Weapon /DWLS Arrest:**

On July 13, 2017 an officer conducted a traffic stop at Madison and 1<sup>st</sup> Ave on a vehicle with a suspended registration. A check of the driver's license revealed that the driver was also suspended. While having the passenger, a 27 year old male from Chicago exit the vehicle, the officer detected an odor of cannabis. The officer detained the passenger when a small bag of cannabis was discovered in the passenger seat after the passenger exited. The officer continued to conduct a search of the vehicle, and located a fully loaded Taurus Millennium PT145 Pro .45ACP semi-automatic handgun. The driver was subsequently charged with DWLS as well as other traffic offenses and released on bond. The passenger was subsequently charged with Aggravated Unlawful Use of a Weapon.

#### **17-01136: Traffic Arrest/ Contributing to the Delinquency of a Juvenile/ Cannabis:**

On July 9, 2017 an officer on patrol observed a vehicle commit several moving violations. The 17 year old male driver from Chicago was subsequently arrested for misdemeanor driving without a license. The 16 year old female passenger from Elmwood Park was found in possession of cannabis. Due to the late hour, she was cited for local ordinances which included curfew and cannabis possession and turned over to a family member. The 19 year old adult male passenger from Chicago who was in possession of liquor and cannabis, was arrested for Possession of Alcohol by a Minor, Contributing to the delinquency of a Minor, and cannabis possession.

**17-01145:Unlawful Use of a Weapon:**

On July 10, 2017 an officer observed a vehicle commit a moving violation in the 7500 block of North Ave and conducted a traffic stop on the vehicle. The driver, a 28 year old female from Chicago had a suspended driver's license. An inventory search of the vehicle was conducted prior to towing and a loaded .40 caliber Glock 23 semi-automatic handgun was located underneath the driver's seat. The handgun was loaded with 32 total rounds. The driver was charged with Aggravated Unlawful Use of a Weapon.

**17-01147: DUI/ Possession of a Controlled Substance:**

On July 11, 2017 an officer observed a vehicle at the intersection of Lathrop and Lake driving recklessly, including crashing into a curb near St. Luke's church and then driving away. The 26 year old female driver from Wooddale showed multiple signs of being under the influence. The driver was arrested for DUI with a BAC of .197 on the breathalyzer. The driver was also found to be in possession of medication without a prescription and was charged with possession of a controlled substance.

**17-01248:Contributing to the Delinquency of a Minor/Possession of Drug Cannabis:**

On July 27, 2017 a concerned parent came into the lobby to advise officers that her 18 year old daughter is residing in River Forest and allowing her juvenile brother and his friends smoke cannabis at her apartment. Officers responded to the 18 year old's apartment, and were given permission to search the residence. Officers located the 18 year old female's 16 year old brother from Oak Park and two of his 16 year old friends also from Oak Park. The juveniles were in possession of cannabis, drug paraphernalia, and admitted to just smoking cannabis. The juveniles were issued Local Ordinance citations and released to their parents. The 18 year old female was arrested and charged with Contributing to the Delinquency of a Minor and Possession of Drug Paraphernalia.

**17-01274: Aggravated Assault Arrest:**

On July 31, 2017 River Forest units were sent to Harlem and Lake for a disturbance on a PACE bus involving a male subject who had been pepper sprayed. Upon arrival, officers found the offender, a 55 year male from Chicago. Per the victim, the offender alarmed her by standing very close to her as she waited for the bus to pull up the curb. She asked him to back away, which he refused and then threatened her which made her believe she was about to be struck by him so she pepper sprayed the offender in the face. She pepper sprayed him again when he followed her onto the bus. The offender was taken into custody and transported to the hospital by the FD. Upon discharge from the hospital, he was transported to the station, charged with Aggravated Assault, processed and released on bond.



The following chart summarizes and compares the measured activity for all three patrol watches during the month of July 2017:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	10	8	10
Warrant Arrests	6	5	1
DUI Arrests	5	0	0
Misdemeanor Traffic	17	6	11
Hazardous Moving Violations	89	47	46
Compliance Citations	50	33	40
Parking Citations	185	12	0
Traffic stop Data Sheets	151	123	153
Local Ordinance Citations	16	4	4
Field Interviews	47	14	107
Premise Checks/Foot Patrols	242	175	399
Written Reports	30	96	77
Administrative Tows	11	8	6
Booted Vehicles	0	0	0
Sick Days	1	0	0

**Detective Division**

Sergeant Greenwood served as an Instructor for the Junior Citizen Police Academy on 26JUL2017. Sergeant Greenwood discussed proper crime scene and evidence procedures with the members of the class.

Sergeant Greenwood was assigned one (1) Background Investigations for a Police Applicant at the request of the Board of Fire and Police Commission. The investigation was completed and the results were forwarded to the Commission.

During the month of July, the Detective Unit opened up/reviewed nineteen (19) cases for potential follow-up. Of those cases, two (2) were Cleared by Arrest, nine (9) were Administratively Closed or Suspended, three (3) were Exceptionally Cleared, one (1) was Unfounded, and four (4) are Pending. The Unit also continued to investigate open cases from previous months.

**Year to Date Arrest Statistics**

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
<b>30</b>	<b>7</b>	<b>22</b>	<b>1</b>

**July 2017 Case Assignment Summary**

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Assault	<b>1</b>		<b>1</b>						

Battery	1								1
Burglary-Auto	1		1						
Burglary-Construction Site	1		1						
Burglary-Residential	1						1		
Theft	3	1	1			1			
Theft-Bicycle	3		2			1			
<b>Total Part I</b>	<b>11</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Part II</b>	<b># Cases</b>	<b>Cleared by Arrest</b>	<b>Adm Closed</b>	<b>Screen Out</b>	<b>Susp</b>	<b>Except Clear</b>	<b>Pend</b>	<b>Refer</b>	<b>Unfound</b>
Criminal Damage	1						1		
Retail Theft	7	1	3			1	2		
<b>Total Part II</b>	<b>8</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>19</b>	<b>2</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>1</b>

### Training

During the month of July 2017, the Department sent three (3) Police Officers for a total of fifty-six (56) hours of training. The information detailing the courses and total training time is listed below.

Officer Name	Course Title	Start	End	Hours
Cassidy	40 Hour Evidence Technician Course	07/31/2017	08/04/2017	40
Humphreys	Standardized Field Sobriety Test Refresher Training	07/21/2017		8
Pluto	Standardized Field Sobriety Test Refresher Training	07/21/2017		8
<b>3</b>	<b>Total</b>			<b>56</b>



## MEMORANDUM

TO: Eric J. Palm  
Village Administrator

*Kurt Bohlmann*

FROM: Kurt Bohlmann  
Fire Chief

DATE: August 4, 2017

SUBJECT: Monthly Report – July – 2017

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The Fire Department responded to 163 calls during the month of July. This is about our average number of calls in comparison to 2016. We experienced 7 fire related calls in this month. Emergency Medical Service calls represent 56% of our response activity for the month of July.

<b>Incident Group</b>	<b>Count</b>
100 – Fire	7
200 – Rupture/Explosion	0
300 – Rescue/EMS	92
400 – Hazardous Condition	7
500 – Service Calls	8
600 – Good Intent	26
700 – False Alarm	22
800 – Severe Weather	1
900 – Special Incidents	0

The month of July saw big changes for the Fire Department. Chief Eggert retired on July 10<sup>th</sup> and I was sworn in as the new Fire Chief. I look forward to working with the Board to continue to provide and improve the excellent service the Village of River Forest has come to expect from their Fire Department.



FF Adam Seablom completed his Probationary period on July 14<sup>th</sup>. FF Seablom has been a great addition to the department and we look forward his continued success here in River Forest.

We are expecting our new fire engine from Darley, hopefully, this month. Once the firefighters are fully trained on the new engine, it will become our primary response engine.

We participated in the Junior Police Academy, hosted by the Police Department. Besides a tour of the station, attendees learned a little about fire investigation.

### **Officers Meeting**

Topics discussed during our monthly department officers meeting include:

Monthly Reports

Operations

Training

Personnel

Pre-Plans

Apparatus

### Incidents of Interest

The Fire Department responded to three fires of interest in town this month.

The first fire was at the back of the home at 1506 William. River Forest crews did a great job keeping the fire from getting into the basement.

The second fire was a dumpster full of roofing debris that was being transported down Lake Street. The truck driver did a good job of evacuating the truck from the area and leaving the dumpster in an open area where no trees would be damaged.



The third fire was a car fire at Lake and Thatcher. River Forest quickly knocked the fire down and contained it to the engine compartment.



See details below.

## **Suppression Activities**

For the month of July, we responded to 163 emergency calls, which is about our normal amount of calls. Of this total, seven were fire related incidents. Four of these fire incidents occurred in River Forest. The other three fire incidents occurred outside of River Forest.

The first fire incident was a fire in the rear of the home at 1506 William. River Forest crews extinguished the fire with a hand line and checked for extension. No one was home at the time of the fire, but damage was estimated at \$16,000.

The second fire was a garage fire in Forest Park. River Forest pulled hose through a gangway and assisted with putting out the fire.

The third fire was a dumpster fire at Lake and Jackson. River Forest extinguished the fire with a hand line. Damage to the dumpster was estimated at \$3,000.

The fourth fire was a car fire at Lake and Thatcher. River Forest crews extinguished the fire with a hand line. Estimated damage was \$2,000.

The fifth fire was a dryer fire in the basement in Forest Park. River Forest crews stood by until released.

The sixth fire was a fire pit at 751 Franklin. River Forest crews extinguished the fire with a garden hose.

The last fire was a cooking fire in Elmwood Park. No damage occurred in this fire.

## **Training**

This month the department participated in various training activities such as:

- All shifts working with new members to acquaint them with our procedures.
- All shifts continued assigned building inspections
- Hose testing continued and completed
- Loyola CE was infectious diseases and sepsis
- Div 11 Haz Mat drill in River Forest. Subject was crude oil railroad incidents and review Thermal Imaging Camera
- Truck operations for new drivers in training
- Engine operations for new drivers in training
- Black shift watched a webcast provided by FDIC on standpipe operations
- Black shift discussed fire prevention, EMS and tour of firehouse with 12 children involved in the RFPD Junior Police Academy

### **Paramedic Activity**

We responded to 92 ambulance calls making contact with 84 patients for the month of July, which is below our monthly average number of EMS calls. Of this total, 39 patients were classified as ALS, 42 were BLS and 2 were invalid assists. 18 of the 42 BLS patients refused treatment and/or transport.

A detailed monthly EMS report is available for review.

### **Fire Prevention**

During the month of July, the Fire Prevention Bureau conducted 9 inspections, 3 construction inspections and 7 Company Inspections with 16 Violations noted and 25 violations corrected.

A detailed monthly Fire Prevention report is available for review.



## MEMORANDUM

**DATE:** August 9, 2017

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Monthly Report – July 2017

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### Executive Summary

In the month of July the department of Public works continued with summer operations. Staff performed ongoing maintenance tasks including: tree trimming, tree and stump removals, street sweeping, sign fabrication, sewer cleaning and televising, and inlet/catch basin cleaning. There was higher than usual amount of rainfall in the region in the month of July. Several downpours occurred in areas north of River Forest causing the Des Plaines River to rise to near flood levels. On July 21<sup>st</sup> Public Works staff constructed a temporary flood wall on Chicago Avenue near the intersection of Thatcher Avenue. This was installed due to river level forecasts showing street flooding could occur. The river never quite reached flood stage, but the positioning of the flood wall was a preventative measure that served as a quality training purpose for Public Works staff and it raised awareness of potential flooding within the community. Construction began on several capital projects in July. These include: the sewer lining improvements project, the curb and sidewalk replacement project, and the water main improvements project on River Oaks Drive and Auvergne Place. Each of these capital improvement projects will be completed in August.

### Engineering Division Summary

- Received and processed 13 grading permits
- Began construction on the 2017 Sewer Lining Improvements Project
- Began construction on the 2017 Curb and Sidewalk Replacement Project
- Began construction on the 2017 Water Main Improvements Project
- Held a Traffic and Safety Commission Meeting
- Participated in River Flooding Prevention Planning
- Attended a Geographic Information System (GIS) Consortium Board of Directors Meeting
- Conducted monthly Combined Sewer Overflow (CSO) inspection



Public Works – Operations

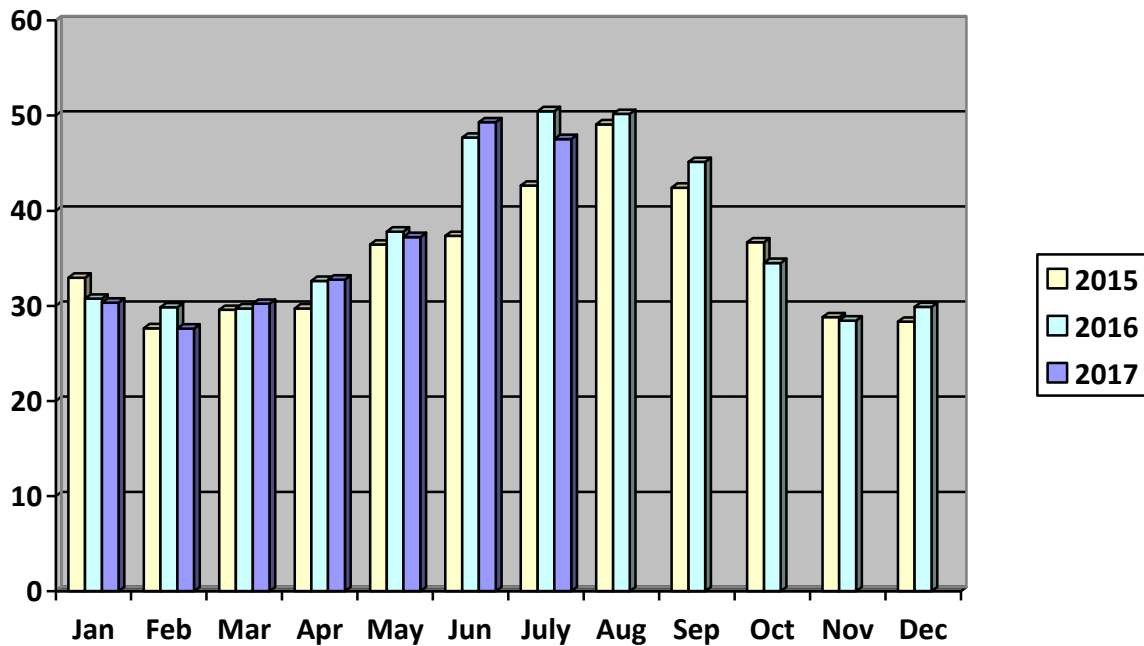
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past 12 months:

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Utility Locates	105	151	192	106	46	35	52	114	199	207	228	131
Work orders	52	45	30	12	24	16	16	27	39	54	57	64

Water and Sewer

Monthly Pumpage: July’s average daily pumpage of 1.53 million gallons (MG) is lower than July’s average of 1.64 MG in 2016.

Volume of Water Pumped into the Distribution System (Million Gallons)



In the month of July Water Division personnel continued the replacement of batteries within MXUs (water meter reading devices) based on the errors in the meter reading reports performed each month.

Residents and businesses were notified of backflow violations, they were given notice to comply or have the water shut off on a specific date for non-compliance. The purpose of this program is to remain in compliance with IEPA requirements.

On July 6<sup>th</sup> the owner of 1139 Jackson Avenue installed a new water service due to a water leak that occurred on the resident’s side of the water service. The Village did not want a lead line to remain on the service lateral and had the plumber replace the service from the after main to the b-

box and from the b-bow to the home with a new copper line.

On July 7<sup>th</sup> the delivery of paperwork and testing bottles for the Lead and Copper testing program were delivered to the 30 preselected homes participating in the program.

On July 13<sup>th</sup> the Midwest Water group performed a rebuild on the 16" CLA-VAL that feeds between the .5 mg reservoir to the 1 mg reservoir. The work was incomplete since Midwest did not have a new spring needed to complete the job. The new spring was ordered, however it took several days for it to be delivered. The CLA-Val had to be monitored manually by the water division. The job was completed and the new spring was successfully installed on July 20<sup>th</sup>.

On July 16<sup>th</sup> the Stenner tube to chlorine pump number one came loose. Water division staff was called in and repaired the tub, the chlorine pump was repaired.

On July 22<sup>nd</sup> a water service leak occurred at 847 Jackson Avenue. The 1 ½" line was completely replaced from the water main to the b-box due to it being lead material.

The Water Division personnel performed these additional tasks in July:

- Installed 4 meters
- Responded to 453 service calls
- Exercised 26 water system valves

#### Streets and Forestry

Staff in the Streets and Forestry division focused heavily on tree trimming, tree planting, street sweeping, sewer jetting and televising, and catch basin cleaning. These are the details of the tasks performed frequently in the month of July:

<b>Description of Work Performed</b>	<b>Quantity</b>
Trees Trimmed	14
Trees Removed	16
Stumps Removed	46
Street Sweeping (curb miles)	251
Sign Repairs/Fabrication	7
Sewer Jetting (linear feet)	6993
Sewer Televising (linear feet)	7065
Inlet/Catch Basin Cleaning	11



**Village of River Forest**  
**Village Administrator's Office**  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

## MEMORANDUM

Date: August 2, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Building & Zoning Report - July, 2017

The Village issued 194 permits in July, 2017, compared to 140 during the same month in 2016. This is the highest number of permits issued in a single month in at least the last four years. Permit revenue collected in July, 2017 totaled \$78,663, compared to \$38,891 in June. Fiscal Year total permit revenue is 31% of the \$475,000, projected for FY 17-18. Please note the following noteworthy building permits that were issued in July, 2017:

- 7400 Augusta - Gateway renovation at Concordia University
- 203 Franklin Avenue - New single family residence

### Planned Development Project Updates

Below please find a summary of the status of the approved planned development permits as well as the pending applications.

#### *Approved:*

- The Promenade (7820 W. Madison Street - Approved July 13, 2015) – Construction and inspection of the townhomes continues. Under the Planned Development Ordinance, construction must be completed by April 13, 2018 for the planned development permit to remain valid. A model unit is open and Village Staff met with the developer in early August to discuss the conditions of partial occupancy for units that have been purchased. The developer will present two minor amendments to the Village Board at the August, 2017 Board Meeting regarding modifications to the landscape plan, detention area and construction timeline.
- St. Vincent's Church (1530 Jackson - Approved March 23, 2016) – Construction on this project is underway. Under the Planned Development Ordinance, construction must be completed by September 23, 2018 for the planned development permit to remain valid.
- Concordia University Residence Hall (Bonnie Brae Place - Approved July 12, 2016) – Construction and inspection of this project continues. Under the Planned

Development Ordinance, construction must be completed by April, 2019 for the planned development permit to remain valid.

- Fenwick Artificial Turf Field (Approved September 26, 2016) - Construction on this project is underway. Fenwick reports that work on this project is expected to conclude in the fall of 2017. Work must be completed by June 26, 2019 for the planned development permit to remain valid.
- The Avalon (Bonnie Brae Condominiums - 1101-1111 Bonnie Brae Place - Approved November 17, 2016) – The developer has submitted construction drawings for review and comments have been returned. Under the Planned Development Ordinance, the developer is required submit a completed permit application by August 17, 2017 and construction must commence by February 17, 2018 for the planned development permit to remain valid.

*Pending:*

- Concordia University Cell Tower (7400 Augusta) - The University introduced the project to the Village Board on January 9, 2017, regarding a possible increase to the height of a portion of the parking garage to allow for the installation of an additional cellular antenna. A neighbor meeting was held on March 15, 2017. A pre-filing conference with the Development Review Board was held on April 6, 2017 to consider the University's request for waivers of several application requirements. The University continues to work with the cellular service carrier to fine tune the plans before the application will be presented.
- Lake Street & Lathrop Avenue – The Village met with the development partner, Sedgewick Properties, as well as Keystone Ventures in mid-January to discuss the planned development process and application requirements. It is anticipated that a complete application will be submitted as soon as possible.

**Permit and Real Estate Transfer Activity Measures**

**Permits**

Month	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
May	101	113	124	178	128
June	99	104	144	179	153
July	76	112	150	140	194
August	105	84	144	145	
September	83	111	180	130	
October	82	120	149	140	
November	62	55	72	98	
December	39	43	79	55	
January	23	24	66	107	
February	27	22	67	87	
March	47	41	109	120	
April	93	78	97	148	
<b>Two Month Comparison</b>		<b>216</b>	<b>294</b>	<b>319</b>	<b>347</b>

<b>Fiscal Year Total</b>	<b>837</b>	<b>907</b>	<b>1,381</b>	<b>1,527</b>	<b>475</b>
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**Real Estate Transfers**

	July 2017	July 2016	FY 2018 Total	FY 2017 Total
<b>Transfers</b>	23	33	75	256

**Residential Property Demolition**

	July 2017	FYTD 2018 Total	FY 2017 Total	FY 2016 Total
<b>Residential Demolitions</b>	0	0	7	3



## Village of River Forest

### MONTHLY FINANCE REPORT Fiscal Year 2018 through June 30, 2017

This report includes financial information for Fiscal Year 2018 through June 30, 2017 which represents 16.67% of the fiscal year. A revenue and expenditure report by fund and account and an investment report for June 2017 are attached.

#### Revenues, Expenditures and Changes in Fund Balance Fiscal Year 2018 through June 30, 2017

	2018		Percent Rec/Exp
	Budget	Actual	
<b>REVENUES</b>			
<b>Taxes</b>			
Property Taxes	\$6,281,777	\$26,989	0.43%
General Sales Taxes	1,907,716	268,065	14.05%
Non Home Rule Sales Tax	876,001	123,589	14.11%
Utility Taxes	646,550	72,766	11.25%
Restaurant Tax	172,106	26,889	15.62%
Telecommunications Tax	313,573	50,802	16.20%
Other Taxes	282,664	63,155	22.34%
<b>Intergovernmental Revenue</b>			
Personal Property Replacement Tax	122,636	23,546	19.20%
Use Tax	282,652	44,267	15.66%
State Income Taxes	1,128,372	170,300	15.09%
<b>Licenses and Permits</b>	1,221,371	342,145	28.01%
<b>Charges for Services</b>			
Garbage Collections	1,041,380	167,367	16.07%
Other Charges for Services	709,618	127,258	17.93%
<b>Fines</b>	292,210	47,516	16.26%
<b>Investment Income</b>	72,453	5,935	8.19%
<b>Grants and Contributions</b>	54,599	6,908	12.65%
<b>Miscellaneous Revenues</b>	297,043	21,554	7.26%
<b>TOTAL REVENUES</b>	<b>\$15,702,721</b>	<b>\$1,589,051</b>	<b>10.12%</b>
<b>EXPENDITURES</b>			
Administration	\$ 1,613,502	\$ 257,657	15.97%
E911	557,094	88,122	15.82%
Police & Fire Commission	20,225	262	1.30%
Building and Development	450,299	70,600	15.68%
Legal Services	142,000	15,150	10.67%
Police Department	5,958,431	703,789	11.81%
Fire Department	4,322,304	496,515	11.49%
Public Works	2,710,785	284,624	10.50%
Transfer to TIF	50,000	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$15,824,640</b>	<b>\$1,916,719</b>	<b>12.11%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$121,919)</b>	<b>(\$327,668)</b>	

**Revenues**

Fiscal year-to date revenues are lower than expected. Significant Property Tax collections will not start coming in until July 2017 when the bills for the second installment of the 2016 levy are due. The Village will receive collections from the first installment of the 2017 levy in the spring of 2018.

Personal Property Replacement and Transfer Tax revenues are performing well. All other tax revenues are below expectations. Sales and Income Tax Revenues are lower than the prior fiscal year. The Income tax payments posted through June do not reflect the State FY 2018 10% reduction. We will begin receiving the reduced distributions in August 2017. The budgeted amount for sales and non-home rule sales taxes includes revenue from Fresh Thyme, which did not open until June. There is a three-month lag in sales tax collections from the State so we expect to see an increase with September revenues. Utility tax payments are typically higher during the warmer summer and cooler winter months.

License and permit revenue is higher because of vehicle sticker collections. The vehicle stickers needed to be purchased by July 14<sup>th</sup> to avoid a late charge. Grants and Contributions includes fire training reimbursements.

**Expenditures**

Expenditures are at 12.11% of the budgeted amount. Expenditures are lower because there is about a month lag between the time that goods are received or services are performed, and when the payment is made for the goods or services. Payments made in May for goods received and services performed prior to May 1st were posted to the prior fiscal year.

**WATER AND SEWER FUND HIGHLIGHTS**

**Revenues, Expenditures and Changes in Net Position  
Fiscal Year 2018 through June 30, 2017**

	2018		Percent Rec/Exp
	Budget	Actual	
Operating Revenues			
Permit Fees	\$ 11,605	\$ 1,400	12.06%
Water Sales	3,110,766	432,615	13.91%
Sewer Sales	2,058,549	287,990	13.99%
Water Penalties	31,966	2,940	9.20%
Miscellaneous	21,923	2,755	12.57%
Total Operating Revenues	<u>\$ 5,234,809</u>	<u>\$ 727,700</u>	13.90%
Operating Expenses			
Personnel and Benefits	\$ 1,093,617	\$ 184,658	16.89%
Contractual Services	554,484	72,664	13.10%
Water From Chicago	1,638,973	116,675	7.12%
Materials and Supplies	66,550	11,570	17.39%
Depreciation/Debt Service	1,486,790	477,985	32.15%
Transfer to CERF	96,879	16,147	16.67%
Operating Expenses including Depreciation	<u>\$ 4,937,293</u>	<u>\$ 879,699</u>	17.82%
Operating Revenues over Operating Exp	\$ 297,516	\$ (151,999)	
Capital Improvements	\$ (828,500)	\$ (38,490)	4.65%
Total Revenues over Expenses	<u>\$ (530,984)</u>	<u>\$ (190,489)</u>	

Water and Sewer revenues reflect lower early spring consumption. The amount of water pumped into the distribution system is up 1.2% from the same period in the prior fiscal year. Overall expenses are lower

than expected due to the delay in receiving and paying invoices for commodities and contractual services. Personnel expenses are about on target. There is a one month lag in payments to the City of Chicago for FY 2018 water usage. Debt Service expenses include the first semi-annual payment on the IEPA loan, a quarterly payment on the Community Bank loan and interest on the 2008B GO Bonds.

### REVENUES AND EXPENDITURES VS. BUDGET – OTHER FUNDS

Fund #	Fund	Revenues			Expenditures		
		2018 Budget	2018 YTD Actual	% Rec	2018 Budget	2018 YTD Actual	% Exp
03	Motor Fuel Tax	\$ 289,850	\$ 50,073	17.28%	\$ 325,060	\$ 1,943	0.60%
05	Debt Service Fund	\$ 252,936	\$ 1,405	0.56%	\$ 248,804	\$ 1,275	0.51%
13	Cap Equipmnt Replcmnt	\$ 582,154	\$ 112,236	19.28%	\$ 898,003	\$ 280	0.03%
14	Capital Improvement	\$ 898,361	\$ 189,676	21.11%	\$ 1,159,985	\$ 41,506	3.58%
16	Economic Development	\$ 9,341	\$ 1,039	11.12%	\$ 831,427	\$ 260	0.03%
31	TIF-Madison	\$ 50,000	\$ 1	0.00%	\$ 50,000	\$ 180	0.36%
32	TIF-North	\$ -	\$ 19		\$ 50,000	\$ 540	1.08%

### CASH AND INVESTMENTS

Fund #	Fund	Cash and Money Markets		IMET Convenience Fund	Investments	Total
1	General	\$ 237,922	\$ 497,225	\$ 5,240,338	\$ 5,975,485	
3	Motor Fuel Tax	\$ 597,361	\$ -	\$ 150,000	\$ 747,361	
5	Debt Service Fund	\$ 33,204	\$ 152,580	\$ -	\$ 185,784	
13	Capital Equip Replacement	\$ 266,373	\$ 323,463	\$ 3,252,370	\$ 3,842,206	
14	Capital Improvement	\$ 395,053	\$ 223,653	\$ 930,964	\$ 1,549,670	
16	Economic Development Fund	\$ 516,252	\$ 310,975	\$ -	\$ 827,227	
31	TIF-Madison Street	\$ 2,328	\$ -	\$ -	\$ 2,328	
32	TIF- North Avenue	\$ 45,053	\$ -	\$ -	\$ 45,053	
2	Water & Sewer	\$ 335,607	\$ 303,008	\$ 495,988	\$ 1,134,603	
<b>Total</b>		<b>\$ 2,429,153</b>	<b>\$ 1,810,904</b>	<b>\$ 10,069,660</b>	<b>\$ 14,309,717</b>	

### JUNE 2017 FINANCE ACTIVITIES

- Staff attended IPBC training and the annual administration meeting.
- Staff viewed an IGFOA webinar on GASB 84 regarding fiduciary activities.
- Employee and retiree health insurance information was prepared for the annual Other Post-Employment Benefits actuarial analysis.
- Fiscal Year 2017 Audit spreadsheets and adjusting journal entries were prepared.
- Fire Pension Fund documents were prepared for the transition to the new investment consultant, AndCo. AndCo is also used by the Police Pension Fund. The Fire Pension Fund previously used Taiber Kosmala.
- The GASB 68 IMRF spreadsheet that calculates the allocation between the Village and Library was prepared for CY 2016.
- Staff attended an IGFOA utility billing seminar.



