

# **RIVER FOREST FIRE DEPARTMENT**



## **MONTHLY REPORT**

**APRIL 2024**



## MEMORANDUM

TO: Matt Walsh  
Village Administrator

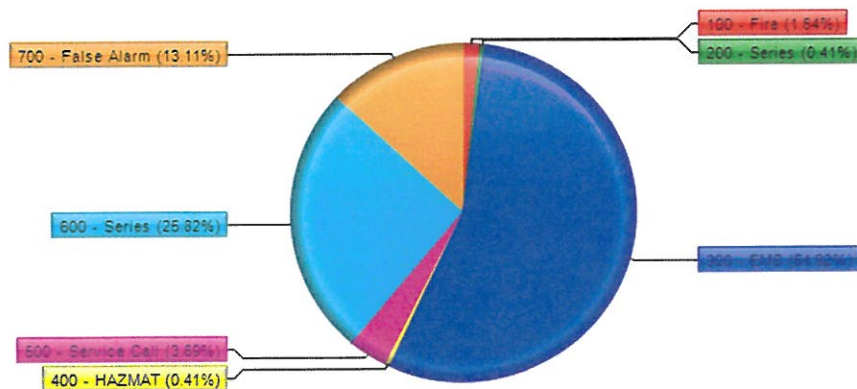
FROM: Thomas Gaertner  
Thomas Gaertner  
Fire Chief

DATE: May 13, 2024

SUBJECT: Monthly Report – April 2024

The Fire Department responded to 253 calls during the month of April. This is above our average number of calls in comparison to April 2023 where we had 223 calls. Emergency Medical Service calls represent 56% of our response activity for the month of April.

Incident Type Group	April 2024
100 - Fire	4
300 - EMS	134
400 - Hazardous Conditions	1
500 - Service Call	9
600 - Good Intent	63
700 - False Alarms	32
800 - Other	9
<b>Monthly Total</b>	<b>253</b>



Custom ▾    Apr 1, 2024 - Apr 30, 2024 ▾

44%

FIRE  
Percentage of Total  
Incidents

56%

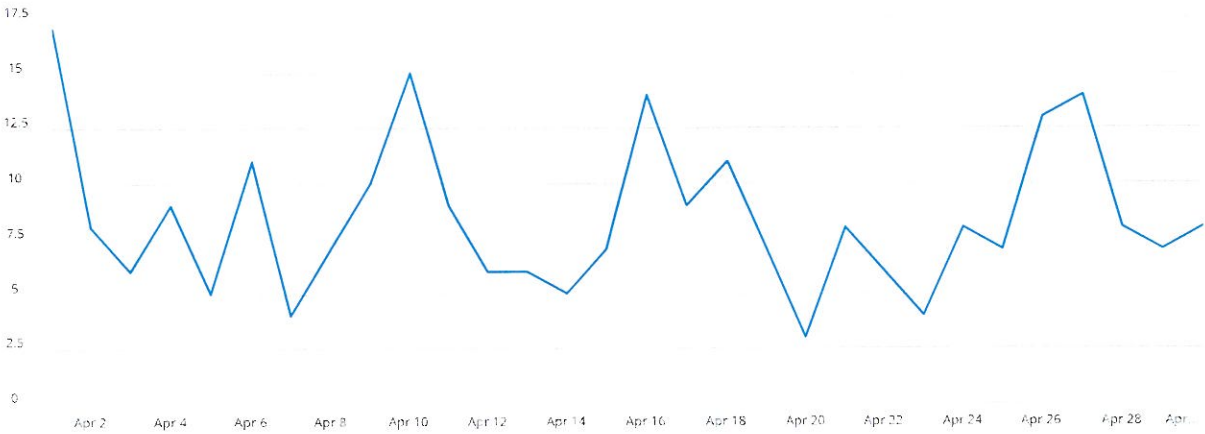
EMS  
Percentage of Total  
Incidents

252

INCIDENTS  
Total Incidents in  
Period

30

DAYS  
Days in Period



	Counts	% Rows		% Columns		% All								
Week Ending	4/7/24	4/14/24	4/21/24	4/28/24	5/5/24	5/12/24	5/19/24	5/26/24	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	Total
RIVER FOREST FIRE DEPARTMENT	60	58	59	60	15									252
Total	60	58	59	60	15									252



