

**VILLAGE OF RIVER FOREST  
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES  
March 25<sup>th</sup>, 2024**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, March 25<sup>th</sup>, at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Vazquez, Brennan, O’Connell (Virtual), Gillis, Bachner, Johnson and Village Clerk Keller

Absent: None

Also Present: Fire Chief Thomas Gaertner, Deputy Fire Chief Bochenek, Sergeant Martin Grill, Finance Director Rosemary McAdams, Village Attorney Lance Malina, Human Resources Manager Trish Ivansek, Village Administrator Matt Walsh, Assistant Village Administrator Jessica Spencer.

**MOTION** by Trustee Vazquez to allow Trustee O’Connell to participate virtually due to employment matters. Seconded by Trustee Bachner.

**Roll call:**

Ayes: Trustees Vazquez, Bachner, Gillis, Johnson, Brennan.

Absent: None

Nays: None

**Motion Passes.**

**2. PLEDGE OF ALLEGIANCE**

President Adduci led the pledge of allegiance.

**3. CITIZEN COMMENTS**

Don Glazier spoke in support of the proposed Intergovernmental Agreement with Rosemont for the Des Plaines River Bike Trail. Mr. Glazier also stated he has heard from other residents that they support the proposed changes as well.

**4.ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS**

Trustee Johnson had no comments.

Trustee O'Connell had no comments.

Trustee Brennan stated that the planning for the Juneteenth Flag Raising Event is progressing, and she hopes to involve the Village's Diversity, Equity, and Inclusion Advisory Group.

Trustee Brennan noted that the March 11<sup>th</sup> meeting minutes do not reflect the fact that the Village is cohosting and collaborating on the event with the Library and felt that distinction was important to note.

Trustee Brennan asked for clarification on how the Village notifies residents if a Village Board packet is updated before the meeting.

Village Administrator Walsh reported that this meetings packet was updated to reflect new documents added to Agenda Item 7.A Request for Zoning Variation - 214 Gale - Ordinance. He then stated that the Village can alter the meeting agenda up to 48 hours before the meeting and because there was no change to the agenda, staff did not send out additional notification. He then stated that the Village was attempting to not spam residents with multiple emails but noted that the Village will make a practice to resend the email in the future.

Clerk Keller had no comments.

Trustee Vazquez had no comments.

Trustee Gillis had no comments.

Trustee Bachner gave a land acknowledgement and noted being excited about the Juneteenth Event.

President Adduci wished, for those who celebrate it, a happy Easter.

## **5. CONSENT AGENDA**

- a. Village Board of Trustees Meeting Minutes – March 11<sup>th</sup>, 2024
- b. Administration Department Report
- c. Fire Department Annual Report
- d. First Responders Wellness Week – Proclamation
- e. Authorization of the Sale of Fire Department Vehicle Car 299 – Ordinance
- f. Authorization to Sell Surplus Village Property – Ford Police Pursuits – Ordinance
- g. Lead Service Line Replacement – Final Inventory, Plan Submittal, & Year One Design –\$101,280.00.

- h. Intergovernmental Agreement – Des Plaines River Trail – Village of Rosemont – \$69,900.00
- i. Contract Renewal – Springbrook Software

Trustee Brennan asked that Consent Agenda Item 5.h be pulled for separate consideration.

**MOTION** by Trustee Johnson to approve Consent Agenda Items A-G & I. Seconded by Trustee O’Connell.

**Roll call:**

Ayes: Trustees Vazquez, Bachner, Gillis, Johnson, Brennan, O’Connell.

Absent: None

Nays: None

Motion Passes.

**6. CONSENT AGENDA FOR SEPARATE CONSIDERATION**

- h. Intergovernmental Agreement – Des Plaines River Trail – Village of Rosemont – \$69,900.00

Trustee Brennan asked that the resident committee that helped draft this plan be included for additional feedback on future plans for this item.

President Adduci stated that including the original group would be a great idea and that she is excited for this plan to finally come to fruition.

**MOTION** by Trustee Brennan to approve Consent Agenda Items I. Seconded by Trustee Johnson.

**Roll call:**

Ayes: Trustees Vazquez, Bachner, Gillis, Johnson, Brennan, O’Connell.