General Ledger  
Village of River Forest



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Period 02 - 02  
Fiscal Year 2018

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
<b>01</b>	<b>General Fund</b>							
<b>00</b>								
01-00-00-41-1000	Property Tax-Prior Years	3,059,834.00	26,988.67	0.00	0.00	26,988.67	3,032,845.33	0.88
01-00-00-41-1021	Property Tax-Current Year	3,221,943.00	0.00	0.00	0.00	0.00	3,221,943.00	0.00
	<b>Property Taxes</b>	<b>6,281,777.00</b>	<b>26,988.67</b>	<b>0.00</b>	<b>0.00</b>	<b>26,988.67</b>	<b>6,254,788.33</b>	<b>0.43</b>
01-00-00-41-1150	Replacement Tax	122,636.00	23,546.28	0.00	0.00	23,546.28	99,089.72	19.20
01-00-00-41-1190	Restaurant Tax	172,106.00	12,576.73	0.00	14,312.06	26,888.79	145,217.21	15.62
01-00-00-41-1200	Sales Tax	1,907,716.00	129,812.28	0.00	138,252.96	268,065.24	1,639,650.76	14.05
01-00-00-41-1205	State Use Tax	282,652.00	19,242.86	19,242.86	44,266.59	44,266.59	238,385.41	15.66
01-00-00-41-1210	Non-Home Rule Sales Tax	876,001.00	57,287.56	0.00	66,301.17	123,588.73	752,412.27	14.11
01-00-00-41-1250	Income Tax	1,128,372.00	58,153.26	0.00	112,147.00	170,300.26	958,071.74	15.09
01-00-00-41-1450	Transfer Tax	111,964.00	17,276.00	0.00	19,838.00	37,114.00	74,850.00	33.15
01-00-00-41-1460	Communication Tax	313,573.00	24,340.68	0.00	26,461.10	50,801.78	262,771.22	16.20
01-00-00-41-1475	Utility Tax Elec	446,000.00	30,486.67	48.55	17,512.11	47,950.23	398,049.77	10.75
01-00-00-41-1480	Utility Tax Gas	200,550.00	13,584.97	0.00	11,230.45	24,815.42	175,734.58	12.37
01-00-00-41-1550	E911 State Taxes	170,700.00	13,234.05	0.00	12,806.57	26,040.62	144,659.38	15.26
	<b>Other Taxes</b>	<b>5,732,270.00</b>	<b>399,541.34</b>	<b>19,291.41</b>	<b>463,128.01</b>	<b>843,377.94</b>	<b>4,888,892.06</b>	<b>14.71</b>
01-00-00-42-2115	Pet Licenses	2,000.00	460.00	0.00	290.00	750.00	1,250.00	37.50
01-00-00-42-2120	Vehicle Licenses	291,485.00	823.50	45.00	176,370.80	177,149.30	114,335.70	60.77
01-00-00-42-2345	Contractor's License Fees	83,000.00	9,450.00	100.00	7,700.00	17,050.00	65,950.00	20.54
01-00-00-42-2350	Business Licenses	17,000.00	2,595.00	0.00	175.00	2,770.00	14,230.00	16.29
01-00-00-42-2355	Tent Licenses	300.00	30.00	0.00	0.00	30.00	270.00	10.00
01-00-00-42-2360	Building Permits	475,000.00	42,669.83	6,748.80	32,905.61	68,826.64	406,173.36	14.49
01-00-00-42-2361	Plumbing Permits	48,000.00	2,700.00	0.00	3,275.00	5,975.00	42,025.00	12.45
01-00-00-42-2362	Electrical Permits	51,000.00	3,030.50	0.00	3,605.00	6,635.50	44,364.50	13.01
01-00-00-42-2364	Reinspection Fees	3,500.00	675.00	0.00	1,125.00	1,800.00	1,700.00	51.43
01-00-00-42-2365	Bonfire Permits	60.00	0.00	0.00	0.00	0.00	60.00	0.00
01-00-00-42-2368	Solicitors Permits	500.00	300.00	0.00	0.00	300.00	200.00	60.00
01-00-00-42-2370	Film Crew License	5,650.00	850.00	0.00	800.00	1,650.00	4,000.00	29.20
01-00-00-42-2520	Liquor Licenses	23,500.00	1,100.00	0.00	2,100.00	3,200.00	20,300.00	13.62
01-00-00-42-2570	CableVideo Svc Provider Fees	220,376.00	56,008.78	0.00	0.00	56,008.78	164,367.22	25.42

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
	<b>Licenses &amp; Permits</b>	<b>1,221,371.00</b>	<b>120,692.61</b>	<b>6,893.80</b>	<b>228,346.41</b>	<b>342,145.22</b>	<b>879,225.78</b>	<b>28.01</b>
01-00-00-43-3065	Police Reports	2,100.00	220.00	0.00	179.00	399.00	1,701.00	19.00
01-00-00-43-3070	Fire Reports	600.00	75.00	0.00	50.00	125.00	475.00	20.83
01-00-00-43-3180	Garbage Collection	1,041,380.00	64,860.65	0.00	102,505.91	167,366.56	874,013.44	16.07
01-00-00-43-3185	Penalties on Garbage Fees	7,767.00	471.11	42.58	710.44	1,138.97	6,628.03	14.66
01-00-00-43-3200	Metra Daily Parking	29,035.00	3,628.88	0.00	3,711.12	7,340.00	21,695.00	25.28
01-00-00-43-3220	Parking Lot Permit Fees	48,627.00	2,795.00	0.00	6,890.00	9,685.00	38,942.00	19.92
01-00-00-43-3225	Administrative Towing Fees	140,800.00	16,500.00	0.00	14,000.00	30,500.00	110,300.00	21.66
01-00-00-43-3230	Animal Release Fees	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
01-00-00-43-3530	5050 Sidewalk Program	10,000.00	0.00	0.00	9,432.29	9,432.29	567.71	94.32
01-00-00-43-3536	Elevator Inspection Fees	4,500.00	-100.00	0.00	0.00	-100.00	4,600.00	-2.22
01-00-00-43-3537	Re-Inspection Fees	400.00	100.00	0.00	500.00	600.00	-200.00	150.00
01-00-00-43-3550	Ambulance Fees	390,000.00	30,428.45	0.00	23,016.41	53,444.86	336,555.14	13.70
01-00-00-43-3554	CPR Fees	1,200.00	0.00	0.00	280.00	280.00	920.00	23.33
01-00-00-43-3557	Car Fire & Extrication Fee	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-00-00-43-3560	State Highway Maintenance	56,323.00	14,414.25	0.00	0.00	14,414.25	41,908.75	25.59
01-00-00-43-4020	WSCDC Janitorial Service	6,566.00	0.00	0.00	0.00	0.00	6,566.00	0.00
01-00-00-43-4030	Workers Comp Payments	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
	<b>Charges for Services</b>	<b>1,750,998.00</b>	<b>133,393.34</b>	<b>42.58</b>	<b>161,275.17</b>	<b>294,625.93</b>	<b>1,456,372.07</b>	<b>16.83</b>
01-00-00-44-4230	Police Tickets	175,700.00	19,744.50	0.00	13,193.71	32,938.21	142,761.79	18.75
01-00-00-44-4240	Red Light Camera Revenue	32,760.00	0.00	0.00	0.00	0.00	32,760.00	0.00
01-00-00-44-4300	Local Ordinance Tickets	6,900.00	240.00	3,400.16	825.00	-2,335.16	9,235.16	-33.84
01-00-00-44-4430	Court Fines	56,900.00	10,059.20	0.00	2,823.61	12,882.81	44,017.19	22.64
01-00-00-44-4435	DUI Fines	6,600.00	2,436.02	0.00	597.33	3,033.35	3,566.65	45.96
01-00-00-44-4436	Drug Forfeiture Revenue	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-00-00-44-4439	Article 36 Forfeited Funds	6,350.00	0.00	0.00	0.00	0.00	6,350.00	0.00
01-00-00-44-4440	Building Construction Citation	2,000.00	196.46	0.00	800.00	996.46	1,003.54	49.82
	<b>Fines &amp; Forfeits</b>	<b>292,210.00</b>	<b>32,676.18</b>	<b>3,400.16</b>	<b>18,239.65</b>	<b>47,515.67</b>	<b>244,694.33</b>	<b>16.26</b>
01-00-00-45-5100	Interest	72,453.00	1,841.15	0.04	7,834.92	9,676.03	62,776.97	13.35
01-00-00-45-5200	Net Change in Fair Value	0.00	-2,218.65	1,521.96	0.00	-3,740.61	3,740.61	0.00
	<b>Interest</b>	<b>72,453.00</b>	<b>-377.50</b>	<b>1,522.00</b>	<b>7,834.92</b>	<b>5,935.42</b>	<b>66,517.58</b>	<b>8.19</b>
01-00-00-46-6408	Cash OverShort	0.00	0.00	10.00	0.00	-10.00	10.00	0.00
01-00-00-46-6410	Miscellaneous	40,000.00	816.09	0.00	751.98	1,568.07	38,431.93	3.92
01-00-00-46-6411	Miscellaneous Public Safety	4,500.00	230.00	0.00	165.00	395.00	4,105.00	8.78
01-00-00-46-6412	Reimbursements-Crossing Guards	61,700.00	0.00	0.00	0.00	0.00	61,700.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-46-6415	Reimbursement of Expenses	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
01-00-00-46-6417	IRMA Reimbursements	45,000.00	12,166.71	0.00	694.50	12,861.21	32,138.79	28.58
01-00-00-46-6510	T-Mobile Lease	40,843.00	3,369.88	0.00	3,369.88	6,739.76	34,103.24	16.50
01-00-00-46-6511	WSCDC Rental Income	48,000.00	0.00	0.00	0.00	0.00	48,000.00	0.00
01-00-00-46-8001	IRMA Excess	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Miscellaneous</b>	<b>296,043.00</b>	<b>16,582.68</b>	<b>10.00</b>	<b>4,981.36</b>	<b>21,554.04</b>	<b>274,488.96</b>	<b>7.28</b>
01-00-00-46-6521	Law Enforcement Training Reimb	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0.00
01-00-00-46-6524	ISEARCH Grant	8,500.00	0.00	0.00	0.00	0.00	8,500.00	0.00
01-00-00-46-6525	Bullet Proof Vest Reimb-DOJ	3,311.00	0.00	0.00	0.00	0.00	3,311.00	0.00
01-00-00-46-6528	IDOT Traffic Safety Grant	28,688.00	0.00	0.00	656.52	656.52	28,031.48	2.29
01-00-00-46-6615	MABAS Grant	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
01-00-00-46-6620	State Fire Marshal Training	6,000.00	0.00	0.00	6,251.55	6,251.55	-251.55	104.19
	<b>Grants &amp; Contributions</b>	<b>54,599.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,908.07</b>	<b>6,908.07</b>	<b>47,690.93</b>	<b>12.65</b>
01-00-00-48-8000	Sale of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Other Financing Sources</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>00</b>		<b>15,702,721.00</b>	<b>729,497.32</b>	<b>31,159.95</b>	<b>890,713.59</b>	<b>1,589,050.96</b>	<b>14,113,670.04</b>	<b>10.12</b>
	<b>Revenue</b>	<b>15,702,721.00</b>	<b>729,497.32</b>	<b>31,159.95</b>	<b>890,713.59</b>	<b>1,589,050.96</b>	<b>14,113,670.04</b>	<b>10.12</b>
<b>10</b>	<b>Administration</b>							
01-10-00-51-0200	Salaries Regular	562,853.00	46,323.20	46,323.20	0.00	92,646.40	470,206.60	16.46
01-10-00-51-1700	Overtime	1,000.00	0.00	3.89	0.00	3.89	996.11	0.39
01-10-00-51-1950	Insurance Refusal Reimb	1,500.00	185.00	185.00	0.00	370.00	1,130.00	24.67
01-10-00-51-3000	Part-Time Salaries	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Personal Services</b>	<b>570,353.00</b>	<b>46,508.20</b>	<b>46,512.09</b>	<b>0.00</b>	<b>93,020.29</b>	<b>477,332.71</b>	<b>16.31</b>
01-10-00-52-0320	FICA	32,065.00	2,843.91	2,846.06	0.00	5,689.97	26,375.03	17.75
01-10-00-52-0325	Medicare	8,342.00	665.12	665.62	0.00	1,330.74	7,011.26	15.95
01-10-00-52-0330	IMRF	63,370.00	5,052.67	5,058.41	0.00	10,111.08	53,258.92	15.96
01-10-00-52-0350	Employee Assistance Program	1,750.00	0.00	0.00	0.00	0.00	1,750.00	0.00
01-10-00-52-0375	Fringe Benefits	7,890.00	717.52	677.52	0.00	1,395.04	6,494.96	17.68
01-10-00-52-0400	Health Insurance	56,802.00	4,063.82	4,665.21	601.38	8,127.65	48,674.35	14.31
01-10-00-52-0420	Health Insurance - Retirees	0.00	0.39	681.60	1,375.23	-693.24	693.24	0.00
01-10-00-52-0425	Life Insurance	696.00	56.23	135.49	79.26	112.46	583.54	16.16
01-10-00-52-0430	VEBA Contributions	13,341.00	0.00	2,725.00	0.00	2,725.00	10,616.00	20.43

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-10-00-52-0500	Wellness Program	1,500.00	0.00	300.00	0.00	300.00	1,200.00	20.00
	<b>Benefits</b>	<b>185,756.00</b>	<b>13,399.66</b>	<b>17,754.91</b>	<b>2,055.87</b>	<b>29,098.70</b>	<b>156,657.30</b>	<b>15.67</b>
01-10-00-53-0200	Communications	27,025.00	1,755.06	2,600.56	0.00	4,355.62	22,669.38	16.12
01-10-00-53-0300	Audit Services	25,090.00	0.00	1,100.00	0.00	1,100.00	23,990.00	4.38
01-10-00-53-0350	Actuarial Services	18,800.00	0.00	0.00	0.00	0.00	18,800.00	0.00
01-10-00-53-0380	Consulting Services	114,500.00	300.00	10,926.10	83.00	11,143.10	103,356.90	9.73
01-10-00-53-0410	IT Support	133,400.00	0.00	36,907.69	0.00	36,907.69	96,492.31	27.67
01-10-00-53-0429	Vehicle Sticker Program	17,115.00	2,015.00	5,547.55	0.00	7,562.55	9,552.45	44.19
01-10-00-53-1100	Health Inspection Services	15,500.00	0.00	0.00	0.00	0.00	15,500.00	0.00
01-10-00-53-1250	Unemployment Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-10-00-53-2100	Bank Fees	11,271.00	1,077.96	643.45	0.00	1,721.41	9,549.59	15.27
01-10-00-53-2200	Liability Insurance	310,453.00	25,090.59	25,090.59	0.00	50,181.18	260,271.82	16.16
01-10-00-53-2250	IRMA Liability	74,974.00	0.00	4,736.30	0.00	4,736.30	70,237.70	6.32
	Deductible							
01-10-00-53-3300	Maint of Office	11,505.00	496.63	1,128.02	0.00	1,624.65	9,880.35	14.12
	Equipment							
01-10-00-53-4100	Training	7,000.00	165.00	0.00	0.00	165.00	6,835.00	2.36
01-10-00-53-4250	Travel & Meeting	9,550.00	1,071.51	1,045.00	0.00	2,116.51	7,433.49	22.16
01-10-00-53-4300	Dues & Subscriptions	24,035.00	614.84	1,247.00	0.00	1,861.84	22,173.16	7.75
01-10-00-53-4350	Printing	5,400.00	140.00	0.00	0.00	140.00	5,260.00	2.59
01-10-00-53-4400	Medical & Screening	1,550.00	0.00	0.00	0.00	0.00	1,550.00	0.00
01-10-00-53-5300	Advertising Legal Notice	2,600.00	0.00	0.00	0.00	0.00	2,600.00	0.00
01-10-00-53-5400	Damage Claims	0.00	300.00	0.00	0.00	300.00	-300.00	0.00
01-10-00-53-5600	Employee Recognition	8,000.00	6,761.44	680.20	0.00	7,441.64	558.36	93.02
	<b>Contractual Services</b>	<b>822,768.00</b>	<b>39,788.03</b>	<b>91,652.46</b>	<b>83.00</b>	<b>131,357.49</b>	<b>691,410.51</b>	<b>15.97</b>
01-10-00-54-0100	Office Supplies	16,125.00	1,144.18	1,748.78	0.00	2,892.96	13,232.04	17.94
01-10-00-54-0150	Office Equipment	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-10-00-54-1300	Postage	13,500.00	225.00	1,062.80	0.00	1,287.80	12,212.20	9.54
	<b>Materials &amp; Supplies</b>	<b>34,625.00</b>	<b>1,369.18</b>	<b>2,811.58</b>	<b>0.00</b>	<b>4,180.76</b>	<b>30,444.24</b>	<b>12.07</b>
01-10-00-57-5031	Transfer to TIF-Madison	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Other Financing Uses</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b>10</b>	<b>Administration</b>	<b>1,663,502.00</b>	<b>101,065.07</b>	<b>158,731.04</b>	<b>2,138.87</b>	<b>257,657.24</b>	<b>1,405,844.76</b>	<b>15.49</b>
<b>14</b>	<b>E911</b>							
01-14-00-53-0380	Consulting Services	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-14-00-53-0410	IT Support	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
01-14-00-53-3100	Maintenance of	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Equipment							
01-14-00-53-4100	Training	1,050.00	0.00	0.00	0.00	0.00	1,050.00	0.00
01-14-00-53-4250	Travel & Meeting	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
01-14-00-53-4275	WSCDC Contribution	537,544.00	44,060.98	44,060.98	0.00	88,121.96	449,422.04	16.39
01-14-00-53-4277	Citizens Corps Council	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-14-00-53-4278	Medical Reserve Corp	500.00	0.00	0.00	0.00	0.00	500.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
	<b>Contractual Services</b>	<b>557,094.00</b>	<b>44,060.98</b>	<b>44,060.98</b>	<b>0.00</b>	<b>88,121.96</b>	<b>468,972.04</b>	<b>15.82</b>
<b>14</b>	<b>E911</b>	<b>557,094.00</b>	<b>44,060.98</b>	<b>44,060.98</b>	<b>0.00</b>	<b>88,121.96</b>	<b>468,972.04</b>	<b>15.82</b>
<b>15</b>	<b>Police &amp; Fire Commission</b>							
01-15-00-53-0400	Secretarial Services	4,000.00	158.85	0.00	0.00	158.85	3,841.15	3.97
01-15-00-53-0420	Legal Services	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
01-15-00-53-4250	Travel & Meeting	200.00	24.37	24.37	0.00	48.74	151.26	24.37
01-15-00-53-4300	Dues & Subscriptions	375.00	0.00	0.00	0.00	0.00	375.00	0.00
01-15-00-53-4400	Medical & Screening	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
01-15-00-53-4450	Testing	10,000.00	0.00	54.00	0.00	54.00	9,946.00	0.54
01-15-00-53-5300	AdvertisingLegal Notice	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Contractual Services</b>	<b>20,075.00</b>	<b>183.22</b>	<b>78.37</b>	<b>0.00</b>	<b>261.59</b>	<b>19,813.41</b>	<b>1.30</b>
01-15-00-54-0100	Office Supplies	150.00	0.00	0.00	0.00	0.00	150.00	0.00
	<b>Materials &amp; Supplies</b>	<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>
<b>15</b>	<b>Police &amp; Fire Commission</b>	<b>20,225.00</b>	<b>183.22</b>	<b>78.37</b>	<b>0.00</b>	<b>261.59</b>	<b>19,963.41</b>	<b>1.29</b>
<b>20</b>	<b>Building and Development</b>							
01-20-00-51-0200	Full-Time Salaries	239,513.00	16,990.88	16,990.88	0.00	33,981.76	205,531.24	14.19
01-20-00-51-1700	Overtime	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-20-00-51-1950	Insurance Refusal Reimbursemnt	1,350.00	112.50	112.50	0.00	225.00	1,125.00	16.67
01-20-00-51-3000	Part-Time Salaries	0.00	4,780.62	4,549.13	0.00	9,329.75	-9,329.75	0.00
	<b>Personal Services</b>	<b>241,863.00</b>	<b>21,884.00</b>	<b>21,652.51</b>	<b>0.00</b>	<b>43,536.51</b>	<b>198,326.49</b>	<b>18.00</b>
01-20-00-52-0320	FICA	14,679.00	1,312.34	1,297.47	0.00	2,609.81	12,069.19	17.78
01-20-00-52-0325	Medicare	3,505.00	306.91	303.42	0.00	610.33	2,894.67	17.41
01-20-00-52-0330	IMRF	26,793.00	2,206.17	2,177.85	0.00	4,384.02	22,408.98	16.36
01-20-00-52-0375	Fringe Benefits	2,040.00	170.00	170.00	0.00	340.00	1,700.00	16.67
01-20-00-52-0400	Health Insurance	44,199.00	3,539.45	4,099.79	568.63	7,070.61	37,128.39	16.00
01-20-00-52-0425	Life Insurance	144.00	10.97	10.97	0.00	21.94	122.06	15.24
01-20-00-52-0430	VEBA Contributions	6,346.00	0.00	2,098.43	0.00	2,098.43	4,247.57	33.07
	<b>Benefits</b>	<b>97,706.00</b>	<b>7,545.84</b>	<b>10,157.93</b>	<b>568.63</b>	<b>17,135.14</b>	<b>80,570.86</b>	<b>17.54</b>
01-20-00-53-0370	Professional Services	10,350.00	546.00	483.97	0.00	1,029.97	9,320.03	9.95
01-20-00-53-1300	Inspection Services	63,100.00	2,615.50	752.00	0.00	3,367.50	59,732.50	5.34
01-20-00-53-1305	Plan Review Services	30,000.00	895.50	4,094.04	0.00	4,989.54	25,010.46	16.63
01-20-00-53-3200	Vehicle Maintenance	800.00	0.00	41.17	0.00	41.17	758.83	5.15
01-20-00-53-4100	Training	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-20-00-53-4300	Dues & Subscriptions	175.00	0.00	0.00	0.00	0.00	175.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-20-00-53-5300	AdvertisingLegal Notices	750.00	0.00	0.00	0.00	0.00	750.00	0.00
	<b>Contractual Services</b>	<b>106,175.00</b>	<b>4,057.00</b>	<b>5,371.18</b>	<b>0.00</b>	<b>9,428.18</b>	<b>96,746.82</b>	<b>8.88</b>
01-20-00-54-0100	Office Supplies	400.00	0.00	0.00	0.00	0.00	400.00	0.00
01-20-00-54-0150	Office Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-20-00-54-0200	Gas & Oil	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Materials &amp; Supplies</b>	<b>1,550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,550.00</b>	<b>0.00</b>
01-20-00-57-5013	Transfer to CERF	3,005.00	250.42	250.42	0.00	500.84	2,504.16	16.67
	<b>Other Financing Uses</b>	<b>3,005.00</b>	<b>250.42</b>	<b>250.42</b>	<b>0.00</b>	<b>500.84</b>	<b>2,504.16</b>	<b>16.67</b>
<b>20</b>	<b>Building and Development</b>	<b>450,299.00</b>	<b>33,737.26</b>	<b>37,432.04</b>	<b>568.63</b>	<b>70,600.67</b>	<b>379,698.33</b>	<b>15.68</b>
<b>30</b>	<b>Legal Services</b>							
01-30-00-53-0420	Labor and Employment Legal Svc	30,000.00	0.00	1,781.25	0.00	1,781.25	28,218.75	5.94
01-30-00-53-0425	Village Attorney	100,000.00	0.00	12,368.26	0.00	12,368.26	87,631.74	12.37
01-30-00-53-0426	Village Prosecutor	12,000.00	0.00	1,000.00	0.00	1,000.00	11,000.00	8.33
	<b>Contractual Services</b>	<b>142,000.00</b>	<b>0.00</b>	<b>15,149.51</b>	<b>0.00</b>	<b>15,149.51</b>	<b>126,850.49</b>	<b>10.67</b>
<b>30</b>	<b>Legal Services</b>	<b>142,000.00</b>	<b>0.00</b>	<b>15,149.51</b>	<b>0.00</b>	<b>15,149.51</b>	<b>126,850.49</b>	<b>10.67</b>
<b>40</b>	<b>Police Department</b>							
01-40-00-51-0100	Salaries Sworn	2,688,346.00	216,682.93	212,913.11	0.00	429,596.04	2,258,749.96	15.98
01-40-00-51-0200	Salaries Regular	124,130.00	10,147.38	10,147.38	0.00	20,294.76	103,835.24	16.35
01-40-00-51-1500	Specialist Pay	40,426.00	2,842.00	2,866.00	0.00	5,708.00	34,718.00	14.12
01-40-00-51-1600	Holiday Pay	120,946.00	0.00	2,665.47	0.00	2,665.47	118,280.53	2.20
01-40-00-51-1700	Overtime	175,000.00	12,024.28	7,947.67	0.00	19,971.95	155,028.05	11.41
01-40-00-51-1727	IDOT STEP Overtime	28,688.00	0.00	1,487.60	0.00	1,487.60	27,200.40	5.19
01-40-00-51-1800	Educational Incentives	39,750.00	0.00	0.00	0.00	0.00	39,750.00	0.00
01-40-00-51-3000	Part-Time Salaries	37,865.00	2,607.52	3,155.81	0.00	5,763.33	32,101.67	15.22
	<b>Personal Services</b>	<b>3,255,151.00</b>	<b>244,304.11</b>	<b>241,183.04</b>	<b>0.00</b>	<b>485,487.15</b>	<b>2,769,663.85</b>	<b>14.91</b>
01-40-00-52-0320	FICA	11,129.00	776.57	810.57	0.00	1,587.14	9,541.86	14.26
01-40-00-52-0325	Medicare	44,448.00	3,385.73	3,337.13	0.00	6,722.86	37,725.14	15.13
01-40-00-52-0330	IMRF	22,455.00	1,467.81	1,526.87	0.00	2,994.68	19,460.32	13.34
01-40-00-52-0375	Fringe Benefits	1,800.00	150.00	150.00	0.00	300.00	1,500.00	16.67
01-40-00-52-0400	Health Insurance	468,627.00	37,650.93	43,905.03	6,254.10	75,301.86	393,325.14	16.07
01-40-00-52-0420	Health Insurance - Retirees	82,982.00	6,559.54	15,924.29	9,130.05	13,353.78	69,628.22	16.09
01-40-00-52-0425	Life Insurance	1,966.00	155.14	569.68	414.54	310.28	1,655.72	15.78
01-40-00-52-0430	VEBA Contributions	87,925.00	0.00	41,059.37	0.00	41,059.37	46,865.63	46.70
01-40-00-53-0009	Contribution to Police	1,454,466.00	5,524.69	0.00	0.00	5,524.69	1,448,941.31	0.38

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
	Pension Benefits	<b>2,175,798.00</b>	<b>55,670.41</b>	<b>107,282.94</b>	<b>15,798.69</b>	<b>147,154.66</b>	<b>2,028,643.34</b>	<b>6.76</b>
01-40-00-53-0200	Communications	3,068.00	0.00	279.79	0.00	279.79	2,788.21	9.12
01-40-00-53-0385	Administrative Adjudication	23,220.00	630.00	1,560.00	0.00	2,190.00	21,030.00	9.43
01-40-00-53-0410	IT Support	11,367.00	750.00	2,835.00	0.00	3,585.00	7,782.00	31.54
01-40-00-53-0430	Animal Control	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
01-40-00-53-3100	Maint of Equipment	14,816.00	360.00	0.00	0.00	360.00	14,456.00	2.43
01-40-00-53-3200	Maintenance of Vehicles	42,737.00	3,771.00	1,883.96	0.00	5,654.96	37,082.04	13.23
01-40-00-53-3600	Maintenance of Buildings	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-40-00-53-4100	Training	20,950.00	4,230.00	228.00	0.00	4,458.00	16,492.00	21.28
01-40-00-53-4200	Community Support Services	96,855.00	0.00	11,640.78	0.00	11,640.78	85,214.22	12.02
01-40-00-53-4250	Travel & Meeting	4,450.00	0.00	155.08	0.00	155.08	4,294.92	3.48
01-40-00-53-4300	Dues & Subscriptions	10,349.00	3,024.00	2,352.66	0.00	5,376.66	4,972.34	51.95
01-40-00-53-4350	Printing	5,640.00	144.00	46.44	0.00	190.44	5,449.56	3.38
01-40-00-53-4400	Medical & Screening	5,015.00	0.00	0.00	0.00	0.00	5,015.00	0.00
01-40-00-53-5400	Damage Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Contractual Services</b>	<b>248,967.00</b>	<b>12,909.00</b>	<b>20,981.71</b>	<b>0.00</b>	<b>33,890.71</b>	<b>215,076.29</b>	<b>13.61</b>
01-40-00-54-0100	Office Supplies	10,500.00	735.38	201.43	0.00	936.81	9,563.19	8.92
01-40-00-54-0200	Gas & Oil	38,300.00	0.00	2,878.88	0.00	2,878.88	35,421.12	7.52
01-40-00-54-0300	Uniforms Sworn Personnel	27,000.00	1,185.44	4,520.65	218.73	5,487.36	21,512.64	20.32
01-40-00-54-0310	Uniforms Other Personnel	800.00	0.00	0.00	0.00	0.00	800.00	0.00
01-40-00-54-0400	Prisoner Care	2,608.00	0.00	426.38	0.00	426.38	2,181.62	16.35
01-40-00-54-0600	Operating Supplies	9,868.00	843.01	2,305.71	0.00	3,148.72	6,719.28	31.91
01-40-00-54-0601	Radios	12,095.00	1,185.82	23.97	0.00	1,209.79	10,885.21	10.00
01-40-00-54-0602	Firearms and Range Supplies	15,440.00	0.00	0.00	0.00	0.00	15,440.00	0.00
01-40-00-54-0603	Evidence Supplies	6,100.00	0.00	156.08	0.00	156.08	5,943.92	2.56
01-40-00-54-0605	DUI Expenditures	6,600.00	0.00	37.25	0.00	37.25	6,562.75	0.56
01-40-00-54-0610	Drug Forfeiture Expenditures	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-40-00-54-0615	Article 36 Exp	6,350.00	0.00	0.00	0.00	0.00	6,350.00	0.00
	<b>Materials &amp; Supplies</b>	<b>140,661.00</b>	<b>3,949.65</b>	<b>10,550.35</b>	<b>218.73</b>	<b>14,281.27</b>	<b>126,379.73</b>	<b>10.15</b>
01-40-00-57-5013	Transfer to CERF	137,854.00	11,487.83	11,487.83	0.00	22,975.66	114,878.34	16.67
	<b>Other Financing Uses</b>	<b>137,854.00</b>	<b>11,487.83</b>	<b>11,487.83</b>	<b>0.00</b>	<b>22,975.66</b>	<b>114,878.34</b>	<b>16.67</b>
<b>40</b>	<b>Police Department</b>	<b>5,958,431.00</b>	<b>328,321.00</b>	<b>391,485.87</b>	<b>16,017.42</b>	<b>703,789.45</b>	<b>5,254,641.55</b>	<b>11.81</b>
<b>50</b>	<b>Fire Department</b>							
01-50-00-51-0100	Salaries Sworn	1,833,270.00	148,838.63	149,273.13	0.00	298,111.76	1,535,158.24	16.26
01-50-00-51-0200	Salaries Regular	96,588.00	5,698.72	5,698.72	0.00	11,397.44	85,190.56	11.80
01-50-00-51-1500	Specialist Pay	135,195.00	11,307.78	11,983.74	0.00	23,291.52	111,903.48	17.23

