



## Village of River Forest Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

### Position Opening Director of Public Works & Engineering

River Forest, IL (11,717) – The Village of River Forest is seeking a motivated individual with a positive attitude for the position of full time Director of Public Works & Engineering. This is highly responsible administrative and professional work in the direction, organization and management of the Public Works and Engineering Department. This work involves responsibility for planning, organizing, directing, and coordinating the activities of the department's various divisions: Public Works Administration, Engineering, Operations (water, sewer, streets, and forestry), facilities and grounds maintenance, sustainability and Geographical Information System (GIS).

Through subordinate supervisors, direction is given to a staff of professional, para-professional, technical, skilled and unskilled employees. Maintain liaison with various federal, state and county government agencies and with surrounding local communities. Work is performed under the general managerial direction of the Village Administrator.

River Forest prioritizes infrastructure investment, and recently completed a village-wide green alley improvement project and automated metering infrastructure upgrades. This position will be responsible for leading the Village's lead service line replacement program, sustainability initiatives and implementation of recently completed stormwater master plan and Village-wide traffic study.

Successful applicants for this position must possess:

- Graduation from an accredited four-year college or university with a degree in civil engineering or equivalent; and
- Minimum of four years of civil engineering/municipal engineering experience.
- Must possess Professional Engineer's license as issued by or acceptable to the Illinois State Board of Professional Licensure;
- Eight years' experience in progressively responsible public works administrative functions (including or supplemented by one year of supervisory experience) or an equivalent combination of training and/or experience.

#### Position Information

The salary range for this full-time, exempt position is \$134,001-\$180,901 DOQ. Office hours are generally 8:00 a.m. to 4:30 p.m., Monday through Friday; however, this position requires job flexibility for attendance at evening public meetings and occasional early morning, late evening and Saturday hours as needed. Work is performed in an office and field setting; the ability to navigate construction sites safely is required.

Questions regarding the position should be directed to Trish Ivansek at [tivansek@vrf.us](mailto:tivansek@vrf.us) or (708) 714-3554. Qualified candidates should submit a resume, cover letter and three professional references via email to [apply@vrf.us](mailto:apply@vrf.us). Applications are available at [www.vrf.us/careers](http://www.vrf.us/careers) or the Village Hall (400 Park Avenue, River Forest). The selected individual will be required to pass a background check, driving record check, and drug screen. Position is open until filled. The Village of River Forest is an Equal Opportunity Employer.