Custom ▾

Apr 1, 2024 - Apr 30, 2024 ▾

44%

FIRE

Fire volume as a percentage of total emergency response

56%

EMS

Emergency medical service volume as a percentage of total emergency response

253

INCIDENTS

Total incidents for the period

30

DAYS

Days with incidents for the period



Counts

% Rows

% Columns

% All

Week Ending	4/7/24	4/14/24	4/21/24	4/28/24	5/5/24	5/12/24	5/19/24	5/26/24	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	Total
(11) Structure Fire	1		1	2										4
(25) Excessive heat, scorch burns with no ignition	1													1
(32) Emergency medical service (EMS) incident	35	35	32	29	11									142
(41) Combustible/f.. spills & leaks	1													1
(51) Person in distress		1	1											2
(55) Public service assistance		2	2	1	1									6
(57) Cover assignment, standby at fire station, move-up	1													1
(61) Dispatched and canceled en route	16	13	10	12	3									54
(62) Wrong location, no emergency found		3	4	2										9
(65) Steam, other gas mistaken for smoke			1											1
(73) System or detector malfunction	1		1	3										5
(74) Unintentional system/detect... operation (no fire)	4	4	7	12										27
Total	60	58	59	61	15									253

### **Fire Chief Gaertner Report**

- Attended the Weekly Village Administrators Staff Meetings.
- Attended our Monthly Officers Meeting.
- Attended the monthly Statewide Terrorism & Intelligence Center (STIC) webinar.
- Attended the Monthly Village Board of Trustees Meetings.
- Attended the Metropolitan Fire Chiefs Association's Administrative Professionals Luncheon.
- Attended Fire Union Negotiations Meetings.
- Attended the IRMA Fire Chiefs Steering Committee Meeting.
- Participated in celebrating National Telecommunicators Week, April 14th-20<sup>th</sup>.
- Attended the Monthly Division 11 Fire Chiefs Meeting.
- Attended the Cook County Hazard Mitigation Plan Kick-Off Meeting.
- Attended the Monthly Metro Chiefs Executive Board Meeting.
- Attended our Quarterly Shift Meetings with each shift's personnel.
- Traveled to Iowa to Inspect and Pick Up the New Ambulance.

### **Deputy Fire Chief Bochenek Report**

- Attended monthly RFFD Officers' meeting.
- Attended a meeting for Union Negotiations.
- Attended the Monthly Division 11 Fire Chiefs Meeting.
- Attended the National Vision 20/20 CRR Conference.
- Attended multiple meetings for the development and integration of a web-based platform for the use of persons seeking CPR and Stop the Bleed instruction from the department.
- Attended the Chief Fire Officer class held by the University of Illinois Fire Service Institute.
- Attended a planning and development meeting with a fire apparatus vendor.
- Attended in person conference about the upcoming updates as we transition to NERIS.
- Attended bi-weekly IT meetings to explore technological enhancements for the department to better streamline services.
- Completed budget projections and some revenue sheets.
- Attended box alarm fire in Forest Park.
- Scheduled a senior event with the township and the Sheridan.
- Currently coordinating CPR initiatives with Concordia University.
- Conducted Lt. Howe's annual performance review.
- Attended our Budget Review Meeting with Matt Walsh, Jessica Spencer, and Finance Leadership.
- Attended the Monthly Village Board of Trustees Meetings.

## **FIRE PREVENTION BUREAU**

### **Fire Marshal Kevin Wiley**

It's hard to believe that 2024 is a quarter of the way over already!