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-50-00-51-1600	Holiday Pay	75,895.00	0.00	423.87	0.00	423.87	75,471.13	0.56
01-50-00-51-1700	Overtime	160,000.00	9,599.74	5,982.64	0.00	15,582.38	144,417.62	9.74
01-50-00-51-1750	Compensated Absences-Retiremt	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
01-50-00-51-1800	Educational Incentives	14,400.00	0.00	0.00	0.00	0.00	14,400.00	0.00
	<b>Personal Services</b>	<b>2,335,348.00</b>	<b>175,444.87</b>	<b>173,362.10</b>	<b>0.00</b>	<b>348,806.97</b>	<b>1,986,541.03</b>	<b>14.94</b>
01-50-00-51-1950	Insurance Refusal Reimb	3,000.00	250.00	250.00	0.00	500.00	2,500.00	16.67
01-50-00-52-0100	ICMA Retirement Contract	2,846.00	711.48	711.48	0.00	1,422.96	1,423.04	50.00
01-50-00-52-0320	FICA	7,385.00	347.63	347.63	0.00	695.26	6,689.74	9.41
01-50-00-52-0325	Medicare	33,590.00	2,434.47	2,404.80	0.00	4,839.27	28,750.73	14.41
01-50-00-52-0330	IMRF	10,760.00	624.63	624.63	0.00	1,249.26	9,510.74	11.61
01-50-00-52-0375	Fringe Benefits	1,400.00	150.00	150.00	0.00	300.00	1,100.00	21.43
01-50-00-52-0400	Health Insurance	315,581.00	25,390.90	29,393.20	4,002.30	50,781.80	264,799.20	16.09
01-50-00-52-0420	Health Insurance - Retirees	27,281.00	1,343.27	10,212.09	7,927.02	3,628.34	23,652.66	13.30
01-50-00-52-0425	Life Insurance	1,444.00	117.69	384.73	267.04	235.38	1,208.62	16.30
01-50-00-52-0430	VEBA Contributions	52,561.00	0.00	31,071.27	0.00	31,071.27	21,489.73	59.11
01-50-00-53-0010	Contribution to Fire Pension	1,184,450.00	4,544.64	0.00	0.00	4,544.64	1,179,905.36	0.38
	<b>Benefits</b>	<b>1,640,298.00</b>	<b>35,914.71</b>	<b>75,549.83</b>	<b>12,196.36</b>	<b>99,268.18</b>	<b>1,541,029.82</b>	<b>6.05</b>
01-50-00-53-0200	Communications	5,300.00	0.00	84.52	0.00	84.52	5,215.48	1.59
01-50-00-53-0410	IT Support	7,126.00	0.00	756.00	0.00	756.00	6,370.00	10.61
01-50-00-53-3100	Maintenance of Equipment	7,300.00	0.00	0.00	28.20	-28.20	7,328.20	-0.39
01-50-00-53-3200	Maintenance of Vehicles	43,250.00	1,048.71	7,036.17	214.44	7,870.44	35,379.56	18.20
01-50-00-53-3300	Maint of Office Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-50-00-53-3600	Maintenance of Buildings	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
01-50-00-53-4100	Training	24,750.00	95.00	95.00	0.00	190.00	24,560.00	0.77
01-50-00-53-4200	Community Support Services	16,300.00	10,000.00	294.40	0.00	10,294.40	6,005.60	63.16
01-50-00-53-4250	Travel & Meeting	6,550.00	67.16	415.40	0.00	482.56	6,067.44	7.37
01-50-00-53-4300	Dues & Subscriptions	3,190.00	114.00	0.00	0.00	114.00	3,076.00	3.57
01-50-00-53-4400	Medical & Screening	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
	<b>Contractual Services</b>	<b>132,766.00</b>	<b>11,324.87</b>	<b>8,681.49</b>	<b>242.64</b>	<b>19,763.72</b>	<b>113,002.28</b>	<b>14.89</b>
01-50-00-54-0100	Office Supplies	1,500.00	215.00	0.00	0.00	215.00	1,285.00	14.33
01-50-00-54-0200	Gas & Oil	13,000.00	0.00	1,116.61	0.00	1,116.61	11,883.39	8.59
01-50-00-54-0300	Uniforms Sworn Personnel	18,500.00	0.00	0.00	0.00	0.00	18,500.00	0.00
01-50-00-54-0600	Operating Supplies	23,300.00	271.86	828.43	21.18	1,079.11	22,220.89	4.63
	<b>Materials &amp; Supplies</b>	<b>56,300.00</b>	<b>486.86</b>	<b>1,945.04</b>	<b>21.18</b>	<b>2,410.72</b>	<b>53,889.28</b>	<b>4.28</b>
01-50-00-57-5013	Transfer to CERF	157,592.00	13,132.67	13,132.67	0.00	26,265.34	131,326.66	16.67
	<b>Other Financing Uses</b>	<b>157,592.00</b>	<b>13,132.67</b>	<b>13,132.67</b>	<b>0.00</b>	<b>26,265.34</b>	<b>131,326.66</b>	<b>16.67</b>



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
<b>50</b>	<b>Fire Department</b>	<b>4,322,304.00</b>	<b>236,303.98</b>	<b>272,671.13</b>	<b>12,460.18</b>	<b>496,514.93</b>	<b>3,825,789.07</b>	<b>11.49</b>
<b>60</b>	<b>Public Works</b>							
01-60-01-51-0200	Salaries Regular	479,655.00	40,025.48	40,037.48	0.00	80,062.96	399,592.04	16.69
01-60-01-51-1500	Certification Pay	7,950.00	8,850.00	0.00	0.00	8,850.00	-900.00	111.32
01-60-01-51-1700	Overtime	50,000.00	5,810.22	3,191.39	0.00	9,001.61	40,998.39	18.00
01-60-01-51-3000	Part-Time Salaries	8,000.00	80.00	1,680.00	0.00	1,760.00	6,240.00	22.00
	<b>Personal Services</b>	<b>545,605.00</b>	<b>54,765.70</b>	<b>44,908.87</b>	<b>0.00</b>	<b>99,674.57</b>	<b>445,930.43</b>	<b>18.27</b>
01-60-01-52-0320	FICA	33,462.00	3,350.21	2,739.48	0.00	6,089.69	27,372.31	18.20
01-60-01-52-0325	Medicare	7,751.00	783.50	640.68	0.00	1,424.18	6,326.82	18.37
01-60-01-52-0330	IMRF	57,014.00	5,979.37	4,703.79	0.00	10,683.16	46,330.84	18.74
01-60-01-52-0375	Fringe Benefits	4,080.00	345.00	345.00	0.00	690.00	3,390.00	16.91
01-60-01-52-0400	Health Insurance	122,552.00	10,581.35	10,911.77	624.72	20,868.40	101,683.60	17.03
01-60-01-52-0420	Health Insurance - Retirees	14,095.00	308.61	4,407.06	5,589.88	-874.21	14,969.21	-6.20
01-60-01-52-0425	Life Insurance	252.00	-5.35	83.18	64.23	13.60	238.40	5.40
01-60-01-52-0430	VEBA Contributions	4,066.00	0.00	1,175.01	0.00	1,175.01	2,890.99	28.90
	<b>Benefits</b>	<b>243,272.00</b>	<b>21,342.69</b>	<b>25,005.97</b>	<b>6,278.83</b>	<b>40,069.83</b>	<b>203,202.17</b>	<b>16.47</b>
01-60-01-53-0200	Communications	1,210.00	18.02	65.30	0.00	83.32	1,126.68	6.89
01-60-01-53-0380	Consulting Services	20,500.00	0.00	0.00	0.00	0.00	20,500.00	0.00
01-60-01-53-0410	IT Support	22,200.00	0.00	1,664.16	0.00	1,664.16	20,535.84	7.50
01-60-01-53-1310	Julie Notifications	970.00	0.00	0.00	0.00	0.00	970.00	0.00
01-60-01-53-3100	Maintenance of Equipment	3,000.00	0.00	188.00	0.00	188.00	2,812.00	6.27
01-60-01-53-3200	Maintenance of Vehicles	17,100.00	1,496.41	3,768.51	0.00	5,264.92	11,835.08	30.79
01-60-01-53-3400	Maintenance TrafficSt Lights	40,380.00	0.00	6,342.80	0.00	6,342.80	34,037.20	15.71
01-60-01-53-3550	Tree Maintenance	89,500.00	5,040.00	0.00	0.00	5,040.00	84,460.00	5.63
01-60-01-53-3600	Maintenance of Bldgs & Grounds	57,210.00	3,687.05	3,910.94	0.00	7,597.99	49,612.01	13.28
01-60-01-53-3610	Maintenance Sidewalks	55,000.00	0.00	843.24	0.00	843.24	54,156.76	1.53
01-60-01-53-3620	Maintenance Streets	155,500.00	0.00	0.00	0.00	0.00	155,500.00	0.00
01-60-01-53-4100	Training	1,500.00	0.00	117.00	0.00	117.00	1,383.00	7.80
01-60-01-53-4250	Travel & Meeting	6,070.00	350.00	510.00	0.00	860.00	5,210.00	14.17
01-60-01-53-4300	Dues & Subscriptions	2,330.00	1,080.00	0.00	0.00	1,080.00	1,250.00	46.35
01-60-01-53-4400	Medical & Screening	1,550.00	0.00	240.00	0.00	240.00	1,310.00	15.48
01-60-01-53-5300	AdvertisingLegal Notice	1,500.00	0.00	18.41	0.00	18.41	1,481.59	1.23
01-60-01-53-5350	Dumping Fees	11,000.00	973.68	142.16	0.00	1,115.84	9,884.16	10.14
01-60-01-53-5400	Damage Claims	30,000.00	0.00	668.12	0.00	668.12	29,331.88	2.23
01-60-01-53-5450	St Light Electricity	34,500.00	66.64	2,120.19	0.00	2,186.83	32,313.17	6.34
01-60-05-53-5500	Collection & Disposal	1,041,380.00	0.00	86,072.50	0.00	86,072.50	955,307.50	8.27
01-60-05-53-5510	Leaf Disposal	68,000.00	0.00	0.00	0.00	0.00	68,000.00	0.00
	<b>Contractual Services</b>	<b>1,660,400.00</b>	<b>12,711.80</b>	<b>106,671.33</b>	<b>0.00</b>	<b>119,383.13</b>	<b>1,541,016.87</b>	<b>7.19</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% ExpCol</u>
01-60-01-54-0100	Office Supplies	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-60-01-54-0200	Gas & Oil	24,800.00	0.00	1,158.36	0.00	1,158.36	23,641.64	4.67
01-60-01-54-0310	Uniforms	5,575.00	0.00	469.12	0.00	469.12	5,105.88	8.41
01-60-01-54-0500	Vehicle Parts	10,000.00	0.00	29.88	0.00	29.88	9,970.12	0.30
01-60-01-54-0600	Operating Supplies & Equipment	37,620.00	1,957.62	2,284.43	0.00	4,242.05	33,377.95	11.28
01-60-01-54-0800	Trees	9,750.00	0.00	0.00	0.00	0.00	9,750.00	0.00
01-60-01-54-2100	Snow & Ice Control	54,681.00	0.00	0.00	0.00	0.00	54,681.00	0.00
01-60-05-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Materials &amp; Supplies</b>	<b>143,926.00</b>	<b>1,957.62</b>	<b>3,941.79</b>	<b>0.00</b>	<b>5,899.41</b>	<b>138,026.59</b>	<b>4.10</b>
01-60-01-57-5013	Transfer to CERF	117,582.00	9,798.50	9,798.50	0.00	19,597.00	97,985.00	16.67
	<b>Other Financing Uses</b>	<b>117,582.00</b>	<b>9,798.50</b>	<b>9,798.50</b>	<b>0.00</b>	<b>19,597.00</b>	<b>97,985.00</b>	<b>16.67</b>
<b>60</b>	<b>Public Works</b>	<b><u>2,710,785.00</u></b>	<b><u>100,576.31</u></b>	<b><u>190,326.46</u></b>	<b><u>6,278.83</u></b>	<b><u>284,623.94</u></b>	<b><u>2,426,161.06</u></b>	<b><u>10.50</u></b>
	<b>Expense</b>	<b><u>15,824,640.00</u></b>	<b><u>844,247.82</u></b>	<b><u>1,109,935.40</u></b>	<b><u>37,463.93</u></b>	<b><u>1,916,719.29</u></b>	<b><u>13,907,920.71</u></b>	<b><u>12.11</u></b>
<b>01</b>	<b>General Fund</b>	<b>121,919.00</b>	<b>114,750.50</b>	<b>1,141,095.35</b>	<b>928,177.52</b>	<b>327,668.33</b>	<b>-205,749.33</b>	<b>268.76</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>02</b>	<b>Water &amp; Sewer Fund</b>							
<b>00</b>								
02-00-00-42-2360	Permit Fees	11,605.00	400.00	0.00	1,000.00	1,400.00	10,205.00	12.06
	<b>Licenses &amp; Permits</b>	<b>11,605.00</b>	<b>400.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,400.00</b>	<b>10,205.00</b>	<b>12.06</b>
02-00-00-43-3100	Water Sales	3,110,766.00	169,565.31	45.16	263,095.30	432,615.45	2,678,150.55	13.91
02-00-00-43-3150	Sewer Sales	2,058,549.00	112,999.70	30.10	175,020.11	287,989.71	1,770,559.29	13.99
02-00-00-43-3160	Water Penalties	31,966.00	1,159.30	193.36	1,974.39	2,940.33	29,025.67	9.20
02-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	<b>Charges for Services</b>	<b>5,201,481.00</b>	<b>283,724.31</b>	<b>268.62</b>	<b>440,089.80</b>	<b>723,545.49</b>	<b>4,477,935.51</b>	<b>13.91</b>
02-00-00-45-5100	Interest	4,723.00	758.27	0.00	580.09	1,338.36	3,384.64	28.34
02-00-00-45-5200	Net Change in Fair Value	0.00	-53.79	285.65	0.00	-339.44	339.44	0.00
	<b>Interest</b>	<b>4,723.00</b>	<b>704.48</b>	<b>285.65</b>	<b>580.09</b>	<b>998.92</b>	<b>3,724.08</b>	<b>21.15</b>
02-00-00-46-6410	Miscellaneous	5,000.00	900.00	0.00	0.00	900.00	4,100.00	18.00
02-00-00-46-6417	IRMA	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	Reimbursements							
02-00-00-46-6580	Sale of Meters	10,000.00	240.00	198.00	814.00	856.00	9,144.00	8.56
	<b>Miscellaneous</b>	<b>17,000.00</b>	<b>1,140.00</b>	<b>198.00</b>	<b>814.00</b>	<b>1,756.00</b>	<b>15,244.00</b>	<b>10.33</b>
<b>00</b>		<b>5,234,809.00</b>	<b>285,968.79</b>	<b>752.27</b>	<b>442,483.89</b>	<b>727,700.41</b>	<b>4,507,108.59</b>	<b>13.90</b>
	<b>Revenue</b>	<b>5,234,809.00</b>	<b>285,968.79</b>	<b>752.27</b>	<b>442,483.89</b>	<b>727,700.41</b>	<b>4,507,108.59</b>	<b>13.90</b>
<b>60</b>	<b>Public Works</b>							
02-60-06-51-0200	Salaries Regular	730,567.00	60,547.48	60,535.48	0.00	121,082.96	609,484.04	16.57
02-60-06-51-1500	Specialists Pay	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00	100.00
02-60-06-51-1700	Overtime	12,000.00	275.67	619.13	0.00	894.80	11,105.20	7.46
02-60-06-51-1950	Insurance Refusal Reimb	150.00	27.50	27.50	0.00	55.00	95.00	36.67
02-60-06-51-3000	Part-Time Salaries	15,200.00	217.00	2,280.00	0.00	2,497.00	12,703.00	16.43
	<b>Personal Services</b>	<b>760,017.00</b>	<b>63,167.65</b>	<b>63,462.11</b>	<b>0.00</b>	<b>126,629.76</b>	<b>633,387.24</b>	<b>16.66</b>
02-60-06-52-0320	FICA	46,795.00	3,845.12	3,864.32	0.00	7,709.44	39,085.56	16.47
02-60-06-52-0325	Medicare	11,131.00	899.21	903.72	0.00	1,802.93	9,328.07	16.20
02-60-06-52-0330	IMRF	86,957.00	6,879.12	6,659.62	0.00	13,538.74	73,418.26	15.57
02-60-06-52-0375	Fringe Benefits	5,030.00	409.16	399.16	0.00	808.32	4,221.68	16.07
02-60-06-52-0400	Health Insurance	169,081.00	16,314.75	15,046.05	840.71	30,520.09	138,560.91	18.05
02-60-06-52-0420	Health Insurance - Retirees	3,292.00	331.00	905.00	1,177.33	58.67	3,233.33	1.78
02-60-06-52-0425	Life Insurance	420.00	56.64	178.07	145.73	88.98	331.02	21.19
02-60-06-52-0430	VEBA Contributions	10,894.00	0.00	3,501.56	0.00	3,501.56	7,392.44	32.14
	<b>Benefits</b>	<b>333,600.00</b>	<b>28,735.00</b>	<b>31,457.50</b>	<b>2,163.77</b>	<b>58,028.73</b>	<b>275,571.27</b>	<b>17.39</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-53-0100	Electricity	39,000.00	0.00	2,478.23	0.00	2,478.23	36,521.77	6.35
02-60-06-53-0200	Communications	6,780.00	438.76	695.22	0.00	1,133.98	5,646.02	16.73
02-60-06-53-0300	Auditing	11,344.00	0.00	550.00	0.00	550.00	10,794.00	4.85
02-60-06-53-0380	Consulting Services	43,500.00	0.00	0.00	0.00	0.00	43,500.00	0.00
02-60-06-53-0410	IT Support	36,393.00	0.00	8,395.51	0.00	8,395.51	27,997.49	23.07
02-60-06-53-1300	Inspections	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
02-60-06-53-1310	Julie Participation	2,270.70	0.00	0.00	0.00	0.00	2,270.70	0.00
02-60-06-53-2100	Bank Fees	28,324.00	2,637.39	1,476.74	0.00	4,114.13	24,209.87	14.53
02-60-06-53-2200	Liability Insurance	38,011.00	3,016.66	3,016.66	0.00	6,033.32	31,977.68	15.87
02-60-06-53-2250	IRMA Deductible	9,467.00	0.00	0.00	0.00	0.00	9,467.00	0.00
02-60-06-53-3050	Water System Maintenance	134,200.00	28,985.00	5,495.00	0.00	34,480.00	99,720.00	25.69
02-60-06-53-3055	Hydrant Maintenance	24,000.00	0.00	0.00	0.00	0.00	24,000.00	0.00
02-60-06-53-3200	Maintenance of Vehicles	8,000.00	0.00	4,201.57	0.00	4,201.57	3,798.43	52.52
02-60-06-53-3300	Maint of Office Equipment	1,000.00	55.18	103.67	0.00	158.85	841.15	15.89
02-60-06-53-3600	Maintenance of Buildings	15,250.00	307.98	1,572.31	0.00	1,880.29	13,369.71	12.33
02-60-06-53-3620	Maintenance of Streets	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
02-60-06-53-3630	Overhead Sewer Program	59,000.00	0.00	0.00	0.00	0.00	59,000.00	0.00
02-60-06-53-3640	SewerCatch Basin Repair	50,000.00	0.00	5,000.00	0.00	5,000.00	45,000.00	10.00
02-60-06-53-4100	Training	1,450.00	0.00	0.00	0.00	0.00	1,450.00	0.00
02-60-06-53-4250	Travel & Meeting	2,625.00	0.00	0.00	0.00	0.00	2,625.00	0.00
02-60-06-53-4300	Dues & Subscriptions	1,460.00	0.00	0.00	0.00	0.00	1,460.00	0.00
02-60-06-53-4350	Printing	6,309.00	331.88	0.00	0.00	331.88	5,977.12	5.26
02-60-06-53-4400	Medical & Screening	700.00	0.00	0.00	0.00	0.00	700.00	0.00
02-60-06-53-4480	Water Testing	3,900.00	0.00	120.00	0.00	120.00	3,780.00	3.08
02-60-06-53-5300	AdvertisingLegal Notice	500.00	0.00	0.00	0.00	0.00	500.00	0.00
02-60-06-53-5350	Dumping Fees	18,000.00	1,906.88	1,995.07	0.00	3,901.95	14,098.05	21.68
02-60-06-53-5400	Damage Claims	4,000.00	0.00	0.00	115.92	-115.92	4,115.92	-2.90
	<b>Contractual Services</b>	<b>554,483.70</b>	<b>37,679.73</b>	<b>35,099.98</b>	<b>115.92</b>	<b>72,663.79</b>	<b>481,819.91</b>	<b>13.10</b>
02-60-06-54-0100	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
02-60-06-54-0200	Gas & Oil	9,400.00	0.00	1,317.76	0.00	1,317.76	8,082.24	14.02
02-60-06-54-0310	Uniforms	1,475.00	0.00	0.00	0.00	0.00	1,475.00	0.00
02-60-06-54-0500	Vehicle Parts	8,000.00	0.00	1,045.22	0.00	1,045.22	6,954.78	13.07
02-60-06-54-0600	Operating Supplies	37,775.00	2,267.58	4,266.60	0.00	6,534.18	31,240.82	17.30
02-60-06-54-1300	Postage	9,400.00	428.43	2,244.64	0.00	2,673.07	6,726.93	28.44
02-60-06-54-2200	Water from Chicago	1,638,973.00	0.00	116,675.32	0.00	116,675.32	1,522,297.68	7.12
	<b>Materials &amp; Supplies</b>	<b>1,705,523.00</b>	<b>2,696.01</b>	<b>125,549.54</b>	<b>0.00</b>	<b>128,245.55</b>	<b>1,577,277.45</b>	<b>7.52</b>
02-60-06-55-0500	Building	97,000.00	0.00	38,490.24	0.00	38,490.24	58,509.76	39.68

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-55-1150	Improvements Sewer System	175,000.00	0.00	0.00	0.00	0.00	175,000.00	0.00
02-60-06-55-1300	Improvements Water System	469,000.00	0.00	0.00	0.00	0.00	469,000.00	0.00
02-60-06-55-1400	Improvements Meter Replacement Program	17,500.00	0.00	0.00	0.00	0.00	17,500.00	0.00
02-60-06-55-9100	Street Improvements	70,000.00	0.00	0.00	0.00	0.00	70,000.00	0.00
	<b>Capital Outlay</b>	<b>828,500.00</b>	<b>0.00</b>	<b>38,490.24</b>	<b>0.00</b>	<b>38,490.24</b>	<b>790,009.76</b>	<b>4.65</b>
02-60-06-55-0010	Depreciation Expense	340,332.00	0.00	0.00	0.00	0.00	340,332.00	0.00
	<b>Depreciation</b>	<b>340,332.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>340,332.00</b>	<b>0.00</b>
02-60-06-56-0070	Series 08B Principal	165,000.00	0.00	0.00	0.00	0.00	165,000.00	0.00
02-60-06-56-0071	Series 08B Interest	13,570.00	6,785.00	0.00	0.00	6,785.00	6,785.00	50.00
02-60-06-56-0102	Community Bank Loan Principal	48,701.00	12,092.02	0.00	0.00	12,092.02	36,608.98	24.83
02-60-06-56-0103	Community Bank Loan Interest	1,807.00	534.98	0.00	0.00	534.98	1,272.02	29.61
02-60-06-56-0104	IEPA Loan Principal	607,550.00	302,028.77	0.00	0.00	302,028.77	305,521.23	49.71
02-60-06-56-0105	IEPA Loan Interest	309,830.00	156,544.13	0.00	0.00	156,544.13	153,285.87	50.53
	<b>Debt Service</b>	<b>1,146,458.00</b>	<b>477,984.90</b>	<b>0.00</b>	<b>0.00</b>	<b>477,984.90</b>	<b>668,473.10</b>	<b>41.69</b>
02-60-06-57-5013	Transfer to CERF	96,879.00	8,073.25	8,073.25	0.00	16,146.50	80,732.50	16.67
	<b>Other Financing Uses</b>	<b>96,879.00</b>	<b>8,073.25</b>	<b>8,073.25</b>	<b>0.00</b>	<b>16,146.50</b>	<b>80,732.50</b>	<b>16.67</b>
<b>60</b>	<b>Public Works</b>	<b>5,765,792.70</b>	<b>618,336.54</b>	<b>302,132.62</b>	<b>2,279.69</b>	<b>918,189.47</b>	<b>4,847,603.23</b>	<b>15.92</b>
	<b>Expense</b>	<b>5,765,792.70</b>	<b>618,336.54</b>	<b>302,132.62</b>	<b>2,279.69</b>	<b>918,189.47</b>	<b>4,847,603.23</b>	<b>15.92</b>
<b>02</b>	<b>Water &amp; Sewer Fund</b>	<b>530,983.70</b>	<b>332,367.75</b>	<b>302,884.89</b>	<b>444,763.58</b>	<b>190,489.06</b>	<b>340,494.64</b>	<b>35.87</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
<b>03</b>	<b>Motor Fuel Tax Fund</b>							
<b>00</b>								
03-00-00-45-5100	Interest	2,171.00	385.32	0.00	426.56	811.88	1,359.12	37.40
	<b>Interest</b>	<b>2,171.00</b>	<b>385.32</b>	<b>0.00</b>	<b>426.56</b>	<b>811.88</b>	<b>1,359.12</b>	<b>37.40</b>
03-00-00-47-7100	State Allotment	287,679.00	24,460.76	0.00	24,800.81	49,261.57	238,417.43	17.12
	<b>Intergovernmental</b>	<b>287,679.00</b>	<b>24,460.76</b>	<b>0.00</b>	<b>24,800.81</b>	<b>49,261.57</b>	<b>238,417.43</b>	<b>17.12</b>
<b>00</b>		<b>289,850.00</b>	<b>24,846.08</b>	<b>0.00</b>	<b>25,227.37</b>	<b>50,073.45</b>	<b>239,776.55</b>	<b>17.28</b>
	<b>Revenue</b>	<b>289,850.00</b>	<b>24,846.08</b>	<b>0.00</b>	<b>25,227.37</b>	<b>50,073.45</b>	<b>239,776.55</b>	<b>17.28</b>
<b>00</b>								
03-00-00-53-0390	Engineering Fees	75,000.00	0.00	1,942.66	0.00	1,942.66	73,057.34	2.59
03-00-00-53-2100	Bank Fees	60.00	0.00	0.00	0.00	0.00	60.00	0.00
	<b>Contractual Services</b>	<b>75,060.00</b>	<b>0.00</b>	<b>1,942.66</b>	<b>0.00</b>	<b>1,942.66</b>	<b>73,117.34</b>	<b>2.59</b>
03-00-00-55-9100	Street Improvement	250,000.00	0.00	0.00	0.00	0.00	250,000.00	0.00
	<b>Capital Outlay</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>	<b>0.00</b>
<b>00</b>		<b>325,060.00</b>	<b>0.00</b>	<b>1,942.66</b>	<b>0.00</b>	<b>1,942.66</b>	<b>323,117.34</b>	<b>0.60</b>
	<b>Expense</b>	<b>325,060.00</b>	<b>0.00</b>	<b>1,942.66</b>	<b>0.00</b>	<b>1,942.66</b>	<b>323,117.34</b>	<b>0.60</b>
<b>03</b>	<b>Motor Fuel Tax Fund</b>	<b>35,210.00</b>	<b>-24,846.08</b>	<b>1,942.66</b>	<b>25,227.37</b>	<b>-48,130.79</b>	<b>83,340.79</b>	<b>-136.70</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>05</b>	<b>Debt Service Fund</b>							
<b>00</b>								
05-00-00-41-1000	Prior Yrs Taxes	119,567.00	1,110.07	0.00	0.00	1,110.07	118,456.93	0.93
05-00-00-41-1021	Property Taxes Current	132,432.00	0.00	0.00	0.00	0.00	132,432.00	0.00
	<b>Property Taxes</b>	<b>251,999.00</b>	<b>1,110.07</b>	<b>0.00</b>	<b>0.00</b>	<b>1,110.07</b>	<b>250,888.93</b>	<b>0.44</b>
05-00-00-45-5100	Interest	937.00	142.21	0.00	152.84	295.05	641.95	31.49
	<b>Interest</b>	<b>937.00</b>	<b>142.21</b>	<b>0.00</b>	<b>152.84</b>	<b>295.05</b>	<b>641.95</b>	<b>31.49</b>
<b>00</b>		<b>252,936.00</b>	<b>1,252.28</b>	<b>0.00</b>	<b>152.84</b>	<b>1,405.12</b>	<b>251,530.88</b>	<b>0.56</b>
	<b>Revenue</b>	<b>252,936.00</b>	<b>1,252.28</b>	<b>0.00</b>	<b>152.84</b>	<b>1,405.12</b>	<b>251,530.88</b>	<b>0.56</b>
<b>00</b>								
05-00-00-53-2100	Bank Fees	1,500.00	0.00	237.50	0.00	237.50	1,262.50	15.83
	<b>Contractual Services</b>	<b>1,500.00</b>	<b>0.00</b>	<b>237.50</b>	<b>0.00</b>	<b>237.50</b>	<b>1,262.50</b>	<b>15.83</b>
05-00-00-56-0020	Series 05 Principal (Library)	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
05-00-00-56-0021	Series 05 Interest (Library)	2,074.00	1,037.50	0.00	0.00	1,037.50	1,036.50	50.02
05-00-00-56-0031	2016 GO Bond Principal	192,820.00	0.00	0.00	0.00	0.00	192,820.00	0.00
05-00-00-56-0032	2016 GO Bond Interest	2,410.00	0.00	0.00	0.00	0.00	2,410.00	0.00
	<b>Debt Service</b>	<b>247,304.00</b>	<b>1,037.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,037.50</b>	<b>246,266.50</b>	<b>0.42</b>
<b>00</b>		<b>248,804.00</b>	<b>1,037.50</b>	<b>237.50</b>	<b>0.00</b>	<b>1,275.00</b>	<b>247,529.00</b>	<b>0.51</b>
	<b>Expense</b>	<b>248,804.00</b>	<b>1,037.50</b>	<b>237.50</b>	<b>0.00</b>	<b>1,275.00</b>	<b>247,529.00</b>	<b>0.51</b>
<b>05</b>	<b>Debt Service Fund</b>	<b>-4,132.00</b>	<b>-214.78</b>	<b>237.50</b>	<b>152.84</b>	<b>-130.12</b>	<b>-4,001.88</b>	<b>3.15</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>09</b>	<b>Police Pension Fund</b>							
<b>00</b>								
09-00-00-45-5100	Interest	472,436.00	19,020.03	0.00	73,298.35	92,318.38	380,117.62	19.54
09-00-00-45-5200	Net Change in Fair Value	802,676.00	209,465.95	0.00	31,525.19	240,991.14	561,684.86	30.02
	<b>Interest</b>	<b>1,275,112.00</b>	<b>228,485.98</b>	<b>0.00</b>	<b>104,823.54</b>	<b>333,309.52</b>	<b>941,802.48</b>	<b>26.14</b>
09-00-00-41-1100	Employer Contribution	1,454,466.00	5,524.69	0.00	0.00	5,524.69	1,448,941.31	0.38
09-00-00-46-7350	Employee Contribution	264,863.00	22,131.38	0.00	21,919.51	44,050.89	220,812.11	16.63
	<b>Grants &amp; Contributions</b>	<b>1,719,329.00</b>	<b>27,656.07</b>	<b>0.00</b>	<b>21,919.51</b>	<b>49,575.58</b>	<b>1,669,753.42</b>	<b>2.88</b>
<b>00</b>		<b>2,994,441.00</b>	<b>256,142.05</b>	<b>0.00</b>	<b>126,743.05</b>	<b>382,885.10</b>	<b>2,611,555.90</b>	<b>12.79</b>
	<b>Revenue</b>	<b>2,994,441.00</b>	<b>256,142.05</b>	<b>0.00</b>	<b>126,743.05</b>	<b>382,885.10</b>	<b>2,611,555.90</b>	<b>12.79</b>
<b>00</b>								
09-00-00-52-6100	Pensions Benefits	2,275,501.00	171,489.00	171,489.00	0.00	342,978.00	1,932,523.00	15.07
		<b>2,275,501.00</b>	<b>171,489.00</b>	<b>171,489.00</b>	<b>0.00</b>	<b>342,978.00</b>	<b>1,932,523.00</b>	<b>15.07</b>
09-00-00-53-0300	Audit Services	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
09-00-00-53-0350	Actuarial Services	3,630.00	0.00	0.00	0.00	0.00	3,630.00	0.00
09-00-00-53-0360	Payroll Services	27,250.00	1,845.00	460.00	0.00	2,305.00	24,945.00	8.46
09-00-00-53-0380	Consulting Services	35,000.00	2,125.00	0.00	0.00	2,125.00	32,875.00	6.07
09-00-00-53-0420	Legal Services	18,000.00	0.00	1,445.00	0.00	1,445.00	16,555.00	8.03
09-00-00-53-2100	Bank Fees	8,600.00	0.00	0.00	0.00	0.00	8,600.00	0.00
09-00-00-53-4100	Training	4,000.00	0.00	1,125.00	0.00	1,125.00	2,875.00	28.13
09-00-00-53-4250	Travel & Meeting	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
09-00-00-53-4300	Dues & Subscriptions	800.00	0.00	0.00	0.00	0.00	800.00	0.00
09-00-00-53-4400	Medical & Screening	5,000.00	0.00	1,440.00	0.00	1,440.00	3,560.00	28.80
09-00-00-53-5300	AdvertisingLegal Notice	100.00	0.00	0.00	0.00	0.00	100.00	0.00
09-00-00-54-3100	Misc Expenditures	13,550.00	4,152.41	0.00	0.00	4,152.41	9,397.59	30.65
	<b>Contractual Services</b>	<b>122,930.00</b>	<b>8,122.41</b>	<b>4,470.00</b>	<b>0.00</b>	<b>12,592.41</b>	<b>110,337.59</b>	<b>10.24</b>
<b>00</b>		<b>2,398,431.00</b>	<b>179,611.41</b>	<b>175,959.00</b>	<b>0.00</b>	<b>355,570.41</b>	<b>2,042,860.59</b>	<b>14.83</b>
	<b>Expense</b>	<b>2,398,431.00</b>	<b>179,611.41</b>	<b>175,959.00</b>	<b>0.00</b>	<b>355,570.41</b>	<b>2,042,860.59</b>	<b>14.83</b>