Absent: None

Nays: None

Motion Passes.

**7. RECOMMENDATIONS OF BOARDS, COMMISSIONS, AND COMMITTEES**

- a. Sustainability Commission

- i. Appointment of Susan Charrette as Sustainability Commission Co-Chair

**MOTION** by Trustee Gillis to consent to the Village President's appointment of Susan Charrette as Co-Chairperson of the Sustainability Commission. Seconded by Trustee Brennan.

President Adduci thanked Ms. Charrette for all the work she has done for the Village.

The Board discussed the reasoning behind installing a co-chair.

**Roll call:**

Ayes: Trustees Vazquez, Bachner, Gillis, Johnson, O'Connell, Brennan

Absent: None

Nays: None

Motion Passes.

ii. Electric Vehicle Readiness Cohort - Zoning Action Items

**MOTION** by Trustee Johnson to direct the Village Administrator to propose text amendments related to electric vehicle charging stations to the Zoning Board of Appeals for a public hearing and recommendation. Seconded by Trustee Vazquez.

Public Works Management Analyst Seth Jansen provided background information on the zoning items.

Trustee Bachner asked for clarification on some of the numbers and labeling on the Electric Vehicle Readiness Cohort sheet.

Mr. Jansen stated that those numbers correlate to points towards the certifications.

Administrator Walsh noted that staff plan to work with the cohort group to make sure that the points are earned after each action instituted by the Village to make sure all actions are up to the proper standards.

Trustee Brennan asked for clarification on some of the regulations related to charging station appearance.

Mr. Jansen noted some of those requirements are tailored towards single family residences and others towards public and commercial areas.

**Roll call:**

Ayes: Trustees Vazquez, Bachner, Gillis, Johnson, Brennan, O'Connell.

Absent: None

Nays: None

Motion Passes.

b. Zoning Board of Appeals

i. Request for Zoning Variation - 214 Gale - Ordinance

**MOTION** by Trustee Vazquez to uphold the recommendation from the Zoning Board of Appeals and approve an Ordinance granting the requested variations to Section 10-9-6 of the Zoning Code at 214 Gale Avenue. Seconded by Trustee Johnson

Administrator Walsh noted that both the applicant and their architect could not attend the meeting due to traveling issues but noted the letter the applicant had provided in the packet to the Village Board. He also provided clarification on what changed in this application compared to their previous application.

**Roll call:**

Ayes: Trustees Vazquez, Bachner, Gillis, Johnson, O'Connell, Brennan

Absent: None

Nays: None

Motion Passes.

**8.UNFINISHED BUSINESS**

None

**9. NEW BUSINESS**

None

**10.EXECUTIVE SESSION**

**MOTION** by Trustee Vazquez to enter into Executive Session pursuant to 5ILCS 120/2(c)(2)&(11) to discuss: Probable and imminent Litigation & Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and the Village Board will adjourn after executive session and will not return to open session. Seconded by Trustee Johnson.

Roll call:

Ayes: Trustees Vazquez, O'Connell, Bachner, Johnson, Gillis, Brennan

Absent: None

Motion Passes.

**11. ADJOURNMENT**

**MOTION** to adjourn by Trustee Gillis. Seconded by Trustee Bachner.

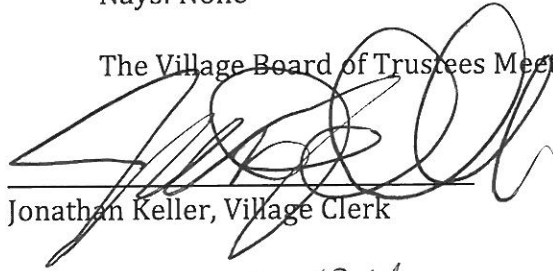
Roll call:

Ayes: President Adduci, Trustees Vazquez, O'Connell, Bachner, Johnson, Gillis,  
Brennan

Absent: None

Nays: None

The Village Board of Trustees Meeting adjourned at 7:55 p.m.



Jonathan Keller, Village Clerk

Date: 07/08/24