April was a very busy month for Fire Inspections. The shifts performed 37 building inspections and nine re-inspections. I performed 12 building inspections and 23 re-inspections. With the warmer weather coming I expect those numbers to be smaller than this month. The shifts tend to do a larger number of inspections in the cooler months thus leaving the warmer months to do more fire department activities such as training and Public Education.

Tele-communicator's Week was April 14 - April 20, 2024. The telecommunicator's at the West Suburban Consolidated Dispatch Center (WSCDC) do an awesome job in keeping the fire departments in the Division informed and ultimately safer. They are the first link in the communication chain from the public that culminates with the Fire and Police Departments answering the public's call for service. We owe them a debt of gratitude. For the week, the Fire Department provided a few t-shirts, sweatshirts, and some glassware as gifts.

I set up and performed all inspections on the three District 90 schools and the Administration building as well as a couple of private schools. The results of my inspections need to be uploaded to the Office of the State Fire Marshal's portal prior to May 1, which ultimately gets reported back to the District 90 Superintendent. I do these inspections in April so I can give the building engineers time to get things taken care of before the summer break. All of the public schools were pretty good and did not have many violations noted.

The last item in my monthly report is a summary of activities that do not fit in any other category such as, hydrant flows for sprinkler companies, servicing a Knox Box, public education flyers, and picking up and/or dropping off vehicles for service among others. These activities may not be difficult but do take up time that I like to account for.





**RIVER FOREST FIRE DEPARTMENT**  
**FIRE PREVENTION BUREAU**  
**MONTHLY REPORT**  
**April 2024**

Monthly Activities	Monthly Totals		YTD-Year to Date	
	Apr-23	Apr-24	2023	2024
**FPB Inspections	13	12	64	62
**Company Inspections	10	37	70	80
FPB Re-Inspections	9	23	23	43
Company Re-Inspections	0	9	23	15
Special Inquiry/B/L Site Inspections	1	3	1	8
Construction Inspections (Rough/Finals)	5	1	13	9
Inspections with Building Department	0	0	0	2
Inspections with/for State Fire Marshal	4	4	4	4
Permit Inspections (tent, hot work, UST)	0	2	0	2
<b>TOTAL INSPECTIONS</b>	<b>42</b>	<b>91</b>	<b>198</b>	<b>225</b>
School/Business Emergency Plan/Drills	1	0	3	0
Violation Notices Issued	7	19	70	70
Violations Noted	25	34	192	159
Violations Corrected	18	27	72	81
Permits Issued	0	0	0	0
**Complaints Received & Investigated	0	0	0	0
All Meetings/Consultations	4	3	24	10
Training Activities	1	1	16	21
Fire Suppress/Alarm System Test/Final	3	1	8	1
Fire Suppression Hydro's	0	0	3	0
**Plan Reviews and Revisions	4	9	17	25
**Average turn around (Business Days)	1.75 days	2.3 days	3.2 days	2.56 days
Public Education Programs	1	6	11	14
Public Education Program Contacts	6	266	148	443
Misc Fire Prev Activities (See Narrative)	9	7	30	27

\*\* Performance Measures for the Chief  
Fire Marshal Kevin Wiley

### **Individual Shift Reports**

#### **Black Shift Report- Lieutenant Q. Boyd**

**Activities:** Black Shift responded to a total of 85 calls. 39 were fire related, 46 were EMS calls.

**Incidents/Events of note:** No special incidents for the month of April.

#### **Shift Training and Hours:**

Fire: 103.5 hours

EMS: 25 hours

Specialty: LT Boyd attended the first day of training program manager class and completed ILTF orientation, FF Bencik attended the monthly division Hazmat drill and completed his bachelors in fire administration

#### **Public Service & Community Outreach:**

Firehouse Tours:	0
CPR Classes:	1
Car Seat Install	0
Other:	1-Student Ride Along

#### **Departmental Goals:**

Hydrants flow tested: 0/80

Hydrants flushed: 0/102

Hose Testing: Not started.