<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
09	Police Pension Fund	-596,010.00	-76,530.64	175,959.00	126,743.05	-27,314.69	-568,695.31	4.58

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>10</b>	<b>Fire Pension Fund</b>							
<b>00</b>								
10-00-00-45-5100	InterestDividends	397,171.00	17,773.63	0.00	29,667.98	47,441.61	349,729.39	11.94
10-00-00-45-5200	Net Change in Fair Value	545,527.00	129,923.77	0.00	15,499.60	145,423.37	400,103.63	26.66
	<b>Interest</b>	<b>942,698.00</b>	<b>147,697.40</b>	<b>0.00</b>	<b>45,167.58</b>	<b>192,864.98</b>	<b>749,833.02</b>	<b>20.46</b>
10-00-00-41-1100	Employer Contribution	1,184,450.00	4,544.64	0.00	0.00	4,544.64	1,179,905.36	0.38
10-00-00-46-7350	Employee Contribution	188,790.00	14,020.73	0.00	13,949.38	27,970.11	160,819.89	14.82
	<b>Grants &amp; Contributions</b>	<b>1,373,240.00</b>	<b>18,565.37</b>	<b>0.00</b>	<b>13,949.38</b>	<b>32,514.75</b>	<b>1,340,725.25</b>	<b>2.37</b>
<b>00</b>		<b>2,315,938.00</b>	<b>166,262.77</b>	<b>0.00</b>	<b>59,116.96</b>	<b>225,379.73</b>	<b>2,090,558.27</b>	<b>9.73</b>
	<b>Revenue</b>	<b>2,315,938.00</b>	<b>166,262.77</b>	<b>0.00</b>	<b>59,116.96</b>	<b>225,379.73</b>	<b>2,090,558.27</b>	<b>9.73</b>
<b>00</b>								
10-00-00-52-6100	Pensions Benefits	1,801,877.00	139,826.70	140,020.55	0.00	279,847.25	1,522,029.75	15.53
		<b>1,801,877.00</b>	<b>139,826.70</b>	<b>140,020.55</b>	<b>0.00</b>	<b>279,847.25</b>	<b>1,522,029.75</b>	<b>15.53</b>
10-00-00-53-0300	Audit Services	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
10-00-00-53-0350	Actuarial Services	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
10-00-00-53-0360	Payroll Services	14,155.00	1,635.00	140.00	0.00	1,775.00	12,380.00	12.54
10-00-00-53-0380	Consulting Services	61,000.00	-1,607.42	0.00	0.00	-1,607.42	62,607.42	-2.64
10-00-00-53-0420	Legal Services	15,000.00	795.39	1,545.00	0.00	2,340.39	12,659.61	15.60
10-00-00-53-2100	Bank Fees	4,700.00	267.75	268.78	0.00	536.53	4,163.47	11.42
10-00-00-53-4100	Training	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
10-00-00-53-4250	Travel & Meeting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-53-4300	Dues & Subscriptions	800.00	0.00	0.00	0.00	0.00	800.00	0.00
10-00-00-53-4400	Medical & Screening	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
10-00-00-54-1300	Postage	100.00	0.00	0.00	0.00	0.00	100.00	0.00
10-00-00-54-3100	Misc Expenditures	9,010.00	2,835.37	0.00	0.00	2,835.37	6,174.63	31.47
	<b>Contractual Services</b>	<b>116,765.00</b>	<b>3,926.09</b>	<b>1,953.78</b>	<b>0.00</b>	<b>5,879.87</b>	<b>110,885.13</b>	<b>5.04</b>
<b>00</b>		<b>1,918,642.00</b>	<b>143,752.79</b>	<b>141,974.33</b>	<b>0.00</b>	<b>285,727.12</b>	<b>1,632,914.88</b>	<b>14.89</b>
	<b>Expense</b>	<b>1,918,642.00</b>	<b>143,752.79</b>	<b>141,974.33</b>	<b>0.00</b>	<b>285,727.12</b>	<b>1,632,914.88</b>	<b>14.89</b>
<b>10</b>	<b>Fire Pension Fund</b>	<b>-397,296.00</b>	<b>-22,509.98</b>	<b>141,974.33</b>	<b>59,116.96</b>	<b>60,347.39</b>	<b>-457,643.39</b>	<b>-15.19</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>13</b>	<b>Capital Equip Replacement Fund</b>							
<b>00</b>								
13-00-00-45-5100	Interest	44,242.00	4,539.61	0.00	1,716.12	6,255.73	37,986.27	14.14
13-00-00-45-5200	Net Change in Fair Value	0.00	-700.30	2,134.86	0.00	-2,835.16	2,835.16	0.00
	<b>Interest</b>	<b>44,242.00</b>	<b>3,839.31</b>	<b>2,134.86</b>	<b>1,716.12</b>	<b>3,420.57</b>	<b>40,821.43</b>	<b>7.73</b>
13-00-00-46-6410	Miscellaneous	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	100.00
	<b>Miscellaneous</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100.00</b>
13-00-00-47-7001	From General Fund	416,033.00	34,669.42	0.00	34,669.42	69,338.84	346,694.16	16.67
13-00-00-47-7002	Transfer from Water and Sewer	96,879.00	8,073.25	0.00	8,073.25	16,146.50	80,732.50	16.67
13-00-00-48-8000	Sale of Property	20,000.00	18,330.00	0.00	0.00	18,330.00	1,670.00	91.65
	<b>Other Financing Sources</b>	<b>532,912.00</b>	<b>61,072.67</b>	<b>0.00</b>	<b>42,742.67</b>	<b>103,815.34</b>	<b>429,096.66</b>	<b>19.48</b>
<b>00</b>		<b>582,154.00</b>	<b>64,911.98</b>	<b>2,134.86</b>	<b>49,458.79</b>	<b>112,235.91</b>	<b>469,918.09</b>	<b>19.28</b>
	<b>Revenue</b>	<b>582,154.00</b>	<b>64,911.98</b>	<b>2,134.86</b>	<b>49,458.79</b>	<b>112,235.91</b>	<b>469,918.09</b>	<b>19.28</b>
<b>00</b>								
13-00-00-53-2100	Bank Fees	50.00	0.00	50.00	0.00	50.00	0.00	100.00
	<b>Contractual Services</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>	<b>0.00</b>	<b>100.00</b>
13-00-00-55-8700	Police Vehicles	80,672.00	0.00	0.00	0.00	0.00	80,672.00	0.00
13-00-00-55-8720	Police Equipment	197,367.00	0.00	230.00	0.00	230.00	197,137.00	0.12
13-00-00-55-8800	Fire Dept Vehicle	353,914.00	0.00	0.00	0.00	0.00	353,914.00	0.00
13-00-00-55-8850	Fire Dept Equipment	45,000.00	0.00	0.00	0.00	0.00	45,000.00	0.00
13-00-00-55-8910	PW Vehicles	205,000.00	0.00	0.00	0.00	0.00	205,000.00	0.00
13-00-00-55-8925	PW Equipment	16,000.00	0.00	0.00	0.00	0.00	16,000.00	0.00
	<b>Capital Outlay</b>	<b>897,953.00</b>	<b>0.00</b>	<b>230.00</b>	<b>0.00</b>	<b>230.00</b>	<b>897,723.00</b>	<b>0.03</b>
<b>00</b>		<b>898,003.00</b>	<b>0.00</b>	<b>280.00</b>	<b>0.00</b>	<b>280.00</b>	<b>897,723.00</b>	<b>0.03</b>
	<b>Expense</b>	<b>898,003.00</b>	<b>0.00</b>	<b>280.00</b>	<b>0.00</b>	<b>280.00</b>	<b>897,723.00</b>	<b>0.03</b>
<b>13</b>	<b>Capital Equip Replacement Fund</b>	<b>315,849.00</b>	<b>-64,911.98</b>	<b>2,414.86</b>	<b>49,458.79</b>	<b>-111,955.91</b>	<b>427,804.91</b>	<b>-35.45</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>14</b>	<b>Capital Improvement Fund</b>							
<b>00</b>								
14-00-00-43-3200	Metra Daily Parking Fees	14,295.00	0.00	0.00	0.00	0.00	14,295.00	0.00
14-00-00-43-3220	Parking Lot Permit Fees	46,628.00	0.00	0.00	0.00	0.00	46,628.00	0.00
	<b>Charges for Services</b>	<b>60,923.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,923.00</b>	<b>0.00</b>
14-00-00-44-4240	Red Light Camera Revenue	822,136.00	94,601.82	427.22	60,621.37	154,795.97	667,340.03	18.83
	<b>Fines &amp; Forfeits</b>	<b>822,136.00</b>	<b>94,601.82</b>	<b>427.22</b>	<b>60,621.37</b>	<b>154,795.97</b>	<b>667,340.03</b>	<b>18.83</b>
14-00-00-45-5100	Interest	15,302.00	382.26	0.00	1,068.17	1,450.43	13,851.57	9.48
14-00-00-45-5200	Net Change in Fair Value	0.00	-115.63	609.24	0.00	-724.87	724.87	0.00
	<b>Interest</b>	<b>15,302.00</b>	<b>266.63</b>	<b>609.24</b>	<b>1,068.17</b>	<b>725.56</b>	<b>14,576.44</b>	<b>4.74</b>
14-00-00-46-6527	IDOC Grant	0.00	0.00	0.00	34,154.30	34,154.30	-34,154.30	0.00
	<b>Grants &amp; Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34,154.30</b>	<b>34,154.30</b>	<b>-34,154.30</b>	<b>0.00</b>
<b>00</b>		<b>898,361.00</b>	<b>94,868.45</b>	<b>1,036.46</b>	<b>95,843.84</b>	<b>189,675.83</b>	<b>708,685.17</b>	<b>21.11</b>
	<b>Revenue</b>	<b>898,361.00</b>	<b>94,868.45</b>	<b>1,036.46</b>	<b>95,843.84</b>	<b>189,675.83</b>	<b>708,685.17</b>	<b>21.11</b>
<b>00</b>								
14-00-00-53-4290	License Fees	12,000.00	0.00	12,000.00	0.00	12,000.00	0.00	100.00
	<b>Contractual Services</b>	<b>12,000.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.00</b>	<b>100.00</b>
14-00-00-55-0500	Building Improvements	613,725.00	0.00	0.00	0.00	0.00	613,725.00	0.00
14-00-00-55-1205	Streetscape Improvements	48,590.00	0.00	0.00	0.00	0.00	48,590.00	0.00
14-00-00-55-1215	Trees	28,500.00	0.00	0.00	0.00	0.00	28,500.00	0.00
14-00-00-55-1250	Alley Improvements	200,000.00	0.00	22,201.24	0.00	22,201.24	177,798.76	11.10
14-00-00-55-8620	Information Technology Equipme	237,170.00	165.88	7,138.75	0.00	7,304.63	229,865.37	3.08
14-00-00-55-9100	Street Improvements	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
	<b>Capital Outlay</b>	<b>1,147,985.00</b>	<b>165.88</b>	<b>29,339.99</b>	<b>0.00</b>	<b>29,505.87</b>	<b>1,118,479.13</b>	<b>2.57</b>
<b>00</b>		<b>1,159,985.00</b>	<b>165.88</b>	<b>41,339.99</b>	<b>0.00</b>	<b>41,505.87</b>	<b>1,118,479.13</b>	<b>3.58</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
	Expense	<u>1,159,985.00</u>	<u>165.88</u>	<u>41,339.99</u>	<u>0.00</u>	<u>41,505.87</u>	<u>1,118,479.13</u>	<u>3.58</u>
14	Capital Improvement Fund	261,624.00	-94,702.57	42,376.45	95,843.84	-148,169.96	409,793.96	-56.63

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
<b>16</b>	<b>Economic Development Fund</b>							
<b>00</b>								
16-00-00-45-5100	Interest	6,182.00	495.92	0.00	542.66	1,038.58	5,143.42	16.80
	<b>Interest</b>	<b>6,182.00</b>	<b>495.92</b>	<b>0.00</b>	<b>542.66</b>	<b>1,038.58</b>	<b>5,143.42</b>	<b>16.80</b>
16-00-00-43-4025	Reimbursements from Villages	3,159.00	0.00	0.00	0.00	0.00	3,159.00	0.00
	<b>Intergovernmental</b>	<b>3,159.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,159.00</b>	<b>0.00</b>
<b>00</b>		<b>9,341.00</b>	<b>495.92</b>	<b>0.00</b>	<b>542.66</b>	<b>1,038.58</b>	<b>8,302.42</b>	<b>11.12</b>
	<b>Revenue</b>	<b>9,341.00</b>	<b>495.92</b>	<b>0.00</b>	<b>542.66</b>	<b>1,038.58</b>	<b>8,302.42</b>	<b>11.12</b>
<b>00</b>								
16-00-00-53-0380	Consulting Services	18,500.00	0.00	0.00	0.00	0.00	18,500.00	0.00
16-00-00-53-0420	Legal Services	25,000.00	0.00	260.00	0.00	260.00	24,740.00	1.04
	<b>Contractual Services</b>	<b>43,500.00</b>	<b>0.00</b>	<b>260.00</b>	<b>0.00</b>	<b>260.00</b>	<b>43,240.00</b>	<b>0.60</b>
16-00-00-55-4300	Other Improvements	787,927.00	0.00	0.00	0.00	0.00	787,927.00	0.00
	<b>Capital Outlay</b>	<b>787,927.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>787,927.00</b>	<b>0.00</b>
<b>00</b>		<b>831,427.00</b>	<b>0.00</b>	<b>260.00</b>	<b>0.00</b>	<b>260.00</b>	<b>831,167.00</b>	<b>0.03</b>
	<b>Expense</b>	<b>831,427.00</b>	<b>0.00</b>	<b>260.00</b>	<b>0.00</b>	<b>260.00</b>	<b>831,167.00</b>	<b>0.03</b>
<b>16</b>	<b>Economic Development Fund</b>	<b>822,086.00</b>	<b>-495.92</b>	<b>260.00</b>	<b>542.66</b>	<b>-778.58</b>	<b>822,864.58</b>	<b>-0.09</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>31</b>	<b>TIF-Madison Street</b>							
<b>00</b>								
31-00-00-45-5100	Interest	0.00	0.22	0.00	0.57	0.79	-0.79	0.00
	<b>Interest</b>	<b>0.00</b>	<b>0.22</b>	<b>0.00</b>	<b>0.57</b>	<b>0.79</b>	<b>-0.79</b>	<b>0.00</b>
31-00-00-47-7001	Transfer from General Fund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Other Financing Sources</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b>00</b>		<b>50,000.00</b>	<b>0.22</b>	<b>0.00</b>	<b>0.57</b>	<b>0.79</b>	<b>49,999.21</b>	<b>0.00</b>
	<b>Revenue</b>	<b>50,000.00</b>	<b>0.22</b>	<b>0.00</b>	<b>0.57</b>	<b>0.79</b>	<b>49,999.21</b>	<b>0.00</b>
<b>00</b>								
31-00-00-53-0300	Audit Services	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
31-00-00-53-0380	Consulting Services	22,500.00	0.00	0.00	0.00	0.00	22,500.00	0.00
31-00-00-53-0425	Village Attorney	20,000.00	0.00	180.00	0.00	180.00	19,820.00	0.90
31-00-00-53-4350	Printing	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
31-00-00-53-5300	AdvertisingLegal Notice	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
	<b>Contractual Services</b>	<b>50,000.00</b>	<b>0.00</b>	<b>180.00</b>	<b>0.00</b>	<b>180.00</b>	<b>49,820.00</b>	<b>0.36</b>
<b>00</b>		<b>50,000.00</b>	<b>0.00</b>	<b>180.00</b>	<b>0.00</b>	<b>180.00</b>	<b>49,820.00</b>	<b>0.36</b>
	<b>Expense</b>	<b>50,000.00</b>	<b>0.00</b>	<b>180.00</b>	<b>0.00</b>	<b>180.00</b>	<b>49,820.00</b>	<b>0.36</b>
<b>31</b>	<b>TIF-Madison Street</b>	<b>0.00</b>	<b>-0.22</b>	<b>180.00</b>	<b>0.57</b>	<b>179.21</b>	<b>-179.21</b>	<b>0.00</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>32</b>	<b>Tif - North Avenue</b>							
<b>00</b>								
32-00-00-45-5100	Interest	0.00	8.15	0.00	10.68	18.83	-18.83	0.00
	<b>Interest</b>	<b><u>0.00</u></b>	<b><u>8.15</u></b>	<b><u>0.00</u></b>	<b><u>10.68</u></b>	<b><u>18.83</u></b>	<b><u>-18.83</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>0.00</u></b>	<b><u>8.15</u></b>	<b><u>0.00</u></b>	<b><u>10.68</u></b>	<b><u>18.83</u></b>	<b><u>-18.83</u></b>	<b><u>0.00</u></b>
	<b>Revenue</b>	<b>0.00</b>	<b>8.15</b>	<b>0.00</b>	<b>10.68</b>	<b>18.83</b>	<b>-18.83</b>	<b>0.00</b>
<b>00</b>								
32-00-00-53-0380	Consulting Services	20,000.00	0.00	400.00	0.00	400.00	19,600.00	2.00
32-00-00-53-0425	Village Attorney	25,000.00	0.00	140.00	0.00	140.00	24,860.00	0.56
32-00-00-53-4350	Printing	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
32-00-00-53-5300	AdvertisingLegal	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
	<b>Contractual Services</b>	<b><u>50,000.00</u></b>	<b><u>0.00</u></b>	<b><u>540.00</u></b>	<b><u>0.00</u></b>	<b><u>540.00</u></b>	<b><u>49,460.00</u></b>	<b><u>1.08</u></b>
<b>00</b>		<b><u>50,000.00</u></b>	<b><u>0.00</u></b>	<b><u>540.00</u></b>	<b><u>0.00</u></b>	<b><u>540.00</u></b>	<b><u>49,460.00</u></b>	<b><u>1.08</u></b>
	<b>Expense</b>	<b><u>50,000.00</u></b>	<b><u>0.00</u></b>	<b><u>540.00</u></b>	<b><u>0.00</u></b>	<b><u>540.00</u></b>	<b><u>49,460.00</u></b>	<b><u>1.08</u></b>
<b>=</b>								
<b>32</b>	<b>Tif - North Avenue</b>	<b>50,000.00</b>	<b>-8.15</b>	<b>540.00</b>	<b>10.68</b>	<b>521.17</b>	<b>49,478.83</b>	<b>1.04</b>



# Village of River Forest Investments

Fiscal Year 2018  
Through 06/30/2017

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
01	2016-01	MB Financial	00.800%	6/30/2015	7/5/2017	\$206,107.63	\$206,107.63	\$210,273.31
01	2016-03	Comenity Capital Bank	01.150%	7/13/2015	7/13/2017	\$249,734.49	\$249,000.00	\$249,002.74
01	2014-23	American Express Bank	01.250%	8/12/2014	8/21/2017	\$248,000.00	\$248,000.00	\$248,038.44
01	2016-04	TCF Bank	01.000%	8/26/2015	8/28/2017	\$248,246.08	\$248,000.00	\$248,073.66
01	2014-27	BMW Bank of North Amer	01.305%	9/19/2014	9/19/2017	\$248,000.00	\$248,000.00	\$248,050.34
01	2016-23	Bank of the Ozarks	00.869%	10/31/2016	10/31/2017	\$247,800.00	\$247,800.00	\$247,800.00
01	2016-15	Village of River Forest GO Bond	01.250%	2/24/2016	12/1/2017	\$192,820.00	\$192,820.00	\$192,820.00
01	2016-17	Unita Bank	01.001%	3/23/2016	3/23/2018	\$245,000.00	\$245,000.00	\$245,000.00
01	2017-11	MB Financial Bank	01.350%	3/29/2017	6/29/2018	\$200,000.00	\$200,000.00	\$200,525.21
01	2017-10	MB Financial	01.350%	4/4/2017	7/4/2018	\$500,000.00	\$500,000.00	\$501,590.41
01	2016-10	Discover Bank	01.650%	9/30/2015	10/1/2018	\$247,690.03	\$247,000.00	\$247,711.11
01	2016-09	First National Bank	01.332%	9/22/2015	10/1/2018	\$240,300.00	\$240,300.00	\$240,300.00
01	2016-21	Pacific Western Bank	01.061%	8/22/2016	10/31/2018	\$244,200.00	\$244,200.00	\$244,200.00
01	2016-12	FFCB	01.340%	12/7/2015	11/30/2018	\$100,000.00	\$100,000.00	\$99,779.80
01	2016-11	American Express Centurion	01.650%	12/9/2015	12/10/2018	\$247,690.03	\$247,000.00	\$247,604.66
01	2017-08	Keybank	01.400%	4/12/2017	4/12/2019	\$248,487.44	\$248,000.00	\$247,743.57
01	2018-01	Stearns Bank	01.350%	5/3/2017	5/3/2019	\$249,245.66	\$249,000.00	\$247,989.31
01	2017-12	Ally Bank	01.650%	6/29/2017	7/1/2019	\$247,000.00	\$247,000.00	\$247,163.02
01	2017-06	Capital One Bank	01.800%	3/8/2017	3/9/2020	\$247,000.00	\$247,000.00	\$247,392.73
01	2017-05	Wells Fargo	01.750%	3/1/2017	3/20/2020	\$249,364.25	\$249,000.00	\$249,418.07
01	2017-09	FHLMC	01.500%	4/4/2017	2/17/2021	\$330,165.00	\$330,000.00	\$329,861.40

# Village of River Forest Investments

Fiscal Year 2018  
Through 06/30/2017

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
								<b>\$5,240,337.78</b>
02	2017-02	Sonabank	01.410%	1/31/2017	3/9/2018	\$100,000.00	\$100,000.00	\$100,000.00
02	2017-04	Western Alliance/Torrey Pines	01.060%	2/21/2017	8/15/2018	\$246,100.00	\$246,100.00	\$246,100.00
02	2017-03	Enerbank	01.700%	1/31/2017	12/18/2018	\$150,456.56	\$149,400.00	\$149,888.24
								<b>\$495,988.24</b>
03	2016-22	TBK Bank/SSB	00.810%	8/22/2016	8/22/2017	\$150,000.00	\$150,000.00	\$150,000.00
								<b>\$150,000.00</b>
13	2016-02	MB Financial	00.800%	6/30/2015	7/5/2017	\$206,107.63	\$206,107.63	\$210,273.30
13	2014-21	Goldman Sachs Bank	01.250%	8/20/2014	8/21/2017	\$248,000.00	\$248,000.00	\$248,039.18
13	2014-08	Sallie Mae Bank	01.700%	10/30/2013	10/30/2017	\$246,524.06	\$247,000.00	\$247,437.93
13	2014-10	Medallion Bank	01.450%	11/8/2013	11/9/2017	\$248,516.13	\$249,000.00	\$249,414.34
13	2014-13	Commerce Bank	01.087%	2/13/2014	2/13/2018	\$239,500.00	\$239,500.00	\$239,500.00
13	2014-15	FHLMC	00.875%	2/13/2014	3/7/2018	\$394,069.86	\$400,000.00	\$398,964.40
13	2016-24	Community State Bank	01.260%	10/31/2016	10/31/2018	\$245,000.00	\$245,000.00	\$245,000.00
13	2016-25	CIT Bank/One West Bank	01.250%	10/31/2016	10/31/2018	\$244,400.00	\$244,400.00	\$244,400.00
13	2016-13	FFCB	01.340%	12/7/2015	11/30/2018	\$230,000.00	\$230,000.00	\$229,493.54
13	2014-34	Enerbank USA	01.700%	12/18/2014	12/18/2018	\$99,792.77	\$99,600.00	\$99,925.49
13	2016-27	FHLB 3130AAE46	01.250%	12/23/2016	1/16/2019	\$199,900.00	\$200,000.00	\$199,594.00
13	2017-07	FHLB	01.375%	3/30/2017	2/28/2019	\$599,934.00	\$600,000.00	\$599,604.00
13	2007-01	GNMA #781459	06.000%	8/15/2007	6/15/2032	\$22,725.28	\$19,328.40	\$20,349.76
13	2007-02	FHLMC #8016	06.000%	8/23/2007	10/1/2034	\$20,265.38	\$17,995.07	\$20,374.14

# Village of River Forest Investments

Fiscal Year 2018  
Through 06/30/2017

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
								<b>\$3,252,370.08</b>
14	2014-20	Kansas State Bank	00.991%	8/13/2014	8/14/2017	\$242,700.00	\$242,700.00	\$242,700.00
14	2014-32	Sonabank	01.299%	11/18/2014	11/17/2017	\$142,000.00	\$142,000.00	\$142,000.00
14	2016-26	State Bank of India	01.100%	12/29/2016	12/29/2017	\$247,122.22	\$247,000.00	\$246,889.84
14	2016-14	FFCB	01.340%	12/7/2015	11/30/2018	\$100,000.00	\$100,000.00	\$99,779.80
14	2016-28	FHLB 3130AAE46	01.250%	12/23/2016	1/16/2019	\$199,900.00	\$200,000.00	\$199,594.00
								<b>\$930,963.64</b>
								<b>\$10,069,659.74</b>



**Village of River Forest**  
**Village Administrator's Office**  
 400 Park Avenue  
 River Forest, IL 60305  
 Tel: 708-366-8500

**MEMORANDUM**

Date: August 16, 2017  
 To: Eric Palm, Village Administrator  
 From: Lisa Scheiner, Assistant Village Administrator  
 Subj: Village-Wide Performance Measurement Report – July 2017

<b>Building Department Performance Measures</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Goal</b>	<b>July Actual</b>	<b>FY 2018 YTD</b>
Plan reviews of large projects completed in 21 days or less	62% (93 of 151)	95%	56% (9 of 16)	58% (22 of 38)
Average length of review time for plan reviews of large projects	N/A	>21	19.1 days	21.8 days (Monthly Avg)
Re-reviews of large projects completed in 14 days or less	72% (128 of 177)	95%	84% (21 of 25)	65% (41 of 63)
Average length of review time for plan re-reviews of large projects	N/A	>14	8.8 days	11.8 days (Monthly Avg)
Plan reviews of small projects completed in 7 days or less	100% (181 of 181)	95%	100% (29 of 29)	100% (89 of 89)
Express permits issued at time of application	100% (216 of 217)	100%	100% (24 of 24)	100% (75 of 75)
Inspections completed within 24 hours of request	100% (1796 of 1796)	100%	100% (246 of 246)	100% (666 of 666)
Contractual inspections passed	89% (1592 of 1796)	80%	82% (201 of 246)	84% (558 of 666)
Inspect vacant properties once per month	100% (395 of 395)	100%	100% (31 of 31)	100% (96 of 96)
Code violation warnings issued	N/A	N/A	17	75
Code violation citations issued	N/A	N/A	5	26
Conduct building permit survey quarterly	4	1 per quarter	1	1
Make contact with existing business owners	60	5/month 60/year	5	15

<b>Fire Department Performance Measures</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Goal</b>	<b>July Actual</b>	<b>FY 2018 YTD</b>
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:04 minutes	5 Min	3:40 minutes	3:46 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	319	335 inspections	199	245
Injuries on duty resulting in lost time	0	<3	1	2
Plan reviews completed 10 working days after third party review	5.39 days on average	<10	3.96 days on average	4.03 days on average
Complete 270 hours of training for each shift personnel	8237.	4824	1389.5	2363.
Inspect and flush fire hydrants semi-annually	1716	892 annually	445	679

<b>Police Department Performance Measures</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Goal</b>	<b>July Actual</b>	<b>FY 2018 YTD</b>
Average police response time for priority calls for service (Does not include call processing time)	3:57 minutes	4:00	3:31 minutes	3:48 minutes
Injuries on duty resulting in lost time	1	0 Days Lost	0	0
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	3	<3	0	0
Maintain positive relationship with the bargaining unit and reduce the number of grievances	1	0%	0	0
Reduce overtime and improve morale by decreasing sick leave usage	128.5 days	10% reduction	7 days	27 days
Track accidents at Harlem and North to determine impact of red light cameras	22 accidents	10% reduction	0 accidents	5 accidents
Decrease reported thefts (214 in 2012)	199	5% reduction	20	75
Formal Citizen Complaints	0	0	0	0
Use of Force Incidents	5	0	1	4
Send monthly crime alerts to inform residents of crime patterns and prevention tips	10	1 email/month; 12 emails/year	1	3

<b>Public Works Performance Measures</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Goal</b>	<b>July Actual</b>	<b>FY 2018 YTD</b>
Complete tree trimming/pruning service requests within 7 working days	95% (154 of 162)	95%	96% (27 of 28)	94% (83 of 88)
Complete service requests for unclogging blocked catch basins within 5 working days	100% (14 of 14)	95%	N/A (0 of 0)	100% (1 of 1)
Percent of hydrants out of service more than 10 working days	0.00% (0 of 4840)	<1%	0.00% (0 of 440)	0.00% (0 of 1320)
Replace burned out traffic signal bulb within 8 hours of notification	100% (4 of 4)	99%	N/A	N/A
Complete service requests for patching potholes within 5 working days	100% (12 of 12)	95%	100% (3 of 3)	100% (5 of 5)
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	98% (55 of 56)	95%	100% (4 of 4)	100% (10 of 10)
Safety: Not more than two employee injuries annually resulting in days off from work	2	≤2	0	0
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	0	≤1	0	0
Televise 2,640 lineal feet of combined sewer each month from April – September	191% (35231 of 18480)	2,640/ month (15,840/ year)	268% (7065 of 2640)	132% (10461 of 7920)
Exercise 25 water system valves per month	75% (205 of 275)	25/month (300/year)	104% (26 of 25)	80% (60 of 75)
Complete first review of grading plans within 10 working days	100% (87 of 87)	95%	100% (13 of 13)	100% (48 of 48)

N/A: Not applicable, not available, or no service requests were made



**MEMORANDUM**

Date: July 25, 2017  
 To: Eric Palm, Village Administrator  
 From: Joan Rock, Director of Finance  
 Subject: Accounts Payable – June 2017

Attached for your review and approval is a list of payments made to vendors by account number for the period from June 1-30, 2017. The total payments made for the period, including payrolls, are as follows:

**VILLAGE OF RIVER FOREST  
 EXPENDITURES  
 MONTH ENDED JUNE 30, 2017**

<b>FUND</b>	<b>VENDORS</b>	<b>PAYROLLS</b>	<b>TOTAL</b>
General Fund	534,813.20	\$ 535,231.30	1,070,044.50
Water & Sewer Fund	214,555.27	73,575.51	288,130.78
Motor Fuel Tax	1,942.66	-	1,942.66
Debt Service	237.50	-	237.50
Capital Equip Replacement	230.00	-	230.00
Capital Improvement Fund	41,767.21	-	41,767.21
Economic Development Fund	260.00	-	260.00
TIF-Madison	180.00	-	180.00
TIF-North	540.00	-	540.00
<b>Total Village Expenditures</b>	<b>\$ 794,525.84</b>	<b>\$ 608,806.81</b>	<b>\$ 1,403,332.65</b>

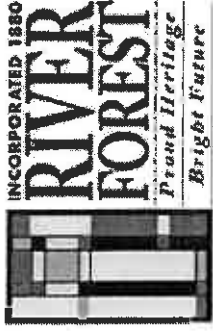
**Requested Board Action:**

*Motion to Approve the June 2017 Accounts Payable and Payroll transactions totaling \$1,403,332.65.*

# Accounts Payable

## Transactions by Account

User: jrock  
 Printed: 07/25/2017 - 2:00PM  
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-17-0010	Bell Fuels Inc	PURCHASE OF GASOLINE & DIES	06/15/2017	45592	4,776.13	
01-00-00-17-0010	Bell Fuels Inc	PURCHASE OF GASOLINE & DIES	06/15/2017	45592	2,764.05	
		Vendor Subtotal for Division:00			7,540.18	
01-00-00-17-0025	Roy Strom Refuse Removal Service	RF STICKER SALES	06/30/2017	45718	2,850.00	
		Vendor Subtotal for Division:00			2,850.00	
01-00-00-21-0010	EYE Lighting International	SPARE LED SIDE ST RETROFITS F	06/30/2017	45669	1,364.00	
		Vendor Subtotal for Division:00			1,364.00	
01-00-00-21-0010	MidCity Plumbing Inc	INSTALL WHITE 40 GAL ELECTRI	06/30/2017	45696	2,455.00	
		Vendor Subtotal for Division:00			2,455.00	
01-00-00-21-0010	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	1,222.00	
01-00-00-21-0010	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	2,343.00	
01-00-00-21-0010	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	2,174.17	
		Vendor Subtotal for Division:00			5,739.17	
01-00-00-21-0010	Promos 911 Inc	FIRE PREVENTION PUBLIC ED SL	06/30/2017	45710	1,311.51	
01-00-00-21-0010	Promos 911 Inc	FIRE PREVENTION PUBLIC ED SL	06/30/2017	45710	582.53	
01-00-00-21-0010	Promos 911 Inc	FIRE PREVENTION PUBLIC ED SL	06/30/2017	45710	862.44	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			2,756.48	
01-00-00-21-0026	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	662.81	
		Vendor Subtotal for Division:00			662.81	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00015.06.2017 VEBA Cont	06/15/2017	999993	3,108.91	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00015.06.2017 VEBA Cont	06/15/2017	999993	125.00	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00015.06.2017 VEBA-SICK	06/15/2017	999993	25,559.37	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00030.06.2017 VEBA Cont	06/30/2017	999992	3,036.28	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00030.06.2017 VEBA-EMP	06/30/2017	999992	34,748.44	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00030.06.2017 VEBA-SICK	06/30/2017	999992	17,821.27	
		Vendor Subtotal for Division:00			84,399.27	
01-00-00-21-0050	Illinois Fraternal Order of Police Lat	PR Batch 00030.06.2017 Police Unior	06/30/2017	5665	1,032.00	
		Vendor Subtotal for Division:00			1,032.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	1,204.21	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	3,865.20	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	70.30	
		Vendor Subtotal for Division:00			5,139.71	
01-00-00-21-0050	International Union of Operating Enj	PR Batch 00015.06.2017 Public Works	06/15/2017	5666	264.07	
01-00-00-21-0050	International Union of Operating Enj	PR Batch 00030.06.2017 Public Works	06/30/2017	5666	250.88	
		Vendor Subtotal for Division:00			514.95	
01-00-00-21-0050	International Union of Operating Enj	PR Batch 00015.06.2017 Public Works	06/15/2017	5667	55.05	
01-00-00-21-0050	International Union of Operating Enj	PR Batch 00030.06.2017 Public Works	06/30/2017	5667	52.28	
		Vendor Subtotal for Division:00			107.33	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00015.06.2017 Supplements	06/15/2017	5668	70.40	
01-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00030.06.2017 Supplements	06/30/2017	5668	70.40	
		Vendor Subtotal for Division:00			140.80	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.06.2017 Nolan-17111	06/15/2017	5659	1,200.00	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.06.2017 Doran-17031	06/15/2017	5659	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00030.06.2017 Nolan-17111	06/30/2017	5669	1,200.00	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00030.06.2017 Doran-17031	06/30/2017	5669	434.50	
		Vendor Subtotal for Division:00			3,269.00	
01-00-00-25-0021	Jayne Irvin	REFUND DUMPSTER DEPOSIT	06/15/2017	45618	350.00	
		Vendor Subtotal for Division:00			350.00	
01-00-00-25-0021	Davin Power	REFUND APRON DEPOSIT	06/15/2017	45628	150.00	
		Vendor Subtotal for Division:00			150.00	
01-00-00-25-0021	Ronald Willis	REFUND APRON DEPOSIT	06/15/2017	45647	150.00	
		Vendor Subtotal for Division:00			150.00	
01-00-00-25-0039	Bakahia Reed Madison	IMPACT GRANT PASS THROUGH	06/15/2017	0	1,250.00	
		Vendor Subtotal for Division:00			1,250.00	
01-00-00-42-2120	Lynn Libera	DUPLICATE PAYMENT OF VEHICI	06/30/2017	45691	45.00	
		Vendor Subtotal for Division:00			45.00	
01-00-00-42-2345	Hulen Landscaping Contractors	CANCELLED CONCRETE CONTR	06/30/2017	45681	100.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			100.00	
01-00-00-42-2360	S Ryan Construction	REFUND DUMPSTER DEPOSIT	06/30/2017	45712	50.00	
		Vendor Subtotal for Division:00			50.00	
01-00-00-44-4300	Municipal Collection Services Inc	LOCAL ORDINANCE COLLECTIO	06/30/2017	0	3,400.16	
		Vendor Subtotal for Division:00			3,400.16	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	4,665.21	
		Vendor Subtotal for Division:10			4,665.21	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	681.39	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	0.21	
		Vendor Subtotal for Division:10			681.60	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	135.49	
		Vendor Subtotal for Division:10			135.49	
01-10-00-52-0500	Card Services	\$10 GIFT CARDS FOR WELLNESS	06/22/2017	45649	100.00	
01-10-00-52-0500	Card Services	\$10 GIFT CARDS FOR WELLNESS	06/22/2017	45649	100.00	
01-10-00-52-0500	Card Services	\$10 GIFT CARDS FOR WELLNESS	06/22/2017	45649	100.00	
		Vendor Subtotal for Division:10			300.00	
01-10-00-53-0200	AT&T	MONTHLY ELEVATOR CHARGE	06/15/2017	45589	213.09	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			213.09	
01-10-00-53-0200	AT&T	HIGH SPEED INTERNET	06/15/2017	45590	55.00	
		Vendor Subtotal for Division:10			55.00	
01-10-00-53-0200	CALL ONE	MONTHLY PHONE SERVICE	06/22/2017	45648	1,752.95	
		Vendor Subtotal for Division:10			1,752.95	
01-10-00-53-0200	Comcast Cable	HIGH SPEED INTERNET	06/15/2017	45599	537.62	
		Vendor Subtotal for Division:10			537.62	
01-10-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & N	06/15/2017	0	41.90	
		Vendor Subtotal for Division:10			41.90	
01-10-00-53-0300	BKD LLP	FY 2017 AUDIT	06/30/2017	45657	1,100.00	
		Vendor Subtotal for Division:10			1,100.00	
01-10-00-53-0380	Elena Martignon	DESIGN AD FOR WCMC ANNUAL	06/15/2017	45624	180.00	
01-10-00-53-0380	Elena Martignon	CLEAN UP VRF LOGO FOR PRINT	06/15/2017	45624	150.00	
01-10-00-53-0380	Elena Martignon	VILLAGE LOGO DESIGN IN WHIT	06/15/2017	45624	85.00	
		Vendor Subtotal for Division:10			415.00	
01-10-00-53-0380	Dana Dussias Photography	VILLAGE BOARD MEMBERS HEA	06/30/2017	45726	250.00	
		Vendor Subtotal for Division:10			250.00	
01-10-00-53-0380	Ehlers & Associates Inc	LAKE & PARK CONSULTING WOF	06/30/2017	45667	2,543.75	
		Vendor Subtotal for Division:10			2,543.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0380	Michael Grimes	PROPERTY APPRAISAL/516 PARK	06/15/2017	45613	750.00	
		Vendor Subtotal for Division:10			750.00	
01-10-00-53-0380	Jasculca Terman Strategic Communi	COMMUNICATIONS/MAY 2017 RE	06/15/2017	0	5,625.00	
01-10-00-53-0380	Jasculca Terman Strategic Communi	EXPENSES/MAY 2017 RESIDENT C	06/15/2017	0	51.06	
01-10-00-53-0380	Jasculca Terman Strategic Communi	EXPENSES/MAY 2017 AUDIT & ST	06/15/2017	0	41.29	
		Vendor Subtotal for Division:10			5,717.35	
01-10-00-53-0380	TASC	FLEX/VEBA ADMIN FEES	06/15/2017	45638	683.00	
01-10-00-53-0380	TASC	COBRA ADMIN FEE	06/30/2017	45719	67.00	
01-10-00-53-0380	TASC	VEBA FEES	06/30/2017	45719	500.00	
		Vendor Subtotal for Division:10			1,250.00	
01-10-00-53-0410	Accla Inc #774375	ACCELA ANNUAL MAINTENANC	06/15/2017	45585	17,257.19	
		Vendor Subtotal for Division:10			17,257.19	
01-10-00-53-0410	Basecamp Web Solutions	WEBSITE UPDATES	06/15/2017	0	137.50	
		Vendor Subtotal for Division:10			137.50	
01-10-00-53-0410	Card Services	SURVEYMONKEY GOLD PLAN M	06/22/2017	45649	300.00	
		Vendor Subtotal for Division:10			300.00	
01-10-00-53-0410	CDW Government Inc	VMWARE 3YR THROUGH APRIL 2	04/30/2017	45594	2,707.92	
		Vendor Subtotal for Division:10			2,707.92	
01-10-00-53-0410	ClientFirst Consulting Group LLC	IT SUPPORT FY18 - MAY 2017	06/30/2017	0	6,321.25	
01-10-00-53-0410	ClientFirst Consulting Group LLC	PD IT SUPPORT	06/30/2017	0	712.50	
01-10-00-53-0410	ClientFirst Consulting Group LLC	IT SUPPORT POLICE DEPT FY18 -	06/30/2017	0	6,251.25	
		Vendor Subtotal for Division:10			13,285.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0410	Webitects	WEBSITE DEVELOPMENT (THIRL	06/15/2017	45645	5,928.00	
		Vendor Subtotal for Division:10			5,928.00	
01-10-00-53-0429	Third Millennium	VEHICLE STICKER APPLICATION	06/15/2017	45639	5,547.55	
		Vendor Subtotal for Division:10			5,547.55	
01-10-00-53-2250	IRMA	MAY DEDUCTIBLE	06/15/2017	45617	4,736.30	
		Vendor Subtotal for Division:10			4,736.30	
01-10-00-53-3300	De Lage Landen Financial Svcs Inc	LEASING (3) COPIERS/PRINTERS	06/15/2017	45605	496.63	
		Vendor Subtotal for Division:10			496.63	
01-10-00-53-3300	MailFinance	POSTAGE METER LEASE	06/30/2017	0	194.97	
		Vendor Subtotal for Division:10			194.97	
01-10-00-53-3300	Regal Business Machines Inc	MAINTENANCE & COLOR COPIES	06/15/2017	45631	436.42	
		Vendor Subtotal for Division:10			436.42	
01-10-00-53-4250	The Carroll-Keller Group Ltd	WORKSHOP JUL 2017 - C SCOTT	06/30/2017	45659	245.00	
		Vendor Subtotal for Division:10			245.00	
01-10-00-53-4250	West Central Municipal Conference	WCMC ANNUAL DINNER	06/30/2017	45723	800.00	
		Vendor Subtotal for Division:10			800.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-4300	Card Services	AMAZON PRIME MEMBERSHIP FJ	06/22/2017	45649	99.00	
01-10-00-53-4300	Card Services	ILCMA DUES/E PALM	06/22/2017	45649	375.25	
		Vendor Subtotal for Division:10			474.25	
01-10-00-53-4300	Government Finance Officers Assn	GFOA MEMBERSHIP	06/30/2017	45675	190.00	
		Vendor Subtotal for Division:10			190.00	
01-10-00-53-4300	ILCMA	MEMBERSHIP DUES/J PAPE	06/30/2017	45682	157.75	
		Vendor Subtotal for Division:10			157.75	
01-10-00-53-4300	Proviso Municipal League	MEMBERSHIP DUES	06/15/2017	45629	425.00	
		Vendor Subtotal for Division:10			425.00	
01-10-00-53-5600	Card Services	CAKE FOR TRUSTEE TRANSITION	06/22/2017	45649	39.99	
01-10-00-53-5600	Card Services	MEMORIAL DONATION FOR CATI	06/22/2017	45649	100.00	
01-10-00-53-5600	Card Services	VRF T-SHIRTS FOR MEMORIAL D.	06/22/2017	45649	484.14	
01-10-00-53-5600	Card Services	ORIENTATION MEALS	06/22/2017	45649	56.07	
		Vendor Subtotal for Division:10			680.20	
01-10-00-54-0100	Card Services	MISC OFFICE SUPPLIES	06/22/2017	45649	271.92	
01-10-00-54-0100	Card Services	CARD READER FOR CAMERAS	06/22/2017	45649	9.99	
01-10-00-54-0100	Card Services	VRF MICROFIBER CLOTHS & VRI	06/22/2017	45649	924.45	
		Vendor Subtotal for Division:10			1,206.36	
01-10-00-54-0100	Classic Graphic Industries Inc	ACCOUNTS PAYABLE CHECKS	06/15/2017	45598	240.88	
		Vendor Subtotal for Division:10			240.88	
01-10-00-54-0100	Datasource Ink	TONER	06/15/2017	45604	69.00	
01-10-00-54-0100	Datasource Ink	DRUM FOR PRINTER	06/15/2017	45604	109.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			178.00	
01-10-00-54-0100	Warehouse Direct	KITCHEN & MISC OFFICE SUPPLI	06/15/2017	45644	68.77	
01-10-00-54-0100	Warehouse Direct	MISC OFFICE SUPPLIES	06/15/2017	45644	54.77	
		Vendor Subtotal for Division:10			123.54	
01-10-00-54-1300	UPS	POSTAGE FOR FOIA RESPONSE	06/15/2017	45641	7.01	
01-10-00-54-1300	UPS	2011 MINUTES TO P.F. PETTIBONE	06/15/2017	45641	5.79	
		Vendor Subtotal for Division:10			12.80	
01-14-00-53-4275	West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I	06/30/2017	0	44,060.98	
		Vendor Subtotal for Division:14			44,060.98	
01-15-00-53-4250	Suzanne M Nelson	REIMB LUNCHEES DURING BFPC I	06/01/2017	0	24.37	
		Vendor Subtotal for Division:15			24.37	
01-15-00-53-4450	Illinois State Police Div of Admin	FINGERPRINTING-NDLES & CO/N	06/30/2017	45685	54.00	
		Vendor Subtotal for Division:15			54.00	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	4,099.79	
		Vendor Subtotal for Division:20			4,099.79	
01-20-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	06/21/2017	123	10.97	
		Vendor Subtotal for Division:20			10.97	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-20-00-53-0370	Envirosafe	PEST CONTROL	06/15/2017	45609	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	06/15/2017	45609	235.00	
		Vendor Subtotal for Division:20			470.00	
01-20-00-53-0370	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & N	06/15/2017	0	13.97	
		Vendor Subtotal for Division:20			13.97	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR PERMIT INSP/7411 LAJ	06/15/2017	45606	32.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR PERMIT INSP/400 WILJ	06/15/2017	45606	100.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR PERMIT INSP/420 WILJ	06/15/2017	45606	100.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR PERMIT INSP/414 CLJN	06/30/2017	45668	100.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR PERMIT INSP/7420 CEI	06/30/2017	45668	100.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR RE-INSPECTIONS/VAR	06/30/2017	45668	128.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR RE-INSPECTIONS/VAR	06/30/2017	45668	192.00	
		Vendor Subtotal for Division:20			752.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/236 FOREST AVE	06/15/2017	45591	640.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/145 PARK AVE	06/15/2017	45591	340.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/1101 BONNIE BRA	06/30/2017	45655	3,114.04	
		Vendor Subtotal for Division:20			4,094.04	
01-20-00-53-3200	McCarthy Ford of North Riverside	SERVICE 2014 FORD FOCUS	06/30/2017	45693	41.17	
		Vendor Subtotal for Division:20			41.17	
01-30-00-53-0420	Clark Baird Smith LLP	LABOR/EMPLOYMENT LEGAL	06/15/2017	45597	1,781.25	
		Vendor Subtotal for Division:30			1,781.25	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	06/30/2017	0	10,419.20	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	PUBLIC WORKS ADVISORY	06/30/2017	0	60.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	POLICE ADVISORY	06/30/2017	0	60.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	8241 LAKE ST DEMOLITION	06/30/2017	0	299.80	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	516 PARK AVE LITIGATION	06/30/2017	0	1,489.26	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	M THORNLEY POLICE OFFICER P	06/30/2017	0	40.00	
		Vendor Subtotal for Division:30			12,368.26	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	06/30/2017	0	1,000.00	
		Vendor Subtotal for Division:30			1,000.00	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	06/21/2017	123	43,905.03	
		Vendor Subtotal for Division:40			43,905.03	
01-40-00-52-0420	Benistar/Hanford-6795	RETIREE INSURANCE PREMIUMS	06/15/2017	45593	7,615.67	
		Vendor Subtotal for Division:40			7,615.67	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	8,306.59	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	06/21/2017	123	2.03	
		Vendor Subtotal for Division:40			8,308.62	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	569.68	
		Vendor Subtotal for Division:40			569.68	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	06/12/2017	122	213.84	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			213.84	
01-40-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & N	06/15/2017	0	65.95	
		Vendor Subtotal for Division:40			65.95	
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	ADJUDICATION HEARING SERVIC	06/30/2017	45678	600.00	
		Vendor Subtotal for Division:40			600.00	
01-40-00-53-0385	Municipal Systems Inc	MONTHLY SOFTWARE SUBSCRIP	06/15/2017	0	950.00	
		Vendor Subtotal for Division:40			950.00	
01-40-00-53-0385	Secretary of State	STATE FEE FOR (1) LICENSE SUSF	06/15/2017	45635	10.00	
		Vendor Subtotal for Division:40			10.00	
01-40-00-53-0410	NetMotion Wireless Inc	NETMOTION MAINTENANCE JUN	06/30/2017	45701	2,835.00	
		Vendor Subtotal for Division:40			2,835.00	
01-40-00-53-3200	Card Services	PD VEHICLE MAINTENANCE TOC	06/22/2017	45649	89.00	
01-40-00-53-3200	Card Services	PD VEHICLE MAINTENANCE TOC	06/22/2017	45649	29.24	
01-40-00-53-3200	Card Services	PD VEHICLE MAINTENANCE SUP	06/22/2017	45649	20.68	
		Vendor Subtotal for Division:40			138.92	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2015 DODGE CHARGER	06/15/2017	0	24.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD EXPLORER #	06/15/2017	0	781.83	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 FORD EXPLORER #	06/15/2017	0	170.76	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 DODGE CHARGER	06/15/2017	0	44.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2014 FORD EXPLORER #	06/15/2017	0	24.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD EXPLORER #	06/15/2017	0	290.45	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2017 FORD EXPLORER #	06/15/2017	0	24.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2011 FORD CROWN VIC	06/15/2017	0	49.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD EXPLORER #	06/15/2017	0	24.00	
		Vendor Subtotal for Division:40			1,432.04	
01-40-00-53-3200	Premier Car Wash LLC	PD CAR WASHES/MAY 2017	06/30/2017	45709	245.00	
		Vendor Subtotal for Division:40			245.00	
01-40-00-53-3200	USA Fire Protection Inc	REPLACE FIRE EXTINGUISHER FI	06/30/2017	45721	68.00	
		Vendor Subtotal for Division:40			68.00	
01-40-00-53-4100	PepperBall Technologies Inc	TRAINING: BUCKNER/PLUTO	04/30/2017	0	395.00	
		Vendor Subtotal for Division:40			395.00	
01-40-00-53-4100	Pryor Learning Solutions Inc	TRAINING: D LUDVIK/J FINE	06/15/2017	45630	198.00	
		Vendor Subtotal for Division:40			198.00	
01-40-00-53-4100	Village of River Forest	OIC TRAINING	04/30/2017	45643	12.91	
01-40-00-53-4100	Village of River Forest	SLEA TRAINING (4 DAYS)	04/30/2017	45643	31.83	
01-40-00-53-4100	Village of River Forest	FAIR & IMPARTIAL POLICING TR	04/30/2017	45643	11.20	
01-40-00-53-4100	Village of River Forest	FAIR & IMPARTIAL POLICING TR	04/30/2017	45643	14.20	
01-40-00-53-4100	Village of River Forest	CAR SEAT RE-CERTIFICATION	06/15/2017	45643	15.00	
01-40-00-53-4100	Village of River Forest	CAR SEAT RE-CERTIFICATION	06/15/2017	45643	15.00	
		Vendor Subtotal for Division:40			100.14	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/MA	06/30/2017	0	11,065.62	
		Vendor Subtotal for Division:40			11,065.62	
01-40-00-53-4200	Village of River Forest	TOO GOOD FOR DRUGS GRADUA	06/15/2017	45643	31.00	
		Vendor Subtotal for Division:40			31.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4200	Kimberly Wojack	ISEARCH BILLING - MAY/JUN 201	06/30/2017	45725	544.16	
		Vendor Subtotal for Division:40			544.16	
01-40-00-53-4250	Card Services	FOOD FOR CELEBRATING SENIOI	06/22/2017	45649	45.25	
		Vendor Subtotal for Division:40			45.25	
01-40-00-53-4250	New Albertsons Inc	REFRESHMENTS FOR PD MEETIN	06/30/2017	45702	12.54	
01-40-00-53-4250	New Albertsons Inc	REFRESHMENTS FOR PD MEETIN	06/30/2017	45702	47.29	
		Vendor Subtotal for Division:40			59.83	
01-40-00-53-4250	Village of River Forest	HOST WESTAF MEETING	04/30/2017	45643	61.56	
01-40-00-53-4250	Village of River Forest	WSCOP MEETING/LUNCHEON	06/15/2017	45643	50.00	
		Vendor Subtotal for Division:40			111.56	
01-40-00-53-4300	Leads Online LLC	ANNUAL INVESTIGATION SUITE	06/15/2017	45623	2,238.00	
		Vendor Subtotal for Division:40			2,238.00	
01-40-00-53-4300	Thomson Reuters-West	MONTHLY SUBSCRIPTION FEE/M	06/15/2017	45640	114.66	
		Vendor Subtotal for Division:40			114.66	
01-40-00-53-4350	Corporate Business Cards	BUSINESS CARDS/G CZERNIK	06/30/2017	45665	46.44	
		Vendor Subtotal for Division:40			46.44	
01-40-00-54-0100	Warehouse Direct	MISC OFFICE SUPPLIES	06/15/2017	45644	201.43	
		Vendor Subtotal for Division:40			201.43	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0300	Chicago Badge & Insignia Co	NEW RECRUIT HAT SHIELD	06/15/2017	0	53.79	
01-40-00-54-0300	Chicago Badge & Insignia Co	NEW RECRUIT BADGE	06/15/2017	0	88.67	
		Vendor Subtotal for Division:40			142.46	
01-40-00-54-0300	Galls LLC	UNIFORMS/M LANDINI	06/15/2017	45611	504.00	
01-40-00-54-0300	Galls LLC	UNIFORMS/G CZERNIK	06/30/2017	45673	49.99	
		Vendor Subtotal for Division:40			553.99	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/A PLUTO	06/15/2017	45619	981.00	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/M FRIES BODY ARMC	06/30/2017	45688	899.00	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/M SWIERCZYNSKI	06/30/2017	45688	207.00	
		Vendor Subtotal for Division:40			2,087.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	CREDIT MEMO ON INV 1669831	06/15/2017	45627	-107.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/L TAGLE	06/15/2017	45627	220.97	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/T FIELDS	06/15/2017	45627	552.91	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M LANDINI	06/15/2017	45627	227.90	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/A PLUTO	06/15/2017	45627	55.97	
01-40-00-54-0300	Ray O'Herron Co. Inc	CREDIT MEMO ON INV 1667832	06/15/2017	45627	-110.74	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M LANDINI	06/30/2017	45705	119.90	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/E BUCKNER	06/30/2017	45705	403.65	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/E BUCKNER	06/30/2017	45705	155.90	
		Vendor Subtotal for Division:40			1,518.47	
01-40-00-54-0400	McDonald's-Karavites Restaurant 67	PRISONER MEALS	06/30/2017	45694	225.51	
		Vendor Subtotal for Division:40			225.51	
01-40-00-54-0400	New Albertsons Inc	PRISONER MEDICATION	06/30/2017	45702	77.37	
01-40-00-54-0400	New Albertsons Inc	PRISONER MEDICATION	06/30/2017	45702	9.19	
01-40-00-54-0400	New Albertsons Inc	PRISONER MEDICATION	06/30/2017	45702	76.99	
01-40-00-54-0400	New Albertsons Inc	PRISONER MEALS	06/30/2017	45702	11.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			175.54	
01-40-00-54-0400	Village of River Forest	PRISONER BLANKETS CLEANING	04/30/2017	45643	8.75	
01-40-00-54-0400	Village of River Forest	PRISONER MEDICATION	04/30/2017	45643	7.69	
01-40-00-54-0400	Village of River Forest	PRISONER MEALS (MCDONALD'S)	04/30/2017	45643	10.05	
01-40-00-54-0400	Village of River Forest	PRISONER BLANKETS CLEANING	04/30/2017	45643	6.75	
01-40-00-54-0400	Village of River Forest	PRISONER BLANKETS CLEANING	06/15/2017	45643	25.33	
		Vendor Subtotal for Division:40			58.57	
01-40-00-54-0600	Card Services	BICYCLE PD OFFICER TRAINING	06/22/2017	45649	48.00	
01-40-00-54-0600	Card Services	A/C CONVERTER & CHARGERS	06/22/2017	45649	73.71	
		Vendor Subtotal for Division:40			121.71	
01-40-00-54-0600	CDS Office Technologies Inc	OPERATING SUPPLIES	06/30/2017	45660	868.00	
01-40-00-54-0600	CDS Office Technologies Inc	BROTHER MOBILE PRINTERS	06/30/2017	45660	1,316.00	
		Vendor Subtotal for Division:40			2,184.00	
01-40-00-54-0601	Card Services	PD RADIO SUPPLIES	06/22/2017	45649	23.97	
		Vendor Subtotal for Division:40			23.97	
01-40-00-54-0603	TriTech Forensics Inc	ET SUPPLIES	06/30/2017	45720	156.08	
		Vendor Subtotal for Division:40			156.08	
01-40-00-54-0605	Intoximeters Inc	DUI SUPPLIES	06/15/2017	45616	37.25	
		Vendor Subtotal for Division:40			37.25	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	29,393.20	
		Vendor Subtotal for Division:50			29,393.20	
01-50-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	06/15/2017	45593	532.94	
		Vendor Subtotal for Division:50			532.94	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	9,677.65	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	1.50	
		Vendor Subtotal for Division:50			9,679.15	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	384.73	
		Vendor Subtotal for Division:50			384.73	
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	06/12/2017	122	84.52	
		Vendor Subtotal for Division:50			84.52	
01-50-00-53-0410	NetMotion Wireless Inc	NETMOTION MAINTENANCE JUN	06/30/2017	45701	756.00	
		Vendor Subtotal for Division:50			756.00	
01-50-00-53-3100	Village of River Forest	ANTI-VIBRATION MOUNT FOR S#	04/30/2017	45642	8.89	
		Vendor Subtotal for Division:50			8.89	
01-50-00-53-3200	Certified Fleet Services Inc	ENGINE 222 TRANSDUCER REPAI	04/30/2017	0	1,635.81	
01-50-00-53-3200	Certified Fleet Services Inc	ENGINE 226 TRANSMISSION & PL	06/15/2017	0	4,423.38	
01-50-00-53-3200	Certified Fleet Services Inc	UNIT ENG 222 PRE-SOLENOID RE	06/30/2017	0	377.23	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-53-3200	Certified Fleet Services Inc	SERVICE #222 - ENGINE STALL	06/30/2017	0	416.50	
		Vendor Subtotal for Division:50			6,852.92	
01-50-00-53-3200	Interstate Emergency Vehicles Inc	UNIT ENG 219 REAR BRAKE CHA	06/30/2017	45686	1,048.40	
		Vendor Subtotal for Division:50			1,048.40	
01-50-00-53-3200	Pete's Automotive Service Inc	SERVICE 2007 FORD CROWN VIC	06/30/2017	0	770.66	
		Vendor Subtotal for Division:50			770.66	
01-50-00-53-3200	Village of River Forest	PAINT TOUCH UP FOR C-200	04/30/2017	45642	14.00	
		Vendor Subtotal for Division:50			14.00	
01-50-00-53-4100	Illinois Fire Inspectors Association	SOLAR PLAN REVIEW/K WILEY	06/30/2017	45684	95.00	
		Vendor Subtotal for Division:50			95.00	
01-50-00-53-4200	Card Services	KIDDE CARBON MONOXIDE DET	06/22/2017	45649	294.40	
		Vendor Subtotal for Division:50			294.40	
01-50-00-53-4250	Adam Seablom	REIMB TRAVEL EXPENSE/GEN S*	06/30/2017	45714	64.40	
		Vendor Subtotal for Division:50			64.40	
01-50-00-53-4250	Michael Smith	REIMB TRAVEL EXPENSES/LIVE 1	06/30/2017	45716	351.00	
		Vendor Subtotal for Division:50			351.00	
01-50-00-53-4250	Village of River Forest	METRO CHIEFS MBEETING	04/30/2017	45642	40.00	
01-50-00-53-4250	Village of River Forest	PARKING FOR ILRB HEARING	04/30/2017	45642	36.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:50			76.00	
01-50-00-54-0600	Air One Equipment Inc	RIT BAGS FOR FD	06/15/2017	45586	219.00	
		Vendor Subtotal for Division:50			219.00	
01-50-00-54-0600	Choice1 Health Care Services LLC	GLUCOSE TEST STRIPS	06/30/2017	45661	129.70	
		Vendor Subtotal for Division:50			129.70	
01-50-00-54-0600	CJC Auto Parts & Tires	OIL DRY	06/30/2017	45662	21.18	
01-50-00-54-0600	CJC Auto Parts & Tires	PAID THROUGH CREDIT ON ACC.	06/30/2017	45662	-21.18	
		Vendor Subtotal for Division:50			0.00	
01-50-00-54-0600	Emergency Medical Products Inc	EMS BAGS & ET ROLL	04/30/2017	45608	278.35	
01-50-00-54-0600	Emergency Medical Products Inc	EMS BAGS	04/30/2017	45608	236.25	
		Vendor Subtotal for Division:50			514.60	
01-50-00-54-0600	Fredriksen Fire Equipment Co.	EXTINGUISHER REPAIR/RECHAR	06/30/2017	45672	224.70	
		Vendor Subtotal for Division:50			224.70	
01-50-00-54-0600	US Gas	OXYGEN FOR AMBULANCE	06/15/2017	0	80.85	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL	06/15/2017	0	153.00	
		Vendor Subtotal for Division:50			233.85	
01-50-00-54-0600	Village of River Forest	EXTREME WEATHER SUPPLIES	04/30/2017	45642	26.16	
01-50-00-54-0600	Village of River Forest	BATTERIES FOR CO METERS	04/30/2017	45642	13.50	
01-50-00-54-0600	Village of River Forest	ASPIRIN FOR A-215	04/30/2017	45642	6.99	
01-50-00-54-0600	Village of River Forest	BATTERIES FOR GLUCOMETER	04/30/2017	45642	2.99	
		Vendor Subtotal for Division:50			49.64	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	4,480.57	
		Vendor Subtotal for Division:60			4,480.57	
01-60-01-52-0400	MOE Funds	P/W EMPLOYEE INS/AUG 2017	06/30/2017	45698	6,431.20	
		Vendor Subtotal for Division:60			6,431.20	
01-60-01-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	06/15/2017	45593	1,533.73	
		Vendor Subtotal for Division:60			1,533.73	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	1,902.12	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	0.21	
		Vendor Subtotal for Division:60			1,902.33	
01-60-01-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE HEALTH INS/AUG 2	06/30/2017	45697	971.00	
		Vendor Subtotal for Division:60			971.00	
01-60-01-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	83.18	
		Vendor Subtotal for Division:60			83.18	
01-60-01-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & N	06/15/2017	0	47.28	
01-60-01-53-0200	Verizon Financial Services LLC	DATA FOR MESSAGE BOARD	06/30/2017	0	18.02	
		Vendor Subtotal for Division:60			65.30	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	06/15/2017	0	1,664.16	
		Vendor Subtotal for Division:60			1,664.16	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3100	Commercial Tire Service Inc	NEW TIRE FOR 1800 CHIPPER	06/15/2017	45602	188.00	
		Vendor Subtotal for Division:60			188.00	
01-60-01-53-3200	A & M Parts Inc	FLOOR MATS FOR #64 & FILTER F	06/30/2017	45650	30.97	
		Vendor Subtotal for Division:60			30.97	
01-60-01-53-3200	Keller-Heartt Co Inc	AXLE FLUID FOR FRONT END LO	06/15/2017	45622	180.40	
01-60-01-53-3200	Keller-Heartt Co Inc	AXLE FLUID FOR FRONT END LO	06/15/2017	45622	100.20	
		Vendor Subtotal for Division:60			280.60	
01-60-01-53-3200	McCann Industries Inc	SERVICE AXLES ON LOADER	06/30/2017	45692	1,128.50	
		Vendor Subtotal for Division:60			1,128.50	
01-60-01-53-3200	MyFleetCenter.com	OIL CHANGE ON PW DODGE MAC	06/30/2017	45700	55.98	
		Vendor Subtotal for Division:60			55.98	
01-60-01-53-3200	Roberta Signs	ADDED P/W DEPT SIGNAGE TO C	06/30/2017	45711	1,260.00	
		Vendor Subtotal for Division:60			1,260.00	
01-60-01-53-3200	Wigit's Truck Center	MAINTENANCE/REPAIRS TO VEH	06/30/2017	45724	1,012.46	
		Vendor Subtotal for Division:60			1,012.46	
01-60-01-53-3400	H&H Electric Co	MAINTENANCE TO PEDESTRIAN	04/30/2017	45614	106.80	
		Vendor Subtotal for Division:60			106.80	
01-60-01-53-3400	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	494.68	
01-60-01-53-3400	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	3,055.00	
01-60-01-53-3400	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	1,432.12	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3400	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	1,361.00	
		Vendor Subtotal for Division:60			6,342.80	
01-60-01-53-3600	Alternative Energy Solutions Ltd	EMERGENCY GENERATOR INSPE	06/30/2017	45651	250.00	
		Vendor Subtotal for Division:60			250.00	
01-60-01-53-3600	American Signal Corporation	WARNING SIREN MAINTENANCE	06/30/2017	45653	538.75	
		Vendor Subtotal for Division:60			538.75	
01-60-01-53-3600	Arthur Clesen Inc	HERBICIDE	06/30/2017	45654	110.00	
		Vendor Subtotal for Division:60			110.00	
01-60-01-53-3600	Card Services	UNLEADED NOZZLE FOR GAS PL	06/22/2017	45649	59.95	
		Vendor Subtotal for Division:60			59.95	
01-60-01-53-3600	Chicago Communications LLC	WARNING SIREN MAINTENANCE	06/15/2017	45595	305.00	
		Vendor Subtotal for Division:60			305.00	
01-60-01-53-3600	Good Earth Greenhouse	POTTED PLANTS FOR VILLAGE H	06/30/2017	45674	382.29	
		Vendor Subtotal for Division:60			382.29	
01-60-01-53-3600	Hayes Mechanical	MAINT FOR WATER LEAKS AT VII	06/30/2017	45680	607.00	
01-60-01-53-3600	Hayes Mechanical	GAS SUPPLY MAINTENANCE	06/30/2017	45680	509.00	
		Vendor Subtotal for Division:60			1,116.00	
01-60-01-53-3600	Leyden Lawn Sprinklers Inc	REPAIRED IRRIGATION SYSTEM	06/30/2017	45690	99.00	
		Vendor Subtotal for Division:60			99.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3600	Nuzzo Sewer & Plumbing Inc	NEW GAS PIPING ON GAS LINE A	06/30/2017	45704	820.00	
		Vendor Subtotal for Division:60			820.00	
01-60-01-53-3600	Petroleum Technologies Equip Inc	KEYS FOR FUEL SYSTEM	06/30/2017	45708	152.00	
		Vendor Subtotal for Division:60			152.00	
01-60-01-53-3600	The Sherwin-Williams Co	PAINT FOR PARKING LOT	06/15/2017	45636	77.95	
		Vendor Subtotal for Division:60			77.95	
01-60-01-53-3610	Muellermist Irrigation Co	IRRIGATION DAMAGE DURING 21	06/30/2017	45699	843.24	
		Vendor Subtotal for Division:60			843.24	
01-60-01-53-4100	IRMA	CHAINSAW SAFETY/A CEPAK & J	06/30/2017	45687	117.00	
		Vendor Subtotal for Division:60			117.00	
01-60-01-53-4250	Card Services	APWA EVENT REGISTRATION/J A	06/22/2017	45649	45.00	
01-60-01-53-4250	Card Services	ANNUAL ISA CONFERENCE/M JA	06/22/2017	45649	465.00	
		Vendor Subtotal for Division:60			510.00	
01-60-01-53-4400	Elmhurst Occupational Health	PRE-EMPLOYMENT MEDICAL SC	06/15/2017	45607	120.00	
01-60-01-53-4400	Elmhurst Occupational Health	PRE-EMPLOYMENT MEDICAL SC	06/15/2017	45607	120.00	
		Vendor Subtotal for Division:60			240.00	
01-60-01-53-5300	UPS	2017 WATER MAIN SUBMITTAL	04/30/2017	45641	6.23	
01-60-01-53-5300	UPS	2017 S.I.P. SUBMITTAL	06/15/2017	45641	6.20	
01-60-01-53-5300	UPS	PERMITS FOR IDOT	06/15/2017	45641	12.21	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			24.64	
01-60-01-53-5350	American Recycling & Disposal LLC	STORM DAMAGE DISPOSAL	06/15/2017	45588	92.16	
01-60-01-53-5350	American Recycling & Disposal LLC	SEWER BASIN & BRUSH FROM W	06/15/2017	45588	50.00	
		Vendor Subtotal for Division:60			142.16	
01-60-01-53-5400	Lyons & Pinner Electric Co	STREET LIGHTING REPAIRS	06/30/2017	0	668.12	
		Vendor Subtotal for Division:60			668.12	
01-60-01-53-5450	ComEd	ALLEY LIGHTING	06/15/2017	45600	727.12	
		Vendor Subtotal for Division:60			727.12	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	06/30/2017	45664	55.23	
		Vendor Subtotal for Division:60			55.23	
01-60-01-53-5450	Constellation NewEnergy Inc	ELECTRICITY FOR STREET LIGHT	06/15/2017	45603	1,337.84	
		Vendor Subtotal for Division:60			1,337.84	
01-60-01-54-0310	Chris Bajak	REIMB CLOTHING ALLOWANCE	06/30/2017	45656	392.15	
		Vendor Subtotal for Division:60			392.15	
01-60-01-54-0310	Luke Palm	REIMB UNIFORM ALLOWANCE	06/30/2017	45706	56.99	
		Vendor Subtotal for Division:60			56.99	
01-60-01-54-0310	TriTech Forensics Inc	REIMB UNIFORM ALLOWANCE	06/30/2017	45720	19.98	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			19.98	
01-60-01-54-0500	A & M Parts Inc	HEADLIGHT FOR VEHICLE #30	06/30/2017	45650	29.88	
		Vendor Subtotal for Division:60			29.88	
01-60-01-54-0600	Bristol Hose & Fitting Inc	HYDRAULIC HOSE	06/15/2017	0	30.62	
		Vendor Subtotal for Division:60			30.62	
01-60-01-54-0600	Card Services	MISC PUBLIC WORKS SUPPLIES	06/22/2017	45649	47.49	
		Vendor Subtotal for Division:60			47.49	
01-60-01-54-0600	Fastenal Company	THUMB & CAP SCREWS	06/30/2017	45670	62.95	
		Vendor Subtotal for Division:60			62.95	
01-60-01-54-0600	W.W. Grainger Inc	INSULATED EXTENSION LANCE	06/30/2017	45676	23.21	
01-60-01-54-0600	W.W. Grainger Inc	MISC SUPPLIES & DISPENSER	06/30/2017	45676	37.53	
		Vendor Subtotal for Division:60			60.74	
01-60-01-54-0600	Hall Signs Inc	SIGNS FOR STOCK	04/30/2017	45615	265.43	
		Vendor Subtotal for Division:60			265.43	
01-60-01-54-0600	Kara Company Inc	MARKING PAINT FOR JULIE'S	06/30/2017	45689	1,411.20	
		Vendor Subtotal for Division:60			1,411.20	
01-60-01-54-0600	Menards	MISC PW SUPPLIES	06/15/2017	45625	121.77	
01-60-01-54-0600	Menards	MISC PW SUPPLIES	06/15/2017	45625	44.10	
01-60-01-54-0600	Menards	MISC PW SUPPLIES	06/30/2017	45695	27.99	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			193.86	
01-60-01-54-0600	W.C. Schaner Hardware	PARTS FOR TARGET (PD DEPT)	06/15/2017	45633	3.39	
		Vendor Subtotal for Division:60			3.39	
01-60-01-54-0600	The Sherwin-Williams Co	PW PAINTING ACCESSORIES	06/30/2017	45715	40.99	
		Vendor Subtotal for Division:60			40.99	
01-60-01-54-0600	Warehouse Direct	JANITORIAL SUPPLIES	06/30/2017	45722	433.19	
		Vendor Subtotal for Division:60			433.19	
01-60-05-53-5500	Roy Strom Refuse Removal Service	REFUSE REMOVAL PER CONTRA	06/30/2017	45718	86,072.50	
		Vendor Subtotal for Division:60			86,072.50	
		Subtotal for Fund: 01			534,813.20	
02-00-00-21-0027	JNM Construction	REFUND BALANCE OF HYDRANT	06/15/2017	45620	865.65	
		Vendor Subtotal for Division:00			865.65	
02-00-00-21-0027	Rock Solid Stabilization & Reclaimat	REFUND BALANCE OF HYDRANT	06/15/2017	45632	900.00	
		Vendor Subtotal for Division:00			900.00	
02-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00030.06.2017 VEBA-EMP	06/30/2017	999992	3,501.56	
		Vendor Subtotal for Division:00			3,501.56	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0050	International Union of Operating Enj	PR Batch 00015.06.2017 Public Work:	06/15/2017	5666	286.21	
02-00-00-21-0050	International Union of Operating Enj	PR Batch 00030.06.2017 Public Work:	06/30/2017	5666	299.40	
		Vendor Subtotal for Division:00			585.61	
02-00-00-21-0050	International Union of Operating Enj	PR Batch 00015.06.2017 Public Work:	06/15/2017	5667	59.70	
02-00-00-21-0050	International Union of Operating Enj	PR Batch 00030.06.2017 Public Work:	06/30/2017	5667	62.47	
		Vendor Subtotal for Division:00			122.17	
02-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00015.06.2017 Supplementa	06/15/2017	5668	9.60	
02-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00030.06.2017 Supplementa	06/30/2017	5668	9.60	
		Vendor Subtotal for Division:00			19.20	
02-00-00-46-6580	HD Supply Waterworks Lid	NEW WATER METER/7601 VINE S'	06/15/2017	0	198.00	
		Vendor Subtotal for Division:00			198.00	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	6,801.25	
		Vendor Subtotal for Division:60			6,801.25	
02-60-06-52-0400	MOE Funds	P/W EMPLOYEE INS/AUG 2017	06/30/2017	45698	8,244.80	
		Vendor Subtotal for Division:60			8,244.80	
02-60-06-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE HEALTH INS/AUG 2	06/30/2017	45697	905.00	
		Vendor Subtotal for Division:60			905.00	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	06/21/2017	123	178.07	
		Vendor Subtotal for Division:60			178.07	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	06/15/2017	45601	2,478.23	
		Vendor Subtotal for Division:60			2,478.23	
02-60-06-53-0200	CALL ONE	MONTHLY PHONE SERVICE	06/22/2017	45648	438.24	
		Vendor Subtotal for Division:60			438.24	
02-60-06-53-0200	Comcast Cable	INTERNET FOR PUMP STATION	06/30/2017	45663	104.85	
02-60-06-53-0200	Comcast Cable	INTERNET FOR PUMP STATION	06/30/2017	45663	104.85	
		Vendor Subtotal for Division:60			209.70	
02-60-06-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & N	06/15/2017	0	47.28	
		Vendor Subtotal for Division:60			47.28	
02-60-06-53-0300	BKD LLP	FY 2017 AUDIT	06/30/2017	45657	550.00	
		Vendor Subtotal for Division:60			550.00	
02-60-06-53-0410	Accela Inc #774375	ACCELA ANNUAL MAINTENANC	06/15/2017	45585	6,063.34	
02-60-06-53-0410	Accela Inc #774375	UB WEB PAYMENTS/MAY 2017	06/15/2017	45585	668.00	
		Vendor Subtotal for Division:60			6,731.34	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	06/15/2017	0	1,664.17	
		Vendor Subtotal for Division:60			1,664.17	
02-60-06-53-3050	Eden Brothers	VILLAGE WIDE WATER LEAK DE	06/30/2017	45666	5,495.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			5,495.00	
02-60-06-53-3200	A & M Parts Inc	REFRIGERANT FOR SEWER TRUC	06/30/2017	45650	43.60	
		Vendor Subtotal for Division:60			43.60	
02-60-06-53-3200	Bristol Hose & Fitting Inc	HOSE & FITTINGS FOR SEWER TF	06/15/2017	0	346.71	
		Vendor Subtotal for Division:60			346.71	
02-60-06-53-3200	Roberta Signs	REDESIGN OLD RF AMBULANCE	06/30/2017	45711	1,530.00	
		Vendor Subtotal for Division:60			1,530.00	
02-60-06-53-3200	Wig's Truck Center	REPAIRS TO SPRINTER VAN	06/15/2017	45646	2,281.26	
		Vendor Subtotal for Division:60			2,281.26	
02-60-06-53-3300	De Lage Landen Financial Svcs Inc	LEASING (3) COPIERS/PRINTERS	06/15/2017	45605	55.18	
		Vendor Subtotal for Division:60			55.18	
02-60-06-53-3300	Regal Business Machines Inc	MAINTENANCE & COLOR COPIES	06/15/2017	45631	48.49	
		Vendor Subtotal for Division:60			48.49	
02-60-06-53-3600	Nicor Gas	NATURAL GAS FOR PUMP STATIC	06/30/2017	45703	3.31	
		Vendor Subtotal for Division:60			3.31	
02-60-06-53-3600	Patten Industries Inc	GENERATOR MAINTENANCE/INS	06/30/2017	0	1,569.00	
		Vendor Subtotal for Division:60			1,569.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3640	Illinois EPA	ANNUAL NPDES PERMIT FEE	06/30/2017	45683	5,000.00	
		Vendor Subtotal for Division:60			5,000.00	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	06/15/2017	45637	120.00	
		Vendor Subtotal for Division:60			120.00	
02-60-06-53-5350	American Recycling & Disposal LLC	SEWER BASIN & BRUSH FROM W	06/15/2017	45588	387.45	
02-60-06-53-5350	American Recycling & Disposal LLC	STREET SWEEPINGS DISPOSAL	06/30/2017	45652	217.74	
		Vendor Subtotal for Division:60			605.19	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS	06/15/2017	45612	848.05	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS DISPOSAL	06/30/2017	45677	166.33	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS DISPOSAL	06/30/2017	45677	375.50	
		Vendor Subtotal for Division:60			1,389.88	
02-60-06-54-0500	Card Services	PARTS FOR SEWER TRUCK	06/22/2017	45649	431.68	
		Vendor Subtotal for Division:60			431.68	
02-60-06-54-0500	Standard Equipment Company	SIDEROOM FOR SWEEPER	06/30/2017	45717	613.54	
		Vendor Subtotal for Division:60			613.54	
02-60-06-54-0600	Card Services	HYDRO EXCAVATING NOZZLES F	06/22/2017	45649	459.49	
		Vendor Subtotal for Division:60			459.49	
02-60-06-54-0600	Hach Company	REAGENT FOR CHLORINE ANAL	06/30/2017	45679	171.24	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			171.24	
02-60-06-54-0600	Hawkins Inc	SODIUM HYPOCHLORITE	06/15/2017	0	275.32	
		Vendor Subtotal for Division:60			275.32	
02-60-06-54-0600	HD Supply Waterworks Ltd	MXU TRADE-IN UNITS	04/30/2017	0	1,150.00	
02-60-06-54-0600	HD Supply Waterworks Ltd	SUPPLIES FOR SERVICE CALLS	06/15/2017	0	170.00	
02-60-06-54-0600	HD Supply Waterworks Ltd	STOCK REPLACEMENT METER	06/15/2017	0	479.00	
02-60-06-54-0600	HD Supply Waterworks Ltd	PIPE PLUG	06/30/2017	0	575.00	
02-60-06-54-0600	HD Supply Waterworks Ltd	BATTERIES FOR 505C PROJECT	06/30/2017	0	2,000.00	
		Vendor Subtotal for Division:60			4,374.00	
02-60-06-54-0600	Menards	PW MISC SUPPLIES	06/30/2017	45695	44.87	
		Vendor Subtotal for Division:60			44.87	
02-60-06-54-0600	W.C. Schauer Hardware	PAINT FOR SEWER TRUCK #65	06/30/2017	45713	16.17	
		Vendor Subtotal for Division:60			16.17	
02-60-06-54-0600	Standard Equipment Company	MANHOLE COVER CUSHION	06/30/2017	45717	21.56	
02-60-06-54-0600	Standard Equipment Company	MANHOLE COVER CUSHION	06/30/2017	45717	53.95	
		Vendor Subtotal for Division:60			75.51	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	06/15/2017	45596	59,350.12	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	06/15/2017	45596	57,325.20	
		Vendor Subtotal for Division:60			116,675.32	
02-60-06-55-0500	Ferguson Industries Inc	DEPOSIT FOR 2ND FL WINDOWS ,	06/15/2017	45610	38,490.24	
		Vendor Subtotal for Division:60			38,490.24	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Subtotal for Fund: 02			214,555.27	
03-00-00-53-0390	Bollinger, Lach & Associates Inc	CHICAGO AVE RESURFACING(DE	06/30/2017	45658	1,942.66	
		Vendor Subtotal for Division:00			1,942.66	
		Subtotal for Fund: 03			1,942.66	
05-00-00-53-2100	Amalgamated Bank of Chicago	2006 GO BOND FEES	06/15/2017	45587	237.50	
		Vendor Subtotal for Division:00			237.50	
		Subtotal for Fund: 05			237.50	
13-00-00-55-8720	ClientFirst Consulting Group LLC	PD CAMERA EXPANSION - WEST	06/30/2017	0	172.50	
13-00-00-55-8720	ClientFirst Consulting Group LLC	PD CAMERA EXPANSION - EAST I	06/30/2017	0	57.50	
		Vendor Subtotal for Division:00			230.00	
		Subtotal for Fund: 13			230.00	
14-00-00-44-4240	Municipal Collection Services Inc	RED LIGHT CAMERA COLLECTIO	06/30/2017	0	327.22	
		Vendor Subtotal for Division:00			327.22	
14-00-00-44-4240	Misti Peppler	REFUND COURT DISMISSED TICK	06/30/2017	45707	100.00	
		Vendor Subtotal for Division:00			100.00	
14-00-00-53-4290	Forest Preserve Distr of Cook Count	ANNUAL LICENSE FEE/HARLEM	06/30/2017	45671	12,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			12,000.00	
14-00-00-55-1250	Novick Orthodontics	REIMB IRRIGATION REPAIR WILL	06/15/2017	45626	222.05	
		Vendor Subtotal for Division:00			222.05	
14-00-00-55-1250	Schroeder Asphalt Services Inc	WILLIAM ST ALLEY IMPROVEME	06/15/2017	45634	21,979.19	
		Vendor Subtotal for Division:00			21,979.19	
14-00-00-55-8620	ClientFirst Consulting Group LLC	IT CIP - COMPUTER PC REPLACER	06/15/2017	0	262.50	
14-00-00-55-8620	ClientFirst Consulting Group LLC	IT CIP - MOBILE DEVICE MANAG	06/15/2017	0	690.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	PD VIDEO SURVEILLANCE UPGR	06/15/2017	0	345.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	IT SUPPORT FY18 - MAY 2017	06/30/2017	0	1,641.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	NETWORK SVC IMPROVEMENTS	06/30/2017	0	3,970.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	IT SUPPORT POLICE DEPT FY18 -	06/30/2017	0	230.00	
		Vendor Subtotal for Division:00			7,138.75	
		Subtotal for Fund: 14			41,767.21	
16-00-00-53-0420	Klein Thorpe and Jenkins Ltd	TTF ISSUES (2008)	06/30/2017	0	260.00	
		Vendor Subtotal for Division:00			260.00	
		Subtotal for Fund: 16			260.00	
31-00-00-53-0425	Klein Thorpe and Jenkins Ltd	MADISON ST TTF DISTRICT	06/30/2017	0	180.00	
		Vendor Subtotal for Division:00			180.00	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Subtotal for Fund: 31			180.00	
32-00-00-53-0380	Kane, McKenna & Assoc Inc	NORTH AVE TIF CONSULTING	06/15/2017	45621	400.00	
		Vendor Subtotal for Division:00			400.00	
32-00-00-53-0425	Klein Thorpe and Jenkins Ltd	NORTH AVE TIF DISTRICT	06/30/2017	0	140.00	
		Vendor Subtotal for Division:00			140.00	
		Subtotal for Fund: 32			540.00	
		Report Total:			794,525.84	