Inspections: 44/61 complete



**Red Shift Report-** Lieutenant M. Smith

**Activities:** Red Shift responded to a total of 86 calls. 32 fire related, 50 were EMS calls, 4 service calls.

**Incidents/Events of note:** Engine 213 responded to a structure fire at 7446 Madison Street in Forest Park. The crew performed firefighting tasks assigned by Incident Command. Red Shift attended a Touch-a-Truck event at the Early Childhood Education Center at Concordia University.

**Shift Training and Hours:**

Fire: 97.0

EMS: 51.75

Specialty: 0

FF Viera attended Phase 3 of the Company Fire Officer course.

**Public Service & Community Outreach:**

Firehouse Tours	1	3 visitors
CPR Classes	0	0 students
Car Seat Install	0	

**Departmental Goals:** In-Company Inspections: 29/78

Hydrant Testing: 0

Hose Tested: 0

### **Gold Shift Report - Lieutenant E. Howe**

**Activities:** Gold shift responded to a total of 82 calls. 33 were fire related, 46 EMS calls and 3 service calls.

**Incidents/Events of Note:** On April 5<sup>th</sup> the Gold shift responded for smoke in the building at 1528 Harlem. On investigation it was determined to be caused by overheated bedding in the basement dryer. Crew extinguished burning bedding contained in dryer and ventilated building.

#### **Shift Training:**

Fire: 10 Hours average per FF

EMS: 6 Hours average per FF

Specialty: 0

#### **Public Service & Community Outreach:**

- FF/PM Rouse completed one CPR class at Concordia University

#### **Departmental Goals:**

Inspections: 8

Hydrant testing: 0

Hose Testing: Numbered and inventoried 4 Lengths of 4" supply hose.

### **EMS/Paramedic Activity FF/PM Finfrock**

In the month of March, RFFD responded for a TOTAL of 130 patients. Of those patients Ambulance 215 treated and transported 99, while 28 patients refused further treatment/transport from the fire department. In addition, crews responded to 3 patients for a lift assist. The 99 patients were transported to the following hospitals:

Loyola University Medical Center- 8  
Rush Oak Park Hospital- 79  
Gottlieb Memorial Hospital- 11  
West Suburban Hospital- 1  
Hines VA- 0  
MacNeal- 0

800 N. Harlem- 19 patients  
7617 North Ave- 8  
Mutual Aid from A215- 22 times  
Abdominal Pain- 3  
Adult Respiratory Distress- 8  
Allergic Reaction-  
Altered Mental Status- 5  
Animal Bite- 0  
Assault/Battery- 4  
Behavioral/Psych- 12  
Burns- 0  
Chest Pain- 6  
Cardiac Arrest- 2  
Choking- 0  
CO Poisoning- 0  
Diabetic Problems- 0  
Electrocution- 0  
ETOH- 1  
Eye Problems- 0  
Fall- 29  
General Aches/pain- 3  
Hemorrhage/Bleeding- 4  
Medical Alarm- 0  
No Complaint- 7  
Opioid Overdose- 0  
Peds Respiratory Distress- 1  
Pregnancy- 0  
Sick Person- 31  
Traffic Accident- 6  
Traumatic Arrest- 0  
Traumatic Injury- 3  
Unconscious/Unresponsive- 2  
Unknown Problems- 1  
Weakness- 2

**Vehicle/Station Maintenance    LT. E. Howe &**

Lt Howe continues to fine-tune vehicle the vehicle and equipment maintenance program. Below are listed the highlights of maintenance and repairs performed this month.

- 200- Nothing to report, zero issues.
- 202- Nothing to report, zero issues.
- 201- Nothing to report, zero issues.
- 218- Nothing to report, zero issues.
- 213- Nothing to report, zero issues
- 222- Nothing to report, zero issues.
- 219- Nothing to report, zero issues.
- 215- Back up camera installed and partially working.
- 214- Nothing to report, zero issues.

**EQUIPMENT**

No report.

**FIRE STATION**

No report.



## NEW AMBULANCE 214