## MEMORANDUM

**DATE:** August 21, 2017

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Traffic and Safety Commission Recommendations – July 19, 2017 Meeting

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### **Request 1:**

Alfred Swanson (on behalf of Grace Lutheran Church) has requested that consideration be given to installing an Accessible Parking Zone on the east side of the church between the hours of 8:00 am and 12:00 pm (Sundays only).

**Analysis:** The Traffic and Safety Commission met on July 19, 2017 to discuss the aforementioned request. Upon review of the packet materials prepared for the meeting and consideration of public comment, the Traffic and Safety Commission made the following recommendation:

### **Traffic and Safety Commission Recommendation**

The Traffic and Safety Commission has made the recommendation that, per the petitioner's original request, additional Accessible Parking signage be placed (as shown in the 7/19/17 agenda packet) on the east side of Grace Lutheran Church, indicating the presence of "Accessible Parking" on Sundays only, between the hours of 8:00 am and 12:00 pm.

### **Request 2:**

As part of the Chicago Avenue resurfacing project, Staff has asked the Village's engineering consultant to review the feasibility of installing traffic calming measures at locations of interest along the corridor. The three locations that were previously identified are:

- Chicago Ave at Bonnie Brae
- Chicago Ave at Jackson Ave
- Chicago Ave just east of Thatcher Ave

**Analysis:** With help from the Police Department, traffic volumes and speeds were collected at these locations and the consultant analyzed this data along with observations during rush hours. The consultant came up with the following recommendations:

- Chicago Ave at Bonnie Brae – curb bump outs on all four corners of the intersection
- Chicago Ave at Jackson Ave – curb bump outs on all four corners of the intersection
- Chicago Ave at Bonnie Brae – curb bump outs on the south side of Chicago (for eastbound traffic only)

### **Traffic and Safety Commission Recommendation**

The Traffic and Safety Commission has made the recommendation to approve the recommended traffic calming measures from the consultant with a request to add additional curb bumpouts on all

four corners of the intersection of Chicago Ave at Forest Ave. This addition was due to a request in January of 2016 from a resident to create a four-way stop at this intersection. At the time, the area was studied by a consultant and it was determined that the traffic volumes and accident history did not support installation of a four-way stop. It was further recommended that this area should be studied as part of the Chicago Avenue resurfacing project.

The Village Board will need to decide to accept, reject, or modify the Commission's recommendation.

**Recommendations:** If the Village Board agrees with the recommendation from the Traffic and Safety Commission, the following motions would be appropriate:

Motion to accept the recommendation from the Traffic and Safety Commission to install an Accessible Parking Zone on the west side of the 1100-block of Bonnie Brae between the hours of 8:00am and 12:00pm, Sundays only;

And

Motion to accept the recommendation from the Traffic and Safety Commission to approve the traffic calming measures on Chicago Ave as recommended by the Village's engineering consultant, with the addition of curb bumpouts at Chicago Ave and Forest Ave.

**Attachments:**

Traffic and Safety Commission – 7/19/17 agenda packet

Revised Ordinance

Chicago Ave Corridor Exhibit

Curb Bumpout Exhibit



# VILLAGE OF RIVER FOREST TRAFFIC AND SAFETY COMMISSION MEETING

Wednesday, July 19, 2017 – 7:30 PM

Village Hall – Community Room, 400 Park Ave., River Forest, IL

## AGENDA

1. Call to Order/Roll Call
2. Adoption of Meeting Minutes from the 1/18/17 Traffic and Safety Commission Meeting.
3. Public Comment
4. Request by Alfred Swanson (on behalf of Grace Lutheran Church) that consideration be given to installing an Accessible Parking Zone on the east side of the church between the hours of 8:00 am and 12:00 pm (Sundays only).
5. Request by Sean Toohey of 1526 Ashland that consideration be given to installing a No Parking Zone on the east side of Ashland Avenue, between North Avenue and LeMoyne Street, Monday through Saturday between the hours of 8:00 am and 4:00 pm.
6. Review of Chicago Avenue design as it relates to traffic calming measures as recommended by the Village's Design Engineering Consultant.
7. Adjournment



## VILLAGE OF RIVER FOREST TRAFFIC AND SAFETY COMMISSION MEETING MINUTES

Wednesday, January 18, 2017 – 7:30 PM

A regular meeting of the River Forest Traffic and Safety Commission was held on Wednesday, January 18, 2017 at 7:30 P.M. The meeting was conducted in the Community Room at the River Forest Village Hall, 400 Park Ave. River Forest.

### **Roll Call and Call to Order**

The meeting was called to order at 7:30 PM. Present at this meeting were Chairman Rees, Commissioner Valenti, Commissioner Osga, Commissioner Jayaraman, and Commissioner Wade and Commissioner Cleary.

### **Public Comment**

Chairman Rees acknowledges former Chairman Hagensick who recently passed away. He was Chairman for several years and served the Village in multiple capacities. Mr. Rees will now be taking over as Chairman and welcomes Mr. Cleary as a new member of the board.

### **Old Business**

Chairman Rees starts by asking for a motion to approve the minutes from the meetings on June 22, 2016, July 20, 2016 and for September 21, 2016. Commissioner Valenti made the motion and Commissioner Gillis seconded the motion to approve. All commissioners present voted to approve the minutes.

### **New Business – Request that consideration be given to creating a “Resident Only” parking zone on the 1000 block of Jackson Avenue between the hours of 8:00am and 4:00pm (Monday through Friday, not including holidays).**

Chairman Rees notes that this topic was briefly discussed on the minutes of July 20, 2016. A recommendation was made by Commissioner Valenti’s motion to install No Parking Zones on the North and South side of Augusta Street - placed fifty feet on both sides of Jackson Avenue, on the North and South side of Augusta Street.

Nancy Fasano has lived at 1009 Jackson since 1989. When the education building was put up on Monroe and Augusta all the residents were concerned about parking on Jackson Avenue. At that time Concordia University said they had parking available and would not park on Jackson. The Village Board also mentioned if there was a problem later they would put up something if needed. In the last three years there have been cars parked on Jackson causing difficulty when getting out of their driveways. Problems also arise during leaf pick up and snow removal. Everyone on the block agreed and signed the petition with the exception of one home, which is empty.

Erin Reaney of 1015 Jackson Avenue points out that Concordia University has a huge parking garage, but cars are still parking on their street.

Mrs. Fasano wants to clarify they ask for Resident Parking Only with the exception of holidays. They had previously been told Resident Parking Only would include holidays. If Christmas fell during the week guests would not be allowed to park on the street.

Chairman Rees adds that it is common for the restrictions to be Monday through Friday, except holidays. Many tend to be limited to one side of the street. It's acknowledged that Resident Only restrictions can impose hardship for people who have nannies, lawn care, visitors etc. The restriction would apply to all those people. He recommends the board consider restrictions on the East side only to prevent those.

Mrs. Fasano assures that most people she spoke to want the restrictions on both sides of Jackson Avenue. They would still run into the problem of not being able to get out of their driveways due to people parking extremely close. For example she just had her bathroom remodeled. There was a dumpster, two vans plus the helpers that parked on the street. Wonders if the Village gives a parking pass in that instance?

Jeff Loster, Village Engineer explains there are two different zones. The Resident Parking Zone is the instance they would have "X" number of passes per house on that block. They are the only ones allowed to park there. In this particular case they are looking for a Residential Parking Zone which would allow any resident within the Village to park on that particular street during allowed hours. There would be no permits or passes handed out. In that instance where there is a contractor the police department can issue temporary passes.

Mrs. Reaney asks if they could do two hour parking maximum like they do on areas by the train? Commissioner Gillis responds there is two hour parking between Jackson and Monroe. Cars there are parked six to eight hours daily. It is something that can be done, however probably will not work. For two hours the parked cars will still be blocking their driveways.

Commissioner Cleary lives on the 900 block of Bonnie Brae Place, he is very sympathetic to this request. His block has no parking Monday through Friday from 9:00am to 5:00pm. They always presumed it was because of the school. On Sunday mornings, members of the Fellowship Church on Harlem and Augusta all park on Bonnie Brae. He has experienced many times people parking right on the edge of his driveway. Wonders why they have No Parking while others have Resident Parking during the week. He has not talked to anyone on his block and does not know what the general opinion is. On the West side of the street it's No Parking. On the East side of the 800 block there is two hour parking. Asks himself why his block stands out with absolutely No Parking 9:00am to 5:00pm?

Chairman Rees observes this issue is apart from today's agenda. Nonetheless doesn't know if there is a necessity to the people on that block to have No Parking oppose to Resident Parking. Presumes it's just a historical accident. They try to be consistent on how parking is restricted, but it's not perfect.

Commissioner Osga adds they are aware the dormitory is coming by Concordia University, therefore that area is evolving. They now have to evolve with it. The congestion in that area seems to be at Augusta Avenue. From what he read they have non-resident who seem to be students parking on their block. Students are utilizing that because it's a block and a half from their section of the University. Rather than the two blocks from the parking garage.

Commissioner Osga shares that one block East of them, on Monroe Avenue they have No Parking at all on the West side. On the East side of the street it is Residential Parking Only,

8:00am through 4:00pm Monday through Friday. The street is a little more narrow hence if there is parking on one side, they need to leave the other side empty. He is leaning to liking the idea of Resident Parking Only. Monroe Avenue does not seem like a super wide street. Questions if they should do the West side No Parking and the East side Resident Parking?

Commissioner Valenti thinks it might make sense to put a time restriction, a less restrictive timing initially. If it doesn't work they can do something else. Suggests Resident Parking Only Monday through Friday 8:00am through 4:00pm.

Commissioner Osga adds before they vote that Keystone Avenue and Monroe Avenue have restrictions 8:00am through 8:00pm. Asks if they are thinking of keeping things the same or go block by block by the recommendations of the people that live there?

Chairman Rees can see one factor in cutting in favor of consistency. The police are used to patrolling a certain time. He is uncertain if it's consistent enough to justify that. Having a variety of times can add to the confusion.

Commissioner Valenti made the motion to have "Resident Only" parking on the 1000 block of Jackson Avenue, Monday through Friday between the hours of 8:00am through 4:00pm excluding Holidays, seconded by Commissioner Cleary.

The vote was 6 to 0 in favor of approving the request. **The motion to approve the request passed.**

Chairman Rees explained they make the recommendation to the Village Board. Followed by the Village Board determining if they are going to adopt it and make it a Village ordinance.

A motion was made and seconded to adjourn the meeting at 8:08 P.M. All commissioners voted in favor of the motion. Motion passed.

Respectfully Submitted:

*Signature Line*

-----  
Jeff Loster, Secretary

*Signature Line*

-----  
R. Douglas Rees, Chairman  
Traffic & Safety Commission

Date: -----

# **AGENDA ITEM 1**



## Jeff Loster

---

**From:** [REDACTED]  
**Sent:** Monday, June 05, 2017 9:15 AM  
**To:** Jeff Loster  
**Cc:** [REDACTED]  
**Subject:** Grace Lutheran Church

Jeff,

I write to follow up on our conversation of a couple of weeks ago about getting Grace Lutheran Church on the August agenda for the Traffic and Safety Commission.

As I mentioned when we spoke, Grace is interested in having handicapped parking marked for Sunday mornings - 8 am to 12 noon for that portion of Bonnie Brae Place south of Division Street that is between the entrance to the Church and the main entrance to the School Building. That is room for approximately four cars.

This request does NOT include that portion of Bonnie Brae between the main building entrance and the driveway entrance to the Concordia parking garage.

Please send me the specific information Grace will need to complete as well as the deadlines for submitting the information so Grace can be placed on the agenda for the Traffic and Safety August meeting.

Thank you for your assistance.

Al Swanson

This e-mail (including attachments) is covered by the **Electronic Communications Privacy Act**, 18 U.S.C. para.2510-2521. is confidential and may be legally privileged (including attorney/client and/or attorney/work product privilege). If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received the message in error; then delete it. Thank you.

Traffic and Safety Commission - Petition of Support

Requested Action(s): Additional HANDICAP PARKING on Bonnie BIRSE PLACE in front of GRACE LUTHERAN CHURCH ~~for~~ DURING SUNDAY MORNING WORSHIP TIMES.

Name	Address	Date	Signature
Kathy Lipscher	233 Forest Ave RF	6/18/17	Kathy Lipscher
Kim Fruehly	233 Forest Ave RF	6/18/17	Kim Fruehly
Judy Beghian	6 N 125 Acacia Ln Exeter	6/18/17	Judy Beghian
JOHN LATTYAK	400 N HARVEY OAK PARK	6/18/17	John Lattyak
Rev. Dr. Boyce Paul	1131 Gailerson Oak Park	6/18/17	Boyce Paul
Ly Le Montensen	810 N 2nd Ave Maywood	6/18/17	Ly Le Montensen
Ruth Rehwaldt	403 N Marion St. O.P.	06/18/2017	Ruth N. Rehwaldt
Jo-Ellyn C Dorsey Swanson	7757 Van Buren #218 E. Plk	06/18/2017	Jo-Ellyn C Dorsey Swanson
D. Johnson	10929 Kaley Ln Woodstock	6/18/17	D. Johnson
Laurel G. Wain	1004 N. SATLON AVE OP	6/18/17	Laurel G. Wain
Gary Wenzel	647 N. Cuyler Ave, OP	6/18/17	Gary Wenzel
Susie Calhoun	671 Winston Dr. Melrose <sup>Park</sup>	6/18/17	Susie Calhoun
Susan Peters	1826 N Nordica Ave Chicago	6/18/17	Susan Peters
Barbara Carlson	930 Ontario St of 60300	6/18/17	Barbara Carlson
Marilyn Heppner	401 Augusta Maywood	6/18/17	Marilyn Heppner
Ken Heppner	401 Augusta Maywood	6/18/17	Ken Heppner
Stewart Clarke	5915 N. Race Chicago	6/18/17	Stewart Clarke
Bruce Van Heukelem	420 N. Lombard Oak Park, IL	6/18/2017	Bruce Van Heukelem
MARY MARGARET BARTLEY	5915 W. RACE AVE <sup>Chicago</sup>	6/18/2017	Mary Margaret Bartley
Thomas A. Swann	7757 VAN BUREN FOREST PK	6/18/17	Thomas A. Swann

Additional approval

\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

Traffic and Safety Commission - Petition of Support

Requested Action(s): ADDITIONAL HANDICAP PARKING ON BONNIE BRAG PLACE IN FRONT OF  
GRACE LUTHERAN CHURCH ~~FOR~~ DURING SUNDAY MORNING WORSHIP TIMES.

PRINT Name	Address	Date	Signature
Jimmie SWANSON Junguel Swanson	576 Thatcher, River Forest	6-18-18	Junguel Swanson
LEONARD G. BERGHAN	6W 125 ACACIA LN - MENDOTA	6-18-17	Leonard G. Berghan
Ellen Pullin	3256 Hartzell St. Evanston, IL	6-18-17	Ellen Pullin
Jennifer Staples	906 Forest River Forest 60305	6-18-17	Jennifer Staples
Verna Offmann	704 William St. R.F.	6-18-17	Verna L. Offmann
Marilyn Wenzel Marilyn Wenzel	647 N. Cayler Ave OP	6-18-17	Marilyn Wenzel
Roberta Gillespie	1109 S. Thomas Forest Park	6-18-17	Roberta Gillespie
HEIDI RUEHLE-MAY	535 S EUCLID OAK PARK	6-18-17	Heidi Rühle-May
NADY CHRISTOPHER	931 D. GROVE OAK PARK	6-18-17	Nady Christophers
Richard Colhoun	671 Winston Dr Melrose Park	6-18-17	Richard Colhoun
MARJORIE SANGER	7707 W. SUNSET DR. <sup>ELMWOOD</sup> PARK	6-18-17	Marjorie Sanger
Stephen Kaufman	5142 N. Decatur Harwood Hts	6-18-17	Stephen Kaufman
KENNETH FOLGERS	1135 BONNIE BRAG R.F. IL	6-18-17	Kenneth W. Folgers
Julia Lehmann	100 E 14 <sup>TH</sup> ST Apt 2807 <sup>60605</sup> Chicago	6-18-17	Julia Lehmann
Susan Walsh	1116 Clinton Ave <sup>OP</sup> <sub>60304</sub>	6-18-17	Susan Walsh
VICTOR BRANDS	1050 Euclid, Elmhurst	6-18-2017	Victor Brands
Ann Anderson	539 N. East Ave. O.P.	6-18-17	Ann Anderson
Pat Anderson	1025 Pleasant Pl #8 E.O.P.	6-18-17	Patricia Anderson
TOM MAXWELL	329 UVEDALE RD RIVERSIDE	6-18-17	Thomas Maxwell
ROBERT F. BURKE	203 N. KENILWORTH, O.P.	6-18-12	Robert Burke

\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

Traffic and Safety Commission - Petition of Support

Requested Action(s): ADDITIONAL HANDICAP PARKING ON BONNIE BIRCH PLACE IN FRONT OF GRACE LUTHERAN CHURCH ~~FOR~~ DURING SUNDAY MORNING WORSHIP TIMES.

PRINT Name	Address	Date	Signature
Scott Christoph	931 N. Grove	6/19/17	Scott Christoph
Marion Brown	203 N. Kenilworth	6/19/17	Marion L. Brown
Tom Kay	147 N. MARANO, IL	6/19/17	Tom Kay
MIKE Gillespie	1109 THOMAS FP IL 60130	6/19/17	Michael Gillespie
Barbara VanHevelin	420 N Lombard OP 60302	6/18/17	Barbara VanHevelin
Pastor Dave Wegner	540 Hannah Ave FP 6030	6/18/17	Pastor Dave Wegner
KIM LUCOTT	925 EISEN FP	6/18/17	Kim Lucott
Caryl Stanger	727 Gundersen OP	6/18/17	Caryl Stanger
John Stanger	727 Gundersen OP	6/18/17	John Stanger
Ruth ReKo	1020 N. HARLEM ST FP	6/18/17	Ruth ReKo
Margaret Burke	203 N. Kenilworth 3H O.P.	6/18/17	Margaret Burke
Andrew P. Massmann	546 N. HARVEY OP 60302	6/18/17	Andrew P. Massmann
Julia STEVE	2203 N 22 <sup>TH</sup> COURT EP	60702	Julia Steve
Tom TYRRELL	2133 N. 74 <sup>TH</sup> CT, ELMWOOD PK, IL	60707	Tom Tyrrell
Nancy Cordes	1050 S. EUCLID AVE <sup>ELMWOOD</sup>	60817	Nancy A. Cordes
BRUCE CORDS	1050 S. EUCLID AVE, APT 3164 <sup>ELMWOOD, IL</sup>	60817	John B. Cordes
Madeline Hallman	10833 Madriale	6/18/17	Madeline Hallman
Nancy Kaufman	5142 N. OLONTA <sup>HARWOOD #75</sup>	6/18/17	Nancy Kaufman
SUE Walsch	522 N. Humphrey OP 60302	6/18/17	Sue Walsch
John Bouman	1014 N. 2nd Maywood	6/18/17	John Bouman

\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

Traffic and Safety Commission - Petition of Support

Requested Action(s): ADDITIONAL HANDICAP PARKING ON BONNIE PRATE PLACE IN FRONT OF GRACE LUTHERAN CHURCH DURING SUNDAY MORNING WORSHIP TIMES.

PEWT Name	Address	Date	Signature
Chad Bohman	818 S. Cayler	6-25-17	Chad Bohman
Eric Schmack Eric Schmack	628 N Taylor Ave	6-25-17	Eric Schmack
Rich Schunkjesel	1019 N 3rd Ave Maywood	06/25/17	Rich Schunkjesel
Austin Mergan	7835 W Co-Merrel St Elmwood Park	6/25/17	Austin Mergan
HILDEGARDE SCHMIDT	927 FOREST RIVER FOREST IL	6-25-17	H. Schmidt
RONALD GREENS	1353 VILLAGE DR ARLIN HEIGHTS	6-25-17	R. Greens
PAUL ANONSON	719 CLINTON PL. RIVER FOREST	6-25/17	Paul Anonson
Barbara Hofmaier	210 S. Elmwood Oak Park	6-25-17	Barbara J. Hofmaier
DAVID KLUGE	4033 PRESCOTT, LYONS	6-25-17	David Kluge
Margaret Kruse	527 Woodbine, O.P.	6-25-17	Margaret Kruse
Christa Krout	142 LeMoine OP	6/25/17	Christa Krout
Ellyn Levell	601 S. Ridgeland <sup>Ave</sup> O.P.	6-25/17	Ellyn Levell
DOROTHY WILKIE	605 S. SCOVILLE OP	6/25/2017	Dorothy Wilkie

\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

Traffic and Safety Commission - Petition of Support



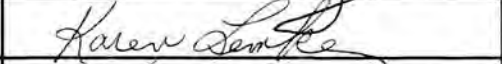

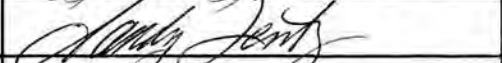
Requested Action(s): ADDITIONAL HANDICAP PARKING ON BONNIE BRIDE PLACE IN FRONT OF GRACE LUTHERAN CHURCH DURING SUNDAY MORNING WORSHIP TIMES.

PEW Name	Address	Date	Signature
Paulette A. Reddel	1500 Grant Ave. Melrose Pk	6/25/17	Paulette A. Reddel
Lois Guebert	1722 Hudson Bay, Palatine	6/25/17	Lois Guebert
Cheryl Harding	559 Ashland River Forest	6/25/17	Cheryl Harding
John G SANGER	7707 W. SUNSET DRIVE E.P.	6/25/17	John G. Sanger
DANIEL W. WUTHER	215 KEYSTONE AVE, River Forest	6/27/17	Daniel W. Wuth
Kathryn Brewer	824 S. Harvey Oak Park IL	6-25-17	KB
Linda Schwab	1434 CLINTON RIVER FOREST, IL	6/25/17	Linda Schwab
Susan Hammon	2580 Forest View, River Grove	6/25/17	Susan L. Hammon
DEAN LUEKING	829 LATHROP <sup>river forest</sup>	6/25/17	Dean Lueking
CHARLES LEVELL	601 S. RIDGE <sup>OAK PARK</sup> <del>CLAY</del> AVE	6/25/17	Charles Level
Greg Rohlfing	1615 N. 78 <sup>th</sup> CT, Elmwood Pk	6/25/17	Greg Rohlfing
MARK BOUMANN	850 N. FAIR OAKS, OP	6/25/17	Mark Bomm
Paul Koester	734 Lathrop Ave RF	6/25/17	

\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

Traffic and Safety Commission - Petition of Support

Requested Action(s): Additional Hospital Parking on Bonnie Bate Place in front of Grace Lutheran Church during Sunday Morning worship times.

PETIT Name	Address	Date	Signature
DAVID ANDERSON	2301 PONTIAC INDIAN HEAD PK	6-25-2017	
MIKE BERG	701 FOREST AVE OAK PARK	6-25-2017	
KAREN LEMKE	3102 N. 78TH AVENUE, ELMWOOD PARK	6-25-2017	
Belen Gresens	1353 Village Dr, Arlington Hts	6-25-2017	
Sandy Lantz	822 North Humphrey Ave Oak Park	6-25-2017	

\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

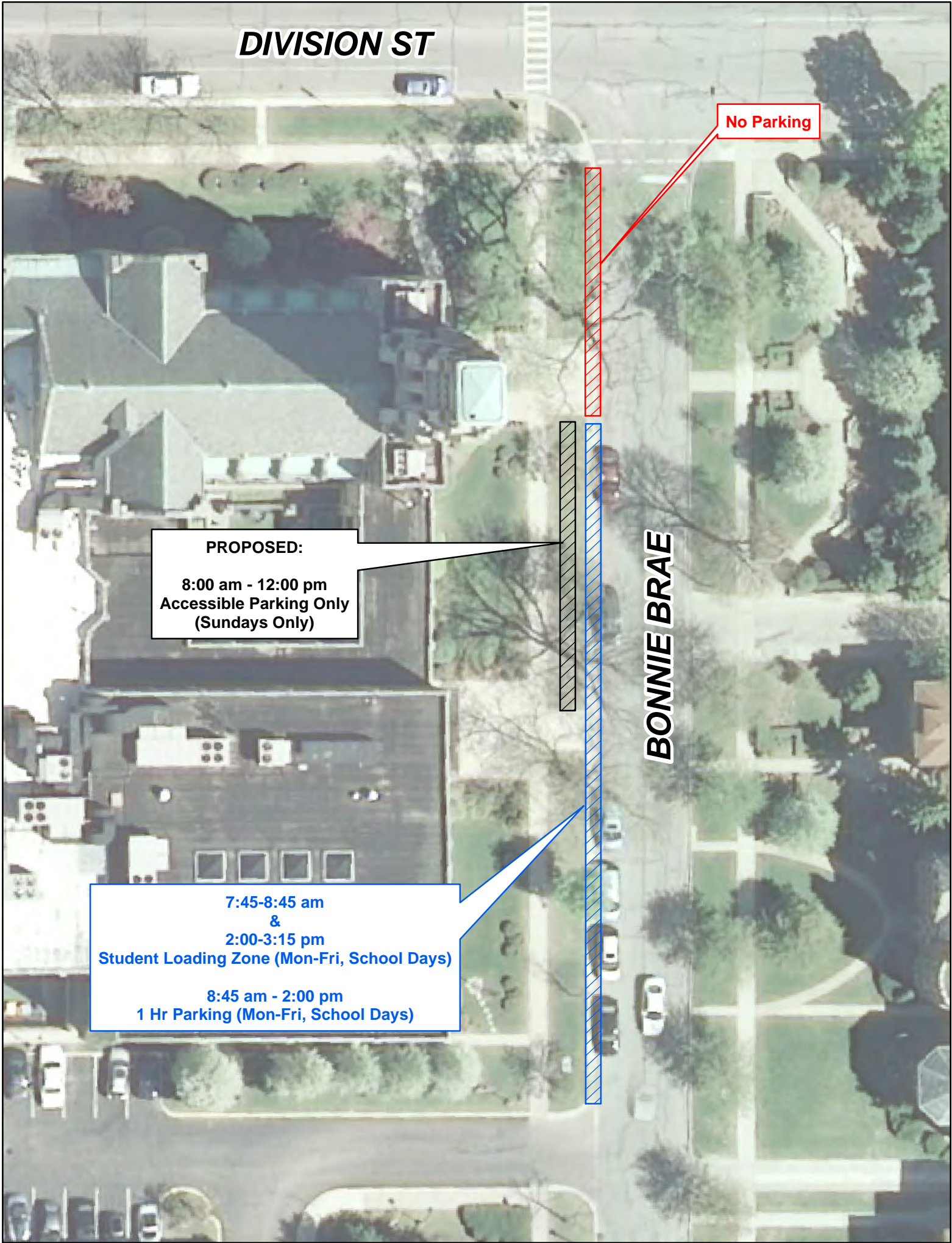
***DIVISION ST***

**No Parking**

***BONNIE BRAE***

**PROPOSED:**  
8:00 am - 12:00 pm  
Accessible Parking Only  
(Sundays Only)

7:45-8:45 am  
&  
2:00-3:15 pm  
Student Loading Zone (Mon-Fri, School Days)  
8:45 am - 2:00 pm  
1 Hr Parking (Mon-Fri, School Days)





# **AGENDA ITEM 2**

## Jeff Loster

---

**From:** [REDACTED]  
**Sent:** Monday, March 13, 2017 1:32 PM  
**To:** Jeff Loster  
**Subject:** Re: Parking on 1500 block of Ashland Ave.

Good Afternoon Jeff,

I'm requesting a no parking zone on the east side of Ashland, from North Avenue to Le Moyne Street. Monday thru Friday 8:00 am to 4:00pm

Hope this helps to get it started. FYI today there are 10 cars on both sides. Only 2 have stickers Oak Park & River Grove. The others don't have any such sticker.

Thanks for your help.  
Sean

Resident request was subsequently changed to "Monday through Saturday, 8:00 am - 4:00 pm."

> W. Sean Toohey  
> 1526 Ashland Ave.  
> River Forest, IL. 60305-1034

[REDACTED]  
[REDACTED]  
[REDACTED]

Traffic and Safety Commission - Petition of Support

Requested Action(s): Eliminate Parking on the East Side of Ashland Ave - 1500 North Block -  
from 8<sup>am</sup> 3<sup>pm</sup> Monday thru Saturday.

Name	Address	Date	Signature
Karin Danganan	1523 Ashland Ave	5-12-17	Karin R. Danganan
Mary Tobney	1526 Ashland Ave	5-12-17	Mary G. Tobney
Donna Schuler	1533 Ashland Ave	5-12-17	Donna R. Schuler
Ralph Schuler	1533 Ashland	5-12-17	Ralph Schuler
Kelin Mahoney	1531 Ashland	5-12-17	Kelin Mahoney
Mike Hartmann	1527 Ashland	5-12-17	Mike Hartmann
Katie Hartmann	1527 Ashland	5-12-17	Katie Hartmann
Dan Senese	1519 Ashland Ave.	5-12-17	Danny Senese
Janet Moore	1513 Ashland	5-13-17	Janet Moore
Sadie Calvin	1510 Ashland	5-13-17	Sadie Calvin
Joe P.	1522 Ashland	5-13-17	Joe Proietto
Tina DeH	1506 Ashland	5-13-17	Tina DeH
Janet Stompor	1507 Ashland	5-13-17	Janet Stompor
John Stompor	1507 Ashland	5-13-17	John Stompor

\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

POLICE DEPARTMENT PARKING SURVEY  
1500 Block of Ashland

		Parked "Resident" Vehicles	Parked "Non- Resident" Vehicles	Total Number of Vehicles
Wednesday, May 17th	9:45 AM	2	9	11
	1:00 PM	1	10	11
Thursday, May 18th	9:00 AM	2	9	11
	12:00 PM	3	14	17
Wednesday, May 24th	11:00 AM	1	10	11
	3:00 PM	1	13	14
Thursday, May 25th	8:45 AM	0	6	6
	12:00 PM	0	9	9

# **AGENDA ITEM 3**



## MEMORANDUM

**DATE:** July 19, 2017

**TO:** Traffic and Safety Commission

**FROM:** Jeff Loster, Village Engineer

**SUBJECT:** Chicago Avenue Resurfacing – Design Review/Feedback

---

The Village of River Forest is planning to resurface Chicago Avenue between Thatcher Avenue and Harlem Avenue during the 2018 calendar year. A contract was awarded to Bollinger, Lach, & Associates (BLA) earlier this year to perform design engineering services for this project. Similar to the work that was recently completed along Division Street, the top layer of roadway pavement will be removed and replaced and the sidewalk ramps at intersections will be reviewed for compliance with the standards set by the Americans with Disability Act (ADA). Those that do not comply will be replaced.

In addition to this standard scope of work, Village Staff has requested that the consultant also review traffic patterns at three specific locations along this corridor:

- Keystone/Forest @ Chicago – the concern at this location is speeding
- Jackson @ Chicago – the concern at this location is pedestrian safety
- Bonnie Brae @ Chicago – the concern at this location is improper lane usage and traffic backup

These three areas of concern have come up at previous Village Board and Traffic and Safety Meetings. It was Staff's intent to incorporate review of these issues within the context of the entire Chicago Avenue corridor.

BLA has performed traffic observation and reviewed accident and speed data provided by the River Forest Police Department. They have summarized their findings and recommendations in the attached memorandum. Village Staff is requesting review of these recommendations and any applicable feedback from the Traffic and Safety Commission before the recommendations are provided to the Village Board for review.

If the Commission is in agreement with the proposed traffic calming measures, it would be appropriate to make a motion to accept the proposed design changes in an effort to resolve the traffic-related issues along the Chicago Avenue corridor.

**Attachments:** BLA Memorandum  
Chicago Avenue Corridor Exhibit  
Close-up exhibit of Traffic Bump-outs

# CHICAGO AVENUE TRAFFIC OBSERVATION MEMORANDUM

FROM  
THATCHER AVENUE TO HARLEM AVENUE  
Section No.: 17-00099-00-RS



*Prepared for:*

The Village of River Forest  
400 Park Avenue  
River Forest, Illinois 60305  
p: 708.714.3551

*Prepared by:*

Bollinger, Lach & Associates, Inc.  
333 Pierce Road, Suite 200  
Itasca, Illinois 60143  
p: 630-438-6400

July 12, 2017

CONSULTING  
ENGINEERS



**Bollinger, Lach & Associates, Inc.**  
333 Pierce Road, Suite 200 • Itasca, IL 60143  
630 438 6400 • FAX 630 438 6444 • [www.bollingerlach.com](http://www.bollingerlach.com)

■ ILLINOIS  
■ INDIANA  
■ WISCONSIN



## MEMORANDUM

### CHICAGO AVENUE IMPROVEMENT

#### **TRAFFIC OBSERVATION**

(July 12 2017)

### 1 INTRODUCTION

This memorandum summarizes the traffic observation and vehicle movements conducted by Bollinger, Lach & Associates, Inc. (BLA) for multiple intersections along the Chicago Avenue corridor. The observations were conducted at the intersections of Bonnie Brae, Jackson Avenue, and William Street. Based on our findings and subsequent investigations into vehicle speeds and turning movements, we are providing our recommendations to the Village of River Forest in order to determine preferred traffic calming measures for Chicago Avenue between Thatcher Avenue and Harlem Avenue.

### 2 BACKGROUND

Chicago Avenue is a two lane residential roadway with parking lanes on either side from Thatcher Avenue to Harlem Avenue. The intersection of Lathrop Avenue is controlled via a Village owned traffic signal. The intersections of Park Avenue and William Street are 4-way stop controlled intersection with the remaining intersections along the corridor being 2-way stop control with the stop on the intersecting side roads. Multiple roads intersecting Chicago Avenue are offset from the north to south.

The Village of River Forest has received reports and has identified areas of concern along Chicago Avenue between Thatcher Avenue and Harlem Avenue:

- *Pedestrian safety at the corner of Jackson Avenue and Chicago Avenue*
- *Improper lane usage (ex. passing vehicles in parking lanes)*
- *Vehicles speeding through the west end of the Chicago Avenue Corridor*
- *Vehicle staking near the east end of Chicago Avenue*

### 3 OBSERVATION

Between the dates of May 17, 2017 and May 23, 2017 BLA performed 6 hour manual traffic counts at three different intersections along the Chicago Avenue Corridor. The intersections where the counts were performed are as follows:



1. Bonnie Brae and Chicago Avenue
2. William Street and Chicago Avenue
3. Jackson Avenue and Chicago Avenue

The traffic at each intersection was observed between the hours of 6:00 am to 9:00 am and then again between 3:30 pm to 6:30 pm. The hours of observation were determined based on the surrounding school schedules and peak commuting hours along Chicago Avenue. The movement of vehicles, pedestrians, and bicyclists were recorded. The emphasis of the traffic observation counts was to obtain physical data and information regarding vehicles improperly utilizing the existing parking lanes as a passing lane. Below is a summary of the intersection observations at each intersection. The recorded traffic counts are provided in the attached *Summary of Traffic Survey* tables.

***Bonnie Brae and Chicago Avenue:***

The intersection of Bonnie Brae and Chicago Avenue produced a significant number of vehicles utilizing the parking lanes to pass turning vehicles, both in the morning and afternoon observation periods. The largest number of improper usage of the parking lane occurred during the time period from 5:30 pm to 6:30 pm at a total of 24 vehicles. These vehicles were traveling on Chicago Avenue from Harlem Avenue in the westbound direction and passed in the parking lane to bypass left turning vehicles from Chicago Avenue onto southbound Bonnie Brae.



*Improper Usage of Parking Lane to Bypass Left Turn Movements onto Bonnie Brae*

During the morning hours the Harlem Avenue Traffic Signal produced large congestion on Chicago Avenue in the eastbound direction. The back-ups became significant during the 7:00 am to 8:00 am hour where vehicles were observed extending to Clinton Avenue. The long queues

blocked the Bonnie Brae intersection causing a hazardous sight distance concern for the occasional vehicle crossing Chicago Avenue heading north or south on Bonnie Brae. This became especially high risk when eastbound vehicles attempted to reach the Chicago Avenue Left Turn Lane onto northbound Harlem Avenue to bypass the queued through bound vehicles via the westbound lane of Chicago Avenue. This did not occur on a regular basis but was a point of concern during the observation.



*Eastbound Traffic Resulting on Bonnie Brae Traffic Sight Distance Issues.*

***William Street and Chicago Avenue:***

William Street is a four way stop controlled intersection with the north and south legs of William Street being offset. Even though William Street dead ends at Concordia University to the north, a large amount of pedestrian and bicycle traffic was not observed during the morning and afternoon peak hours. The largest number of users was 13 (11 pedestrians / 2 bicyclists) during the 5:30 pm to 6:30 pm time period (north / south utilization).

Very few vehicles were observed utilizing the parking lanes as a passing lane at the intersection of William Street and Chicago Avenue. During the BLA's traffic observation periods only a total of 3 vehicles improperly utilized the parking lane to pass stationary vehicles. The existing 4-way stop control reduced the number of improper movements because the left turning cars were able to vacate the intersection while oncoming traffic stopped at the stop sign. Significant back-ups were observed in the eastbound direction extending to Monroe Avenue in the 4:30 pm to 5:30 pm which resulted in the improper usage of the parking lane.



*Eastbound queue vehicles on Chicago Avenue at William Street*

***Jackson Avenue and Chicago Avenue:***

Jackson Avenue is a main route for pedestrians to access the Roosevelt Public School, River Forest Public Library, River Forest Tennis Club, and Centennial Park. During the school year and school hours a crossing guard is present assisting the pedestrians across Chicago Avenue. The remainder of the year and outside school hours there is no assistance for the pedestrians crossing Chicago Avenue. There has been a concern raised about the safety of crossing Chicago Avenue at Jackson Avenue, without the crossing guard there is no existing stop control on Chicago Avenue at this location.

BLA observed this intersection while school was in session to obtain an accurate count of vehicles and pedestrians utilizing this intersection. It was observed and confirmed that a majority of the pedestrians and bicyclists passing this intersection are commuting north and south with the heaviest pedestrian traffic of 33 users between 8:00 am and 9:00 am. The crossing guard arrived on site to assist the pedestrians and bicyclists for this peak hour only which results in an unattended intersection the remainder of the day.

***Chicago Avenue Excessive Speeding:***

Vehicles traveling on Chicago Avenue into the Village of River Forest from the west have been observed traveling at high rates of speeds through the residential neighborhood. The existing speed limit on Chicago Avenue is 25 mph. In order to collect physical speed the Village of River Forest Police Department located speed trailers at two locations along Chicago Avenue:

- 7900 Block of Chicago Avenue – East Side Chicago Avenue (Eastbound Lane)
- 7300 Block of Chicago Avenue – West Side Chicago Avenue (Westbound Lane)

The speed trailer placed at the 7900 block of Chicago Avenue recorded vehicle speeds between April 14, 2017 and April 24, 2017. The speed trailer placed the 7300 block recorded speeds between April 29, 2017 and May 11, 2017 and then again from May 15, 2017 to May 20, 2017.

The average speed recorded from the traffic on the west end of the Chicago Avenue Corridor near Thatcher Avenue was 30 mph. However, there were speeds reached of 71 mph with an extensive amount of vehicles traveling 40 mph or above. This holds true for the vehicles recorded on the speed trailer placed at the 7300 block of Chicago Avenue on the east end of the corridor.

#### 4 RECOMMENDATIONS

Based on the traffic pattern observations, the police department provided vehicle speed data, and existing constraints, BLA recommends the following improvements to reduce and eliminate improper lane usage and increasing the safety for both pedestrians and vehicular commuters along Chicago Avenue from Thatcher Avenue to Harlem Avenue.

##### ***Bonnie Brae and Chicago Avenue:***

The intersection of Bonnie Brae experienced the largest number of vehicles improperly using the parking lanes on Chicago Avenue as turn lanes. BLA recommends the implementation of “bump-outs” at the intersection to reduce the concerns and increase the safety of the intersection. Due to the close proximity of Bonnie Brae to Harlem Avenue, the “bump-outs” would be recommended on the south side of Chicago Avenue on the east and west corners of the intersection only. The extension of the “bump-outs” into Chicago Avenue would maintain proper lane usage, reduce the length of roadway pedestrians will cross, and increase the safety of vehicles crossing Chicago Avenue on Bonnie Brae by eliminating the chance for vehicles to travel side by side.

It is not recommended to provide the “bump-outs” on the north side of Chicago Avenue. Currently vehicles in the westbound direction bypass left turning vehicles onto Bonnie Brae by means of the parking lane. By eliminating the vehicles ability to bypass, the queue of vehicles waiting on the left turning vehicle, potentially would affect traffic on Harlem Avenue.

##### ***William Street and Chicago Avenue:***

BLA does not recommend improvements to the intersection of Chicago Avenue and William Street based on the traffic observations performed. There were a minimal amount of vehicles between the peak hours that improperly used the parking lanes as a bypass. In the six hour observation 3 vehicles improperly performed a movement. It is not seen that the benefit of implementing “bump-outs” at this intersection improves or reduces the improper movements.

##### ***Jackson Avenue and Chicago Avenue:***

The cross sectional width of Chicago Avenue (approximately 40 feet) throughout the corridor results in an expansive pedestrian crossing. This is especially a concern at Jackson Avenue where a high volume of pedestrians utilize Jackson Avenue to get to the school and other public Village amenities. This concern is elevated due to the unprotected crossing as a result of a no-stop condition on Chicago Avenue.

To improve the safety of the pedestrians crossing Chicago Avenue at Jackson Avenue is to provide “bump-outs” that protrude into the Chicago Avenue pavement at all four corners of the intersection. The “bump-outs” would replace the parking stall width and extend the sidewalk ultimately reducing the width of crossing Chicago Avenue from 40 feet to 26 feet.

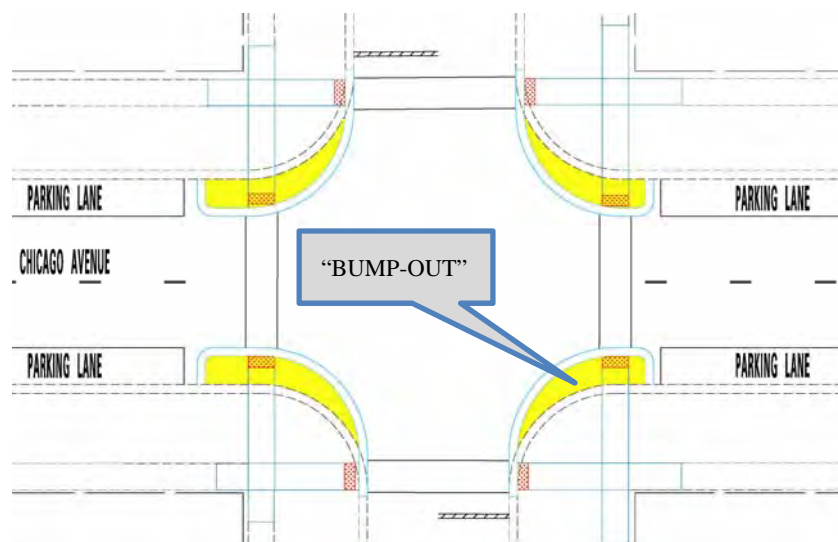
To increase the awareness of vehicles to the crossing pedestrians, it is recommended to implement additional signage proceeding the intersection and at the intersection of Jackson Avenue and Chicago Avenue. Per the MUTCD Section 2B.11 “Yield to Pedestrians” or “Stop to Pedestrians” signage shall be implemented prior to the intersection and within the crosswalk.



**Chicago Avenue Excessive Speeding:**

There are multiple elements which could be utilized in the attempt to reduce the speed of vehicles such as speed bumps, speed tables, traffic islands, and additional stop controlled intersection. BLA however, does not recommend these solutions due to maintenance concerns and unwarranted stop control changes at this time.


A traffic calming technique that BLA recommends to reduce the speed of vehicles entering the Village of River Forest from the west is road narrowing. BLA would recommend implementing this technique by the use of “bump-outs” at Keystone Avenue. The “bump-outs” would be placed at the four corners of the intersection extending into the Chicago Avenue pavement. The width of the travel lanes would remain the same but the additional pavement width from the parking lanes would be eliminated at the intersection only. This would not eliminate parking spaces since parking is prohibited near the intersection. To the motorists the roadway would appear narrower resulting in the reduction of their speed.



This memorandum summarizes BLA's traffic observation at multiple locations along Chicago Avenue and provides recommendations to reduce improper vehicle movements. Upon review of the provided recommendations please feel free to contact me to discuss in further detail. If you have any questions, comments, or concerns please feel free to contact me at 630-438-6400 or at [mcesario@bollingerlach.com](mailto:mcesario@bollingerlach.com).

Sincerely,

BOLLINGER, LACH & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'M. Cesario', written in a cursive style.

Matt Cesario, P.E.  
Project Manager

*Attachments:*

- 1) Summary of Traffic Observation*

**Attachment:**

**Summary of Traffic Observation**

RIVER FOREST

BOLLINGER, LACH & ASSOCIATES



**SUMMARY OF TRAFFIC SURVEY**

INTERSECTION: **Chicago Avenue and Bonnie Brae**  
 MUNICIPALITY: **Village of River Forest**  
 COUNTY: **Cook County**

Time Range	Description	TRAFFIC FROM NORTH Bonnie Brae				TRAFFIC FROM SOUTH Bonnie Brae				TOTAL NORTH AND SOUTH	TRAFFIC FROM EAST Chicago Avenue				TRAFFIC FROM WEST Chicago Avenue				TOTAL EAST AND WEST	GRAND TOTAL
		GOING			TOTAL	GOING			TOTAL		GOING			TOTAL	GOING			TOTAL		
		WEST ↙	SOUTH ↓	EAST ↘		EAST ↗	NORTH ↑	WEST ↖			SOUTH ↘	WEST ←	NORTH ↑		NORTH ↗	EAST →	SOUTH ↘			
6:00-7:00	Vehicles	2	4	5	11	5	3	1	9	20	0	225	0	225	1	201	1	203	428	448
	Pedestrians		2		2		3		3	5		1		1		4		4	5	10
	Bicycles		1		1		0		0	1		1		1		0		0	1	2
	Passing in Parking Lane											1		1		0		0	1	1
7:00-8:00	Vehicles	14	14	4	32	13	5	3	21	53	15	416	6	437	8	523	2	533	970	1023
	Pedestrians		6		6		5		5	11		4		4		1		1	5	16
	Bicycles		4		4		2		2	6		2		2		2		2	4	10
	Passing in Parking Lane											7		7		6		6	13	13
8:00-9:00	Vehicles	10	32	7	49	23	12	7	42	91	20	317	13	350	5	389	5	399	749	840
	Pedestrians		5		5		3		3	8		3		3		3		3	6	14
	Bicycles		0		0		1		1	1		0		0		4		4	4	5
	Passing in Parking Lane											7		7		0		0	7	7
3:30-4:30	Vehicles	12	15	8	35	25	18	4	47	82	12	361	14	387	8	441	11	460	847	929
	Pedestrians		4		4		4		4	8		2		2		2		2	4	12
	Bicycles		0		0		0		0	0		0		0		2		2	2	2
	Passing in Parking Lane											16		16		7		7	23	23
4:30-5:30	Vehicles	12	30	3	45	24	29	0	53	98	10	416	13	439	5	472	12	489	928	1026
	Pedestrians		4		4		7		7	11		5		5		2		2	7	18
	Bicycles		0		0		0		0	0		1		1		2		2	3	3
	Passing in Parking Lane											1		1		0		0	1	1
5:30-6:30	Vehicles	9	19	7	35	34	34	1	69	104	20	355	13	388	8	492	7	507	895	999
	Pedestrians		0		0		3		3	3		1		1		1		1	2	5
	Bicycles		2		2		1		1	3		2		2		1		1	3	6
	Passing in Parking Lane											24		24		0		0	24	24

Date of Traffic Survey: 6 am to 9 am was done on 5/17/2017, 3:30-6:30 pm was done on 5/24/2017

Performed By: KL

Checked By: MC



RIVER FOREST

BOLLINGER, LACH & ASSOCIATES



**SUMMARY OF TRAFFIC SURVEY**

INTERSECTION: **Chicago Avenue and William Street**  
 MUNICIPALITY: **Village of River Forest**  
 COUNTY: **Cook County**

Time Range	Description	TRAFFIC FROM NORTH				TRAFFIC FROM SOUTH				TOTAL NORTH AND SOUTH	TRAFFIC FROM EAST				TRAFFIC FROM WEST				TOTAL EAST AND WEST	GRAND TOTAL
		William Street			TOTAL	William Street			TOTAL		Chicago Avenue			TOTAL	Chicago Avenue			TOTAL		
		GOING WEST	GOING SOUTH	GOING EAST		GOING EAST	GOING NORTH	GOING WEST			GOING SOUTH	GOING WEST	GOING NORTH		GOING EAST	GOING SOUTH				
6:00-7:00	Vehicles	1	3	6	10	3	3	1	7	17	0	166	0	166	0	176	3	179	345	362
	Pedestrians		3		3		0		0	3		1		1		2		2	3	6
	Bicycles		0		0		0		0	0		0		0		0		0	0	0
	Passing in Parking Lane											0		0		0		0	0	0
7:00-8:00	Vehicles	8	34	13	55	12	19	11	42	97	12	416	8	436	6	466	17	489	925	1022
	Pedestrians		0		0		0		0	0		2		2		0		0	2	2
	Bicycles		4		4		1		1	5		2		2		2		2	4	9
	Passing in Parking Lane											0		0		0		0	0	0
8:00-9:00	Vehicles	4	28	11	43	16	35	18	69	112	18	379	12	409	10	388	15	413	822	934
	Pedestrians		3		3		2		2	5		1		1		1		1	2	7
	Bicycles		0		0		1		1	1		1		1		4		4	5	6
	Passing in Parking Lane											0		0		0		0	0	0
3:30-4:30	Vehicles	8	29	7	44	29	62	14	105	149	18	468	7	493	9	348	22	379	872	1021
	Pedestrians		3		3		2		2	5		2		2		3		3	5	10
	Bicycles		3		3		1		1	4		1		1		4		4	5	9
	Passing in Parking Lane											0		0		0		0	0	0
4:30-5:30	Vehicles	2	34	5	41	22	41	11	74	115	20	361	8	389	15	489	24	528	917	1032
	Pedestrians		2		2		5		5	7		3		3		1		1	4	11
	Bicycles		0		0		3		3	3		1		1		1		1	2	5
	Passing in Parking Lane											0		0		2		2	2	2
5:30-6:30	Vehicles	12	40	3	55	13	53	9	75	130	12	413	9	434	7	502	13	522	956	1086
	Pedestrians		4		4		7		7	11		1		1		2		2	3	14
	Bicycles		0		0		2		2	2		2		2		2		2	4	6
	Passing in Parking Lane											0		0		1		1	1	1

Date of Traffic Survey: 5/18/2017  
 Performed By: KL  
 Checked By: MC

RIVER FOREST

BOLLINGER, LACH & ASSOCIATES



SUMMARY OF TRAFFIC SURVEY

INTERSECTION: Chicago Avenue and Jackson Avenue  
 MUNICIPALITY: Village of River Forest  
 COUNTY: Cook County

Time Range	Description	TRAFFIC FROM NORTH					TRAFFIC FROM SOUTH					TRAFFIC FROM EAST					TRAFFIC FROM WEST					TOTAL EAST AND WEST	GRAND TOTAL
		Jackson Avenue				TOTAL	Jackson Avenue				TOTAL	Chicago Avenue				TOTAL	Chicago Avenue				TOTAL		
		GOING WEST		GOING SOUTH			GOING EAST		GOING EAST			GOING NORTH		GOING WEST			GOING SOUTH						
WEST	SOUTH	EAST	TOTAL	EAST	NORTH	WEST	TOTAL	SOUTH	WEST	NORTH	TOTAL	NORTH	EAST	SOUTH	TOTAL								
6:00-7:00	Vehicles	1	10	2	13	1	0	0	1	14	5	205	2	212	1	245	3	249	461	475			
	Pedestrians		1		1		1		1	2		2		2		1		1		2			
	Bicycles		2		2		0		0	2		0		0		2		2		2			
	Passing in Parking Lane				0		0		0	0		0		0		0		0		0			
7:00-8:00	Vehicles	8	14	2	24	1	0	1	2	26	10	238	1	249	2	228	25	255	504	530			
	Pedestrians		1		1		1		1	2		3		3		7		7		2			
	Bicycles		11		11		0		0	11		1		1		4		4		11			
	Passing in Parking Lane											0		0		0		0		0			
8:00-9:00	Vehicles	12	30	3	45	0	0	0	0	45	37	369	4	410	3	373	85	461	871	916			
	Pedestrians		13		13		2		2	15		2		2		0		0		15			
	Bicycles		18		18		0		0	18		0		0		1		1		18			
	Passing in Parking Lane											3		3		0		0		0			
3:30-4:30	Vehicles	10	30	2	42	1	1	2	4	46	12	424	10	446	5	498	24	527	973	1019			
	Pedestrians		0		0		5		5	5		0		0		2		2		5			
	Bicycles		0		0		5		5	5		1		1		3		3		5			
	Passing in Parking Lane											0		0		0		0		0			
4:30-5:30	Vehicles	6	18	4	28	4	7	1	12	40	5	443	4	452	10	488	7	505	957	997			
	Pedestrians		1		1		1		1	2		0		0		1		1		2			
	Bicycles		1		1		3		3	4		1		1		0		0		4			
	Passing in Parking Lane											0		0		0		0		0			
5:30-6:30	Vehicles	6	20	6	32	6	12	1	19	51	4	407	6	417	3	561	6	570	987	1038			
	Pedestrians		0		0		0		0	0		0		0		0		0		0			
	Bicycles		0		0		0		0	0		1		1		0		0		0			
	Passing in Parking Lane											0		0		0		0		0			

Date of Traffic Survey: 5/23/2017  
 Performed By: KL  
 Checked By: MC

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 9, ENTITLED "TRAFFIC REGULATIONS, CHAPTER 3, ENTITLED "TRAFFIC SCHEDULES," OF THE RIVER FOREST VILLAGE CODE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

**Section 1:** That Title 9, entitled "Traffic Regulations," Chapter 3, entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-20 thereof, entitled "Schedule 20, Accessible Parking Zones Designated" be amended by adding the following:

BONNIE BRAE, the west side from 95 feet south of the south curb of Division Street continuing south for a distance of 80 feet.

**Section 2:** That the appropriate signage be installed in accordance with Section 1.

**Section 3:** That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

**Section 4:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**AYES:**

**NAYS:**

**ABSENT:**

**ADOPTED**

Catherine Adduci  
Village President

**ATTEST:**

Kathleen Brand-White  
Village Clerk

Chicago Ave Corridor Exhibit



Curb Bumpout Exhibit

KEYS





Village of River Forest  
Village Administrator's Office  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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**MEMORANDUM**

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Date: August 18, 2017

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Welcoming Resolution

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As previously discussed, attached please find a copy of the latest version of the Welcoming Resolution which was revised based on feedback from your last Village Board Meeting. This matter will be on the agenda for 8/21/17 for discussion and possible final action.

Attachment  
Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION REAFFIRMING THE VILLAGE OF RIVER FOREST'S CONTINUING COMMITMENT TO EQUAL, RESPECTFUL AND DIGNIFIED TREATMENT OF ALL PEOPLE, REGARDLESS OF THEIR IMMIGRATION STATUS, AND TO REMAINING AN OPEN AND WELCOMING COMMUNITY**

**WHEREAS**, the Village of River Forest (“Village”) has long welcomed and embraced individuals and families of diverse racial, ethnic, religious and national backgrounds, recognizing that these individuals are valued members of our community and a source of strength and security for our nation; and

**WHEREAS**, immigration has been the cornerstone of the development of our region, State and nation throughout our history, and the contributions of immigrants and their descendants living in the United States of America have produced immeasurable good for the American people, and have renewed and strengthened the very fabric of our Republic; and

**WHEREAS**, newly-arrived immigrants bring their professions, their skills, and their enthusiasm to the community, making an immediate positive impact on the economy and the well-being of all Americans; and

**WHEREAS**, the President and Board of Trustees of the Village (the “Corporate Authorities”) desire to reaffirm and protect the tradition of welcoming and embracing immigrants who chose to leave their homes for a better life; and

**WHEREAS**, the Corporate Authorities acknowledge that the United States is a nation of laws, and that as elected officials the Corporate Authorities are bound by oath to uphold the Constitutions and laws of the United States, the State of Illinois and the Village; and

**WHEREAS**, the Village devotes resources to law enforcement for the purpose of assuring the safety of all individuals who reside in or visit our community and should be used for local priorities and not for participation in Federal immigration enforcement; and

**WHEREAS**, the Corporate Authorities recognize and praise the efforts of the Village Police Department to build relationships of trust and respect between the Police Department and the community, and to preserve and enhance these relationships while performing its mission to keep the Village safe and to enforce the law; and

**WHEREAS**, the Corporate Authorities recognize and support the procedures of the Village Police Department to support an individual they discover to be a foreign national in the course of discharging their duties, by providing a document that instructs them to contact their consulate. Additionally, the Corporate Authorities support the procedures of the Village Police Department to not contact the United States Immigration and Customs Enforcement (“ICE”) unless they receive a criminal warrant for that individual’s arrest from ICE or except as may be required by law; and

**WHEREAS**, this trust, respect and cooperation between the community and Village law enforcement officers is essential to promoting and maintaining public safety, especially in encouraging individuals’ willingness to report crimes, and to request assistance from and provide assistance to the police, making the community safer for all; and

**WHEREAS**, the power to regulate immigration is reserved to the Federal government and the enforcement of immigration law is a function of the Federal government that currently resides with ICE; and

**WHEREAS**, in acknowledging and reaffirming our commitment to the rights of all individuals, regardless of immigration status, it is important to reassure Village residents and visitors that the Village, through its officials, employees, and uniformed services, presently conducts itself according to the principles of equal, respectful and dignified treatment for all individuals, and provides assistance and services to those in need without regard to immigration



or refugee status, race, color, creed, religion, ancestry, national origin, age, sex, marital status, parental status, sexual orientation, gender identity, political ideology, physical or mental disability, homelessness, low-income or veteran status (together “Protected Classifications”), and has always done so.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, ILLINOIS, AS FOLLOWS:**

**SECTION 1:** Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**SECTION 2:** The policy of the Village shall be to welcome and treat all individuals entering or living in the Village with the same respect, fairness, and dignity, and to continue to provide Village services and enforce the law on an equal basis to all individuals, regardless of their Protected Classifications.

**SECTION 3:** As a matter of policy, the Village affirms that it promotes policies and programs to foster inclusion for all, and serves individuals regardless of their Protected Classifications, and reaffirms the Village’s continuing commitment to advocate and support the well-being of all individuals.

**SECTION 4:** The policy of the Village is that all Village employees and officials shall continue to serve all individuals and make Village services accessible to all, regardless of their Protected Classifications.

**SECTION 5:** No Village employee, official or department shall inquire into nor collect information regarding the immigration status of individuals or condition the provision of Village benefits, opportunities or services on matters related to citizenship or immigration status, unless required to do so by State law, Federal law or court order.

**SECTION 6:** No Village employee or official shall detain or continue to detain any individual solely on the basis of any immigration detainer or non-judicial immigration warrant or otherwise comply with an immigration detainer or non-judicial immigration warrant. No Village employee or official shall stop, arrest, search, detain, or continue to detain an individual solely based on an individual's citizenship or immigration status. This Section 6 does not apply if a Village employee or official is presented with a valid, enforceable warrant issued by a judge. Nothing in this Section 6 prohibits communication between Federal agencies or officials and Village employees, officials or departments. For purposes of this Section 6: (i) “immigration detainer” means a document issued by an immigration agent that is not approved or ordered by a judge and requests a law enforcement agency or law enforcement official to provide notice of release or maintain custody of an individual, including a detainer issued under Section 1226 or 1357 of Title 8 of the United States Code or Section 236.1 or 287.7 of Title 8 of the Code of Federal Regulations; and (ii) “non-judicial immigration warrant” means a Form I-200 or I-205 administrative warrant or any other immigration warrant or request that is not approved or ordered by a judge, including administrative warrants entered into the Federal Bureau of Investigation's National Crime Information Center database.

**SECTION 7:** No Village employee or official shall expend any time, facilities, equipment, information, or other resources of the Village to facilitate the creation, publication, or maintenance of any Federal program to register individuals present in the United States based on their Protected Classifications, or the participation of any individual in such a registry, unless required by State law, Federal law or court order.

**SECTION 8:** By January 1, 2018, and annually thereafter, every Village employee and official shall receive written guidance on compliance with this Resolution.

**SECTION 9:** This Resolution shall not create or form the base for any cause of action against or liability on the part of the Village, its elected officials, officers, employees, consultants or agents, in any manner.

**SECTION 10:** This Resolution shall be in full force and effect upon its passage, approval and publication as provided by law.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2017, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2017, by the Village President of the Village of River Forest, and attested by the Village Clerk, on the same day.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk



Village of River Forest  
Village Administrator's Office  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 18, 2017

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Authorization of Two Police Officer "Pre-Hires"

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**Issue:** The Village anticipates up to three retirements in the police department within the next eighteen months. Due to the time it takes to hire and train each officer, Staff is seeking permission to pre-hire two officers.

**Analysis:** It takes some time to "on board" a new officer and we typically hire from behind. Meaning, we do not hire someone new until an employee actually separates with the Village. As you know, it can take six months to get through the academy and our FTO program before someone is "street ready." Consequently, the Village typically incurs overtime during this period. Knowing that there are up to three retirements anticipated, there is an opportunity to hire and train officers now. Further, we are also at the beginning of a new eligibility list and we have an opportunity to maximize the time of the Board of Fire and Police Commission during their interviews, etc.

In terms of costs, Staff examined a recent six-month period to gauge overtime costs while having a vacant officer position. The cost of overtime during that period (assuming all other staffing is at full levels) is approximately \$30,000. If there was another officer on that shift that was unavailable for an extended period of time, that number would increase based on the situation. Using a similar staffing situation from this past year, the additional overtime needed to then fill two positions increased the overtime incurred by \$10,000 to a total of \$40,000.

At the same time, there is the cost of the new officer that starts once the person is hired which for a six month period is approximately \$50,000. Please note, when we hire after there is a separation, the Village is paying both the cost of the officer during his/her training and the overtime to meet minimum staffing requirements. The intent of pre-hiring is to allow for a seamless transition between an officer separating and a new officer coming on board. While those dates are unlikely to match exactly, the additional hires will ultimately decrease the overtime incurred.

Bottom line in terms of the budget, we do take on some additional costs by pre-hiring. Conversely,

if we do not pre-hire we incur additional overtime costs while we are short officers as well paying the officer during their training period.

Finally, these pre-hires do not change the authorized staffing levels in the police department. This request merely allows for the Village to hire and train additional officers in anticipation of upcoming retirements in order to maintain existing staffing levels. Public safety and maintaining a safe community is a core priority of the Village Board and this action is consistent with that priority.

The budget implication is a potential reduction in overtime and the possible use of general fund reserves to bridge any short term gaps.

**Recommendation:** Staff is seeking authorization to pre-hire two new officers at this time for the reasons stated above. This is a pro-active approach to address our operational needs. Please let me know if you have any questions.



Village of River Forest  
Village Administrator's Office  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 18, 2017

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: North Avenue TIF Update

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**Issue:** The consultant has completed drafts of the necessary eligibility reports for the North Avenue TIF district. As the drafts are being reviewed, it is appropriate to discuss next steps and timing.

**Analysis:** Attached please find a draft calendar that outlines the timing for the statutory requirements. In addition to these legal steps, we will be conducting other voluntary efforts in the month of September, including:

- Establishment of TIF website with copies of relevant information
- Send letter to all residential properties explaining the TIF, including a FAQ and invitation to an evening meeting in late September. This is a “pre-meeting” which would be before any legally required meetings.
- Send letter to all business owners explaining the TIF, including a FAQ and invitation to a meeting in late September. This is a “pre-meeting” which would be before any legally required meetings.
- Send 2-3 postcards with relevant TIF information

**Recommendation:** No formal action is needed at this time, but Village Board input is welcomed as it relates to the process and voluntary meetings.

**VILILAGE OF RIVER FOREST**

**NORTH AVENUE TIF DISTRICT**

**SCHEDULE AND TIMELINE FOR ESTABLISHMENT**

	<b>Action Item</b>	<b>Date to be Done</b>	<b>Responsible Party</b>
1.	The Village Board approves an Ordinance Authorizing the Contract (with Kane, McKenna) for the preparation of the Eligibility Study and Report, including a Housing Impact Study, and the Redevelopment Plan and Project	Completed – June 12, 2017	Ordinance Preparation – KTJ Two (2) Certified Copies of Ordinance to KTJ – STAFF
2.	Mail Notice, relative to the Ordinance Authorizing the Eligibility Study and Report, including a Housing Impact Study, and the Redevelopment Plan and Project to all taxing districts that would be affected by the tax increment financing district designation (by Certified Mail, return receipt requested)	Completed	KTJ
3.	The Village Board approves an Ordinance establishing the Village's TIF Interested Parties Registry	September 11, 2017	Ordinance Preparation – KTJ Certified Copy of Ordinance to KTJ – STAFF
4.	Publish the TIF Interested Parties Registry Notice in the newspaper ( <i>Wednesday Journal</i> )	September 20, 2017	KTJ
5.	Announce the availability of the Eligibility Study and Report, including the Housing Impact Study, and the Redevelopment Plan and Project, and announce the time and date of the Public/Housing Impact Meeting	October 9, 2017 (at the regular Village Board meeting)	Supply Report, Study and Plan to STAFF and KTJ - CONSULTANT  Village President or Village Administrator to make the announcement at the Village Board Meeting – STAFF

6.	<p>Mail notice of the Public/Housing Impact Meeting:</p> <ul style="list-style-type: none"> <li>- to all taxing districts (by Certified Mail, return receipt requested);</li> <li>- to all parties who are registered on the Village's TIF Interested Parties Registry (by Certified Mail, return receipt requested);</li> <li>- to all taxpayers of record within the proposed TIF District (by First Class U.S. Mail); and</li> <li>- to all residential addresses within the proposed TIF District (by First Class U.S. Mail)</li> </ul>	<p>October 10, 2017 (not less than 15 days prior to the Public/Housing Impact Meeting)</p>	<p>KTJ</p>
7.	<p>Hold Public/Housing Impact Meeting</p>	<p>November 6, 2017 (7:00 p.m. – Staff to conduct meeting in Village Board Room, or at DU/CUC)</p>	<p>Prepare Agenda – KTJ Open Meetings Act notice of meeting (recommended, even though it is not a special Village Board meeting) – STAFF</p>
8.	<p>Adopt Ordinance calling for a Joint Review Board meeting and a public hearing relative to the Eligibility Study and Report, including the Housing Impact Study, and the Redevelopment Plan and Project</p>	<p>November 13, 2017 (at the regular Village Board meeting)</p>	<p>Ordinance Preparation – KTJ Certified Copy of Ordinance to KTJ – STAFF</p>
9.	<p>Mail notice, relative to the availability of the Eligibility Study and Report, including the Housing Impact Study, and the Redevelopment Plan and Project:</p> <ul style="list-style-type: none"> <li>- to all residential addresses within 750 feet of the boundaries of the proposed TIF District (by First Class U.S. Mail); and</li> <li>- to all parties who are registered on the Village's TIF Interested Parties Registry (by First Class U.S. Mail)</li> </ul>	<p>November 14, 2017 (within a reasonable time upon adoption of the Ordinance)</p>	<p>KTJ</p>



10.	Mail a copy of the Ordinance referenced in 8. above, the Eligibility Study and Report, including the Housing Impact Study, and the Redevelopment Plan and Project, along with a notice of the Joint Review Board meeting and the public hearing: - to all taxing districts (by Certified Mail, return receipt requested); and - to the Illinois Department of Commerce and Economic Opportunity (by Certified Mail, return receipt requested)	November 21, 2017 (within a reasonable time upon adoption of the Ordinance; however, at least <b>14 business days</b> after the Public/Housing Impact Meeting, not less than 45 days prior to the Public Hearing, and not less than 14, nor more than 28, days prior to the Joint Review Board meeting)	KTJ
11.	Hold Joint Review Board Meeting	December 6, 2017 (6:00 p.m. in the Village Board Room)	Prepare Agenda – KTJ Open Meetings Act notice of meeting – STAFF
12.	Publish notice of public hearing in the newspaper ( <i>Wednesday Journal</i> ), twice	December 27, 2017 and January 3, 2018 (twice, with first publication not more than 30, nor less than 10, days prior to the Public Hearing)	KTJ
13.	Mail notice of public hearing: - to each taxpayer of record within the proposed TIF District (by Certified Mail, return receipt requested); - to all parties who are registered on the Village's TIF Interested Parties Registry (by First Class U.S. Mail); and - to all residential addresses within the TIF District (by First Class U.S. Mail)	January 10, 2018 (at least 10 days prior to Public Hearing)	KTJ
14	Hold Public Hearing	January 22, 2018 (as part of the <b>rescheduled</b> regular Village Board C.O.W. meeting)	Prepare Agenda – KTJ Open Meetings Act notice of meeting – STAFF

15.	Adopt Ordinances designating the TIF District Redevelopment Project Area, approving the Redevelopment Plan and Project, and adopting tax increment financing for the Village	February 12, 2018 (not more than 90, nor less than 14, days after the Public Hearing)	Ordinance Preparation – KTJ Three (3) Certified Copies of each Ordinance to KTJ – STAFF File Ordinances with County – KTJ
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